## REGISTERED COMPANY NUMBER 05252701 (England and Wales) REGISTERED CHARITY NUMBER. 1134988

Report of the Trustees and
Financial Statements For The Year Ended 31 March 2011
for
Lincolnshire Sports Partnership

THURSDAY

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Wright Vigar Limited
Statutory Auditors
Chartered Accountants & Business Advisers
15 Newland
Lincoln
Lincolnshire
LN1 1XG

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### Report of the Trustees for the Year Ended 31 March 2011

The directors, who are also trustees of the charity for the purposes of the Charities Act 1993, present their report with the financial statements of the charity for the year ended 31 March 2011. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

- resigned 6 5 10

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05252701 (England and Wales)

#### **Registered Charity number**

1134988

#### Registered office

Unit 9 Allenby Business Village Crofton Road Lincoln LN3 4NL

#### **Trustees**

B Pierpoint Chairman D Hedges Deputy Chair P Barnatt - appointed 3 6 10 P Drury F Farghly N Goddard - appointed 9 6 10 G James Ms J Powell - appointed 3 6 10 M Stopper - appointed 9 6 10 M Coleman M Saks - resigned 6 5 10

I Emmerson OBE

#### **Company Secretary**

Mrs J M A Inman

#### **Auditors**

S Webb

Wright Vigar Limited
Statutory Auditors
Chartered Accountants & Business Advisers
15 Newland
Lincoln
Lincolnshire
LN1 1XG

#### **Solicitors**

Bridge MacFarland 10-9 Tentercroft Street Lincoln LN5 7DB

#### Advisers Bankers

Barclays Bank plc Tritton Road Lincoln

### Report of the Trustees for the Year Ended 31 March 2011

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its Memorandum and Articles of Association and constitutes a company limited by guarantee as defined by the companies Act 2006

The Lincolnshire Sports Partnership is a limited company and registered charity, with a Board of Directors a staff of 26 employees and 55 registered company members. The company was registered in November 2004 and charitable status was gained in March 2010. The original Memorandum and Articles of Association were adopted in November 2004 and were last reviewed in April 2011. In the event of the company being wound up members are required to contribute an amount not exceeding £1 00 per member.

#### Recruitment and appointment of new trustees

The directors of the company are also charity directors for the purposes of charity law and under the company's articles are known as directors of the company. They are appointed through open advert and appointment is agreed by existing directors (ratified at the next AGM). According to the Articles of Association all directors are subject to a rotation policy which specifies that one third of the directors must retire at each AGM (based on length of service) and may be reelected for a further three year period at Annual General Meeting.

All members of the Board give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts. Due to the nature of developing community sport the Board is made up of a mixture of representatives from all sectors and all are willing to support communities in Lincolnshire.

A skills assessment of the Board was performed in June 2011, the results of which will be included in the on-going Board development and training program

Funders with observer status at Board meetings

- Lincolnshire County Council, Newland, Lincoln, LN1 1YQ
- Sport England, 3rd Floor Victoria House, Bloomsbury Square, London, WC1B 4SE

#### Induction and training of new trustees

All newly appointed directors go through an induction programme and are provided with an information pack about the role of a director and charity trustee

Directors are also provided with a training session on the duties of being a company director and individual briefings on specific topics of operation that are relevant to their roles

#### Organisational structure

The day-to-day management of the charity is delegated by the directors to the Chief Executive (CEO) and Company Secretary, Janet Inman

The senior management team work through three Board sub-groups to develop the company

#### Wider network

The Lincolnshire Sports Partnership comprises currently of 55 company members, all working together to achieve common goals and objectives

#### Risk management

The directors have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

Risks to the charity are reviewed annually by the Board Sub Group. A risk register is maintained and reviewed by the CEO on a regular basis (at least 6 monthly). We have established robust internal controls and procedures and strict financial management to mitigate the risks to the organisation.

Health, safety and welfare compliance are enforced through a combination of robust policy and designated lead staff members

The partnership works with organisations from national to local level, including organisations such as Sport England and Sports Coach UK at national level down to individual community clubs, village halls and other local community groups

All our policies and procedures are reviewed on a regular basis to ensure they comply with current legislation

### Report of the Trustees for the Year Ended 31 March 2011

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The aim of the Lincolnshire Sports Partnership, as set out in the Memorandum of Association is

"To promote increased community participation in sport and active recreation for the benefit of the inhabitants of Lincolnshire"

The Partnership's vision is that by 2030 we will create a successful county that leads a healthy, sporting lifestyle For the period 2009-2012 the Partnership has set itself the key objectives of

- 1 Improve awareness of sport in the county
- 2 Increase demand for sport across Lincolnshire
- 3 Increase and improve communications surrounding physical activity
- 4 Develop people in and through sport and physical activity across Lincolnshire
- 5 Increase opportunities and provision of sport and physical activity in the county

#### The objects of the charity

These objectives sit within a wider set of powers / objects for the Partnership to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Lincolnshire by

- (a) Strategic planning and coordination of sport and active recreation.
- (b) The marketing and communication of sport and active recreation
- (c) Promoting the benefits and outcomes of investment through performance measurement,
- (d) The support of organisations and local communities,
- (e) The development of awareness of financial and other resources which are open to them,
- (f) The development and education of all people in the community sport infrastructure,
- (g) The improvement and preservation of good health and well-being through participation in sport and active recreation

#### Delivering public benefit

In deciding which activities the Charity will pursue, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit. All activities, delivered by the company, focus on the promotion of increased sport and physical activity across Lincolnshire.

During the period of this report the annual participation rates in sport and recreation for adults over 16 years of age in Lincolnshire has risen by another 0 9% from 23% to 23 9% according to interim figures from the National Active People Survey

Most of the funding received is linked to the delivery of activity to a particular group, either directly by the core team or through partners, groups such as children and young people, individuals with a disability or an inactive lifestyle, older people or woman and girls. Although we deliver projects across the county some are just based in a geographical area, a district, town or village. The Sport England market segmentation tool helps us to identify areas of need where sport and physical activity can have a positive influence on the health and wellbeing of the local population.

#### Report of the Trustees for the Year Ended 31 March 2011

#### **ACHIEVEMENT AND PERFORMANCE**

#### Charitable activities

49 clubs achieved Clubmark or NGB accreditation

8214 new participants engaged through the Sport Unlimited Programme

46 athletes on the Lincolnshire Elite Athlete Programme (LEAP)

1814 participants taking part in the Over 45's Programme, establishing 77 new physical activity groups

2734 participants in the Exercise Referral Programme

2714 participants in the Health Walks Programme

5500 young people received high quality coaching

Funding secured for project and programmes developed in the districts,

West Lindsey £94,633

City of Lincoln £101,426

North Kesteven £76,669

South Kesteven £109,753

East Lindsey £133,426

Boston £80,102

South Holland £97,600

#### **FINANCIAL REVIEW**

#### Reserves policy

This is the second year that the Partnership has submitted charitable accounts. The partnership has increased the number and diversity of funding opportunities over the last 12 months ensuring we are not dependant on a single funding source or funding partner. Much of the funding for the company comes in the form of grants to deliver a particular programme, any underspend is returned to the funding partner. This is normal working practice for the company, but does make it difficult to build up significant financial reserves.

Lincolnshire Sports Partnership is accustomed to operating within these constraints and continued to do so throughout the period. However the requirement to spend funds in full hampers any effort to set aside reserves for investment into capital or into developing new programmes, or as a reserve against changing circumstances.

The directors review the reserves of the company on a regular basis. The directors, through the reserves policy, have agreed to set aside reserves up to the value of six months' operating costs to safeguard against future uncertainties. The directors have created a designated reserve of £100,000 in order to establish such a fund The designated reserve has been maintained in the 2011 accounts. There is an intention to set aside £30,000 for each of the next two years should funds allow.

Some employees of Lincolnshire Sports Partnership participate in the Lincolnshire County Council Defined Benefit Pension Scheme and the organisation has made all contributions promptly as required. At 31 March 2011, the Pension Provision stood at £60,000, as advised by the Actuary

### Report of the Trustees for the Year Ended 31 March 2011

#### FINANCIAL REVIEW

#### Principal funding sources

The main funding for the company comes from Sport England Lottery and Exchequer Funding, Lincolnshire NHS, Department for Health, Lincolnshire County Council and earned income from service level agreements in an attempt to ensure a wider based of funding coming into the company we have been delivering a number of service level agreements with new partners, have been applying for grant pots from a wider range of sources and have started to develop a corporate group of funding partners

#### **FUTURE DEVELOPMENTS**

The partnership will continue to deliver a wide range of projects and programmes. The aims and objectives from the sport and physical activity strategies will continue to guide the work of the core team and partners.

The changes that have occurred through the Comprehensive Spending Review have meant the loss of some of our key partners and networks, but is also an opportunity to forge new partnerships and review the way of working with existing partners. We will be focusing on bringing partners together to ensure we get the best value out of every penny coming into Lincolnshire.

The partnership has a number of programmes both national and local that link to the delivery of the London 2012 Olympic Games. The games offer a once in a lifetime opportunity to inspire the inhabitants of Lincolnshire to engage in community activities linked to culture, volunteering, tourism, business development and sports participation. Our 2012 programmes such as Quest For Gold, Behind the Fence and Silver Spirit, Sportivate and Sport Makers will provide a long lasting legacy for the people of Lincolnshire, encouraging them to get and stay involved in sport and physical activity.

#### **FUNDS HELD AS CUSTODIAN FOR OTHERS**

The charity holds funds for the County Sports Partnership Network (CSPN), an unincorporated national association of County Sports Partnerships CSPN supports the work of all 49 County Sports Partnerships, providing communication and support services to national partners who wish to work through the network

All funds held for CSPN are held in a separate bank account, with financial controls in place specifying signatories and approval limits which mirror the processes of Lincolnshire Sports Partnership. All payments (small in number - less than 15 per year) are made through Lincolnshire Sports Partnership and money is transferred in and out of the CSPN bank account, into Lincolnshire Sports Partnership current account.

#### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Lincolnshire Sports Partnership for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charity SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the chantable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregulanties.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

Report of the Trustees for the Year Ended 31 March 2011

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information

#### **AUDITORS**

The auditors, Wright Vigar Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting

ON BEHALF OF THE BOARD

22 September 2011

#### Report of the Independent Auditors to the Trustees of Lincolnshire Sports Partnership

We have audited the financial statements of Lincolnshire Sports Partnership for the year ended 31 March 2011 on pages eight to nineteen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under Section 44 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 43 of the Charities Act 1993 and report in accordance with regulations made under Section 44 of that Act

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the financial statements to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 1993 requires us to report to you if, in our opinion

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements or
- the charitable company has not kept adequate accounting records, or
- the financial statements are not in agreement with the accounting records and returns, or
- we have not received all the information and explanations we require for our audit

Wright Vigar Limited Statutory Auditors

Chartered Accountants & Business Advisers

15 Newland Lincoln Lincolnshire LN1 1XG

22 September 2011

## Statement of Financial Activities for the Year Ended 31 March 2011

	Notes	Unrestricted funds	Restricted funds £	2011 Total funds £	2010 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds Voluntary income Activities for generating funds Incoming resources from charitable activities	2	40,680	18,410 19,210	59,090 19,210	30,511 5,950
Physical Activity Sports Core LACN	•	1,301 3,067 312,169	724,166 594,626 2,700 45,632	725,467 597,693 314,869 45,632	1,191,265 564,864 315,473
Total incoming resources		357,217	1,404,744	1,761,961	2,108,063
RESOURCES EXPENDED Charitable activities	5				
Physical Activity Sports Core		13,740 8,663 336,017	680,802 579,164 50,337	694,542 587,827 386,354	1,056,089 571,072 287,181
LACN Governance costs	8	13,665	43,268 1,197	43,268 14,862	8,708
Other resources expended	0	10,000	1,197	10,000	2,000
Total resources expended		382,085	1,354,768	1,736,853	1,925,050
NET INCOMING/(OUTGOING) RESOURCES before transfers		(24,868)	49,976	25,108	183,013
Gross transfers between funds	16	30,893	(30,893)	<del>-</del>	
Net incoming/(outgoing) resources before other recognised gains and losses		6,025	19,083	25,108	183,013
Other recognised gains/losses Actuarial gains/losses on defined benefit schemes		295,000	<u> </u>	295,000	(311,000)
Net movement in funds		301,025	19,083	320,108	(127,987)
RECONCILIATION OF FUNDS		001,020	.0,000	020,100	(127,007)
RECONCILIATION OF FUNDS					
Total funds brought forward		(154,350)	143,703	(10,647)	117,340
TOTAL FUNDS CARRIED FORWARD		146,675	162,786	309,461	(10,647)

#### Balance Sheet At 31 March 2011

FIXED ASSETS Tangible assets	Notes	Unrestricted funds £ 25,733	Restricted funds £	2011 Total funds £ 25,733	2010 Total funds £
rangible assets	12	25,733	•	25,733	16,572
CURRENT ASSETS Debtors Cash at bank and in hand	13	165,619 278,037	54,000 343,968	219,619 622,005	242,463 939,613
		443,656	397,968	841,624	1,182,076
CREDITORS Amounts falling due within one year NET CURRENT ASSETS	14	(262,713)	(235,183)	(497,896) —	(892,295)
TOTAL ASSETS LESS CURRENT LIABILITIES	8	206,676	162,785	369,461	306,353
PENSION LIABILITY	15	(60,000)		(60,000)	(317,000)
NET ASSETS/(LIABILITIES)		146,676	162,785	309,461	(10,647)
FUNDS Unrestricted funds Restricted funds	16			146,676 162,785	(154,350) 143,703
TOTAL FUNDS				309,461	(10,647)

#### Balance Sheet - continued At 31 March 2011

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2011

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) prepaning financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been audited under the requirements of Section 43 of the Charities Act 1993

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 22 September 2011 and were signed on its behalf

B Pierpoint -Trustee

D Hedges -Trustee

### Notes to the Financial Statements for the Year Ended 31 March 2011

#### 1 ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

#### Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Lincolnshire Sports Partnership receives a number of substantial grants for programmes expected to last over several years. Where there is a programme of activities and expenditure over a long period, then the income relating to periods after the year end is deferred and held in creditors - see note 14.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### Allocation and apportionment of costs

All costs and salaries directly attributable to a particular activity and fund are charged immediately to that activity and fund

The Physical Activities Team and The Sports Team both incur costs at department level which are shared between many activities, in particular staff costs. Salaries are apportioned according to the proportion of time spent on each activity and fund.

The Business Support Team works with external partners as well as supporting both the Physical Activities Team and the Sports Team Support costs are apportioned internally at the rate of £6,500 per full time equivalent employee to individual activities and funds

The external part of the Business Support Team work is described as Core Activities and is funded by Core Grants

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Plant and machinery etc

- 25% on cost and 15% on cost

#### Taxation

The charity is exempt from corporation tax on its charitable activities

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease

#### **Going Concern**

Lincolnshire Sports Partnership is able to settle all operating costs as they arise

Accordingly the Trustees consider that it is appropriate for the Financial Statements to be prepared on the Going Concern basis

## Notes to the Financial Statements - continued for the Year Ended 31 March 2011

	ior the real	Engeu 3 i Mari	<u>:[1 20 1 1</u>		
2	VOLUNTARY INCOME				
	Donations Grants			2011 £ 15,610 43,480	2010 £ 14,507 16,004
				<u>59,090</u>	<u>30,511</u>
3.	ACTIVITIES FOR GENERATING FUNDS				
				2011 £	2010 £
	Sponsorships			19,210	<u>5,950</u>
4	INCOMING RESOURCES FROM CHARITABLE	E ACTIVITIES			
	Other income Grants Service level agreements		Physical Activity £ 20,631 704,836 - 725,467	Sports £ 47,185 545,726 4,782 597,693	Core £ 6,869 200,000 108,000
	Other income Grants Service level agreements		LACN £ 43,132 2,500 45,632	2011 Total activities £ 74,685 1,493,694 115,282 1,683,661	2010 Total activities £ 62,656 1,843,382 165,564 2,071,602
5	CHARITABLE ACTIVITIES COSTS				
	Physical Activity Sports Core LACN	£ 279,141 422,646 59,008 34,670 795,465	Grant funding of activities (See note 6) £ 308,742 30,710 6,000	Support costs (See note 7) £ 106,659 134,471 321,346 8,598 571,074	Totals £ 694,542 587,827 386,354 43,268 1,711,991
6	GRANTS PAYABLE				
	Physical Activity Sports Core			2011 £ 308,742 30,710 6,000 345,452	2010 £ 585,263 170,398 17,066

## Notes to the Financial Statements - continued for the Year Ended 31 March 2011

7	<b>SUPPORT</b>	COSTS
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•			
			Business
			support
			£
	Physical Activity		106,659
	Sports		134,471
	Core		321,346
	LACN		8,598
			571,074
8	GOVERNANCE COSTS		
		2011	2010
		£	£
	Trustees' expenses	1,865	2,394
	Accountancy	9,018	6,718
	Audit	1,100	-
	Legal fees	665	-
	Other governance costs	2,214	<u>(404</u> )
		44000	0.700
		14,862	<u>8,708</u>
9	NET INCOMING/(OUTGOING) RESOURCES		
9	NET INCOMINA/(OUTGOING) NESCONCES		
	Net resources are stated after charging/(crediting)		
	g. (2 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4 (4		
		2011	2010
		£	£
	Depreciation - owned assets	8,439	8,509
	Hire of plant and machinery	520	<u>677</u>
10	TRUSTEES' REMUNERATION AND BENEFITS		
	There were no trustees' remuneration or other benefits for the year ended 31 Mar	ch 2011 nor for t	he vear ended
	31 March 2010		
	Trustees' Expenses		
		0011	2010
		2011	2010 £
	Trustoco' evnences	£	
	Trustees' expenses	<u>1,865</u>	2,394
11	STAFF COSTS		
• •	51A11 55515		
		2011	2010
		£	£
	Wages and salaries	610,256	566,568
	Social security costs	40,892	45,970
	Other pension costs	67,321	24,188
		718,469	636,726

### Notes to the Financial Statements - continued for the Year Ended 31 March 2011

	for the Year Ended 31 March 2011				
12	TANGIBLE FIXED ASSETS				
			Plant and		
			machinery etc		
	COST		£		
	At 1 April 2010		68,622		
	Additions		17,734		
	Disposals		<u>(11,054</u> )		
	At 31 March 2011		75 202		
	ALST March 2011		<u>75,302</u>		
	DEPRECIATION At 1 A real 2010		50.054		
	At 1 April 2010 Charge for year		52,051 8,439		
	Eliminated on disposal		(10,921)		
			<u>(10,021</u> )		
	At 31 March 2011		49,569		
	NET BOOK VALUE				
	At 31 March 2011		25,733		
	At 31 March 2010		<u>16,571</u>		
13	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
		2011	2012		
		2011 £	2010 £		
	Trade debtors	157,931	153,391		
	Other debtors	61,688	89,072		
		210 610	040 460		
		219,619	242,463		
14	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
		2011	2010		
		£	£		
	Bank loans and overdrafts	30,527	39,146		
	Trade creditors	103,119	58,858		
	Taxation and social security Other creditors	25,316	49,036		
	Other deallors	338,934	745,255		

497,896

892,295

#### Notes to the Financial Statements - continued for the Year Ended 31 March 2011

#### 15 PENSION COMMITMENTS

The company participates in the Lincolnshire County Council Pension Fund, providing benefits based on final pensionable pay. The assets of the scheme are held separately from those of the company and are invested in equities, bonds, property and cash.

The contributions are determined by a qualified actuary on the basis of triennial valuations using the projected unit method. The most recent valuation was at 31 March 2010 which has been updated to reflect conditions at the balance sheet date.

#### Significant assumptions affecting the valuation

2011	2010
%	%
2 8	38
5 1	53
6 9	70
5 5	5 5
Years	Years
21 2	20 8
23 7	22 3
23 4	24 1
25 7	25 7
	% 2 8 5 1 6 9 5 5 Years 21 2 23 7 23 4

The employer contribution charge for the year was £18,587 (2010 - £37,823. The contribution rate for the company changed at 6 April 2009 to 12.1% for employer contributions (previously 12.9%) and the contributions of the employees changed at 6 April 2008 to a percentage between 5.9% and 7.2% for employees contributions (previously 6%) depending on their salary

Included in creditors are contributions of £6,827 (2010 - £5,161)

#### Value of scheme assets and liabilities

Market value of assets Present value of scheme liabilities	2011 £ 451,000 (511,000)	2010 £ 361,000 (678,000)
Net pension liability	(60,000)	(317,000)
Movement in deficit during the year	2011 £	2010 £
Deficit in scheme at start of year	317,000	16,000
Current service cost	66,000	18,000
Contributions by members	21 000	17,000
Total contributions	(59,000)	(47,000)
Past service cost	(72,000)	· · · · ·
Interest cost	37,000	19,000
Expected return on assets	(27,000)	(17,000)
Actuarial loss / (gain) on assets	(217,000)	(60,000)
Actuarial loss / (gain) on liabilities	(6,000)	371 000
Deficit in scheme at end of year	60,000	317,000

## Notes to the Financial Statements - continued for the Year Ended 31 March 2011

#### 16 MOVEMENT IN FUNDS

	At 1 4 10 £	Net movement in funds £	Transfers between funds £	At 31 3 11 £
Unrestricted funds				
General fund	(254,350)	270,133	30,893	46,676
Designated	100,000	<del></del>	<del></del>	<u>100,000</u>
	(154,350)	270,133	30,893	146,676
Restricted funds				
Physical Activity Team	2,129	6,205	(4,667)	3,667
Health & Physical Evaluation (Over 45)	-,	(486)		(486)
Wheelchair Fitness	133,047	(15,600)	-	117,447
Sport Team	•	(44,717)	44,717	
Recruit into Coaching	-	4,000	(4,000)	-
Sport Unlimited	1,296	39,602	(40,898)	•
Healthy Campus	-	14,160	(5,000)	9,160
Competition Manager	-	3,172	(3,925)	(753)
Coach Development Manager	-	1,530	4,000	5,530
Community Sport Coach	-	(143)	2,970	2,827
National Governing Bodies	-	3,772	(4,000)	(228)
Throws Academy	866	503	-	1,369
Sports Award	-	(10,134)	10,134	-
Leap (Lincs Elite Athletes Prog)	6,365	2,609	-	8,974
Inclusion	-	40,089	(34,958)	5,131
LACN	-	2,363	-	2,363
Equipment Library	=	=	3,000	3,000
2012 EMDA	-	5,266	(1,766)	3,500
County Athletics Network		(2,216)	3,500	1,284
	143,703	49,975	(30,893)	162,785
TOTAL FUNDS	(10,647)	320,108		309,461

## Notes to the Financial Statements - continued for the Year Ended 31 March 2011

#### 16 MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	357,217	(382,084)	295,000	270,133
Restricted funds				
Physical Activity Team	330,434	(324,229)	•	6,205
Leap (Lincs Elite Athletes Prog)	18,520	(15,911)	-	2,609
2012 EMDA	15,000	(9,734)	-	5,266
Wheelchair Fitness	49,640	(65,240)	-	(15,600)
Sports Award	14,400	(24,534)	-	(10,134)
Health & Physical Evaluation (Over 45)	152,317	(152,803)	•	(486)
Sport Team	39,390	(84,107)	-	(44,717)
Recruit into Coaching	4,000		-	4,000
Sport Unlimited	247,033	(207,431)	-	39,602
Healthy Campus	21,160	(7,000)	-	14,160
Competition Manager	72,048	(68,876)	-	3,172
Coach Development Manager	41,628	(40,098)	-	1,530
Community Sport Coach	72,877	(73,020)	-	(143)
National Governing Bodies	90,339	(86,567)	-	3,772
Throws Academy	866	(363)	-	503
Inclusion	184,175	(144,086)	-	40,089
LACN	45,632	(43,269)	-	2,363
County Athletics Network	5,285	(7,501)		(2,216)
	1,404,744	(1,354,769)		49,975
TOTAL FUNDS	1,761,961	(1,736,853)	295,000	320,108

### Notes to the Financial Statements - continued for the Year Ended 31 March 2011

#### 16 MOVEMENT IN FUNDS - continued

The different areas of charitable activity are described in more detail on the website

#### **Designated Fund**

In 2008 the company adopted a policy of transferring funds from the general profit and loss reserve to a contingency reserve to provide protection to the company should there be an unforeseen downturn in the company's fortunes. The Directors decided to transfer £100,000 at 31 March 2008 and £30,000 each year where possible for the following three years so that an eventual contingency fund of £190,000 would be established by 2011. This figure represents approximately 6 months operational costs to the company. In 2009, 2010 & 2011 no transfer was made as there were no available reserves to move

#### **Physical Activity Team**

The Team does not work with sports, but promotes active and healthy lifestyle in various forms. It is funded by the Department of Health with grants from Lincolnshire NHS and Lincolnshire County Council

#### Health & Physical Evaluation (Over 45)

The team coordinates, facilitates and monitors the delivery of a countywide physical activity programme for people over 45 years of age. The funding comes from Lincolnshire NHS and Lincolnshire County Council via the Health & Wellbeing fund. The team comprises 1 full-time coordinator and four full-time activators hosted in different parts of the county. The programme came to an end in March 2011.

#### Wheelchair Fitness

This fund is used to purchase specialised wheelchairs, provide coaches and other equipment for people with disabilities engaging in sporting activities

#### **Sport Team**

This fund is used to provide strategic management of sports projects across the sport team

#### **Recruit into Coaching**

This fund is restricted to a specific national programme, with identified target areas, it can only be used for the recruitment and training of young people as coaches from specific socio-economic background. The funds were passed through to City of Lincoln Council as the most appropriate deliverer of services to this specific target group. This programme was withdrawn by Sport England following the comprehensive spending review.

#### **Sport Unlimited**

Sport Unlimited funds are part of a national programme to recruit those aged 11 - 19 years old, who are classified as 'semi-sporty' into physical activity or sport over a ten week period, followed by signposting into community clubs. The funding is used to support the delivery of projects and ensure capacity to deliver. This programme came to an end in March 2011.

#### **Healthy Campus**

Healthy Campus is a Lottery and Health & Wellbeing funded programme and has provided grants to Higher Education and Further Education institutions to improve physical lifestyles and increase the amount of physical activity of members of the student and staff populations

#### **Competition Manager**

The competition manager programme is a national initiative to promote and increase competitive sports activities in primary and secondary schools. The Partnership plays host to the senior competition manager and manages the expenses for the programme across the county. Other programme members are employed by individual schools across the county. This fund can only be spent on expenses directly related to the competition manager programme. This programme came to an end in March 2011.

#### **Coach Development Manager**

The Partnership has been provided with a contract to employ a coach development manager and assist in the development of coaches across the county. Specific funds were received for this position. The Development Manager works with clubs, coaches and instructors from a variety of organisations. Management fees and implementation costs are permitted from this fund. The funder for this programme has moved from Sports Coach. UK to Sport England in March 2011.

#### **Community Sports Coach Scheme**

Sport England provided a grant of £9,000 in 2010/11 to support Multi Skills coaching across the County. The additional funding shown in the fund is from earned income with a little from other grant-funders.

### Notes to the Financial Statements - continued for the Year Ended 31 March 2011

#### 16 MOVEMENT IN FUNDS - continued

#### **National Governing Bodies**

Grants are received from the Governing Bodies of several different sports and the charity ensures that funding is spent delivering an action plan that has been developed with each sport in line with their national strategy Activities may include coaching, competitions and clubs development. Many of the related costs are associated with management and facilitation of planning and delivery on behalf of specific governing bodies.

#### **Throws Academy**

The Throws Academy is now an independent programme with its own bank account and funding. The programme was set up by the Sports Partnership with grant funding from the Lottery Awards for All programme.

#### **Sports Award**

The charity runs an annual awards ceremony to celebrate and inspire further participation in all sports and physical activity. This fund is self-designated to help monitor specific sponsorship and ticket income, whilst keeping costs aligned. The project operates at a loss and is supported by income from general funds.

#### **LEAP (Lincolnshire Elite Athletes Programme)**

The charity makes individual awards to aspiring elite athletes on an annual basis. Individuals are supported with grants and training courses from within this fund using monies provided by Lincolnshire County Council, local business and other charities, as well as the charity's own Reserves.

#### Transfers between funds

Lincolnshire Sports Partnership was awarded Charitable status during the year. In previous periods, although Grants were carefully managed internally to ensure the proper application of funds, separate "Funds" were not disclosed in the financial statements. This year the individual funds have been disclosed in line with the Statement of recommended Practice. Accounting to Charities (2005)

Several of the major grants received by the charity require matched funding to be found. For instance the Community Sports Coach Scheme funds half the costs of coaching for unspecified sports. Sometimes the match is provided from the charity's Unrestricted Funds so that a transfer will be shown from General Fund. At other times the match came from within grants made by the National Governing Body of a specific sport in that case the sport is now specified as well as the coaching. Therefore there are transfers between restricted funds.