

The Exeter Cathedral School Armstrong Trust

Company No: 05318700
Registered Charity No: 1111870

ANNUAL REPORT & ACCOUNTS

2013

For the Year to 31st December 2013

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The Exeter Cathedral School Armstrong Trust

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Directors' Report for the year ended 31st December 2013

Statement of ethos and aims

The Company is a registered charity and a company limited by guarantee. Its objects are to promote the charitable purposes of The Exeter Cathedral School, Exeter, Devon and otherwise to promote any other charitable purpose connected with or otherwise associated with the School.

The ethos and aims of the School spring from its origins as a Christian Foundation to provide for the spiritual, personal and academic education of the choristers and the other children attending the School.

In particular, the Directors have stated that their current aims for the Company are to raise money for (i) the provision of bursaries, scholarships and other grants and (ii) infrastructure projects, including the provision of a new music centre for the benefit of the wider community as well as the School.

Directors

The Directors as at the year end were (with their date of appointment):

| | | |
|--------------------|-------------------------------|------------|
| John Crowley | (Treasurer & Acting Chairman) | 18.03.2004 |
| Peter Harker | (Secretary) | 20.09.2005 |
| John Spencer | | 18.03.2004 |
| Christopher Helyer | | 23.01.2008 |

Charles Stericker, one of the founding directors of the Trust, died on 14th June 2013.

Review of Activities and Development

A Review of the Company's ninth year and its position at the end of that year is attached in the form of the Chairman's and Treasurer's Reports as approved by the Board on 3rd July 2014.

The Company had no employees as at the year end.

Statement of Directors Responsibilities

The Directors are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the year end and of its incoming resources and resources expended during that year.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Directors' Interests

All the Directors were also Members of the Company as at the year end.

Dividend

In the light of the ethos and aims of the Company, its size and resources and its structure and charitable status the Directors recommend that no dividend to Members is paid for the year in question and are unlikely to do so in future.

Audit

The Directors believe that, in accordance with section 477(2) of the Companies Act 2006, the Company is exempt from the requirement to obtain an audit of its accounts for the year in question and the members of the Company have not required the Company to obtain an audit of its accounts.

This Report was approved by the Board of Directors on 3rd July 2014.


.....
John Crowley (Director)

The Exeter Cathedral School Armstrong Trust

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Income & Expenditure Account 2013

01.01.13 - 31.12.13

| | | £ 2013 | £ 2012 |
|---|-----|--------------------|------------------|
| <u>Income</u> | | | |
| Bank Interest & Investment Income | (1) | 2,606.26 | 2,084.89 |
| Fund-Raising Activities | (2) | 0.00 | 0 |
| Other Income | | 0.00 | 0 |
| | | <u>2,606.26</u> | <u>2,084.89</u> |
| Donations (including Gift Aid) | (3) | 67,178.60 | 24,050.00 |
| | | <u>69,784.86</u> | <u>26,134.89</u> |
| Total Revenue | | 69,784.86 | 26,134.89 |
| <u>Expenditure</u> | | | |
| Fund-Raising Activities | (4) | 0.00 | 0 |
| General Purposes | (5) | 13.00 | 14.00 |
| Distributions to Exeter Cathedral School | (6) | 43,878.60 | 12,166.66 |
| | | <u>43,891.60</u> | <u>12,180.66</u> |
| Surplus | | 25,893.26 | 13,954.23 |
| Less: Transfers (net) to/from SFIA Accumulation Fund | (7) | (49,000.00) | 0 |
| Surplus/(Deficit) for 2013 (Year 9) | | (23,106.74) | 13,954.23 |

The Exeter Cathedral School Armstrong Trust

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Balance Sheet as at 31st December 2013

Audit Exemption Statement

For the year ended 31st December 2013 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006. The members of the Company have not required the Company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and for the preparation of accounts.

| | <u>Notes</u> | 2013 | 2012 |
|---|--------------|-----------------|----------------|
| Fixed Assets | | | |
| Tangible Assets | | 0 | 0 |
| Investments | (1) | 207,947 | 141,914 |
| | | 207,947 | 141,914 |
| Current Assets | | | |
| Stocks | | 0 | 0 |
| Debtors | (2) | 0 | 5,500 |
| Cash at bank and in hand | | 18,821 | 35,865 |
| | | 18,821 | 41,365 |
| Creditors: amounts falling due due within one year | (3) | (4,363) | (3,800) |
| Net current assets (liabilities) | | 14,458 | 37,565 |
| Net assets | | 222,405 | 179,479 |
| Funds | | | |
| Unrestricted funds | | | |
| Net Assets @ 31.12.12 | | 179,479 | 152,155 |
| Change in value of investment portfolio | (4) | 66,033 | 13,370 |
| Surplus/(Deficit) for 2013 | | (23,107) | 13,954 |
| | | 222,405 | 179,479 |

The financial statements, including the Audit Exemption Statement, were approved by the Directors on 3rd July 2014 and signed on their behalf by:

.....
John Crowley (Director)

The Exeter Cathedral School Armstrong Trust

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Notes to Financial Statements 2013

Income & Expenditure Account 2013

| <u>Income</u> | |
|---|------------------|
| (1) "Bank Interest & Investment Income" | |
| Bank Interest | 14.91 |
| Income from Investments | <u>2,591.35</u> |
| | 2,606.26 |
| (2) "Fund raising Activities" | |
| No fund raising activities were carried out in 2013 | 0.00 |
| (3) "Donations and Other Additions to Capital" | |
| Exeter & District Classical Music Trust | 5,000.00 |
| Gift Aid | 4,761.91 |
| Other cash donations | <u>57,416.69</u> |
| | 67,178.60 |
| <u>Expenditure</u> | |
| (4) "Fund-Raising Activities" | |
| No fund raising activities were carried out in 2013 | 0.00 |
| (5) "General Purposes" | |
| Clerkship fees | - |
| Companies House fees | <u>13.00</u> |
| | 13.00 |
| (6) "Distributions to Exeter Cathedral School" | |
| Bursaries (E&DCMT) | 5,000.00 |
| Bursaries (ECSAT) | 38,128.60 |
| Bursaries (Frances Morford Legacy) | <u>750.00</u> |
| | 43,878.60 |
| (7) "SFIA Accumulation Fund" | |
| Received in year | 50,000.00 |
| Drawn down in year | <u>1,000.00</u> |
| | 49,000.00 |

Balance Sheet as at 31st December 2013

| | |
|---|-------------------|
| (1) "Investments" | |
| Hawksmoor valuation as at 31.12.13 (Main Portfolio) | 93,970.78 |
| Hawksmoor valuation as at 31.12.13 (SFIA Accumulation Portfolio) | <u>113,976.21</u> |
| | 207,946.99 |
| (2) "Debtors" | |
| Loan to Friends of Exeter Cathedral School for playground project (interest free) (Repaid January 2013) | 0.00 |
| | <u>0.00</u> |
| (3) "Creditors; amounts falling due within one year" | |
| Bursaries committed to ECS (E&DCMT) | 4,350.00 |
| Companies House fee for 2013 | <u>13.00</u> |
| | 4,363.00 |
| (4) "Change in value of investment portfolio" | |
| As per Hawksmoor valuations dated 31.12.13, compared to value at 31.12.12 (net of all investment management charges) | 66,032.99 |

| | At 31/12/12 | At 31/12/13 | Inc/(Dec) |
|-----------------------------|-------------|-------------|-----------|
| Main Portfolio | 85,927 | 93,971 | 8,044 |
| SFIA Accumulation Portfolio | 55,987 | 113,976 | 57,989 |
| | 141,914 | 207,947 | 66,033 |

The Exeter Cathedral School Armstrong Trust

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Chairman's Report for 2013

1. The Armstrong Trust's ninth year of operation has seen it continuing to support Exeter Cathedral School in a modest fashion, given the Trust's limited resources. However, the School continues to attract a number of donations and legacies and, while the School still has no legal identity of its own separate from the Dean & Chapter, the Trust still acts as a ready-made, standalone charitable vehicle to receive these sums and to administer them for the benefit of the School.

2. However, with the recent removal of the final significant obstacle to the School's long-planned independence (the agreement by the Church Commissioners to the Dean & Chapter granting sufficiently long leases on the school premises to the new School), from September 2014 the School and its business will transfer to an already-incorporated Company limited by guarantee and with charitable status. While this will inevitably involve a change in the focus of the Trust, its stated charitable objects will continue. Not only will it retain its role as a supplementary endowment fund for the benefit of the School, it is also likely to form the focus of fund-raising activity for the exciting project to raise money for the building of a performing arts centre on the Kalendar Hall site.

3. Lord Armstrong of Ilminster continues to be our patron and there are currently four Trustees (of the seven maximum permitted under the governing Articles). We were devastated by Charles Stericker's death in the summer of 2013: as a Governor of the School for many years and a Trustee of the Trust since its launch, Charles was terrific and tireless in his support of the School, with his common sense commercial input but most particularly with his property experience. He is still sorely missed. This leaves three of the Trustees appointed by the Governing Body of the School (John Spencer, Christopher Helyer and myself), out of a maximum of four, while Peter Harker is the sole (out of a possible three) further Trustees appointed by the Members or by co-option by the Trustees themselves. I'm delighted that Derek Phillips and Mike Arnold have agreed to (re-)join the Board of Trustees. Derek is a well-known figure in Devon business circles through his career at the University and his Chairmanship of the Chamber of Commerce: he has been a Governor of the School for some years and is Chairman of the School's Finance Committee. Mike is a former Governor of the School and Trustee of the Trust, who relinquished the posts when he moved to Berkshire, but, now that he and his wife are soon to return to Devon, is re-joining us.

4. The Trustees intend in the forthcoming year to:

(i) provide additional and, so far as we are able, increasing bursary funding (including, where appropriate, on an occasional one-off basis) to enable children to attend the School who otherwise would not be able to do so; and

(ii) provide funding to enhance the School's facilities; and

(iii) in particular, to support the fund-raising efforts for the project to build a new performing arts centre on South Street, on the Kalendar Hall site, for the benefit of the School and of the wider community of Exeter and its region.

All these intentions are obviously in furtherance of the specific objects of the Trust, but behind them is also a desire to promote greater outreach by the School into the local community and to further the mission of the School in particular and Exeter Cathedral in general.

John Crowley
Acting Chairman

June 2014

The Exeter Cathedral School Armstrong Trust

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Treasurer's Report

The attached Income & Expenditure and Balance Sheet Statements report on the Trust's ninth year of operation since its incorporation as a Company Limited by Guarantee on 21st December 2004.

The main financial highlights for 2013, and some of the notable features of the period since the year end and the present AGM, are as follows:

- a deficit for the year of just over £23,000, following a surplus of almost £14,000 in 2012, reflecting firstly an anonymous gift of £19,000 received in December 2012 and not paid over to the School until 2013 and, secondly, a gift to the School of £4,000 for two 'smartboards';
- a further year's gift from an Exeter-based charity, the Exeter & District Classical Music Trust, which has been providing bursary support to the School since 2006. This is part of a 4-year commitment to September 2014. The Trustees are delighted that the Trustees of the Exeter & District Classical Musical Trust have indicated that they intend to continue their support for a further four years beyond September;
- the SFIA Accumulation Fund, invested and held separately from the Trust's main fund, provides a further strand of bursary support for the School via the Trust;
- the Trust's investments, both its main fund and the SFIA Accumulation Fund, have performed well, benefiting from the continuing improvement in sentiment in global securities' markets and the tentative signs of more sustainable economic growth. Both portfolios continue to be invested with a 'lower-to-moderate', well-diversified approach.

As in previous years, I am once again most grateful to Anthony Martin FCA for his kind and patient help to me in preparing the Annual Accounts for the Trust and for their subsequent Examination.

John Crowley
Treasurer

June 2014