# JAMYANG BUDDHIST CENTRE DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2020

Company No: 05264030

**Charity No: 1106802** 

THURSDAY



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12/08/2021

COMPANIES HOUSE

# **REPORT AND ACCOUNTS**

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#### **DIRECTORS' AND TRUSTEES' REPORT**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2020, which are also prepared to meet the requirements for a directors' report and Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

The charity's objectives are to advance the Buddhist faith and to assist Buddhist charitable institutions throughout the United Kingdom, and elsewhere, making Buddhism available to anyone who requests them.

The main activities undertaken in relation to these purposes are the provision of Buddhist study programmes, community religious services and courses, events and activities (as outlined under "Achievements and Performance" below) to enhance the health and well-being of the community.

#### **Achievements and Performance**

Because of the global pandemic and the shut down of the Old Courthouse building in March 2020, all of our activities for the remainder of the year were online. We were able to sustain an extensive online schedule of study classes and meditation.

We launched a 5-year in-depth study programme, Basic Programme, with 220 students enrolled from around the world. With the support of a London Community Foundation grant, as part of this programme we awarded four full scholarships to Inclusivity Ambassadors.

We also launched a new initiative, Science & Wisdom LIVE, a project to bring in dialogue with scientists and contemplative practitioners to discuss society's biggest challenges and explore the middle ground between science and wisdom traditions.

With the building being closed to the public for an extensive period of time, we were able to do some muchneeded renovations and upgrades. Our building is the former Lambeth Magistrates Court and is a locallycherished resource serving both the Buddhist and wider community. One of the distinctive features of our building is the seven original lantern lights. These had deteriorated significantly and, thanks to a Heritage England grant, we were able to have them beautifully restored.

We also upgraded our Lotus Guest House including adding a double room. Finally, we were fortunate to have one of our skilled volunteers build and install an altar extension in our main temple to house seven additional statues to honour our lineage.

#### **Volunteers**

Jamyang is fortunate to attract a number of volunteers in a range of capacities. All the board members and nearly all the Buddhist teachers at the centre offer their services as volunteers. Volunteers also play a key role in organizing classes; looking after visiting lamas; leading prayer ceremonies; organizing and staffing special events; supporting the upkeep of the building and garden; fundraising for and creating holy objects; and many other areas of the centre's activities.

#### **DIRECTORS' AND TRUSTEES' REPORT (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

In addition, Jamyang runs a residential volunteer scheme, where volunteers can gain experience of what it takes to run a listed building offering not only Buddhist but also wellbeing and community-focused activities. This opportunity is available to a maximum of five volunteers at any one time. Volunteers are invited to spend 3-months in community. In 2020 we piloted a year-long option for candidates who were looking for deeper immersion into Buddhist study and community.

#### **Plans for Future Activities**

In 2021, Jamyang are looking to pilot a new 3-year FPMT study programme, Exploring Buddhism. This will be offered on campus and online, building on the growth of Jamyang community beyond the geographical confines of the London area.

Basic Programme with its 220 students worldwide will see its second year of a 5-year programme.

We will also support the establishment of the new Science & Wisdom LIVE project which launched in Q4 2020. The project will continue to host regular podcasts and dialogues. High profile scientists such as Dr. Rupert Sheldrake and Carlo Rovelli are scheduled to participate in events. We will also pilot a new 9-week analytical programme in partnership with Skeptics Path to Enlightenment.

After a year of lockdown we will relaunch the community Yard Café and Lotus Guest House.

The centre will continue to provide:

- Regular classes on Buddhism and meditation both online and face to face.
- Regular Buddhist prayer groups and ceremonies.
- A quiet supportive environment for Buddhist study, including library and garden.
- Information about other Buddhist activities both nationally and worldwide.

#### **Public Benefit Statement**

In shaping objectives for the year and planning activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PD2)'. The achievements and activities above demonstrate the public benefit arising through the Charity's activities.

#### **FINANCIAL REVIEW**

The Statement of Financial Activities shows a net surplus of £69,012 (2019: £101,538) for the year, resulting in Reserves standing at £627,275 (2019: £558,263) at 31st December 2020.

The charity has three key income streams: (1) donations from meditation courses and buddhist teachings which received donations of £68,811 in 2020, (2) other donations, grants and membership fees which received donations of £171,846 in 2020; and (3) facility rentals which had income of £56,561 in 2020. Other income received in 2020 was £34,426.

During 2020, a total of £67,014 was invested in additional assets for the renovation of the building and for new equipment and fixtures.

The financial position of the charity as at 31st December 2020 remained healthy.

#### **DIRECTORS' AND TRUSTEES' REPORT (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

#### **Reserves Policy**

The Directors consider it prudent to maintain an adequate balance of unrestricted funds to cover the Charity's contractual commitments.

The Directors consider that the Charity's reserves will enhance the services provided and provide financial security for the future.

The reserves policy of the charity is to endeavour to hold 6 months' running costs in free unrestricted reserves. As at 31<sup>st</sup> December 2020, the unrestricted reserves, not designated and not held as fixed assets, were £163,055 (2019: £140,293). This represents approximately 7 months running costs. The charity closely monitors the level of reserves and ensures that these are maintained by the use of good management and financial controls.

#### **Investment Powers and Policy**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds and have found that cash deposits meet their requirements to generate income.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing Document**

Jamyang Buddhist Centre (the word 'Limited' being omitted by licence from the Board of Trade) is a Company Limited by guarantee and not having capital divided by shares.

The charity was incorporated on 19<sup>th</sup> October 2004 and commenced activity on 1<sup>st</sup> January 2005. The company was registered as a charity on 16<sup>th</sup> November 2004 under Registration Number 1106802 and the company registration number is 05264030.

#### **Recruitment and Appointment of Trustees**

As set out in the Articles of Association the chair of the trustees is nominated by the other trustees. The Directors of the organisation are also the charity trustees for the purposes of charity law. The Board of Trustees have the power to appoint additional Trustees as it considers fit to do so.

The Trustees have no beneficial interest in the company other than as members. The Trustees are also the directors of the company. All of the Trustees are members of the company and guarantee to contribute £1 in event of winding up. The Board has the power to appoint additional Directors.

#### **Trustee Induction and Training**

The Trustees maintain a good working knowledge of charity and company law and best practice by regular reading of charity press articles and scrutiny of Companies House, Charity Commission, other Government and voluntary organisation advisory websites. New Trustees are given copies of the Memorandum and Articles of Association and copies of previous years' minutes and attend an induction session given by an experienced Trustee. In 2020 all trustees attended Safeguarding training which will now be offered annually.

#### **DIRECTORS' AND TRUSTEES' REPORT (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

#### Organisation

The trustees of the company meet quarterly as a Board, but have also set up a range of sub-groups, which meet with the Director between Board meetings. The Director carries responsibility for the executive management of the charity and for the line-management of the staff team, which during 2020 included a Resident teacher and four other staff, assisted by full and part-time volunteers.

#### **Risk Management**

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face;
- The establishment of systems and procedures to mitigate those risks identified in the plan;
- Implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

#### **Related Parties**

The charity has a close relationship with Courthouse Community Centre (previously Compassion in Action, London) a company incorporated in England, company number 3796662, which is closely connected by way of its directors / trustees.

Jamyang Buddhist Centre is affiliated with the Foundation for the Preservation of the Mahayana Tradition, Inc., a California non-profit religious corporation. The Affiliation Agreement came into effect on 5th July 2010.

#### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS

Charity number: 1106802

Company number: 05264030

Registered office & operational address: The Old Courthouse, 43 Renfrew Road, London SE11 4NA

**Current Directors and Trustees:** 

Alison Murdoch (Charity Chair)

Robin Bath

Erik Rinner

Appointed 19/10/2004

Appointed 14/03/2018

Appointed 14/03/2018

Appointed 10/03/2019

Jan Andresen

Appointed 10/03/2019

Keval Shah

Appointed 01/08/2020

Francesca Sanchez

Resigned 22/11/2020

Senior Management Team: Fabienne Pradelle - Executive Director,

Kamlo Chen-Duffy - Spiritual Programme Coordinator

Bankers: CAF Bank Limited,

Kings Hill, West Malling, ME19 4TA

Independent Examiner: Lewes Accountancy and Tax Services,

11a Southover High Street, Lewes, BN7 1HT.

# JAMYANG BUDDHIST CENTRE DIRECTORS' AND TRUSTEES' REPORT (Continued) FOR THE YEAR ENDED 31st DECEMBER 2020

#### Trustees' responsibilities in relation to the financial statement

The Trustees (who are also directors of Jamyang Buddhist Centre for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulation.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **APPROVAL**

This report was approved by the Board of Directors and Trustees on 27th July 2021 and signed on its behalf:

Alison Murdoch - Chair

alison murdoch

# INDEPENDENT EXAMINER'S REPORT TO

#### THE TRUSTEES OF JAMYANG BUDDHIST CENTRE

I report on the accounts of the company for the year ended 31st December 2020, which are set out on pages 9 to 21.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

The charity's trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an independent examination is needed as the company's gross income exceeded £250,000.

I am qualified to undertake the independent examination by being a qualified member of the institute of Chartered Accountants of Ireland. It is my responsibility to:

- examine the accounts under section 145 of the Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

EAMON WALSH FCA, CTA
CHARTERED ACCOUNTANT
LEWES ACCOUNTANCY AND TAX SERVICES

Eamon Wald

11a SOUTHOVER HIGH STREET LEWES, BN7 1HT

27th July 2021

# JAMYANG BUDDHIST CENTRE STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2020

# **SUMMARY INCOME AND EXPENDITURE ACCOUNT**

		Unrestricted	Restricted	Total	Total
	Notes	Funds	Funds	2020	2019
Income		£	£	£	£
Donations and legacies	2	213,760	26,897	240,657	221,950
Income from charitable activities	3	4,591		4,591	18,500
Income from trading activities	4	86,397		86,397	130,255
Investment Income	5	143		143	229
Total Income		304,890	26,897	331,787	370,934
Expenditure					
Cost of raising funds	6	66,763		66,763	46,544
Expenditure on charitable activities	6	170,888	25,124	196,012	222,852
Total Expenditure		237,651	25,124	262,775	269,396
Net income/(expenditure) and net movement in funds for the year		67,239	1,773	69,012	101,538
net movement in rands for the year		07,233	2,773	03,012	202,000
Reconciliation of funds					
Total funds, brought forward		312,930	245,333	558,263	456,725
Total funds, carried forward		380,169	247,106	627,275	558,263

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the above financial periods.

#### **TOTAL RECOGNISED GAINS AND LOSSES**

The company has no recognised gains or losses other than the above movement in funds for the above two financial periods.

The notes on pages 11 to 20 form part of these accounts.

# JAMYANG BUDDHIST CENTRE BALANCE SHEET

#### AS AT 31st DECEMBER 2020

		2	020	20	19
	Notes	£	£	£	£
Fixed assets					
Tangible assets	11		402,174		360,970
Current assets					
Stock	12	2,600		2,600	
Debtors	13	13,009		13,714	
Cash at bank and in hand	_	277,503		193,600	_
		293,112		209,914	
Liabilities					
Creditors falling due within one year	14	68,011	_	12,621	-
Net Current Assets			225,100		197,293
Net Assets			627,275	- •	558,263
The funds of the charity					
Unrestricted Funds:					
General	15		323,169		255,930
Designated	15		57,000		57,000
Restricted Funds	15		247,106		245,333
Total charity funds			627,275	- :	558,263

For the financial period ended 31<sup>st</sup> December 2020 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledged their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

These accounts were approved by the Board of Trustees on 27th July 2021 and were signed on its behalf by:

Alison Murdoch — Alison Murdoch – Chair Company number 05264030

The notes on pages 11 to 20 form part of these accounts.

#### **NOTES TO THE ACCOUNTS**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

#### 1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period and in the preceding year.

#### 1.1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) — Charity SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Jamyang Buddhist Centre meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

#### 1.2 Preparation of accounts on a going concern basis

The Charity's Financial Statements show net surplus of £69,012 for the year and free reserves of £163,055. The trustees are of the view that the Charity will be able to secure funding for the next 12 to 18 months and on this basis, the Charity is a going concern.

#### 1.3 Income recognition

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

- (a) Income received by way of grants, donations and legacies are included in full in the Statement of Financial Activities when received, unless they relate to a specified future period, in which case they are deferred.
- (b) Legacies entitlement is taken as the earlier of the date on which either: the charity is aware that the probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that the distribution is made, or when a distribution is received from the estate. No legacies were received during the period.
- (c) Income from charitable activities received by way of revenue grants and donations are credited to restricted incoming resources on the earlier date of when they are received or when they are receivable, unless they relate to a specified future period, in which case they are deferred.
- (d) Grants and donations of a general nature which are not conditional on delivering certain levels of service are included as part of Grants, Donations and Legacies as shown under Note 2. Performance-related grants and donations which have conditions for a specific outcome are included as Income from Charitable Activities as shown in Note 3.
- (e) Capital grants for the purchase of fixed assets are credited to restricted incoming resources on the earlier date of when they are received or receivable. Depreciation on the related fixed assets is charged against the restricted fund.
- (f) Income from charitable activities includes income recognised as earned (as the related goods and services are provided) under contract, in the form of training income.

#### **NOTES TO THE ACCOUNTS (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

- (g) Rental income is credited to income in the year in which it is receivable.
- (h) Shop income is recognised as earned (that is, as the related goods are provided).
- (i) Investment income is included when receivable.

#### 1.4 Volunteers and donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised and refers to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### 1.5 Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- a) Cost of raising funds comprises the costs associated with facility rentals and the costs of seeking donations and legacies, membership services and other fundraising activities and their associated support costs.
- b) Expenditure on charitable activities includes the costs directly associated with holding classes, events and running a Buddhist Centre, to further the purposes of the Charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### 1.6 Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance and administration personnel, payroll and governance costs which support the Charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated is set out in note 7.

#### 1.7 Funds structure

The general fund comprises those monies which may be used toward meeting the charitable objectives of the company at the discretion of the Management Board.

The designated funds are monies set aside out of general funds and designated for specific purposes by the Management Board.

The restricted funds are monies raised for, and their use restricted to, a specific purpose or donations subject to donor imposed conditions.

#### NOTES TO THE ACCOUNTS (Continued)

#### FOR THE YEAR ENDED 31st DECEMBER 2020

#### 1.8 Tangible Fixed Assets

Tangible fixed assets (excluding investments) are stated at cost less depreciation. The cost of minor additions or those costing less than £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold land - not depreciated.

Freehold buildings - 90 years. Fixtures, fittings & equipment - 4 years.

A part of the building owned and occupied by Jamyang Buddhist Centre is rented out to individuals. The Charity has decided not to recognise the rented portion of the building at market value, as required by SORP 2017 (FRS 102) as it considers it is impractical to obtain a market value for that part of the building.

#### 1.9 Stock

Stock is shown at the lower of cost and net realisable value. Stock consists of shop stock.

#### 1.10 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short term cash deposits.

#### 1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### 1.13 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### 1.14 Taxation

The Charity is a registered charity and, therefore, is not liable for Income Tax or Corporation Tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

#### 1.15 Pension costs

The charity operates a contributory defined contribution pension scheme, the assets of which are held separately from those of the charity. Pension costs are charged to the SOFA in the period to which they relate.

#### **NOTES TO THE ACCOUNTS (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

#### 1.16 Judgement and key sources of estimation uncertainty

In the application of the company's accounting policies, the charity is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 1.17 Cash flow statement

The charitable company qualifies as a small company and advantage has been taken of the exemption provided by SORP (FRS 102) as amended by Bulletin 1, not to prepare a cash flow statement.

# 2. GRANTS, DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Grants for Covid Support	49,541	-	49,541	-
Grant for Building Renovation	18,750	-	18,750	-
Other Grants and Donations	50,634	26,897	77,531	122,571
Membership fees	26,024	-	26,024	21,158
Education donations: Basic Program	40,869	_	40,869	-
Education donations: Science and Wisdom	906	-	906	-
Education donations: Other Programs	27,036	-	27,036	78,221
	213,760	26,897	240,657	221,950

The grants, donations and legacies income in 2019 totalling £221,950 was a total of £208,960 attributed to unrestricted funds and a total of £12,990 attributed to restricted funds.

#### 3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Online Course Fees	0	-	0	5,546
Bookshop income	1,209	-	1,209	4,552
Cafe income	3,381	-	3,381	8,402
	4,591	0	4,591	18,500

The income from charitable activities in 2019, totalling £18,500, was attributed to unrestricted funds.

# **NOTES TO THE ACCOUNTS (Continued)**

# FOR THE YEAR ENDED 31st DECEMBER 2020

#### 4. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Rental income	56,561	-	56,561	125,923
Employers allowance and Furlough Income	28,122	-	28,122	3,603
Other fundraising income	1,714	-	1,714	729
	86,397	0	86,397	130,255

The income from other trading activities in 2019, totalling £130,255, was attributed to unrestricted funds.

# 5. INVESTMENT INCOME

	Unrestricted	Restricted	Total	Total
	Funds	Funds	2020	2019
	£	£	£	£
Interest on cash deposits	143	-	143	229
	143	0	143	229

The investment income in 2019 totalling £229 was attributed to unrestricted funds.

# 6. ANALYSIS OF EXPENDITURE

	Raisin	g Funds	Cha	ritable Activit	ies		
	Raising Funds £	Facility Rentals £	Basic Program £	Education Activities £	Shop & Cafe £	Total 2020 £	Total 2019 £
Staff salaries and other costs	4,312	28,748	28,748	45,997	7,187	114,991	80,248
Premises costs	799	7,991	5,327	7,991	1,864	23,972	38,463
Donations and Offerings	-	-	1,249	1,874	-	3,123	2,553
<b>Bookshop and Cafe Purchases</b>	-	-	-	· <u>-</u>	11,018	11,018	6,133
Other direct costs	254	-	5,390	5,390	-	11,035	47,096
Support Costs (Note 7)	4,551	18,205	27,307	36,409	4.551	91.024	86,253
Governance Costs (Note 7)	381	1,522	2,284	3,045	381	7,612	8,650
	10,297	56,466	70,305	100,706	25,002	262,775	269,396

Of the £262,775 expenditure in 2020 (2019: £269,396), £237,651 was charged to unrestricted funds (2019: £232,653) and £25,124 to restricted funds (2019 - £36,744).

#### **NOTES TO THE ACCOUNTS (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

# 7. ANALYSIS OF SUPPORT AND GOVERNANCE COSTS

The Charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. The governance costs and other support costs are apportioned separately between the charity's four key activities undertaken (see note 6) in the year. All the general support and governance costs have been apportioned to the various charitable activities on the basis of staff time allocated to each activity.

	General	Governance	Total	Total
	Support	Function	2020	2019
	£	£	£	£
Staff salaries and other costs	24,436	4,312	28,748	26,749
Premises costs	2,664		2,664	4,274
Communication and printing	10,012		10,012	9,132
Insurance	5,395	700	6,095	8,963
Legal & professional fees	4,995		4,995	153
Bank charges	2,811		2,811	1,503
IT and miscellaneous expenses	14,902		14,902	21,039
Depreciation	25,810		25,810	20,490
Independent examination		2,600	2,600	2,600
•	91,024	7,612	98,636	94,903

# 8. NET INCOME / (EXPENDITURE) FOR THE YEAR

Net movement in funds is stated after charging:

Total	lotai
2020	2019
£	£
25,810	20,490
2,600	2,600
	£ 25,810

# 9. ANALYSIS OF STAFF COSTS, TRUSTEES REMUNERATION AND EXPENSES, AND COST OF KEY MANAGEMENT PERSONNEL

Total	Total	
2020	2020	2019
£	£	
112,264	83,871	
6,140	5,907	
4,102	1,949	
4,680	-	
127,186	91,728	
	<b>2020 £</b> 112,264 6,140 4,102 4,680	

No employee received remuneration in excess of £60,000 during the year.

None of the Trustees received any remuneration during the year (2019: £nil) and no expenses were reimbursed (2019: £nil).

The key management personnel of the charity comprises the Executive Director and SPC. The total employee benefits of the key management personnel of the charity were £54,309 (2019: £37,682).

# **NOTES TO THE ACCOUNTS (Continued)**

# FOR THE YEAR ENDED 31st DECEMBER 2020

# 10. STAFF NUMBERS

The average monthly number of staff employed by the charity during the year was as follows:

	2020	2019
	Numbers	Numbers
Director	1.0	0.5
Main Education Program	2.0	1.0
Administration and support	3.0	3.5
	6.0	5.0

The average monthly number of persons employed by the charity during the year was 6 (2019: 5).

# 11. TANGIBLE FIXED ASSETS

	Total	Total
	2020	2019
	£	£
Net Book Value		
Freehold land	58,000	58,000
Freehold property	293,129	259,210
Fixtures, Fittings & Equipment	51,046	43,759
	402,174	360,970

# Movements in the year

	Opening			Closing
Cost:	Balances	<b>Additions</b>	Disposals	Balance
	£	£	£	£
Freehold land	58,000	-	-	58,000
Freehold property	310,200	37,785	-	347,985
Fixtures, Fittings & Equipment	103,533	29,229		132,762
	471,733	67,014	0	538,747

Depreciation:	Opening Balances £	Charge For Year £	Disposals £	Closing Balance £
Freehold land	· -	-	-	-
Freehold property	50,990	3,867	-	54,857
Fixtures, Fittings & Equipment	59,774	21,943	-	81,716
	110,764	25,810	0	136,573

# **NOTES TO THE ACCOUNTS (Continued)**

# FOR THE YEAR ENDED 31st DECEMBER 2020

# 12. STOCK

	Total	Total
	2020	2019
	£	£
Goods for Sale	2,600	2,600
	2,600	2,600

# 13. DEBTORS

Total	Total
2020	2019
£	£
(2,491)	2,580
15,500	7,555
-	0
-	3,578
13,009	13,714
	<b>2020 £</b> (2,491) 15,500 -

# 14. CREDITORS: amounts falling due within one year

	Total	Total
	2020	2019
	£	£
Trade creditors	34,812	4,508
Taxation and social security	1,896	2,009
Deferred income (see note 17)	27,503	-
Other creditors	1,200	1,200
Accruals	2,600	4,905
	68,011	12,621

#### **NOTES TO THE ACCOUNTS (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

# 15. MOVEMENT IN FUNDS

	Balance at 01-01-2020	Income	Expenditure	Balance at 31-12-2020
	£	£	£	£
Restricted Funds: Capital Funds with balance	es carried forwa	rd as un-depre	ciated costs	
Building Appeal	108,861	-	1,452	107,409
New Roof	127,652	· -	1,702	125,950
Heating System	8,820	-	118	8,702
	245,333	0	3,272	242,061
Restricted Funds: Other Restricted Funds				
Lineage Project	-	11,192	9,214	1,978
Audio Visual Project	-	3,639	2,065	1,574
Other Restricted Funds	-	12,066	10,573	1,493
•	0	26,897	21,852	5,045
Unrestricted Funds				
Lama Zopa Rinpoche Designated Fund	57,000	-	-	57,000
General Funds	255,930	304,890	237,651	323,169
	312,930	304,890	237,651	380,169
Total Funds	558,263	331,787	262,775	627,275

#### Description, nature and purpose of funds:

# Restricted Funds: Capital Funds with balances carried forward as un-depreciated costs.

Building Appeal	<ul> <li>Capital funds received towards the cost of purchase of the freehold building. The balance carried forward represents un-depreciated costs.</li> </ul>
New Roof	<ul> <li>Capital funds received for a new roof. The balance carried forward represents un-depreciated costs.</li> </ul>
Heating System	- Capital funds received towards the improvements to the heating system.  The balance carried forward represents un-depreciated costs.

#### **Restricted Funds: Other Restricted Funds.**

Lineage Project	-	Funds restricted for holy objects for the main shrine room.
Audio Visual Project	-	Funds restricted for audio/video equipment for offering online teachings.
Other Restricted Funds	-	Other restricted funds given for specific purposes with the balance remaining restricted for website development.

**Designated funds:** Lama Zopa Rinpoche Designated Fund: Represents amounts that the Trustees have decided to designate for the purpose of providing financial support for future years.

**General funds:** General funds represent funds available to spend at the discretion of the Trustees after allowing for all the designated funds.

#### **NOTES TO THE ACCOUNTS (Continued)**

#### FOR THE YEAR ENDED 31st DECEMBER 2020

#### 16. ANALYSIS OF FUND BALANCES BETWEEN NET ASSETS

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
•	£	£	£	£	£
Tangible fixed assets	160,113	-	242,061	402,174	360,970
Net current Assets	163,055	57,000	5,045	225,100	197,293
	323,169	57,000	247,106	627,275	558,263

Tangible fixed assets included in Restricted Funds is comprised of the net book value of the following assets:

Total	Total
2020	2019
£	£
58,000	58,000
184,061	187,333
242,061	245,333
	2020 £ 58,000 184,061

#### 17. DEFERRED INCOME

	Total	Total
	2020	2019
	£	£
Balance as at 1st January 2020	-	13,276
Amount released to income in the year	-	(13,276)
Amount deferred in the year	27,503	-
Balance as at 31st December 2020	27,503	0

#### 18. PENSION COSTS

The pension cost charge represents contributions payable by the Charity to the fund and amounted to £4,102 (2019: £1,949). Contributions totalling £nil (2019: £nil) were payable to the fund at the year end and are included in creditors.

#### 19. RELATED PARTY TRANSACTIONS

#### **Courthouse Community Centre:**

During the year the Charity undertook the following transactions with Courthouse Community Centre, which is closely connected by way of its Directors / Trustees:

- Accommodation and facilities income receivable £2,027 (2019: £11,494)

#### **Key Management Personnel and Trustees**

A member of the key management personnel paid the Charity rental of £6,000 (2019: £1,900).

Trustees donations to the charity for the year totalled £2,330 (2019: £2,960).