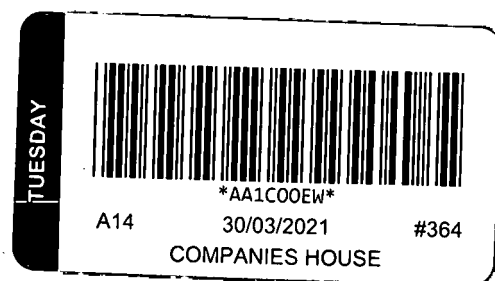


## **Mitie Document Solutions Limited**

Annual report and financial statements

Registered number 05228364

31 March 2020



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## **Company information**

### **Directors**

P J G Dickinson  
S C Kirkpatrick

### **Secretary**

Mitie Company Secretarial Services Limited

### **Registered office**

Level 12  
The Shard  
32 London Bridge Street  
London  
SE1 9SG

## Directors' report

The Directors present the annual report and financial statements of Mitie Document Solutions Limited (the "Company") for the year ended 31 March 2020. The Company is part of the Mitie group of companies (the "Group"), the ultimate parent company being Mitie Group plc.

### Review of the business

The Company has been dormant, as defined in Section 1169 of Companies Act 2006, throughout the year. The Directors have prepared the financial statements on a basis other than that of a going concern as they intend to liquidate the Company within twelve months from the date of approval of these financial statements. Refer to Note 1c.

### Directors

The Directors who held office during the year ended 31 March 2020, together with those subsequently appointed, were:

Director	Date of appointment	Date of resignation
M Idle		29/01/2020
J H J Gilding		29/01/2021
P J G Dickinson		
S C Kirkpatrick	30/01/2020	

A qualifying third-party indemnity provision as defined in Section 23 of the Companies Act 2006 is in force for the benefit of each of the Direct Enquiries Holdings Limited Directors listed above in respect of liabilities incurred as a result of their office to the extent permitted by law.

### Post balance sheet events

Subsequent events have been disclosed in Note 5.

On behalf of the Board

DocuSigned by:  
  
 7C53DEA07E394E2...  
**S C Kirkpatrick**

Director

26 March 2021

Level 12

The Shard

32 London Bridge Street  
 London

SE1 9SG

## Balance sheet

	Note	2020 £000	2019 £000
<b>Net assets</b>		-	-
<b>Capital and reserves</b>			
Called up share capital	3	200	200
Profit and loss account	3	(200)	(200)
<b>Shareholders' funds</b>		-	-

The notes on paged 4 to 5 form part of these financial statements.

For the year ended 31 March 2020 the Company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies. The members have not required the Company to obtain an audit of its accounts for the year ended 31 March 2020 in accordance with section 476 of the Companies Act 2006. The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements of Mitie Document Solutions Limited, company number 05228364, were approved by the Board of Directors and authorised for issue on 26 March 2021 and were signed on its behalf by:

DocuSigned by:  
  
 7C53DEA07E394E2...  
**S C Kirkpatrick**  
 Director

## Notes

### 1 Accounting policies

#### a) General information

Mitie Document Solutions Limited (the "Company") is a private company limited by shares and is incorporated in England and Wales and domiciled in the UK.

#### b) Statement of compliance with FRS 101

These financial statements were prepared in accordance with Financial Reporting Standard 101 *Reduced Disclosure Framework* ("FRS 101").

In preparing these financial statements, the Company applies the recognition, measurement and disclosure requirements of International Financial Reporting Standards as adopted by the EU ("Adopted IFRSs") but makes amendments where necessary in order to comply with Companies Act 2006 and has set out below where advantage of the FRS 101 disclosure exemptions has been taken.

The Company has not presented a profit or loss account or cashflow statement with these financial statements since it has not received any income, incurred any expenditure, or recognised any gains or losses during the year under review or in the preceding financial year. There have been no movements in shareholders' funds during the year under review or in the preceding financial year.

#### c) Going concern

The Directors have prepared the financial statements on a basis other than that of a going concern as they intend to liquidate the Company within twelve months from the date of approval of these financial statements. No material adjustments arose as a result of ceasing to apply the going concern basis.

### 2 Employees and Directors

The Company had no employees during the year (2019: nil).

The Directors received no emoluments for their services to the Company (2019: £nil).

### 3 Capital and reserves

	2020 £000	2019 £000
Share capital authorised and fully paid		
134,000 A ordinary shares at £1 each	134	134
66,000 B ordinary shares at £1 each	66	66
1 C ordinary shares at £1 each	-	-
	<u>200</u>	<u>200</u>

#### Profit and loss account

The profit and loss account comprises the retained earnings and losses of the Company, less amounts distributed to the Company's shareholder.

### 4 Related parties

The Company has taken advantage of the exemption under paragraph 8(k) of FRS 101 to not disclose transactions with fellow wholly owned Group subsidiaries.

## **Notes** *(continued)*

### **5 Subsequent events**

There are no material post balance sheet events that require adjustment or disclosure in the annual report and financial statements.

### **6 Ultimate parent company and parent company of larger group**

The Company is a subsidiary undertaking of Mitie Limited which is the immediate parent company incorporated in England and Wales. The ultimate controlling party is Mitie Group plc, a company incorporated in Scotland with its registered office at 35 Duchess Road, Rutherglen, Glasgow, G73 1AU. Mitie Group plc is the parent company of the largest and smallest groups into which the accounts of the Company are consolidated. The consolidated financial statements of Mitie Group plc are available to the public and may be obtained from the Company Secretary at Level 12, The Shard, 32 London Bridge Street, London, SE1 9SG, UK or from [www.mitie.com](http://www.mitie.com).