

AM23

Notice of move from administration to dissolution



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 5 1 6 5 3 0 1

Company name in full Four Seasons Health Care Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Court details

Court name High Court of Justice Business & Property Courts of
Eng & Wales Insolvency & Companies List (ChD)

Court number C R - 2 0 2 0 - 0 0 3 2 3 6

3 Administrator's name

Full forename(s) Richard

Surname Fleming

4 Administrator's address

Building name/number Suite 3 Regency House

Street 91 Western Road

Post town Brighton


County/Region

Postcode B N 1 2 N W

Country

AM23

Notice of move from administration to dissolution

5		Administrator's name ①	
Full forename(s)	Mark		
Surname	Firmin		
		① Other administrator Use this section to tell us about another administrator.	
6		Administrator's address ②	
Building name/number	Suite 3 Regency House		
Street	91 Western Road		
Post town	Brighton		
County/Region			
Postcode	B N 1 2 N W		
Country			
		② Other administrator Use this section to tell us about another administrator.	
7		Final progress report	
		<input checked="" type="checkbox"/> I have attached a copy of the final progress report	
8		Sign and date	
Administrator's signature	Signature X  X		
Signature date	d 0 4 m 0 8 y 2 0 y 2 3		

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Lucy Norfolk**

Company name **Alvarez & Marsal Europe LLP**

Address **Suite 3 Regency House
91 Western Road**

Post town **Brighton**

County/Region

Postcode **B N 1 2 N W**

Country

DX

Telephone **+44 (0) 20 7715 5200**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Continuation page

Name and address of insolvency practitioner

✓ **What this form is for**
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. ❶
Attach this to the relevant form.
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

1 Appointment type

Tick to show the nature of the appointment:

- ☒ Administrator
- ☐ Administrative receiver
- ☐ Receiver
- ☐ Manager
- ☐ Nominee
- ☐ Supervisor
- ☐ Liquidator
- ☐ Provisional liquidator

❶ You can use this continuation page with the following forms:
- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7
- CVA1, CVA3, CVA4
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25
- REC1, REC2, REC3
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14, WU07, WU15
- COM1, COM2, COM3, COM4
- NDISC

2 Insolvency practitioner's name

Full forename(s)

Jonny

Surname

Marston

3 Insolvency practitioner's address

Building name/number Suite 3 Regency House

Street 91 Western Road

Post town Brighton

County/Region

Postcode B N 1 2 N W

Country

FOUR SEASONS HEALTH CARE LIMITED IN ADMINISTRATION

Joint Administrators' final progress report

For the period from 12 February 2023 to 28 July 2023

4 August 2023

Contents

1	Executive summary	3
2	Strategy and outcome of the administration	4
2.1	Strategy and outcome	4
2.2	Asset realisations	4
2.3	Expenses	5
2.4	Schedule of expenses	5
3	Outcome for creditors	6
3.1	Secured creditors	6
3.2	Preferential creditors	6
3.3	Unsecured creditors	6
4	Joint Administrators' remuneration and category 2 expenses	7
4.1	Joint Administrators' remuneration and category 2 expenses	7
	Appendix 1 – Statutory information	9
	Appendix 2 – Summary of our proposals	10
	Appendix 3 – Receipts and payments account	12
	Appendix 4 – Schedule of expenses	13
	Appendix 5 – Charging policy	14
	Appendix 6 – Glossary	19
	Appendix 7 – Notice: About this progress report	20

1 Executive summary

- Richard Fleming, Mark Firmin and Jonathan Marston of Alvarez & Marsal Europe LLP (“A&M”) were appointed as Joint Administrators (“we”/“our”/“us”) on 12 August 2020.
- This progress report covers the period from the 12 February 2023 to 28 July 2023.
- We remained in office to undertake the statutory role of Authorising Officer (“AO”) for the Company in relation to the sponsorship licence. During the period the licence was surrendered into a dormant state and no further actions are required (Section 2 – Strategy & Outcome of the administration).
- There were insufficient funds to enable a distribution to be made to the secured, preferential or unsecured creditors (Section 3 – Outcome for creditors).
- We have filed a copy of this final progress report with the Registrar of Companies, together with the requisite notice to dissolve the Company. The administration will cease to have effect when the Registrar of Companies registers these documents. The Company will be dissolved three months after that date. (Section 2 – Strategy & Outcome of the administration).
- We will be discharged from liability in respect of any actions of ours as Joint Administrators upon filing of our final receipts and payments account with the Registrar of Companies.
- Please note you should read this progress report in conjunction with our previous progress reports and proposals which were issued to the Company’s creditors and are available on the Portal.
- Unless stated otherwise, all amounts in this progress report and appendices are stated net of VAT.



Jonathan Marston
Joint Administrator

2 Strategy and outcome of the administration

This section provides a final update on the administration. It follows the information provided in our proposals and previous progress reports.

2.1 Strategy and outcome

As previously stated, we have remained in office to continue in the role of Authorising Officer (“AO”) for the Company. At the date of our last report, the remaining sponsored staff had been transferred to Mericourt Limited (the “Purchaser”) and we had submitted the request to the Home Office to surrender the AO licence.

The Home office confirmed that the AO licence was surrendered into a dormant state with effect from 9 June 2023 and no further action is required from us.

Whilst remaining in office to deal with the AO licence we have also continued to mitigate the Company’s liabilities by agreeing to release guarantees that the Company provided to landlords, where possible. There have been no further lease guarantees released in this period; however, 25 guarantees have been released in total during the administration.

2.1.1 Exit route

We have filed a copy of this final progress report with the Registrar of Companies, together with the requisite notice to dissolve the Company.

The administration will cease to have effect when the Registrar of Companies registers these documents. The Company will be dissolved three months after that date.

We will be discharged from liability in respect of any actions of ours as Joint Administrators upon filing of our final receipts and payments account with the Registrar of Companies.

2.2 Asset realisations

Realisations during the administration are set out in the attached receipts and payments account (Appendix 3).

Summaries of the most significant realisations during this period are provided below. Other significant realisations during the administration are detailed in our previous progress reports.

Contributions

Funding for expenses incurred during the administration has been provided by Elli Finance (UK) Plc (in administration) (“EFUK”) under administration funding agreements (“AFAs”).

In accordance with the latest AFA, EFUK has transferred £160,360 to the administration estate in the period of this report to cover final expenses, including our remuneration.

The Company has insufficient realisations/funds to repay the funding provided under the AFAs.

2.2.1 Investigations

As previously reported we have reviewed the affairs of the Company to identify any actions that can be taken against third parties to increase recoveries for creditors. No such causes of action were identified during the administration.

2.3 Expenses

2.3.1 Payments

Payments made during the administration are set out in the attached receipts and payments account (Appendix 3).

Summaries of the most significant payments made during this period are provided below. Other significant payments made during the administration are detailed in our previous progress reports.

Joint Administrators' Fees and Disbursements

Joint administrators' post appointment fees of £142,956 have been paid together with disbursements of £40.

2.4 Schedule of expenses

We have detailed the costs incurred during the period, whether paid or unpaid, in the schedule of expenses attached (Appendix 3).

Summaries of the most significant expenses which have been incurred in the period but have not been paid from the administration are provided below.

Freshfields Bruckhaus Deringer ("Freshfields") has incurred £25,300 in respect of legal fees. These legal costs related to general insolvency matters, advice regarding the exit from administration (or extension), reviewing the AFA and reviewing documents relating to a service contract.

In addition, £1,000 was incurred for Counsel's fees relating to the exit/extension advice.

The VAT on the above fees is classed as irrecoverable as the Company is not VAT registered.

The above fees and associated VAT will be paid by another Group company and are therefore not shown on the receipts and payments account.

Freshfields was selected as they are a well-known and reputable firm that are experienced in work of this nature.

3 Outcome for creditors

3.1 Secured creditors

Please refer to our previous reports for details of the security position.

As indicated previously, there were insufficient funds to enable a distribution to be made to the Secured creditor. This is due to the fact that there were minimal asset realisations and funds available to the estate were not sufficient to settle the costs of the administration in full. Therefore, there were no surplus funds available to creditors.

The administration assisted preserving value in the wider Group. The Secured creditor has received returns from the realisation of assets held by other Group entities, which were subject to the same debt security as the Company and, therefore, benefited the Company by reducing the secured creditor claims made against it under its cross-guarantees.

3.2 Preferential creditors

We are not aware of any preferential claims against the Company.

In any event, as detailed in Section 3.1, there were insufficient funds to enable a distribution to be made to preferential creditors.

3.3 Unsecured creditors

During the administration there were insufficient funds available to pay a dividend to the unsecured creditors because of the reasons detailed in Section 3.1.

4 Joint Administrators' remuneration and category 2 expenses

4.1 Joint Administrators' remuneration and category 2 expenses

4.1.1 Basis of remuneration and category 2 expenses

During the administration, the Secured creditor has provided approval that:

- our remuneration will be drawn on the basis of time properly given by us and the various grades of our staff in accordance with the fees estimate and charge-out rates provided to creditors; and
- category 2 expenses (as defined in Statement of Insolvency Practice 9 and disclosed to creditors) will be paid as an expense of the estate, including disbursements paid directly by A&M and charged in accordance with our charging policy as set out in Appendix 5; and
- unpaid pre-administration costs will be paid as an expense of the estate.

4.1.2 Time costs

During the period we have incurred time costs of £53,910. These represent 89.3 hours at an average rate of £603 per hour.

From the date of our appointment to 28 July 2023, we have incurred time costs of £529,407. These represent 904.9 hours at an average rate of £585 per hour.

4.1.3 Remuneration

During the period, we have drawn remuneration of £142,956. Of that £2.50 relates to fixed charge and £142,953.99 to floating charge.

4.1.4 Additional information

Fees estimate

During the administration we have exceeded our revised fees estimate of £357,960 for the reasons set out in our previous progress reports. In summary, this is due to:

- remaining in office to conclude the AO role and surrender has taken much longer than anticipated (including the requirement for an additional extension);
- a higher volume of guarantee releases have been agreed than previously anticipated (which in turn has mitigated the Company's liabilities); and
- the ongoing nature of the administration and remaining in office for a longer period increased the time spent on correspondence, reporting, cashiering, tax and ongoing statutory matters.

Expenses estimate

The expenses incurred during the administration have exceeded our original expenses estimate of £85,537 because, as detailed in previous reports, legal fees have exceeded the original estimate of £25,000. At the time of preparing the estimate, we did not envisage requiring a court extension to the administration period and additional adhoc advice has been required during this extended administration period. However, as detailed in our previous progress report, legal fees are expected to be paid by another Group company and will therefore not be an expense paid from the estate.

In addition, during this period, irrecoverable VAT has exceeded the estimate of £50,537. This is because the irrecoverable VAT figure was calculated on our original fees estimate (£194,190); whereas total fees drawn during the administration were £357,956 (in line with the revised fees estimate of £357,960).

Time spent and charging policy

We have attached at Appendix 5 an analysis of the time spent, the charge-out rates for each grade of staff and the expenses paid directly by Alvarez & Marsal Europe LLP for the period of this report, together with a summary of the cumulative time costs to 28 July 2023. We have also attached our charging policy.

Appendix 1 – Statutory information

Company information

Company name	Four Seasons Health Care Limited
Date of incorporation	29 June 2004
Company registration number	05165301
Present registered office	Suite 3 Regency House, 91 Western Road, Brighton, BN1 2NW

Administration information

Administration appointment	The administration appointment granted in the High Court of Justice Business and Property Courts of England and Wales Insolvency and Companies List (ChD), case number CR-2020-003236
Appointor	Directors
Date of appointment	12 August 2020
Joint Administrators	Richard Fleming, Mark Firmin and Jonathan Marston
Joint Administrators' contact details:	Address: Suite 3, Regency House, 91 Western Road, Brighton BN1 2NW Tel: +44 (0) 113 360 6700 Email: INS_FOSHCL@alvarezandmarsal.com
Functions	The functions of the Joint Administrators have been exercised by them individually or together in accordance with Paragraph 100(2)
Administration expiry date	11 August 2023
Values of the net property and prescribed part	Net property was £nil. Prescribed part was £nil.
Prescribed part distribution	The prescribed part was automatically disapplied as the net property was less than £10,000 and the costs of making a distribution would have been disproportionate to the benefits.

Appendix 2 – Summary of our proposals

	Summary of our proposals	Major amendments to, or deviations from, our proposals
Strategy and asset realisation	Continuing to manage the affairs and any remaining assets of the Company and the settlement of all administration expenses. Completing pre-packaged sales (shares and intellectual property) to enable us to achieve the purpose by allowing tax attributes to be retained within the Group and the opportunity to increase returns to the Secured creditor, thereby reducing cross-guarantee claims against the Company.	No major amendments to, or deviations from, our proposals.
Primary objective of the administration	Pursuing the statutory objective of 3(1)(b), which is to achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up	No major amendments to, or deviations from, our proposals.
Investigations	Assessing the affairs of the Company in order to review and report upon the conduct of the directors.	No major amendments to, or deviations from, our proposals.
Secured creditors	We anticipated that a distribution to the Secured creditor was uncertain at the time of the proposals.	No major amendments to, or deviations from, our proposals.
Preferential creditors	We were unsure if there were any preferential creditor claims however, we anticipated that a distribution to preferential creditors would be highly unlikely in any event.	No major amendments to, or deviations from, our proposals.
Unsecured creditors	We anticipated that a distribution to unsecured creditors would be highly unlikely.	No major amendments to, or deviations from, our proposals.
Exit route	Implementing the most appropriate exit route given the circumstances of the case. At the time of issuing the proposals the most likely exit route was anticipated to be dissolution.	No major amendments to, or deviations from, our proposals.
Discharge from liability	We proposed to seek approval from the relevant parties that we would receive our discharge from liability upon filing our	No major amendments to, or deviations from, our proposals.

	Summary of our proposals	Major amendments to, or deviations from, our proposals
	receipts and payments account with the Registrar.	
Approval of proposals	We intended to seek approval of our proposals by deemed approval.	No major amendments to, or deviations from, our proposals.
Basis of remuneration	We proposed to seek approval from the relevant parties that our remuneration would be drawn on the basis of time costs.	No major amendments to, or deviations from, our proposals.

Appendix 3 – Receipts and payments account

Four Seasons Health Care Limited (In Administration) Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £		From 12/02/2023 To 28/07/2023 £	From 12/08/2020 To 28/07/2023 £
3.00	FIXED CHARGE ASSETS		
	Shares and Investments	NIL	3.00
		NIL	3.00
	FIXED CHARGE COSTS		
	Administrators' Fees		
	Post-appointment Administrators' Fees	2.50	2.50
	Irrecoverable VAT	0.50	0.50
		(3.00)	(3.00)
53,000.00	ASSET REALISATIONS		
	Intellectual Property	NIL	53,000.00
		NIL	53,000.00
	OTHER REALISATIONS		
	Bank Interest	187.38	316.70
	Amounts advanced under the AFA	160,360.00	410,360.00
		160,547.38	410,676.70
	COST OF REALISATIONS		
	Specific Bond	NIL	200.01
	Administrators' Fees		
	Pre-administration Fees	NIL	23,496.25
	Post-appointment Administrators' Fees	142,953.99	357,953.99
	Administrators' Disbursements		
	Post-appointment Administrators' Disbursements	40.18	178.77
	Agents/Valuers Fees/Disbursements		
	Post-appointment Agents/Valuers Fees	NIL	375.00
	Legal Fees/Disbursements		
	Post-appointment Legal Fees	NIL	1,920.00
	Irrecoverable VAT	28,600.03	76,816.79
	Storage Costs	6.05	22.85
	Re-Direction of Mail	NIL	41.67
	Statutory Advertising	NIL	95.50
	Insurance of Assets	NIL	2,556.87
	Bank Charges	0.80	19.00
		(171,601.05)	(463,676.70)
53,003.00		(11,056.67)	0.00
	REPRESENTED BY		
			NIL

Appendix 4 – Schedule of expenses

A3.1 Schedule of expenses

Schedule of expenses for the period from 12 February 2023 to 28 July 2023

Category	Incurred in the period (£)
Joint Administrators' disbursements	11.16
Legal fees	25,300.00
Counsel fees	1,000.00
Storage costs	7.26
Irrecoverable VAT	33,860.03
Total	60,178.45

A3.2 Requests for further information and right to challenge our remuneration and expenses

Creditors' requests for further information

If you would like to request more information about our remuneration and expenses disclosed in this progress report, you must do so in writing within 21 days of receiving this progress report.

Requests from unsecured creditors must be made with the concurrence of at least 5% in value of unsecured creditors (including, the unsecured creditor making the request) or with the permission of the Court.

Creditors' right to challenge our remuneration and expenses

If you wish to challenge the basis of our remuneration, the remuneration charged, or the expenses incurred during the period covered by this progress report, you must do so by making an application to Court within eight weeks of receiving this progress report.

Applications by unsecured creditors must be made with concurrence of at least 10% in value of unsecured creditors (including the unsecured creditor making the challenge) or with the permission of the Court.

The full text of the relevant rules can be provided on request by writing to Ruth Turner at Alvarez & Marsal Europe LLP, Suite 3 Regency House, 91 Western Road, Brighton BN1 2NW.

Appendix 5 – Charging policy

Joint Administrators' charging policy

The time charged to the administration is by reference to the time properly given by us and our staff in attending to matters arising in the administration. This includes work undertaken in respect of tax, VAT and investigations by A&M in-house specialists.

Our policy is to delegate tasks in the administration to appropriate members of staff considering their level of experience and requisite specialist knowledge, supervised accordingly, so as to maximise the cost effectiveness of the work performed. Matters of particular complexity or significance requiring more exceptional responsibility are dealt with by senior staff or us.

Hourly rates

Set out below are the relevant hourly charge-out rates for the grades of our staff actually or likely to be involved on this administration. Time is charged by reference to actual work carried out on the administration, using a minimum time unit of six minutes.

All staff who have worked on the administration, including cashiers and secretarial staff, have charged time directly to the administration and are included in the analysis of time spent. The cost of staff employed in central administration functions is not charged directly to the administration but is reflected in the general level of charge-out rates.

Charge-out rates (£/hour) for: Restructuring

Grade	From 12 August 2020
Managing Director	985
Senior Director	935
Director	865
Associate Director	690
Senior Associate	595
Associate	450
Analyst	255
Support	190

A copy of "Administration: A Guide for Creditors on Insolvency Practitioner Fees" from SIP 9 produced by the Association of Business Recovery Professionals is available via the Portal.

If you are unable to access this guide and would like a copy, please contact Ruth Turner at Alvarez & Marsal Europe LLP, Suite 3 Regency House, 91 Western Road, Brighton, BN1 2NW.

Policy for the recovery of disbursements

Where funds permit the officeholders will seek to recover disbursements falling into both category 1 and category 2 expenses from the estate. For the avoidance of doubt, such disbursements are defined within SIP 9 as payments which are first met by the office holder, and then reimbursed to the office holder from the estate. These are divided in SIP 9 as follows:

- *Disbursements within category 1 expenses:* These are payments which do not have any element of shared costs and are made to persons who are not an associate of

the office holder. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, and equivalent costs reimbursed to the officeholder or his or her staff.

- *Disbursements within category 2 expenses:* These are payments to associates or which have an element of shared costs. These may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example, business mileage.

Disbursements within category 2 expenses charged by A&M include mileage at a rate of 45p per mile. When carrying an A&M passenger, no additional cost per passenger will be charged.

We have the authority to pay disbursements falling within category 1 expenses without the need for any prior approval from the creditors of the Company.

Disbursements falling within category 2 expenses have been approved in the same manner as our remuneration.

Disbursements falling within category 1 expenses:

Nature of disbursement	Amounts incurred in the period (£)	Amounts paid in the period (£)
Postage	4.29	9.85
Scanning	6.87	12.75
Other	-	17.58
Total	11.16	40.18

Disbursements falling within category 2 expenses:

No disbursements falling within category 2 expenses have been incurred or paid during the period.

Our time cost summary in accordance with SIP 9

Please refer to the table below for a detailed breakdown and narrative of our time costs to 28 July 2023 in accordance with SIP 9.

Four Seasons Health Care Limited in administration
Time costs for the period 12 February 2023 to 28 July 2023

Classification of work function	Total hours	Total time cost (£)	Average hourly rate (£)
Engagement control	21.8	14,122	648
Appointment and risk	0.4	238	595
Reports, decision making and remuneration	23.6	10,937	463
Correspondence and statutory filing	2.6	1,584	609
Asset realisations	2.4	1,506	628
Costs of realisation	2.0	972	486
Tax	6.5	5,038	775
Cashiering	8.0	3,872	482
Employees and pensions	6.8	4,923	724
Claims and distributions	3.3	2,236	678
Exit routes and closure	11.9	8,479	713
Total	89.3	53,910	603
Brought forward time (12 August 2020 to 11 February 2023)*	815.6	475,497	583
Carried forward time (12 August 2020 to 28 July 2023)	904.9	529,407	585

*Since the date of the last progress report, £345 (0.5hrs) has been reassigned for the six month period ending 11 February 2023. Therefore, the brought forward balance of hours and time costs have increased by these amounts from what was reported in our previous progress report.

SIP 9 narrative for the period from 12 February 2023 to 28 July 2023

Type of work	Narrative description of work	Why was/is this work necessary?	What, if any, financial benefit will the work provide to creditors?
Engagement control	<ul style="list-style-type: none"> Monitoring and reviewing the administration strategy Briefing our staff on the administration strategy and matters in relation to various work-streams Regular case management and reviewing of process, including regular team update meetings and calls Regular liaison with management/ Group to review and update strategy and monitor progress Reviewing and authorising junior staff correspondence and other work Dealing with queries arising during the appointment Reviewing matters affecting the outcome of the administration Allocating and managing staff/case resourcing and budgeting exercises and reviews Complying with internal filing and information recording practices, including documenting strategy decisions 	To ensure the Joint Administrators follow an effective strategy which achieves the best outcome for creditors, whilst complying with statute.	No direct financial benefit.
Appointment & risk	<ul style="list-style-type: none"> Completing annual Anti-money laundering checks 	To comply with statute.	No direct financial benefit.
Reports, decision making & remuneration	<ul style="list-style-type: none"> Preparing statutory receipts and payments accounts Drafting and publishing our fifth progress report Drafting this final progress report Ensuring compliance with all statutory obligations within the relevant timescales Reviewing time costs to date and producing analysis of time incurred which is compliant with SIP 9 	To comply with statute, as well as ensuring that creditors are informed of progress.	No direct financial benefit.
Correspondence & statutory filing	<ul style="list-style-type: none"> Uploading the fifth progress report to the Portal Statutory filing of our fifth progress report Dealing with various creditor and non-creditor correspondence and queries 	To comply with statute, as well as ensuring that creditors are informed of progress.	No direct financial benefit.
Asset realisations	<ul style="list-style-type: none"> Liaising with EFUK in relation to the AFA and funding 	To ensure that the costs and expenses of the administration can be met.	Maximising asset realisations may provide a better outcome for creditors.
Costs of realisation	<ul style="list-style-type: none"> Liaising with third parties regarding costs incurred 	To comply with statute.	No direct financial benefit. No direct financial benefit.

SIP 9 narrative for the period from 12 February 2023 to 28 July 2023

Type of work	Narrative description of work	Why was/is this work necessary?	What, if any, financial benefit will the work provide to creditors?
	<ul style="list-style-type: none"> Reviewing costs incurred to ensure recorded accurately Arranging payment of the costs in a timely manner as and when funds allow 		
Tax	<ul style="list-style-type: none"> Working on tax returns relating to the periods affected by the administration Dealing with post appointment tax compliance Submitting final return and request for clearance to HMRC 	To comply with statutory requirements and ensure mitigation of the tax liabilities/expenses of the administration.	Undertaking the appropriate tax work will ensure that post-appointment tax charges are legally kept to a minimum, therefore, protecting asset realisations.
Cashiering	<ul style="list-style-type: none"> Preparing and processing vouchers for the payment of post-appointment invoices Creating remittances and sending payments to settle post-appointment invoices Reconciling post-appointment bank accounts to internal systems Ensuring compliance with appropriate risk management procedures in respect of receipts and payments 	Maintains a proper treasury and accounts function for the administration estate.	No direct financial benefit.
Employees & pensions	<ul style="list-style-type: none"> Dealing with ongoing duties under the Joint Administrators' Authorising Officer role (for the Group's Home Office Sponsorship Licence). Liaising with the wider Group, their solicitors and the Home Office in order to progress final matters and the surrender of the licence. 	To comply with statute.	No direct financial benefit.
Claims & distributions	<ul style="list-style-type: none"> Responding to creditors regarding queries about the administration and their claims 	To comply with statute and ensuring that claims made against the company are kept accurate and up to date.	Ensuring creditor information is kept up to date and claims are recorded at the correct value will enable any available funds to be distributed to relevant creditors (where appropriate).
Exit routes & closure	<ul style="list-style-type: none"> Dealing with all closure related formalities 	To comply with statute.	No direct financial benefit.

Appendix 6 – Glossary

Any references in this progress report to sections, paragraphs and rules are to Sections, Paragraphs and Rules in the Insolvency Act 1986, Schedule B1 of the Insolvency Act 1986 and the Insolvency (England and Wales) Rules 2016 respectively.

Defined Terms	Definition
A&M	Alvarez & Marsal Europe LLP
AFA	Administration funding agreement
Company	Four Seasons Health Care Limited – in administration
Directors	The directors of the Company as at the date of our appointment as Joint Administrators
EFUK	Elli Finance (UK) Plc – in administration
EIL	Elli Investments Limited – in administration
Freshfields	Freshfield Bruckhaus Deringer
Group	EIL and its subsidiaries
Joint Administrators/we/our/us	Richard Fleming, Mark Firmin and Jonathan Marston
Purchaser	Mericourt Limited
Secured creditor	GLAS Trust Corporation Limited
SIPs	Statements of Insolvency Practice
SIP 9	Payments to insolvency office holders and their associates from an estate
VAT	Value added tax

Appendix 7 – Notice: About this progress report

This progress report has been prepared by Richard Fleming, Mark Firmin and Jonathan Marston, the Joint Administrators of Four Seasons Health Care Limited ('the Company'), solely to comply with their statutory duty to report to creditors under the Insolvency (England and Wales) Rules 2016 on the progress of the administration, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purposes, or in any other context.

This progress report has not been prepared in contemplation of it being used, and is not suitable to be used, to inform any investment decision in relation to the debt of or any financial interest in the Company or any other company in the same group.

Any estimated outcomes for creditors included in this progress report are illustrative only and cannot be relied upon as guidance as to the actual outcomes for creditors.

Any person that chooses to rely on this progress report for any purpose or in any context other than under the Insolvency (England and Wales) Rules 2016 does so at their own risk. To the fullest extent permitted by law, the Joint Administrators do not assume any responsibility and will not accept any liability in respect of this report to any such person.

Richard Fleming, Mark Firmin and Jonathan Marston are authorised to act as insolvency practitioners by The Institute of Chartered Accountants in England and Wales.

We are bound by the Insolvency Code of Ethics.

The Joint Administrators act as agent for the Company without personal liability. The appointments of the Joint Administrators are personal to them and, to the fullest extent permitted by law, Alvarez & Marsal Europe LLP does not assume any responsibility and will not accept any liability to any person in respect of this progress report or the conduct of the administration.