

AP04

Appointment of corporate secretary



You can use the WebFiling service to file this form online.

Please go to www.companieshouse.gov.uk



What this form is for

You may use this form to appoint a corporate body or firm as secretary



What this form is NOT for

You cannot use this form if are appointing an individual secretary. To do this, please AP03 'Appointment of secre

FRIDAY



A3BF6EKY

A21

04/07/2014

#123

COMPANIES HOUSE

1 Company details

Company number 0 5 2 3 2 0 9 9

Company name in full Berkeley Seventy-Eight Limited

Filing in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

2 Date of corporate secretary's appointment

Date of appointment 1 7 0 6 2 0 1 4

3 Corporate secretary's details ①

Corporate body/firm name First Island Secretaries Limited

Building name/number First Island House

Street Peter Street

Post town St Helier

County/Region

Postcode J E 2 4 S P

Country

Is the corporate secretary registered within the European Economic Area (EEA)?

► **Yes** Complete **Section 4**

► **No** Complete **Section 5**

1 Registered or principal address

This address will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), a DX number or LP (Legal Post in Scotland) number

4 EEA companies ②

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register

Where the company/firm is registered ③

Registration number

2 EEA

A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk

3 This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

AP04

Appointment of corporate secretary

5

Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

Legal form of the corporate body or firm

Limited company

Governing law

Jersey

If applicable, where the company/firm is registered ^①

Jersey

Registration number

8537

① Non - EEA

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

6

Signature

I consent to act as secretary of the above named company

New secretary's signature

Signature

X

John Roll

X

DIRECTOR, FIRST ISLAND SECRETARIES LTD

Authorising signature

Signature

X

[Signature]

X

NS

This form may be signed and authorised by
Director ^② Secretary, Person authorised ^③ Administrator, Administrative receiver, Receiver, Receiver manager, Chantry commission receiver and manager, CIC manager, Judicial factor

② Societas Europaea



If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership



③ Person authorised

Under either section 270 or 274 of the Companies Act 2006

AP04

Appointment of corporate secretary

 Presenter information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	
Company name	Osborne Clarke
Address	
One London Wall	
London	
Post town	
County/Region	
Postcode	E C 2 Y 5 E B
Country	
DX	
Telephone	020 7105 7282
 Checklist	
We may return forms completed incorrectly or with information missing.	
Please make sure you have remembered the following:	
<input type="checkbox"/> The company name and number match the information held on the public Register	
<input type="checkbox"/> You have completed the date of appointment	
<input type="checkbox"/> You have entered the new corporate secretary's address	
<input type="checkbox"/> The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number	
<input type="checkbox"/> You have completed either section 4 or section 5	
<input type="checkbox"/> An officer of the new corporate secretary has signed the form	
<input type="checkbox"/> You have provided an authorising signature	

 Important information	
Please note that all information on this form will appear on the public record.	
 Where to send	
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:	
For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff	
For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)	
For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 NR Belfast 1	

 Further information	
For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk	
This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk	