Midsomer Norton & Radstock Dial A Ride

Charity No. 1109319

Company No. 05290277

Trustees' Report and Unaudited Accounts

31 March 2020

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Midsomer Norton & Radstock Dial A Ride Trustees Annual Report

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 05290277

Charity No. 1109319

Registered Office

The Hollies High Street Midsomer Norton RADSTOCK

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law. The following Directors and Trustees served during the year:

M. Ashman

BA3 2DP

E.H. Brown

R. Chivers

A.J. Drake

P. Gay

B. Hulls

(Resigned 25 September 2019)

V. Jones

P. Kendall

(Resigned 25 September 2019)

S.J. Steel

Accountants

Paul Clark Accountants Limited Westway Business Centre Marksbury BATH BA2 9HN

OBJECTIVES AND ACTIVITIES

The charity's objectives are to provide a community transport service for those inhabitants of Midsomer Norton, Radstock and the surrounding rural areas, who are in need of a door-to-door transport service because they are unable to access conventional public transport because of age, sickness, disability, poverty or rural isolation.

This service is provided by way of a flexible, on demand service using a small fleet of modern low-floor minibuses. Journeys are booked in advance by the passenger enabling the company to provide tailor-made transport from home to destination.

Midsomer Norton & Radstock Dial A Ride

Trustees Annual Report

ACHIEVEMENTS AND PERFORMANCE

The company provides its services throughout the geographical area extending from Nempnett Thrubwell in the West to Hinton Charterhouse in the East and from Norton Malreward in the North to Norton Radstock in the South.

The company has six accessible vehicles, which enables it to continue to provide a high level of service in accordance with its main objectives.

FINANCIAL REVIEW

The company has incurred a small operating deficit this year, which the trustees consider to be satisfactory financial performance. An additional Tucana bus was acquired during the year and it was decided to retain the smaller MPV as this is required to cope with increased demand for the service.

PLANS FOR FUTURE PERIODS

There are no specific plans for the future other than to maintain the existing service and continue to meet demand.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Khyllis Vav

The charity is a company limited by guarantee. Overall responsibility for the company rests with the trustees. A small number of administrative staff are employed to maintain the day-to-day running of the charity's activities.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

P. Gay

Trustee

17 November 2020

Midsomer Norton & Radstock Dial A Ride Independent Examiners Report

Independent Examiner's Report to the trustees of Midsomer Norton & Radstock Dial A Ride

I report to the charity trustees on my examination of the accounts of Midsomer Norton & Radstock Dial A Ride for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act.

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Clark BA(Hons) FFA FTA
Institute of Financial Accountants
Paul Clark Accountants Limited
Westway Business Centre
Marksbury
BATH

BA2 9HN 17 November 2020

Midsomer Norton & Radstock Dial A Ride Statement of Financial Activities

for the year ended 31 March 2020

		Unrestricted	Restricted		
		funds	funds	Total funds	Total funds
	A1-A	2020	2020	2020	2019 £
	Notes	£	£	£	£
Income and endowments					
from:					
Donations and legacies	4	114,896	1,000	115,896	114,263
Charitable activities	5	84,301	-	84,301	75,470
Investments	6	512	<u>-</u>	512	445
Total		199,709	1,000	200,709	190,178
Expenditure on:					
Charitable activities	7	136,547	-	136,547	125,409
Other	8	66,549	2,952	69,501	71,691
Total		203,096	2,952	206,048	197,100
Net gains on investments		-	-	<u>-</u> .	<u>.</u>
Net expenditure	9	(3,387)	(1,952)	(5,339)	(6,922)
Transfers between funds		(1,215)	1,215	<u>.</u>	
Net expenditure before other gains/(losses)		(4,602)	(737)	(5,339)	(6,922)
Other gains and losses	•			<i></i>	Ti to see see
Net movement in funds		(4,602)	(737)	(5,339)	(6,922)
Reconciliation of funds:					
Total funds brought forward		135,586	11,165	146,751	153,673
Total funds carried forward		130,984	10,428	141,412	146,751

Midsomer Norton & Radstock Dial A Ride **Balance Sheet**

at 31 March 2020

Company No. 052902	77	Notes	2020	2019
			£	£
Fixed assets				
Tangible assets		11	37,387	34,373
		· <u>-</u>	37,387	34,373
Current assets				
Debtors		12	8,271	11,036
Cash at bank and in hi	and	_	99,487	107,645
			107,758	118,681
Creditors: Amount falling	due within one year	13	(3,733)	(6,303)
Net current assets			104,025	112,378
Total assets less current	liabilities		141,412	146,751
Net assets excluding pen	sion asset or liability		141,412	146,751
Total net assets		. ==	141,412	146,751
The funds of the charity				
Restricted funds		14		
Restricted income fun	nds		10,428	11,165
		_	10,428	11,165
Unrestricted funds		14		
General funds			130,984	135,586
		_	130,984	135,586
Reserves		14		
Total funds			141,412	146,751

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 17 November 2020

And signed on its behalf by: AlDede

A.J. Drake

Trustee

17 November 2020

for the year ended 31 March 2020

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting	
Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.
Income	
Recognition of	Income is included in the Statement of Financial Activities (SoFA) when the charity
income	becomes entitled to, and virtually certain to receive, the income and the amount of
	the income can be measured with sufficient reliability.
Income with related	Where income has related expenditure the income and related expenditure is
expenditure	reported gross in the SoFA.
Donations and	Voluntary income received by way of grants, donations and gifts is included in the
legacies	the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on	Income from tax reclaims is included in the SoFA at the same time as the
donations and gifts	gift/donation to which it relates.
Donated services	These are only included in income (with an equivalent amount in expenditure)
and facilities	where the benefit to the Charity is reasonably quantifiable, measurable and
	material.
Volunteer help	
Volunteer help Investment income	material. The value of any volunteer help received is not included in the accounts. This is included in the accounts when receivable.
•	The value of any volunteer help received is not included in the accounts.
Investment income	The value of any volunteer help received is not included in the accounts. This is included in the accounts when receivable.
Investment income Gains/(losses) on	The value of any volunteer help received is not included in the accounts. This is included in the accounts when receivable. This includes any gain or loss resulting from revaluing investments to market value
Investment income Gains/(losses) on revaluation of fixed	The value of any volunteer help received is not included in the accounts. This is included in the accounts when receivable. This includes any gain or loss resulting from revaluing investments to market value

Midsomer Norton & Radstock Dial A Ride

Notes to the Accounts

Expenditure

Recognition of expenditure

Expenditure is recognised on an accruals basis. Expenditure includes any VAT which

cannot be fully recovered, and is reported as part of the expenditure to which it

relates.

Expenditure on

These comprise the costs associated with attracting voluntary income, fundraising

raising funds

trading costs and investment management costs.

Expenditure on

These comprise the costs incurred by the Charity in the delivery of its activities and

charitable activities

services in the furtherance of its objects, including the making of grants and

governance costs.

Grants payable

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet

paid.

Governance costs

These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of

other administration costs.

Other expenditure

These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Motor vehicles

25% reducing balance

Fixtures, fittings and

25% reducing balance

equipment

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

5 Statement of Financial Activities - prior year				
		Unrestricted	Restricted	
		funds	funds	Total funds
		2019	2019	2019
		£	£	£
Income and endowments from:				
Donations and legacies		114,263	-	114,263
Charitable activities		75,470	-	75,470
Investments		445	<u>-</u>	445
Total		190,178	-	190,178
Expenditure on:				
Charitable activities		125,409	i, athe	125,409
Other		67,969	3,722	71,691
Total		193,378	3,722	197,100
Net income		(3,200)	(3,722)	(6,922)
Net income before other		(3,200)	(3,722)	(6,922)
gains/(losses)		(0)200)	(3,722)	(0,5227
Other gains and losses:				
Net movement in funds		(3,200)	(3,722)	(6,922)
Reconciliation of funds:				
Total funds brought forward		138,786	14,887	153,673
Total funds carried forward	•	135,586	11,165	146,751
4 Income from donations and legacies				
	Unrestricted	Restricted	Total	Total
			2020	2019
	£	£	£	£
Grants and donations	114,896	1,000	115,896	114,263
	114,896	1,000	115,896	114,263

5	Income	trom	charitable	activities

5	Income from charitable activities				
			Unrestricted	Total	Total
				2020	2019
			£	£	£
	Dial-A-Ride services		83,230	83,230	74,555
	Christmas meal		1,071	1,071	915
			84,301	84,301	75,470
_					
6	Income from investments			=	
			Unrestricted	Total	Total
			_	2020	2019
			£	£	£
	Interest receivable		512	512	445
			512	512	445
7	Expenditure on charitable activities				
			Unrestricted	Total	Total
		•		2020	2019
	!		£	£	£
	Expenditure on charitable				
	activities				
	Dial-A-Ride services		134,905	134,905	123,801
.,-	Christmas meal		1,299	1,299	. 740
	Governance costs				
	Trustees' expenses		343	343	868
			136,547	136,547	125,409
8	Other expenditure			• • • • • • • • • • • • • • • • • • • 	
•		Unrestricted	Restricted	Total	Total
				2020	2019
		£	£	£	£
	Advertising	409	-	409	93
	Employee costs	48,654	-	48,654	49,742
	Motor and travel costs	391	-	391	477
	Premises costs	3,043	-	3,043	3,043
	Amortisation, depreciation,				
	impairment, profit/loss on	8,091	2,952	11,043	10,955
	disposal of fixed assets				
	General administrative costs	4,396	-	4,396	5,733
	Legal and professional costs	1,565	<u>-</u>	1,565	1,648
		66,549	2,952	69,501	71,691
		-			

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2020	2019
£	£
11,043	10,667
2020	2019
£	£
44,164	45,787
3,141	2,737
809	554
48,114	49,078
	£ 11,043 2020 £ 44,164 3,141

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

2020	2019
Number	Number
3	3
9	9_
12	12
	Number 3 9

11 Tangible fixed assets

11 Idiiginie lived assers			
	Motor vehicles	Fixtures, fittings and	Total
	venicles	equipment	. m fame fring
	£	£	£
Cost or revaluation			
At 1 April 2019	186,208	21,007	207,215
Additions	10,500	3,557	14,057
At 31 March 2020	196,708	24,564	221,272
Depreciation and			
impairment			
At 1 April 2019	157,251	15,591	172,842
Depreciation charge for the	9,498	1,545	11,043
yeár	7,430	1,545	11,043
At 31 March 2020	166,749	17,136	183,885
Net book values			
At 31 March 2020	29,959	7,428	37,387
At 31 March 2019	28,957	5,416	34,373
12 Debtors			
12 DESIGNS	2020		2019
	£		£
VAT recoverable	1,284		1,233
Prepayments and accrued income	6,987		9,803
	8,271		11,036

13 Creditors:

amounts falling due within one year

	2020	2019
	£	£
Trade creditors	583	36
Other taxes and social security	1,675	1,640
Other creditors	392	295
Accruals and deferred income	1,083	4,332
	3,733	6,303

14 Movement in funds

	At 1 April 2019	resources (including other gains/losses)	Resources expended	Gross transfers	At 31 March 2020
		£	£	£	£
Restricted funds:					,
Restricted income funds:					
Restricted fund	11,165	1,000	(2,952)	1 ,21 5	10,428
Total	11,165	1,000	(2,952)	1,215	10,428
Unrestricted funds: General funds	. 135,586	199,709	(203,096)	(1,215)	130,984
Revaluation Reserves:					
Total funds	146,751	200,709	(206,048)	***************************************	141,412

Purposes and restrictions in relation to the funds:

Restricted funds:

Restricted fund

Grants received for specific purposes and assets acquired with those

funds.

15 Analysis of net assets between funds

	Unrestricted funds		Total	
	£	£	£	
Fixed assets	26,959	10,428	37,387	
Net current assets	104,025	-	104;025	
	130,984	10,428	141,412	

16 Reconciliation of net debt

			New	At 31
	At 1 April		HP/Finance	March
	2019	Cash flows	leases	2020
	£	£	£	£
Cash and cash equivalents	107,645	(8,158)		99,487
	107,645	(8,158)		99,487
Net debt	107,645	(8,158)		99,487
Commitment	÷ • • • • • • • • • • • • • • • • • • •			

17 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2020	2020	2019	2019
	Land and buildings £	Other	Land and buildings	Other
		£	£	£
Operating leases with expiry date:				
Pension commitments	•			
		2020		2019
		£		£
The pension cost charge to the company				
amounted to:	•	809		554

18 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Midsomer Norton & Radstock Dial A Ride Detailed Statement of Financial Activities for the year ended 31 March 2020

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:				
Donations and legacies				
Grants and donations	114,896	1,000	115,896	114,263
	114,896	1,000	115,896	114,263
Charitable activities				
Dial-A-Ride services	83,230	_	83,230	74,555
Christmas meal	1,071	_	1,071	915
	84,301	·	84,301	75,470
Investments	,			
Interest receivable	512		512	445
interest receivable	512		512	445
		·		
Total income and endowments	199,709	1,000	200,709	190,178
Expenditure on:				
Charitable activities				
Dial-A-Ride services	134,905	-	134,905	123,801
Christmas meal	1,299	-	1,299	740
z =	136,204	-	136,204	124,541
Governance costs			•	•
Trustees' expenses	343		343	868
	343		343	868
Total of expenditure on charitable activities	136,547	-	136,547	125,409
Other expenditure				
Advertising	409	-	409	93
	409		409	93
Employee costs				
Salaries/wages	44,164	-	44,164	45,787
Employer's NIC	3,141	-	3,141	2,737
Pension costs	809	-	809	554
Staff entertainment	29	-	29	385
Staff training	511	-	511	279
·	48,654		48,654	49,742
Motor and travel costs			_	
Travel and subsistence	391		391	477_
	391		391	477
Premises costs				
Rent	1,500	-	1,500	1,500
Other premises costs	1,543	<u> </u>	1,543	1,543
	3,043	-	3,043	3,043

Midsomer Norton & Radstock Dial A Ride Detailed Statement of Financial Activities

General administrative costs,				
including depreciation and				
amortisation				
Depreciation of Motor vehicles	7,019	2,479	9,498	9,652
Depreciation of Fixtures, fittings	1,072	473	1,545	1,015
and equipment	1,072	473	1,545	1,013
Loss on disposal of tangible fixed	_	_	-	288
assets				
Equipment repairs and	34	_	34	305
maintenance	3,		•	
General insurances	557	-	557	547
Postage and couriers	100	-	100	282
Software, IT support and related costs	1,442	-	1,442	2,524`
Stationery and printing	643	-	643	302
Subscriptions	140	-	140	120
Sundry expenses	172	_	172	31
Telephone, fax and broadband	1,308	-	1,308	1,622
	12,487	2,952	15,439	16,688
Legal and professional costs				
Audit/Independent examination	630	_	630	600
fees	030	_	030	000
Accountancy and bookkeeping	935	-	935	1,015
Other legal and professional costs	-	-	-	33
	1,565	<u> </u>	1,565	1,648
Total of expenditure of other costs	66,549	= 2,952	69,501	71,691
Total expenditure	203,096	2,952	206,048	197,100
Net gains on investments	-	- ,		<u>ল</u>
	·			
Net expenditure	(3,387)	(1,952)	(5,339)	(6,922)
Transfers between funds	(1,215)	1,215	-	-
Net expenditure before other gains/(losses)	(4,602)	(737)	(5,339)	(6,922)
Other Gains	<u>-</u>	<u>-</u>		-
Net movement in funds	(4,602)	(737)	(5,339)	(6,922)
Reconciliation of funds:		25	· · · · · · · · · · · · · · · · · · ·	, .
Total funds brought forward	135,586	11,165	146,751	153,673
Total funds carried forward	130,984	10,428	141,412	146,751
			-,	