

APPOINTMENT of director or secretary

Please complete in typescript,
or in bold black capitals.

CHFP010

Company Number

5228364

Company Name in full

MITIE Document Solutions Limited

Appointment
form

Notes on completion
appear on next page.

Appointment as director

NAME * Style / Title

Forename(s)

Surname

Previous
forename(s)Usual residential
address

Post town

County / Region

† Nationality

† Other directorships
(additional space next page)

Day Month Year

04 05 2005

Day Month Year

09 01 1962

† Date of
Birth

X

as secretary

Please mark the appropriate box. If appointment is
as a director and secretary mark both boxes.

* Honours etc

Leslie Kenneth

Herbert

Previous
surname(s)

Rowan, Ashmore Green Road, Ashmore Green

Thatcham

Postcode RG18 9ER

Berkshire

Country

British

† Business
occupation

Director

None

I consent to act as ** director / secretary of the above named company

Consent signature

Date 4. May 2005.

* Voluntary details.

† Directors only.

** Please delete as appropriate

A director, secretary etc must sign the form below.

Signed

Date 4. May 2005.

(**a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone
number and, if available, a DX number and
Exchange of the person Companies House
should contact if there is any query.

The Company Secretary, 8 Monarch Court, The Brooms,
Emersons Green, Bristol, BS16 7FH, United Kingdom

Tel

DX number

DX exchange

When you have completed and signed the form please send it to the
Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh



A31
COMPANIES HOUSE

0117
10/05/05

Company Number

5228364

† Directors only.

† Other directorships

NOTES

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years.

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Other directorships.

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.