Financial Statements

for the Year Ended 31 December 2018

<u>for</u>

Real Care Ltd

Company No 05296681

Charity No 1113970



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Company Information for the Year Ended 31 December 2018

TRUSTEES:

Ms G Stringer Ms F Wood OBE

Mrs A M Timothy Mr D Harrop Mr A Cross

SECRETARY:

Ms PK Aitchison

REGISTERED OFFICE:

29 Werdhol Business Park

Number One Industrial Estate

Consett Co. Durham DH8 6TJ

REGISTERED NUMBER:

05296681 (England and Wales)

CHARITY NUMBER:

1113970

ACCOUNTANTS:

Little & Neal

37-38 Market Street

Ferryhill Co. Durham DL17 8JH

Report of the Trustees for the Year Ended 31 December 2018

The Trustees being the directors of the Company present their report with the financial statements of the company for the year ended 31 December 2018.

TRUSTEES

The Trustees shown below have held office during the whole of the period from 1 January 2018 to the date of this report.

Ms G Stringer
Ms F Wood OBE
Mrs A M Timothy
Mr D Harrop
Mr A Cross

OBJECTIVES OF THE CHARITY

The Charity was registered on the 2 May 2006 to advance the education and use of recreational time for children and young adults with complex disabilities, to support their families and the wider community by the provision of services and activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Real Care Ltd was incorporated on 25 November 2004 as a Company Limited by Guarantee and is governed by its 'Memorandum and Articles of Association.

Every member of the Company undertakes to contribute such amount as may be required (not exceeding £1) to the assets of the Company in the event of it being wound up while he or she is a member or within one year after ceasing to be a member for payment of the Company's debts and liabilities contracted before ceasing to be a member, and of the costs, charges and expenses of wining up, and for the adjustment of the rights of the contributories among themselves.

Organisation

The Memorandum and Articles of Association allows for a Council of between two and seven trustees to administer the company.

The Directors of the company are also Charity Trustees for the purpose of Charity Law and are known collectively as the Board of Directors. The Board of Directors meets on a regular basis and sub-groups meet as and when appropriate.

Day to day management of the organisation is carried out by the three centre managers who are supported by a finance officer, two administrative workers and all of the care staff within the organisation.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operations finances of the charity, and are satisfied that system and procedures are in place to mitigate exposure to the major risks.

Report of the Trustees for the Year Ended 31 December 2018

ACHIEVEMENTS AND PERFORMANCE

Real Care Ltd (Trading as, 'Learning for Life') are a specialist provider of Education and Care services for adults (Post 16) with high support needs, including those experiencing more profound and multiple learning and physical disabilities.

Based in Consett, County Durham, in the North East of England, our team of professionals are passionate about providing a person centred, stimulating, caring and fun environment where individuals can fulfil their potential and prepare for life ahead.

We worked with Durham County Council to secure a 30 year lease of a building in the centre of Consett which has facilitated growth and allows easier access to the local community. This facilitates our diverse curriculum, provides community engagement opportunities and allows a range of employability skills to be developed. A wonderful addition to the Organisation.

In July 2018, young adults attending education classes retained a 100% success rate in achieving accredited ASDAN qualifications in a variety of Life and Living Skills (Certificates/Diploma, Entry levels 1-3). Alongside, we also run successful non-accredited, bespoke, individualised programmes of learning concentrating on skills for life. These are innovative and include relevant enrichment activities which are realistic, challenging but achievable. We work with the local community through many different programmes such as Gateshead Olympics, Sunniside Methodists Church, The Forestry Commission, The Land of Oak and Iron, Citizens House, Leadgate Task Force, East Durham College, New College Durham, Princes Trust, Sage and many more.

Additionally, we run a physical education programme, encourage a healthy balanced lifestyle, have access to physical exercise opportunities such as football coaching, residential trips with Special Olympics, gardening projects at our allotment, managing and maintaining a plot at Gibside and educational trips throughout the year. Each group is also involved in an Enterprise Programme to develop life and employability skills. This gives everyone the opportunity to be involved in participating a 'fictitious' small business, where all financial proceeds can be spent by the group. The groups then independently communicate how they would like to spend their profit and democratic decisions are made by all involved regarding how the money is spent. The aim is that individuals will have an awareness of employment and for some people it is the first step towards voluntary work and supported employment.

We have trialled a 'Chatter and Craft Session' with the local community at Sunniside in Gateshead. It has been a pleasure to see the older community working with the Learners, producing some beautiful jewellery and wonderful cards. This has not only broken down barriers, raised awareness of disabilities but the aim is to reduce social isolation. The trial will continue into next year.

In addition, we liaised with Gateshead County Council and enrolled individuals who wished to train as Special Olympians onto the programme. A range of activities have provided including the Anniversary Games in Scotland, London, York and Ilkley. Due to this partnership one Learner has worked on a one to one basis with a Newcastle United under 23 Professional, this has been an absolutely incredible opportunity for both parties, many friendships have been formed, awareness has been raised and barriers have been broken down. In summary these sporting activities which include athletics, boccia and football have provided not only activities to support health, fitness and well-being, but they have also promoted friendships and raised self-esteem. Learners have had opportunities to compete with similar athletes nationally. This has been invaluable in broadening the life experiences of the attendees and many have made new friendships which continue to grow.

We actively encourage all who attend to celebrate their unique identity and assist their desire to achieve their personal goals. Our annual prom and celebration of achievement ceremony is a wonderful opportunity to recognise, reward and congratulate all individuals for their contribution and success.

Learning for Life continues to evolve and grow. We now have 48 young people attending our services and 41 staff. To facilitate additional growth, we are exploring new premises in the Gateshead/Newcastle area.

Report of the Trustees for the Year Ended 31 December 2018

FINANCIAL REVIEW

Reserves Policy

We continue to work towards the charities core objectives and continue to work with Durham County Council other local authorities and voluntary fundraisers to explore additional funding for activities and resources.

We have successfully secured donations of just over £10,000 from a variety of different activities/events and acts of kindness. For example, Lycetts Christmas jumper day and charitable donations, DMA Law donation instead of Christmas cards, donation from Barclays Bank, sponsored sky dives, sponsored cycle/walks, bag packs, a local public house held many fundraising activities as have a local Bikers group. We even had a couple ask for money instead of wedding presents and they donated all the money to our Charity. In addition, many local businesses have contributed to providing services and equipment worth over £27,000, this support has been invaluable to our organisation and is very much appreciated.

The charity continues to accumulate reserves and we have taken measures to increase revenue by extending our services throughout the year.

Plans for future periods

The five year business plan has been written to include expansion in 2019.

We hope to secure funding for our outside area to include a work experience centre (to include woodcraft and pottery) and a creative arts suite which can be accessed by learners and also the local and wider community, thus providing an income and facilitating a need in the local area.

Working alongside fundraising volunteers applications will be made for funding to provide a range of activities and experiences including an upgrade of our IT facilities supported by Digital Drive Durham and other providers which will streamline our organisation.

We are training a Job Coach in 2019 which will allow individuals to participate in enrichment activities alongside gaining experience in the world of work which can be used as a stepping stone into work experience, voluntary work and supported employment.

We are opening a Café at Citizen's House Consett (Oasis for Life). This will be open four days a week and will provide invaluable work experience in many areas. Learners will be trained in Health and Safety, Food Hygiene, Food preparation, Customer Service, Using Money, Basis Accounts, Stock Taking, Ordering Food, Cleaning etc. This experience will be invaluable.

We aim to trial providing transport with familiar staff working as the transport escort to reduce learner's anxiety and cost to the local authorities we work with.

We will continue to work with the local community and stakeholders to highlight the invaluable contribution people attending Learning for Life make in our diverse society.

Report of the Trustees for the Year Ended 31 December 2018

STATEMENT OF TRUSTEE DIRECTORS' RESPONSIBILITIES

The trustees (who are also directors) are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BE	HALF OF THE BOARD:	
	(X)	
	A C	
Mr A C	ross - Director	•••••
	1 1.	
Date:	114119	
	1 11	

Independent Examiners Report to the Trustees of Real Care Ltd

I report on the accounts of Real Care Ltd for the year ended 31 December 2018 set out on pages 2 to 13.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to

be reached.

Lynsey Ibbetson FCA Little & Neal 37-38 Market Street Ferryhill Co. Durham DL17 8JH

Date: 14,19.

Real Care Ltd Statement of Financial Activities (incorporating the Income and Expenditure Account) Year Ended 31 December 2018

Notes	Unrestricted Funds	Restricted Funds	Total 2018	Total 2017
2	14,026	-	14,026	13,001
4	74	-	74	160
3	662,274	-	662,274	653,664
	676,374	-	676,374	666,825
•				
5	622,409	-	622,409	641,808
5	10,770	-	10,770	4,464
5	633,179		633,179	646,272
1				
7	43,195	-	43,195	20,553
	-	•	-	-
12	179,702	-	179,702	159,149
12	222,897	·	222,897	179,702
	2 4 3 5 5 5	Funds 2	Funds Funds 2	Funds Funds 2018 2 14,026

Real Care Ltd Balance Sheet Year Ended 31 December 2018

	Notes	Unrestricted	Restricted	2018 Total	2017 Total
FIXED ASSETS			•		
Tangible assets	8	218,524		218,524	49,158
Total Fixed Assets		218,524		218,524	49,158
CURRENT ASSETS					
Debtors	9	20,139	-	20,139	61,070
Cash at bank		39,390	-	39,390	93,105
Total Current Assets		59,529	-	59,529	154,175
Creditors Amounts falling due					
within one year	10	(37,069)		(37,069)	(23,631)
Net Current Assets		22,460		22,460	130,544
Total assets less current liabilities		240,984	-	240,984	179,702
Creditors: Amounts falling due	. •				
after more than one year	11	(18,087)	-	(18,087)	Ξ
Net assets		222,897	-	222,897	179,702
Funds					
Restricted		-	-	-	-
Unrestricted	12	222,897	-	222,897	179,702
Total charity funds		222,897	-	222,897	179,702

The trustees are satisfied that the company is entitled to exemption from the provision of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibility for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Mr A Cross

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Fund accounting

Unrestricted funds are general funds which are for use at the discretion of the trustees in furtherance of the general objectives of the company.

Restricted funds are funds to be used in accordance with specific restrictions imposed by donors. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charitable company is entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary Income

Voluntary Income is received by way of grants and donation and is included in the financial statements when the charitable company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Governance Costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charitable company and include accountancy fees and costs related to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is shorter.

Improvements to property

- 20% on cost and lease term

Fixtures and fittings

- 20% on reducing balance

Motor vehicles

- 25% on reducing balance

Computer equipment

- 15% on reducing balance

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated overs their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to profit or loss over the relevant period. The capital element of the future payment is treated as a liability.

Rentals paid under operating leases are charged to profit or loss on a straight line basis over the period of the lease.

1. ACCOUNTING POLICIES (CONTINUED)

Debtors

Trade Debtors and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discount due

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discount due.

Pension costs

The company operates a defined contribution scheme. Contributions payable to the scheme are charged to the statement of financial activities in the period to which they relate.

2.	Grants and Donations	Unrestricted Funds	Restricted funds	Total 2018 £	Total 2017 £
	Grants receivable	850	-	850	1,176
	Donations	13,176	•	13,176	11,825
		14,026	-	14,026	13,001
3.	Incoming from charitable activities	:	Unrestricted Funds £	Total 2018 £	Total 2017 £
	Education -Holiday Club (Outside Ter	m Time)	47,159	47,159	48,489
	Education – Term Time	,	210,445	210,445	172,925
	Care	•	393,089	393,089	420,363
	Catering		11,581	11,581	11,887
	-		662,274	662,274	653,664
4.	Investment income				
			Unrestricted	Total	Total
			Funds	2018	2017
			£	£	£
	Bank interest receivable		74	74	160

5. Expenditure

э.	Expenditure				
		Charitable		Totai	Total
		activities	Governance	2018	2017
		£	£	£	£
	Costs directly allocated to activities	S			
	Wages & salaries	455,980	-	455,980	497,839
	Rent & rates	47,049	-	47,049	41,326
	Light & heat	12,923	-	12,923	9,243
	Training	2,949	•	2,949	846
	Telephone	4,290	•	4,290	4,356
	Postage & Stationery	5,397	-	5,397	5,979
	Transport	6,146	-	6,146	5,295
	Repairs & maintenance	28,168	-	28,168	13,173
	Student activities	22,254	-	22,254	26,989
	Subscriptions	1,403	-	1,403	837
	Bad debts	-	-	-	2,830
	Insurance	7,740	-	7,740	8,581
	Operating Leases	3,657	-	3,657	3,657
	Sundry expenses	3,148	-	3,148	5,053
	Accountancy	-	4,692	4,692	4,464
	Professional fees	-	6,078	6,078	-
	Hire purchase interest	308	-	308	790
	Bank loan interest	1,068	-	1,068	-
	Bank charges	905	-	905	1,646
	Depreciation	18,899	-	18,899	13,186
	Donations	125	•	125	182
		622,409	10,770	633,179	646,272
6.	Total resources expended			Total	Total
				2018	2017
				£	£
	Salaries and wages			431,503	472,674
	Social Security			19,742	22,483
	Pension			4,735	2,682
				455,980	497,839
					

No employee received emoluments above £60,000 in the current or previous year.

The charity trustees were not paid or received any other benefits from employment in the current year or previous year nether were they reimbursed expenses.

The average number of employees during the year amounted to:

	2018	2017
	No.	No.
Management staff	3	1
Administrative staff	2	1
Care staff	37	36
	42	38

7. Net incoming/(outgoing) resources for the year

	Net incoming/(outgoing)	resources are siz	ned after charg.	uig.	Total 2018 £	Total 2017 £
	Operating lease rentals - Depreciation	equipment			3,657 18,899	3,657 13,186
					22,556	16,843
8.	TANGIBLE FIXED AS	SETS				
	1	Improvements to property	Fixtures and Fittings	Motor Vehicles	Computer equipment	Totals
		£	£	£	£	£
	COST At 1 January 2018 Additions	31,097 186,568	60,741 1,296	36,493	17,349 402	145,680 188,266
	At 31 December 2018	217,665	62,037	36,493	17,751	333,946
	DEPRECIATION					
	At 1 January 2018	23,876	35,137	31,082	6,427	96,522
	Charge for year	10,538	5,315	1,353	1,694	18,900
	At 31 December 2018	34,414	40,452	32,435	8,121	115,422
	NET BOOK VALUE					
	At 31 December 2018	183,251	21,585	4,058	9,630	218,524
	At 31 December 2017	7,221	25,604	5,411	10,922	49,158
	Fixed assets, included in	the above, which	n are held under	r hire purchase	contracts are as	follows: Motor vehicles £
	At 1 January 2018			,		10,899
	Transfer to ownership					(10,899)
	and at 31 December 201	8				
	DEPRECIATION					
	At 1 January 2018					7,666 (7,666)
	Transfer to ownership					(7,000)
	At 31 December 2018	•				-
	NET BOOK VALUE					
	At 31 December 2018					
	At 31 December 2017					3,233

9. **DEBTORS**

					Total 2018 £	Total 2017 £
	Trade debtors Other debtors				11,434 8,705	57,510 3,560
					20,139	61,070
10.	CREDITORS: AMOUN	NTS FALLING	DUE WITHIN	ONE YEAR		
			·		Total 2018	Total 2017
	D1. 1	_			£	£
	Bank loans and overdraft	S			4,462	1 635
	Hire purchase contracts Trade creditors				7,126	1,635 6,817
·	Taxation and social secur	itv			6,046	4,733
	Other creditors	ily.			19,435	10,446
	Outer vivalions					
					37,069	23,631
11.	CREDITORS: AMOUN	TS FALLING	DUE AFTER	MORE THAN	ONE YEAR	
					Total 2018	Total 2017
	Bank loan				£ 18,087	£
12.	FUND MOVEMENTS	•				
		1 January 2018	Incoming resources	Outgoing resources	Transfers	Balance at 31 December 2018
		£	£	£	£	£
	Unrestricted					
	General Funds	179,702	676,374	(633,179)		222,897
	TOTAL FUNDS	179,702	676,374	(633,179)	-	222,897

13. ANALYSIS OF NET ASSETS

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Unrestricted	218,524	4,373	222,897
	218,524	4,373	222,897

14. COMPANY LIMITED BY GUARANTEE

Real Care Ltd is a company limited by guarantee. In the event of the charitable company being wound up, the liability in respect of the guarantee given by each member is limited to £1.00.