## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

STILES & COMPANY
2 LAKE END COURT
TAPLOW ROAD, TAPLOW
MAIDENHEAD, BERKSHIRE
SL6 0JQ





A21

25/07/2009 COMPANIES HOUSE

218

CONTENTS	PAGE
Directors' report	1
Accountants' report	3
Profit and loss account	4
Balance sheet	5
Notes to the accounts	7
For information of the directors only:	
Detailed trading and profit and loss account	15
Schedule of overhead expenses	17

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2008

#### **Directors**

D Wheeler

T J Wheeler

The directors present their report and the financial statements of the company for the year ended 31 December 2008.

#### Secretary

C J Wheeler

#### Registered Office

2 Lake End Court Taplow Road, Taplow Maidenhead Berkshire SL6 0JQ

#### **Principal Activity**

The principal activity of the company throughout the year was that of cash conversion services.

#### **Directors**

The present directors are as shown above. All served on the board throughout the year.

The company's Articles of Association do not require directors to retire by rotation.

#### **Directors' Interests**

The interests of the directors in the shares of the company at the beginning and end of the year, were as follows:

	31 December 2008	1 January 2008
D Wheeler		
Ordinary share of £1 Each  T J Wheeler	350	350
Ordinary share of £1 each	349	349

#### Statement of directors' responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

## DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2008 (CONT)

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business;

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement of directors responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors' report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD

C JWHEELER - SECRETARY

Date: 21/07/09

## ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF DTW ASSOCIATES LIMITED

In accordance with the engagement letter, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet for the year ended 31 December 2008 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Stiles & Company

Chartered Accountants

Date: 21 July 2009

2 Lake End Court Taplow Road, Taplow Maidenhead, Berkshire SL6 0JQ

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2008

	Note	2008	2007
		£	£
TURNOVER - CONTINUING			
OPERATIONS	2	664,095	527,260
Cost of sales		199,402	145,576
GROSS PROFIT		464,693	381,684
Net operating expenses	3	336,956	310,955
OPERATING PROFIT	4	127,737	70,729
Other interest receivable and similar income		4	208
Interest payable and similar			
charges		(17,399)	(16,486)
PROFIT ON ORDINARY ACTIVITY	IES		
BEFORE TAXATION		110,342	54,451
Tax on profit on ordinary activities	5	25,618	11,911
PROFIT FOR THE FINANCIAL YE	AR	84,724	42,540
RETAINED PROFIT/(LOSS) FOR THE FINANCIAL YEAR		39,584	(3,460)
Retained profit brought forward		43,234	46,694
RETAINED PROFIT CARRIED FORWARD		82,818	43,234

The annexed notes form part of these financial statements.

#### **BALANCE SHEET AT 31 DECEMBER 2008**

	Note		2008 £		2007 £
FIXED ASSETS Intangible assets	6		28,200		32,900
Tangible assets	7		27,242		36,767
			55,442		69,667
CURRENT ASSETS		20.027		20.200	
Stocks Debtors	8	28,027 102,013		30,299 133,656	
Investments	9	-		50	
Cash at bank and in hand		176,282		16,784	
		306,322		180,789	
CREDITORS Amounts falling due within					
one year	10	146,747		86,024	
NET CURRENT ASSETS			159,575		94,765
TOTAL ASSETS LESS CURRENT LIABILITIES CREDITORS			215,017		164,432
Amounts falling due after more than one year	11		(131,199)		(120,198)
NET ASSETS			83,818		44,234
CAPITAL AND RESERVES					
Called up share capital	12		1,000		1,000
Profit and loss account	13		82,818		43,234
SHAREHOLDERS' FUNDS	14		83,818		44,234

The directors are satisfied that the company was entitled to exemption under subsection (1) of section 249A of the Companies Act 1985 and that no member or members have requested an audit pursuant to subsection (2) of section 249B in relation to the accounts for the financial year.

The directors acknowledge their responsibilities for:

i ensuring that the company keeps accounting records which comply with section 221; and

ii preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

## **BALANCE SHEET AT 31 DECEMBER 2008 (CONT)**

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

These financial ast ments were approved by the board on 2/09/09
ON BEALT OF HE BOARD

D WHEELER-DIRECTOR

The annexed notes form part of these financial statements.

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008

#### 1. ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

#### **Basis of Preparation of Financial Statements**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The effects of events in relation to the year ended 31 December 2008 which occurred before the date of approval of the financial statements by the Board of Directors, have been included in the statements to the extent required to show a true and fair view of the state of affairs at 31 December 2008 and of the results for the year ended on that date.

#### Depreciation

Depreciation has been computed to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Leasehold property Plant and machinery Fixtures and fittings Motor vehicles

- equal instalments over the period of the lease
- 20 % per annum of cost
  25 % per annum of cost
  25% per annum of cost

#### Cash Flow

The accounts do not include a cash flow statement because the company as a small reporting entity, is exempt from the requirement under Financial Reporting Standard for Smaller Entities (effective January 2007).

#### 2. TURNOVER

The company's turnover represents the value, excluding Value Added Tax, of goods and services supplied to customers during the year.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008(CONT)

## 3. NET OPERATING EXPENSES

	2008 £	2007 £
Distribution costs Administrative expenses Other operating income	26,113 340,898 (30,055) ———————————————————————————————————	22,243 299,704 (10,992) 310,955
4. OPERATING PROFIT		
Operating profit is stated after charging/(crediting):	2008 £	2007 £
Directors' emoluments	10,765	10,351
Depreciation and amortisation of owned assets	11,055	6,904
Amortisation of goodwill	4,700	4,700
5. TAXATION	2008 £	2007 £
Corporation tax charge	25,618	11,911

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008(CONT)

#### 6. INTANGIBLE FIXED ASSETS

	Goodwill £
Cost	
At 1 January 2008 Additions Revaluations Intra-group transfers Disposals	47,000 - - - -
At 31 December 2008	47,000
Amortisation	
At 1 January 2008 Charge for the year Revaluations Intra-group transfers Eliminated on disposals	14,100 4,700 - - -
At 31 December 2008	18,800
Net book value	
At 31 December 2008	28,200
At 31 December 2007	32,900

Goodwill arose on the purchase of an unincorporated business in .... 6th December 2004 and is being amortised over 10 years. In the opinion of the directors, this represents a prudent estimate of the period over which the company will derive economic benefit from the products acquired as part of that business.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008(CONT)

## 7. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Total £
Cost At 1 January 2008 Additions	16,655 -	14,953	24,062	1,530	55,670 1,530
At 31 December 2008	16,655	14,953	24,062	1,530	57,200
Depreciation					
At 1 January 2008 Charge for the year	1,665	7,531 2,991	11,372 6,016	383	18,903 11,055
At 31 December 2008	1,665	10,522	17,388	383	29,958
Net book value At 31 December 2008	14,990	4,431	6,674	1,147	27,242
At 31 December 2007	16,655	7,422	12,690	-	36,767 ———
8. DEBTORS					
			200	08 £	2007 £
Trade debtors Other debtors			3,20 98,7		3,090 130,566
			102,0	<del></del> 13 	133,656

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008(CONT)

## 9. INVESTMENTS

	2008	2007
At cost:	£	£
Listed	-	-
(Market value £- (2007 - £-))		
Unlisted	-	50
	-	50
	<del>===</del>	===
10.CREDITORS - AMOUNTS DUE WITHIN ONE YEAR		
	2008	2007
	£	£
Doub tooms and associated.	4.520	11 412
Bank loans and overdrafts Trade creditors	4,529 15,193	11,412 28,506
Corporation tax payable	25,618	11,943
Social security and other taxes	19,918	13,625
Other creditors	81,489	20,538
	146,747	86,024
		====
11.CREDITORS - AMOUNTS DUE AFTER ONE YEAR		
	2008	2007
	£	£
Amounts owed to group undertakings &		
participating interests	15,200	22,000
Directors loan account	115,999	98,198
	131,199	120,198
	151,177	

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008(CONT)

## 12.SHARE CAPITAL

Closing shareholders' funds

	2008 £	2007 £
Authorised	ı.	*
Allotted, called up and fully paid		
1,000 Ordinary shares of £1 each	1,000	1,000
	<del></del>	
13.PROFIT AND LOSS ACCOUNT		
	2008 £	
At 1 January 2008	43,234	
Profit for the financial year Dividends paid	84,724 (45,140)	
At 31 December 2008	82,818	
14. RECONCILIATION OF MOVEMENTS IN SHAREHOI	LDERS' FUNDS	
	2008 £	2007 £
Profit for the financial year	84,724	42,540
Dividends	(45,140)	(46,000)
Net addition to shareholders' funds	39,584	(3,460)
Opening shareholders` funds	44,234	47,694

83,818

44,234

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2008(CONT)

## 15. CONTROLLING PARTY

The company is controlled by the directors, D Wheeler and T J Wheeler, by virtue of their shareholdings as described in the directors' report.

# THE FOLLOWING PAGES ARE FOR THE INFORMATION OF THE DIRECTORS ONLY.

THEY DO NOT FORM PART OF THE STATUTORY ACCOUNTS.

## TRADING & PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2008

		2008 £		2007 £
TURNOVER - CONTINUING OPERATIONS Sales	323,937		247,561	
Buybacks interest	61,805		40,115	
Salary advance commmmison Third party cheque commisson	64,995 135,553		58,054 121,682	
Franchisees commission	77,805		59,848	
		664,095		527,260
COST OF SALES	20.000		07.557	
Opening stock Purchases	30,299 197,130		27,557 148,318	
	227,429		175,875	
Closing stock	(28,027)		(30,299)	
		(199,402)		(145,576)
GROSS PROFIT		464,693		381,684
OTHER OPERATING INCOME				
Commissions received	13,055		7,352	
Management charges	17,000		3,640	
		30,055		10,992
		494,748		392,676
Overhead expenses		(367,011)		(321,947)
OPERATING PROFIT		127,737		70,729
OTHER INTEREST RECEIVABLE AND				
SIMILAR INCOME Bank interest	4			
Loan interest	4 -		208	
		4		208
INTEREST DAYABLE AND CIMIL AD CHARGE		127,741		70,937
INTEREST PAYABLE AND SIMILAR CHARGES Bank interest	345		617	
Loan interest	16,996		15,676	
Interest on overdue tax	58		193	
		(17,399)		(16,486)
PROFIT ON ORDINARY ACTIVITIES		· · · · · · · · · · · · · · · · · · ·		

## TRADING & PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2008

2008 2007 £ £

**BEFORE TAXATION** 

110,342

54,451

## SCHEDULE OF OVERHEAD EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2008

DISTRIBUTION COSTS		2008 £	2007 £
Commissions         2,311         2,122           Advertising costs         23,802         20,121           ADMINISTRATIVE EXPENSES         26,113         22,243           ADMINISTRATIVE EXPENSES         49,326         44,083           Rent and rates         49,326         44,083           Insurances         3,716         3,292           Light and heat         4,534         3,511           Directors' salaries         10,765         10,351           Wages and salaries         132,284         118,659           Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Subscription	DICTRIPUTE ON COCHO		
Advertising costs   23,802   20,121   26,113   22,243   26,113   22,243   26,113   22,243   26,113   22,243   22,243   22,243   22,243   22,243   22,243   23,216		2 211	2 122
ADMINISTRATIVE EXPENSES   Rent and rates   49,326   44,083   Insurances   3,716   3,292   Light and heat   4,534   3,511   Directors' salaries   10,765   10,351   Wages and salaries   132,284   118,659   Employer's NIC   11,615   8,255   Employer's NIC   11,615   8,255   Employer's NIC   11,615   8,255   2,700   26,228   1,423   510   7   1,000   2,000	· -		•
ADMINISTRATIVE EXPENSES  Rent and rates	Advertising costs		
Rent and rates         49,326         44,083           Insurances         3,716         3,292           Light and heat         4,534         3,511           Directors' salaries         10,765         10,351           Wages and salaries         132,284         118,659           Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges <t< td=""><td></td><td>26,113</td><td>22,243</td></t<>		26,113	22,243
Rent and rates         49,326         44,083           Insurances         3,716         3,292           Light and heat         4,534         3,511           Directors' salaries         10,765         10,351           Wages and salaries         132,284         118,659           Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges <t< td=""><td></td><td></td><td></td></t<>			
Rent and rates         49,326         44,083           Insurances         3,716         3,292           Light and heat         4,534         3,511           Directors' salaries         10,765         10,351           Wages and salaries         132,284         118,659           Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges <t< td=""><td>ADMINISTD ATIVE EXPENSES</td><td></td><td></td></t<>	ADMINISTD ATIVE EXPENSES		
Insurances		40 326	44 083
Light and heat         4,534         3,511           Directors' salaries         10,765         10,351           Wages and salaries         132,284         118,659           Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         2,742         2,620           Computer Costs         2,742         2,620           Clothing costs         489         221           Sundry expenses         1,453         1,228           Clothing costs         489         221           Subscriptions and donations         2,874         1,872           Bank charges         16,554         13,864           Credit card commissions         3,913         3,518           VAT surcharge		•	•
Directors' salaries         10,765         10,351           Wages and salaries         132,284         118,659           Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges         16,554         13,864           Credit card commissions         3,913         3,518           VAT surcharge         589         -           Bad debts         <		•	
Wages and salaries       132,284       118,659         Employer's NIC       11,615       8,255         Packaging       1,423       510         Telephone       6,502       5,627         Postage and stationery       9,134       8,948         Repairs and renewals       27,190       26,228         Hire of equipment       3,278       921         Motor travel & subsistence       9,594       9,464         Accountancy fees       10,071       10,532         Legal and professional fees       3,294       6,951         Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery		· ·	•
Employer's NIC         11,615         8,255           Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         1,071         10,532           Legal and professional fees         2,742         2,620           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges         16,554         13,864           Credit card commissions         3,913         3,518           VAT surcharge         589         -           Bad debts         10,871         5,402           Amortisation of goodwill         4,700         4,700           Depreciation		•	•
Packaging         1,423         510           Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Subscriptions and donations         2,874         1,872           Bank charges         16,554         13,864           Credit card commissions         3,913         3,518           VAT surcharge         589         -           Bad debts         10,871         5,402           Amortisation of goodwill         4,700         4,700           Depreciation of plant and machinery         2,991         2,991           Depreciation of admin assets/freehold buildings         1,665         - <t< td=""><td><del>-</del></td><td>•</td><td></td></t<>	<del>-</del>	•	
Telephone         6,502         5,627           Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges         16,554         13,864           Credit card commissions         3,913         3,518           VAT surcharge         589         -           Bad debts         10,871         5,402           Amortisation of goodwill         4,700         4,700           Depreciation of plant and machinery         2,991         2,991           Depreciation of admin assets/freehold buildings         1,665         - <td>· ·</td> <td>•</td> <td></td>	· ·	•	
Postage and stationery         9,134         8,948           Repairs and renewals         27,190         26,228           Hire of equipment         3,278         921           Motor travel & subsistence         9,594         9,464           Accountancy fees         10,071         10,532           Legal and professional fees         3,294         6,951           Training costs         -         102           Computer Costs         2,742         2,620           Cleaning expenses         1,453         1,228           Clothing costs         489         221           Sundry expenses         2,932         1,941           Subscriptions and donations         2,874         1,872           Bank charges         16,554         13,864           Credit card commissions         3,913         3,518           VAT surcharge         589         -           Bad debts         10,871         5,402           Amortisation of goodwill         4,700         4,700           Depreciation of plant and machinery         2,991         2,991           Depreciation of admin assets/freehold buildings         1,665         -           Depreciation charges         6,016         3,913 <td></td> <td>•</td> <td></td>		•	
Repairs and renewals       27,190       26,228         Hire of equipment       3,278       921         Motor travel & subsistence       9,594       9,464         Accountancy fees       10,071       10,532         Legal and professional fees       3,294       6,951         Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation charges       6,016       3,913         340,898       299,704		·	
Hire of equipment       3,278       921         Motor travel & subsistence       9,594       9,464         Accountancy fees       10,071       10,532         Legal and professional fees       3,294       6,951         Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation charges       6,016       3,913         Depreciation charges       6,016       3,913			
Motor travel & subsistence       9,594       9,464         Accountancy fees       10,071       10,532         Legal and professional fees       3,294       6,951         Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       18,72         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913	•		
Accountancy fees       10,071       10,532         Legal and professional fees       3,294       6,951         Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913	· ·	•	
Legal and professional fees       3,294       6,951         Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913		· ·	•
Training costs       -       102         Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation charges       6,016       3,913         340,898       299,704	<u> </u>	<del>-</del>	·
Computer Costs       2,742       2,620         Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913	<del>-</del> •	3,274	•
Cleaning expenses       1,453       1,228         Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913		2 7/2	
Clothing costs       489       221         Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913		<del>-</del>	-
Sundry expenses       2,932       1,941         Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913	<del>-</del> -	<u>.</u>	
Subscriptions and donations       2,874       1,872         Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913         340,898       299,704			
Bank charges       16,554       13,864         Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913		· · · · · · · · · · · · · · · · · · ·	•
Credit card commissions       3,913       3,518         VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913			
VAT surcharge       589       -         Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913	<u> </u>		
Bad debts       10,871       5,402         Amortisation of goodwill       4,700       4,700         Depreciation of plant and machinery       2,991       2,991         Depreciation of admin assets/motor vehicles       383       -         Depreciation of admin assets/freehold buildings       1,665       -         Depreciation charges       6,016       3,913		· ·	5,510
Amortisation of goodwill  Depreciation of plant and machinery  Depreciation of admin assets/motor vehicles  Depreciation of admin assets/freehold buildings  Depreciation charges  340,898  299,704			5 402
Depreciation of plant and machinery 2,991 2,991 Depreciation of admin assets/motor vehicles 383 - Depreciation of admin assets/freehold buildings 1,665 - Depreciation charges 6,016 3,913		-	
Depreciation of admin assets/motor vehicles  Depreciation of admin assets/freehold buildings  Depreciation charges  1,665  6,016  340,898  299,704			
Depreciation of admin assets/freehold buildings         1,665         -           Depreciation charges         6,016         3,913           340,898         299,704			2,771
Depreciation charges 6,016 3,913 340,898 299,704	•		-
340,898 299,704			3 013
	Depreciation charges		
OVERHEAD EXPENSES 367,011 321,947		340,898	299,704
	OVERHEAD EXPENSES	367.011	321.947