# FARNBOROUGH SERVICES LIMITED ANNUAL REPORT

Year ended 31 March 2009



Registered no. 5311343

### **FARNBOROUGH SERVICES LIMITED**

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### FARNBOROUGH SERVICES LIMITED DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2009

The Directors present their report and the audited financial statements of the Company for the year ended 31 March 2009.

#### **Principal Activity**

The Company's principal activity during the period was to act as a holding company and it is intended that it will continue to be so for the foreseeable future.

#### Business review - results and dividends

Farnborough Services Limited is a wholly owned subsidiary of Farnborough Limited. The Company has had no activity this year and the Company's profit for the year was £nil (period ended 31 March 2008 profit for the year was £nil).

#### Risks and uncertainties

From the perspective of the Company, the principal risks and uncertainties are integrated with the principal risks of the group and are not managed separately. Accordingly, the principal risks and uncertainties of Hogg Robinson Group plc, which include those of the Company, are discussed in the Hogg Robinson Group plc annual report for the year ended 31 March 2009, which does not form part of this report.

#### **Key performance indicators ("KPIs")**

Given the straightforward nature of the business, the Company's directors are of the opinion that analysis using KPIs is not necessary for an understanding of the development, performance or position of the business.

#### **Directors**

The Directors of the Company who served throughout the year ended 31 March 2009 were as follows:

D J C Radcliffe J A Steadman

#### Policy on payment of suppliers

The Company has no formal code or standard which deals specifically with the payment of suppliers. However, its policy is to ensure that the terms of payment, as specified by, and agreed with the supplier at the outset, are not exceeded.

The Company had no trade creditors at the year end date. The Company's average payment period, calculated on the basis of year end trade creditors, are nil days (2008: nil days).

#### **Auditors**

The Company is entitled to the exemption under Section 249A (1) of the Companies Act 1985 and is consequently exempt from the requirement to have its accounts audited in respect of the current financial year.

By order of the Board

J. A. Steadman

J A Steadman

Director

Date: 16107109

### FARNBOROUGH SERVICES LIMITED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2009

|   |       | 2009 | 2008 |
|---|-------|------|------|
|   | Notes | £    | £    |
| Operating expenses                            | 2     | -    | -    |
| Profit on ordinary activities before taxation |       | -    | -    |
| Tax on profit on ordinary activities          | 4     | -    | -    |
| Profit for the year                           | _     |      |      |

All operations are continuing.

The Company has no recognised gains and losses other than the profit above and therefore no separate statement of recognised gains and losses has been presented.

There is no material difference between the profit on ordinary activities before taxation and the retained profit for the period stated above and their historical cost equivalents.

#### **FARNBOROUGH SERVICES LIMITED BALANCE SHEET AS AT 31 MARCH 2009**

|   | Notes | 2009<br>£     | 2008<br>£     |
|---|-------|---------------|---------------|
| Fixed Assets<br>Investments                   | 5     | 240,290,847   | 240,290,847   |
| Total assets less current liabilities         |       | 240,290,847   | 240,290,847   |
| Creditors: amounts falling due after one year | 6     | (134,960,744) | (134,960,744) |
| Net assets                                    |       | 105,330,103   | 105,330,103   |
| Capital and Reserves                          |       |               |               |
| Called up share capital                       | 7     | 102           | 102           |
| Share premium account                         | 8     | 105,290,745   | 105,290,745   |
| Profit and loss account                       | 9     | 39,256        | 39,256        |
| Equity shareholders' funds                    | 10    | 105,330,103   | 105,330,103   |

For the year ended 31 March 2009, the Company was entitled to the exemption under Section 249A (1) of the Companies Act 1985. Members have not required the Company to obtain an audit of the Company's accounts under Section 249B (2) of the Act.

The Directors acknowledge their responsibilities for:

(1) ensuring that the Company keeps accounting records which comply with Section 221 of the Act; and

(2) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Act and which otherwise comply with the requirements of the Act relating to accounts so far as applicable to the Company.

The financial statements on pages 2 to 6 were approved by the Board of Directors and signed on its behalf by:

J A Steadman

Director Date: 16/07/09

V.A. Steadner

## FARNBOROUGH SERVICES LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

#### 1 Accounting Policies

These financial statements have been prepared on the going concern basis, under the historical cost convention and in accordance with the Companies Act 1985 and applicable United Kingdom Accounting Standards. The Directors consider that the accounting policies set out below are suitable, have been consistently applied and are supported by reasonable and prudent judgments and estimates. The Company has taken advantage of the exemption provided by section 228 of the United Kingdom Companies Act 1985 from producing consolidated financial statements as it is consolidated within the accounts of Hogg Robinson Group plc.

#### Investments

Investments in subsidiary companies are stated at cost less any provisions for impairment in value.

#### **Financial Instruments**

Financial instruments are recorded initially at fair value net of issue costs incurred. Subsequent measurement depends on the designation of the instrument as follows.

Borrowings are held at amortised cost and are classified as current liabilities unless the Company has an unconditional right to defer settlement of the liability for at least twelve months after the balance sheet date. Borrowing costs are recognised as an expense in the period in which they are incurred. Issue costs are amortised over the period for which the financial instrument is expected to mature.

Other financial instruments are stated at fair value with differences on valuation taken to the Profit and Loss account. These include interest rate caps and amounts receivable or payable in foreign currency together with the forward foreign currency exchange contracts used to fix their value. Fair values are derived from published financial data.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Company after deducting all of its liabilities. A financial liability is a contractual obligation to deliver cash or another financial asset to a third party.

#### Cash flow

The Company is a wholly owned subsidiary of the Hogg Robinson Group plc, and the cash flows of the Company are included in the consolidated cash flow statement of Hogg Robinson Group plc. Consequently, the Company is exempt under the terms of FRS 1 'Cash flow statements' from publishing a cash flow statement.

#### Related party transactions

The Company is a wholly owned subsidiary of the Hogg Robinson Group plc. Under the terms of FRS 8 'Related party transactions', the Company has taken advantage of the exemption not to disclose transactions with other group companies where the group holding is greater than ninety percent of the share capital.

#### Taxation and deferred taxation

The charge for taxation is based on the profit / (loss) for the period and takes into account deferred taxation. Full provision is made where required by Financial Reporting Standard 19 'Deferred Taxation' (FRS 19) for deferred taxation on all timing differences, which have arisen but have not reversed at the balance sheet date.

#### Management judgment

In the process of applying the Company's accounting policies, management has made a number of judgments, none of which are considered to have a significant effect on the amounts recognised in the financial statements.

# FARNBOROUGH SERVICES LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009 (Continued)

#### 2 Operating expenses

#### Staff costs

The Company has no employees (2008: nil).

#### 3 Directors' emoluments

No Director received any emoluments from the Company. The Directors' duties in relation to Farnborough Services Limited are merely incidental to those of the group as a whole.

The emoluments of Mr D J Radcliffe and Mr J A Steadman are disclosed in the accounts of Hogg Robinson Group plc.

Retirement benefits are accruing to no Directors (2008: one) under a defined benefit scheme.

#### 4 Taxation

| 4 Taxation   | 2009                     | 2008                     |
|--|--------------------------|--------------------------|
|  | £                        | £                        |
| Current: UK Corporation tax at 28%   |                          |                          |
| Factors affecting the tax charge were:   | 2009                     | 2008                     |
| Factors affecting the tax charge in the period:  Profit / (loss) on ordinary activities before tax   | £                        | £                        |
| Profit on ordinary activities multiplied by the standard rate in the UK of 28% (2008: 30%) Group relief not paid for Imputed interest under UK - UK transfer pricing regulations Current tax charge for the period | 2,267,341<br>(2,267,341) | 3,036,617<br>(3,036,617) |

The 2007 Finance Act reduced the UK rate of corporation tax from 30% to 28%, effective from 1 April 2008.

#### 5 Investments

|                         | 2009         | 2008         |
|-------------------------|--------------|--------------|
|                         | £            | £            |
| Cost:                   |              |              |
| At 1 April and 31 March | 240,290,847_ | _240,290,847 |

#### **Details of Investments**

| Name of undertaking      | Principal activity | Country of Incorporation | Class of shares<br>heid | Proportion of nominal value of shares held |
|--------------------------|--------------------|--------------------------|-------------------------|--|
| Hogg Robinson<br>Limited | Holding            | England                  | Ordinary                | 100%                                       |

The directors consider that the fair value of investments is not less than the carrying value.

# FARNBOROUGH SERVICES LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009 (Continued)

| •  | 2009<br>£           | 2008             |
|--|---------------------|------------------|
| Due to parent company  | 69,910,744          | 69,910,744       |
| Due to subsidiary company  | 65,050,000          | 65,050,000_      |
|  | 134,960,744         | 134,960,744      |
| Amounts owed to group undertakings are unsecured, interest free ar | nd have no fixed da | te of repayment. |
| 7 Called up share capital  |                     |                  |
|  | 2009                | 2008             |
|  | £                   | £                |
| Authorised (1,000,000 ordinary shares of £1 each)                  |                     |                  |

1,000,000

102

2000

1,000,000

102

2000

| 8 | Share | Prem | nium |
|---|-------|------|------|

At 1 April and 31 March

At 1 April and 31 March

|                         | 2009        | 2008        |
|-------------------------|-------------|-------------|
|                         | £           | £           |
| At 1 April and 31 March | 105,290,745 | 105,290,745 |

#### 9 Profit and loss account

|                                   | ~      |
|-----------------------------------|--------|
| At 1 April 2008 and 31 March 2009 | 39,256 |
| At 1 April 2008 and 31 March 2009 | 39,230 |

#### 10 Reconciliation in the movement on shareholders' funds

6 Creditors: amounts falling due after one year

Allotted and fully paid (102 ordinary shares of £1 each)

| To recommend in the movement on chareness | 2009        | 2008        |
|---|-------------|-------------|
|   | £           | £           |
| Shareholder Funds at 1 April and 31 March | 105,330,103 | 105,330,103 |

#### 11 Contingent liabilities

The Company is one of the subsidiaries of Hogg Robinson Group plc to have provided a guarantee of repayment of the Group's revolving credit facility. The estimated liability of the group is £162,549,000.

#### 12 Immediate and Ultimate parent undertaking

The immediate parent company is Farnborough Limited.

The ultimate parent company and controlling party is Hogg Robinson Group plc, which is the only company to consolidate Farnborough Services Limited. Copies of the Hogg Robinson Group plc consolidated financial statements can be obtained from the Company Secretary at Hogg Robinson Group plc, Global House, Victoria Street, Basingstoke, Hampshire RG21 3BT.