

APPOINTMENT of director or secretary

(NOT for resignation (use Form 288b) or
change of particulars (use Form 288c))Please complete in typescript,
or in bold black capitals.

CHFP010

Company Number

5228356

Company Name in full

MITIE Company Secretarial Services Limited

Appointment
formNotes on completion
appear on next page

Appointment as director

Date of
appointment

Day	Month	Year	Day	Month	Year
2	2	0 5	2	0	0 7

† Date of
Birth

as secretary

X

Please mark the appropriate box. If appointment is
as a director and secretary mark both boxes

NAME * Style / Title

* Honours etc

Forename(s)

Richard Friend

Surname

Allan

Previous
forename(s)Previous
surname(s)Usual residential
address

The Lodge, Hollands Farm, Hedsor Road

Post town

Bourne End

Postcode

SL8 5EE

County / Region

Bucks

Country

† Nationality

† Business
occupation† Other directorships
(additional space next page)

I consent to act as ** director / secretary of the above named company

Consent signature

Date

22/05/07

* Voluntary details

† Directors only

** Please delete as appropriate

A director, secretary etc must sign the form below.

Signed

Date

22/05/07

(**a director / ~~secretary~~ / administrator / administrative receiver / receiver-manager / receiver)Please give the name, address, telephone
number and, if available, a DX number and
Exchange of the person Companies House
should contact if there is any query

The Company Secretary, 8 Monarch Court, The Brooms,

Emersons Green, Bristol, BS16 7FH, United Kingdom

Tel

DX number

DX exchange

When you have completed and signed the form please send it to the
Registrar of Companies atCompanies House, Crown Way, Cardiff, CF14 3UZ
for companies registered in England and Wales

DX 33050 Cardiff

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB
for companies registered in Scotland

DX 235 Edinburgh

WEDNESDAY



A07

COMPANIES HOUSE

Company Number

5228356

† Directors only

† Other directorships

NOTES

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line

Give previous forenames or surname(s) except

- for a married woman, the name by which she was known before marriage need not be given
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it

Other directorships

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company