**Director's Report and financial statements** 

for the year ended 31 December 2009

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### **Company Information**

Director

Mr A W Jackson

Secretary

Mrs M L Waterhouse

Company number

5244866

Registered office and Trading address Darkes Barn (West)

Conderton Tewkesbury Gloucestershire GL20 7PP

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## Director's report for the year ended 31 December 2009

The director presents his report and the financial statements for the year ended 31 December 2009

#### Principal activity

The principal activity of the company is health and safety consultancy

#### **Director and his interest**

The director who served during the year and his interest in the company are as stated below

	Class of Share	31/12/09	01/01/09
Mr A W Jackson	Ordinary shares	1	1
Mrs M L Waterhouse	Ordinary shares	1	1

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

This report was approved by the Board on 12 July 2010 and signed on its behalf by

Mr A W Jackson Director

## Profit and loss account for the year ended 31 December 2009

		Year ended 31/12/09	Year ended 31/12/08
	Notes	£	£
Turnover	2	166,704	170,103
Administrative expenses		152,313	135,331
Other operating income		75	100
Operating profit	3	14,466	34,872
Other interest receivable and similar income			
Profit on ordinary activities before taxation		14,466	34,872
Tax on profit on ordinary activities	5	(4,218)	(2,283)
Profit on ordinary activities after taxation		10,248	32,589
Dividends		(30,000)	(30,000)
Retained profit/(Loss) for the year	г	(19,752)	2,589
Retained profit brought forward		22,447	19,858
Retained profit carried forward		2,695	22,447

## Balance sheet as at 31 December 2009

	Notes	31/12/08 £	31/12/08 £
Fixed Assets Tangible assets	6	26,329	37,372
Current assets	·	20,020	07,072
Debtors	7	22,973	47,026
Cash at bank and in hand		22,973	47,026
Creditors amounts falling due within one year	8	(46,605)	(61,333)
Net current assets		(23,632)	(14,307)
Total assets less current liabilities		2,697	23,065
Provisions for liabilities and charges	9		(616)
Net assets		2,697	22,449
Capital and reserves			
Called up share capital Profit and loss account	11	2 2,695	2 22,447
Tont and 1035 account			
Shareholders' funds		2,697	22,449

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

#### **Balance Sheet (continued)**

## Director's statements required by Part 15 of the Companies Act 2006 for the year ended 31 December 2009

In approving these financial statements as director of the company I hereby confirm

- (a) that for the year stated above the company was entitled to the exemption conferred by Sections 475 and 477 of the Companies Act 2006
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31 December 2009 and
- (c) that I acknowledge my responsibilities for
- (1) ensuring that the company keeps accounting records which comply with Part 15 and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393(1) and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008) relating to small companies

The financial statements were approved by the Board on 12 July 2009 and signed on its behalf by

Mr A W Jackson Director

The notes on pages 5 to 9 form an integral part of these financial statements

## Notes to the financial statements for the year ended 31 December 2009

#### 1 Accounting policies

#### 11 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

#### 1.2 Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year

#### 1 3 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Fixtures, fittings and equipment

- 20% straight line

#### 1.4 Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more, tax. Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted. Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### 2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK

## Notes to the financial statements for the year ended 31 December 2009

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	Conunded	Year ended 31/12/09 £	Year ended 31/12/08 £
3	Operating profit	-	
	Operating profit is stated after charging Depreciation and other amounts written off tangible assets Loss on disposal of tangible fixed\asstes	<sup>-</sup> 13,504 -	13,012
4	Directors emoluments	Year ended 31/12/09	Year ended 31/12/08
	Remuneration and other benefits	£ 5,460	£ 5,460
5	Tax on profit on ordinary activities  Analysis of charge in period	Year ended 31/12/09 £	Year ended 31/12/08 £
	Current tax UK corporation tax	4,834	3,537
	Total current tax charge	4,834	3,537
	Deferred tax Timing differences, origination and reversal	(616)	(1,254)
	Total deferred tax	(616)	(1,254)
	Tax on profit on ordinary activities	4,218	2,283

## Notes to the financial statements for the year ended 31 December 2009

#### continued

	Fixtures fittings and equipment £	
	65,060 2,461 -	
:	67,521	
	27,688	
	13,504	
:	41,192	
	26,329	
:	37,372	
31/12/09 £		31/12/08 £
20.624		43,574
•		3,452
•		·
22,973	·	47,026
	31/12/09 £ 20,624 2,349	fittings and equipment £  65,060 2,461  67,521  27,688 13,504 41,192  26,329 37,372  31/12/09 £ 20,624 2,349

## Notes to the financial statements for the year ended 31 December 2009

#### continued

8	Creditors amounts falling due within one year	31/12/09 £	31/12/08 £
	Bank overdraft Corporation tax Other taxes and social security costs Director's accounts Other creditors	1,532 4,834 20,721 17,018	18,230 3,537 10,161 924 25,981
	Accruals and deferred income	2,500 46,605	2,500 61,333
9	Provisions for liabilities	Deferred taxation (Note 10)	Deferred taxation (Note 10)
	At 1 January 2009 Movements in the year	616 (616)	1,870 (1,254)
	At 31 December 2009	0	616
10	Provision for deferred taxation	31/12/09 £	31/12/08 £
	Accelerated capital allowances Provision for deferred tax	616 616	616 616
	Provision at 1 January 2009  Deferred tax charge in profit and loss account	616 (616)	1,870 (1,254)
	Provision at 31 December 2009	0	616

## Notes to the financial statements for the year ended 31 December 2009

#### continued

11	Share capital	31/12/09 £	31/12/08 £
	Authorised 1,000 Ordinary shares of £1 each	1,000	1,000
	Allotted, called up and fully paid 2 Ordinary shares of £1 each	2	2
	Equity shares 2 Ordinary shares of £1 each	2	2

# Detailed Tading Profit & Loss account and expenses schedule for the year ended 31 December 2009

	Year ended 31/12/09	Year ended 31/12/08
Sales	166,704	170,103
Administrative expenses		
Wages & Salaries	60,460	45,387
Directors remuneration	5,460	5,460
Staff training	933	1,016
Office costs	1,308	1,569
Rent and Rates	8,530	8,411
Insurance	956	1,062
Light and heat	782	736
Repairs & computer costs	4,568	4,159
Hire purchase interest	1,131	332
Leasing charges	6,485	3,488
Postage, stationery & advertising	4,762	2,876
Telephone	3,442	3,136
Motor expenses	10,875	895
Travelling	21,953	36,343
Legal & professional	263	120
Consultancy fees	633	-
Accountancy		2,500
Bank charges	4,805	2,547
General expenses	918	1,170
Subscriptions	79	293
Depreciation on fixtures and equipment	13,504	13,012
Bad debt written off	466	819
Total operating expenses	152,313	135,331
	14,391	34,772
HMRC online filing incentive	75	100
Net operating profit for the year	14,466	34,872

### Health and Safety Management Consultants Limited Corporation Tax computation For the year ended 31 December 2009

		Year ended 31/12/09 ₤	Year ended 31/12/08 £
Sch D (1) Adjusted Profit		_	_
Profit per accounts		14,466	34,872
Add Depreciation		13,504	13,012
Loss on sale - fixed assets			
		27,970	47,884
Less Revenue filing incentive		75	100
Capital allowances ( see below)		4,875	30,739
Capital anomalists ( see Bellett)		1,51.5	00,100
		23,020	17,045
Corporation Tax Fin year 07 @ 20% Fin year 08 @ 21% 90 days Less Marginal relief	5,676	1,191 99	847 59
Fın year 09 @ 21% 275 days	17,344	3,642 21	2,689 48
•	23,020	4,834 20	3,537 07
Payable		1st Oct 10	1st Oct 09

#### Health and Safety Management Consultants Limited Corporation Tax computation (contd) For the year ended 31 December 2009

			<u>Pool</u>		<u>Claim</u>
Capital Allowances Balance B/fwd	s : Y/e 31 Dec 09		12,068		
Annual allowances	25%)		2,414		2,414
Additions - pre 1 Ap Annual Investment		160 160	0		160
Additions - post 1 A Annual Investment		2,301 2,301	0		2,301
Balance c/fwd		<u>-</u>	9,654		4,875
Notes -					
1 Equipme Jan Aug Sep Oct	ent additions GM Instruments Headse 4 Drawer Filing Cabinet Vostro 220 Mini Tower Buffalo Linkstation OYYY Printer Officework Furniture		297 468 207 299 618	160	
Nov	Dell Laptop	_	412 	2,301 2,461	

- 2 Dividends were declared at the rate of £1555 55 per share per month from April 2009
- The above is subject to approval of HM Revenue and Customs

## Director's details For the year ended 31 December 2009

	Year ended 31/12/09	Year ended 31/12/08
Directors Emoluments A W Jackson (NY201218A)		
Net Pay	5,456	5,456
Tax	1	1
Employee's National Insurance	3	3
	5,460	5,460
Employer's National Insurance	3	3
	5,463	5,463
Directors Account		
Balance b/fwd	924	17,785
Own funds introduced	9,702	15,903
Net pay - A W Jackson	5,456	5,456
Mrs M L Waterhouse		
Dividends - A W Jackson	15,000	15,000
Mrs M L Waterhouse	15,000	15,000
	46,082	69,144
Net withdrawals	46,082	68,220
Balance c/fwd	0	924

Note

Mrs M L Waterhouse is Mr Jackson's spouce