

Bridges Community Project
(Royal Docks)

Report and Accounts

year ended 31 March 2016

WEDNESDAY



A5IX5IQ1

A18

02/11/2016

#42

COMPANIES HOUSE

stewardship[®]

1 Lamb's Passage LONDON EC1Y 8AB
t: 0208 502 5600
e: enquiries@stewardship.org.uk
w: www.stewardship.org.uk

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

FOR THE YEAR ENDED 31 MARCH 2016

COMPANY INFORMATION

Directors/Trustees	Cara Bull Daksha Dodia Pauline Hatton David Mann - Chair Ellie Wildey Zarah Shazia Sarah Carter
Governing Document	Memorandum and Articles of Association Incorporated 28 June 2004
Company Registration Number	5164776
Charity Registration Number	1104929
Registered Office	Britannia Village Hall 65 Evelyn Road London E16 1TU
Independent Examiner	Marie-Claire Yeo ACA Stewardship 1 Lamb's Passage London EC1Y 8AB
Bankers	Santander Bridle Road Bootle Merseyside L30 4GB

CONTENTS

	Page
Company Information	1
Directors Report	2-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Accounts	7-10

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2016

The Directors have pleasure in submitting the Report and Accounts for the year to 31 March 2016.

Objects of the charity

The Trust seeks to demonstrate the Christian faith in action by providing community facilities for recreation and other leisure-time occupation, to relieve persons who are in conditions of need or hardship and to advance education in accordance with Christian principles.

Government

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

Review of Activities

Delivery of the 'Family Plus Project' including:

- **Triple P Parenting Courses** - parenting workshops
- **CAP money management courses** – assisting people on forming a household budget
- **Let's get chatting** - Conversational English classes for those for whom English is their second language.
- **Breakfast at B.V** - Weekly drop in group, a place for local residents to enjoy eating breakfast together whilst building relationships with other local people. Advocacy and under 5's Toddler Group also available during these sessions.
- **Toddler Group** – for under 5's
- **Community/Family Outings** including trips to Margate, Greenwich, Burrow Market,
- **Uniform Bank** - 'uniform free-cycle' availability of good quality 2nd hand School Uniform
- **Advocacy** – Advising and supporting local families both at Britannia Village Hall and The Garden Ca
whom currently have a child/children attending Britannia Village Primary school by engaging them in the above services

All Other Activities:

Creative Chatting – a group which supports parents and residents whom have English as a second language by bringing non-English speakers and those of limited spoken English together with confident speakers to participate in a variety of different craft activities.

- **Community Bingo**
- **Regular Community Events for families**
- **Children's Christmas Activity Session**
- **Participation in local Fun Days**
- **Signposting Area** during office hours

In planning the activities the Directors have had regard to the guidance on public benefit issued by the Charity Commission in December 2008.

Financial Review

We are very pleased to report that Bridges has continued to grow and we are now into our second year of Tudor Trust grant funding which enabled us to employ a part time Children and Families Project Co-ordinator and a part time Children and Families Assistant in order to deliver the much needed 'Family Plus Project'. We have also received some very generous funding from Britannia Village School which combined with Tudor Trust funding has allowed us to develop a range of activities that provides specialist intervention for the families most marginalised in our area. We are extremely grateful to both The Tudor Trust and Britannia Village School for giving us this opportunity.

At the end of the year the charity had unrestricted reserves of £13,076

Reserves Policy

The Board of Directors has established an interim policy whereby free reserves held by the charity should be maintained at 3 months of operational costs.

Risk Statement

The Directors have reviewed the risks to which a small charity operating with few employees in an area of political, social and economic volatility is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis.

Directors' Responsibilities

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the company and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities

Approval

This report was approved by the Directors on 25/10/16 2016 and signed on their behalf by:

David Mann



**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF:
BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)
FOR THE YEAR ENDED 31 MARCH 2016**

I have examined the accounts for the year ended 31 March 2016 on pages 5 to 10 following which have been prepared on the basis of the accounting policies set out on page 7.

Respective Responsibilities of Directors/Trustees and Examiner

The directors/trustees of the company are responsible for the preparation of accounts; they consider that the audit requirements under section 144 of the Charities Act 2011 do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Charities Act 2011 and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act 2011;
- (2) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011;
- (3) state whether particular matters have come to my attention.

Basis of Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Charities Act 2011, and in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Examiner's Statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with section 386 of the Companies Act 2006, or that the accounts presented do not accord with those records, or comply with the accounting requirements of section 396 of the Companies Act 2006. No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts.



Marie-Claire Yeo ACA

For and on behalf of:
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

1 November 2016

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

Summary Income and Expenditure Account

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary income	2	12,369	1,200	13,569	37,426
Total Incoming Resources		12,369	1,200	13,569	37,426
RESOURCES EXPENDED					
Charitable activities	3	2,248	23,156	25,404	33,294
Total Resources Expended		2,248	23,156	25,404	34,074
Net Movement in Funds		10,121	(21,956)	(11,835)	3,352
Fund balances at 1 April 2015		2,955	27,608	30,563	27,211
Fund balances at 31 March 2016		13,076	5,651	18,728	30,563

Movements on reserves and all recognised gains and losses are shown above.

The notes on page 7-10 form part of these accounts.

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

BALANCE SHEET

AS AT 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	2016 £	2015 £
FIXED ASSETS	5	182	-	182	273
CURRENT ASSETS					
Debtors	6	12,656	-	12,656	70
Cash at bank	7	2,144	5,651	7,795	31,102
		14,799	5,651	20,451	31,172
CURRENT LIABILITIES					
Liabilities falling due within one year	8	1,905	-	1,905	882
Net Current Assets		12,894	5,651	18,546	30,290
NET ASSETS		13,076	5,651	18,727	30,563
FUND BALANCES					
Unrestricted funds					
General Funds	9	13,076	-	13,076	2,955
Restricted Funds	9	-	5,651	5,651	27,608
		13,076	5,651	18,727	30,563

For the year ended 31 March 2016 the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

- The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.
- The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Directors and signed on their behalf on 25/10/16 2016 by:

David Mann



Company Number

5164776

Charity Number

1104929

The notes on page 7-10 form part of these accounts.

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016

1 Accounting Policies

The accounts have been prepared under the historic cost convention, in accordance with applicable accounting standards and follow the FRSSE Statement of Recommended Practice: Accounting by Charities 2015. The following are the accounting policies which have been applied in dealing with material items:-

a) Donated and grant income:

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

b) Other income and expenditure:

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations.

c) Funds:

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donors have specified the purposes for which they may be used.

d) Fixed assets and depreciation:

Fixed assets acquired for use by the company are capitalised and depreciated over their estimated useful life unless they cost less than £250 when they are written off on purchase.

Depreciation periods are as follows:

Computer & equipment	3-5 years
Furniture & fixtures	4-10 years

e) Pension costs:

The company operates a defined contribution scheme for certain of its employees. Pension premiums are charged as they are paid.

f) The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

g) The company has taken advantage of the exemption provided by Financial Reporting Standard 1 and has not prepared a Cash Flow Statement for the year.

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Grants:				
Tudor Trust	-	-	-	24,000
Fred Aldis	-	1,200	1,200	-
Other donations	12,369	-	12,369	13,426
	<u>12,369</u>	<u>1,200</u>	<u>13,569</u>	<u>37,426</u>

3 Charitable activities

Employment costs (note 5)	-	18,618	18,618	22,984
Room hire	-	-	-	6,000
Legal & accounting	-	1,667	1,667	500
Activity expenses	827	1,848	2,675	1,267
Travelling expenses	167	-	167	503
Depreciation	91	-	91	137
Administration fees	-	470	470	433
Insurance	-	382	382	382
Printing, postage and stationery	-	171	171	131
Sundry expenses	353	-	353	957
Accounts & examination	810	-	810	780
	<u>2,248</u>	<u>23,156</u>	<u>25,404</u>	<u>33,294</u>

4 Staff & Trustees

During the year the charity had 1 full time equivalent employed staff. Its activities are generally carried out by volunteers.

No employee received salaries at a rate of more than £60,000 per annum.

No remuneration or expenses were paid to any trustee during the year nor to any person connected to them, other than the reimbursement of purchases made on behalf of the charity.

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016

5 Tangible Fixed Assets

	Computer & equipment £	Furniture & fixtures £	Total 2015 £
Cost			
At 1 April 2015	4,210	486	4,696
Additions	-	-	-
At 31 March 2016	<u>4,210</u>	<u>486</u>	<u>4,696</u>
Accumulated Depreciation			
At 1 April 2015	3,938	486	4,424
Charge for the year	91	-	91
At 31 March 2016	<u>4,029</u>	<u>486</u>	<u>4,515</u>
Net book value			
At 31 March 2016	<u>182</u>	<u>-</u>	<u>182</u>
At 31 March 2015	<u>273</u>	<u>-</u>	<u>273</u>

6 Debtors and Prepayments

	2016 £	2015 £
Other debtors	12,656	70
	<u>12,656</u>	<u>70</u>

7 Cash at Bank and in Hand

	£	£
Bank operating accounts	7,795	31,102
	<u>7,795</u>	<u>31,102</u>

8 Creditors: liabilities falling due within one year

	£	£
Accruals	1,905	882
	<u>1,905</u>	<u>882</u>

BRIDGES COMMUNITY PROJECT (ROYAL DOCKS)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016

9 Funds

The restricted funds represent grants received for specific purposes and the movements in the year were as follows:

	Opening balance at 1 April 2015 £	Incoming resources £	Outgoing resources £	Closing balance at 31 March 2016 £
London Borough of Newham	171	-	-	171
Tudor Trust	26,005	-	(21,956)	4,049
Church Urban Fund	695	-	-	695
Fred Aldis	-	1,200	(1,200)	-
Others	736	-	-	736
	<u>27,608</u>	<u>1,200</u>	<u>(23,156)</u>	<u>5,652</u>
General Fund	<u>2,955</u>	<u>12,369</u>	<u>(2,248)</u>	<u>13,076</u>
	<u>30,562</u>	<u>13,569</u>	<u>(25,404)</u>	<u>18,727</u>

10 Members

Each member of the company commits to contribute if the charity is wound up an amount of £10.