



For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 5 1 3 5 5 3 7

Company name in full Chapman Black Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) Kris Anthony

Surname Wigfield

### 3 Administrator's address

Building name/number 3rd Floor, Westfield House

Street 60 Charter Row

Post town Sheffield

County/Region

Postcode S 1 3 F Z

Country

### 4 Administrator's name ①

Full forename(s) Steven

Surname Wiseglass

#### ① Other administrator

Use this section to tell us about  
another administrator.

### 5 Administrator's address ②

Building name/number St John's Terrace

Street 11-15 New Road

Post town Radcliffe

County/Region Manchester

Postcode M 2 6 1 L S

Country

#### ② Other administrator

Use this section to tell us about  
another administrator.

# AM10

## Notice of administrator's progress report

### 6 Period of progress report

From date	<sup>d</sup> 0	<sup>d</sup> 4	<sup>m</sup> 0	<sup>m</sup> 8	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0
To date	<sup>d</sup> 0	<sup>d</sup> 3	<sup>m</sup> 0	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1

### 7 Progress report

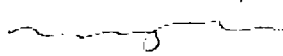
☒ I attach a copy of the progress report

### 8 Sign and date

Administrator's  
signature

Signature

X



X

Signature date

<sup>d</sup> 0	<sup>d</sup> 1	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1
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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Kerry Norton**

Company name **Begbies Traynor (SY) LLP**

Address  
**3rd Floor, Westfield House**  
**60 Charter Row**

Post town **Sheffield**

County/Region

Postcode 

S	1		3	F	Z		
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Country

DX

Telephone **0114 2755033**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

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**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Chapman Black Limited**  
**(In Administration)**  
**Joint Administrators' Summary of Receipts & Payments**

Statement of Affairs £		From 04/08/2020 To 03/02/2021 £	From 04/02/2020 To 03/02/2021 £
	<b>SECURED ASSETS</b>		
	Intellectual Property/Domain Names	NIL	2,000.00
Uncertain	Investment - Israeli Company	NIL	19,443.31
NIL	Investment-Geektastic	NIL	NIL
(2,015,000.00)	HSBC Bank Plc	NIL	NIL
		NIL	21,443.31
	<b>COSTS OF REALISATION</b>		
	Agents/Valuers Fees	NIL	2,144.33
		NIL	(2,144.33)
	<b>ASSET REALISATIONS</b>		
	Bank Interest Gross	12.84	15.27
340,132.00	Book Debts	33,344.78	372,357.55
114,293.00	Cash at Bank	NIL	NIL
33,166.00	Directors Loan Account - Mr E Chapm	NIL	NIL
110,844.00	Endorsed Academy	NIL	NIL
Uncertain	Items held in Storage	NIL	NIL
Uncertain	January 2020 Invoices	NIL	NIL
6,050.00	Office Equipment	NIL	6,050.00
200.00	Office Furniture	NIL	200.00
5,292.50	Third Republic LLC	NIL	NIL
Uncertain	Various Connected Party Loans	NIL	NIL
		33,357.62	378,622.82
	<b>COST OF REALISATIONS</b>		
	Administrators' Fees		
	Pre Appointment Fees	NIL	26,426.50
	Post Appointment Fees	13,300.00	50,987.50
	Agents/Valuers Fees (1)	(9,802.34)	NIL
	Agents/Valuers Fees (2)		
	Post Appointment Fees	NIL	3,625.00
	Post Appointment Disbs	NIL	41.40
	Disbursements		
	Subscriptions	58.90	95.59
	Mileage	NIL	2,621.76
	Postage	17.91	113.16
	Employee Debt Collection Commission	NIL	20,288.49
	IT Costs	NIL	2,000.00
	Legal Fees (1)		
	Post Disbursements	898.10	898.10
	Specific Bond	255.30	1,072.50
	Statutory Advertising		
	Advertising	NIL	81.00
	Wages & Salaries	31,684.89	34,861.55
		(36,412.76)	(143,112.55)
	<b>FLOATING CHARGE CREDITORS</b>		
Uncertain	Grey Communications Group Ltd	NIL	NIL
		NIL	NIL
	<b>UNSECURED CREDITORS</b>		
(427,555.30)	EB Business Intelligence GmbH	NIL	NIL
(4,356.53)	Elliott Borwne Int. LLC	NIL	NIL
(7,531.86)	Elliott Browne Int. Ltd	NIL	NIL
(24,619.80)	Endorsed.com Ltd	NIL	NIL
(2,566.79)	Hirestorm	NIL	NIL

**Chapman Black Limited**  
**(In Administration)**  
**Joint Administrators' Summary of Receipts & Payments**

Statement of Affairs £		From 04/08/2020 To 03/02/2021 £	From 04/02/2020 To 03/02/2021 £
(109,428.40)	HMRC	NIL	NIL
(167,814.56)	Trade Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(280,728.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(2,429,623.74)</b>		<b>(3,055.14)</b>	<b>254,809.25</b>
	REPRESENTED BY		
	Bank 1 Current		238,695.20
	Fixed Charge VAT Payable		(400.00)
	Fixed Charge VAT Receivable		428.87
	Vat Payable		(1,250.00)
	Vat Receivable		17,335.18
			<b>254,809.25</b>



Kris Anthony Wigfield  
Joint Administrator

Kris Anthony Wigfield and Steven Wiseglass were appointed joint administrators on 4 February 2020

The affairs, business and property of the Company are being managed by the joint administrators, who act as the Company's agents and without personal liability.

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## Chapman Black Limited (In Administration)

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Progress report of the joint administrators

Period: 4 August 2020 to 3 February 2021

## Important Notice

This progress report has been produced by the administrators solely to comply with their statutory duty to report to creditors on the progress of the administration. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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- ❑ Estimated outcome for creditors
- ❑ Pre administration costs
- ❑ Remuneration and disbursements
- ❑ Expenses
- ❑ Assets that remain to be realised and work that remains to be done
- ❑ Other relevant information
- ❑ Creditors' rights
- ❑ Conclusion
- ❑ Appendices
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  - 3. Statement of administrators' expenses

# 1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Chapman Black Limited (In Administration)
"the administration"	The appointment of administrators under Schedule B1 to the Insolvency Act 1986 on 4 February 2020
"the administrators" "we" "our" and "us"	Kris Anthony Wigfield of Begbies Traynor (SY) LLP, 3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ and Steven Wiseglass of Inquesta Limited, St John's Terrance, 11-15 New Road, Radcliffe, Manchester, M26 1LS
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency (England and Wales) Rules 2016 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act); and  (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Insolvency Act 1986

# 2. STATUTORY INFORMATION

Name of Company	Chapman Black Limited
Trading name(s):	Chapman Black Limited
Date of Incorporation:	24 May 2004
Company registered number:	05135537
Company registered office:	3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ

# 3. DETAILS OF APPOINTMENT OF ADMINISTRATORS

Names of the administrators:	Kris Anthony Wigfield, a Licensed Insolvency Practitioner of Begbies Traynor (SY) LLP, 3rd Floor, Westfield House, 60 Charter Row, Sheffield, S1 3FZ
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	and Steven Wiseglass, a Licensed Insolvency Practitioner of Inquesta Limited, St John's Terrace, 11-15 New Road, Radcliffe, Manchester, M26 1LS
Date of administrators' appointment:	4 February 2020
Date of administrators' resignation:	N/A
Court:	High Court of Justice Business & Property Courts of England & Wales Insolvency and Companies (ChD)
Court Case Number:	CR-2020-000502
Person(s) making appointment / application:	The director of the Company situated at 66 Wilton Road, London SW1V 1DE
Acts of the administrators:	The administrators act as officers of the court and as agents of the Company without personal liability. Any act required or authorised under any enactment to be done by an administrator may be done by any one or more persons holding the office of administrator from time to time.
EU Regulation on Insolvency Proceedings:	Regulation (EU) No 2015/848 of the European Parliament and of the Council applies to these proceedings which are 'main proceedings' within the meaning of Article 3 of the Regulation.
Extensions of the administration period	The administration period was extended with the consent of the secured creditor for a period of 12 months, until 3 February 2022.

## 4. PROGRESS DURING THE PERIOD

### Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period from 4 August 2020 to 3 February 2021. Detailed below is an explanation of the transactions which have occurred during the period covered by this report.

#### Receipts

##### Bank Interest Gross

The sum of £12.84 has been realised in respect of the interest which has accrued on the funds held within the administration estate bank account.

##### Book Debts

Debtor realisations totalling £33,344.78 have been received during the period of this report. BTG Advisory have advised that whilst there remain outstanding funds due to the Company, it is doubtful that such funds will be realised. This is as a result of the Company ceasing to trade prior to the employee trial periods having expired.

## Payments

### Administrators Fees – Post Appointment

The joint administrators have drawn remuneration in the sum of £13,300.00 against their post-appointment time costs, in accordance with the approval obtained following their appointment.

As reported previously, the joint administrators total time costs (both pre and post appointment) have been apportioned 50:50 between Begbies Traynor (SY) LLP and Inquesta Limited.

### Agents Fees

The attached receipts and payments account shows funds of £9,802.34 as having been received in relation to agents fees. This relates to the repayment of fees posted in error.

### Disbursements

Funds totalling £76.81 have been discharged in respect of disbursements which have been incurred. A full breakdown of the disbursements incurred and discharged during the period of this report are detailed in Section 6 of this report.

### Legal Disbursements

Weightmans LLP ("Weightmans") have been paid the sum of £898.10 in respect of the disbursements they have incurred in connection with the sale of the shares held by the Company in Equalum Limited, a company based in Israel.

### Specific Bond

The sum of £255.30 has been discharged in respect of the joint administrators' bond. This is as a result of an increase in the bond premium, by Inquesta Limited.

### Wages & Salaries

Sourcechain Technologies Limited ("Sourcechain"), a company which is a part of the Endorsed Group and which is therefore connected to the Company, has been paid the sum of £31,684.89. This relates to the recharge of staff employed by Sourcechain but utilised by the Company immediately prior to the Company's administration.

In addition, the payments also include sums paid to former group employees who assisted with the provision of information relating to uninvoiced works. Such parties were paid a proportion of realisations received if they could evidence that their input resulted in the funds being paid.

What work has been done in the period of this report, why was that work necessary and what has been the financial benefit (if any) to creditors?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details> Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow creditors to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to creditors.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached at Appendix 2. There is an analysis for the period of the report and also an analysis of time spent on the case since the date of our appointment. The details below relate to the work undertaken in the period of the report only. Our previous report contains details of the work undertaken since our appointment.

#### General case administration and planning

Time has been spent by the joint administrators carrying out periodic case reviews at six monthly intervals to ensure that all statutory matters have been completed by the statutory due dates. In addition, steps have been taken to ensure that the electronic diary system has been kept up to date in order that the joint administrators can closely monitor what works remain to be done on certain dates etc.

Internal communications and communications between Begbies Traynor (SY) LLP and Inquesta Limited have taken place to discuss the progression of the case and to ensure that any matters which require progressing to enable the administration to be completed more effectively, have been carried out.

Time has also been spent arranging for documentation to be saved to our electronic filing system to ensure that all necessary documentation can be accessed as and when required.

The above work has not provided any financial benefit to the Company's creditors however, such work assists the joint administrators in dealing with their statutory duties more effectively.

#### Compliance with the Insolvency Act, Rules and best practice

Time has been spent by the joint administrators arranging for their six monthly progress report to be compiled and issued to the Company's creditors and Companies House. In addition, the joint administrators also prepared the necessary extension paperwork to enable the secured creditor to consent to the extension of the administration period for a further 12 months, to allow sufficient time to ascertain whether funds are available from connected companies which are also subject to insolvency processes.

In addition, the joint administrators have continued to carry out periodic bond reviews to ensure that the case remains adequately covered for realisations purposes. As referred to above, Inquesta took steps to amend the level of their bond during the period covered by this report.

Following the opening of an estate bank account, the joint administrators have carried out necessary banking duties to ensure that the bank account is up to date, by carrying out monthly reconciliations and also arranging for all receipts and payments to be posted to the correct accounts. In addition, time has been spent preparing the necessary billing invoices in relation to the joint administrators fees and disbursements, as and when required.

The above work has not provided any financial benefit to the Company's creditors however such work is required by statute and therefore, cannot be avoided.

#### Investigations

Time has been spent reviewing investigations to date, internally to assess the progression made to date within the administration proceedings.

The joint administrators have reviewed the intercompany loan accounts and transactions with directors. This includes an examination of the Company's Xero accounts software and bank statements.

The intercompany transactions have been identified from Xero and a forensic reconciliation of the information held on Xero within each of the different companies;

- £3,229,241 is owed by Sourcechain Technologies Limited
- £1,900,642 is owed by Endorsed.com Limited
- £116,956 is owed by Endorsed Limited
- £136,744 is owed by Vado Med Tech Limited

The intercompany loans are with companies that have entered into creditors voluntary liquidation where Kris Anthony Wigfield and Steven Wiseglass have been appointed liquidators. A review will be undertaken to determine if any funds are recoverable from each of these insolvent companies.

There is an overdrawn director's loan account with Ezra Chapman. The joint administrators will liaise with the director for recovery of these sums.

#### Realisation of assets

Time has been spent corresponding with BTG Advisory, a party which is part of the Begbies Traynor Group and therefore connected to Begbies Traynor (SY) LLP, with regard to the collection of the Company's outstanding book debts and the progress made to date. To date, book debt collections have exceeded our original estimate however, BTG Advisory have advised that they do now believe that it is highly unlikely that any further debts will be received from this source.

In addition to the above debts, there also remains the outstanding inter-company and connected party balances due to the Company. Investigations have been carried out with regard to the balances due to the Company, to enable chasing letters to be issued to each party, to secure realisations into the administration estate. In addition, this has allowed the connected party position to be reviewed in more detail. As advised in our previous reports to creditors, the Company's records were not reconciled as at the date of the joint administrators appointment and therefore the potential realisations due to the Company could not be correctly quantified.

The above work has resulted in realisations being achieved within the administration estate which, we anticipate will provide a financial benefit to the Company's creditors as a whole.

#### Trading

As the Company has not traded whilst in administration, no time has been incurred in this regard.

#### Dealing with all creditors' claims (including employees), correspondence and distributions

The joint administrators have spent time preparing and finalising their bank report to the secured creditor, HSBC Bank plc ("HSBC") which has incorporated an estimated outcome statement in respect of the anticipated realisations to be achieved within the administration proceedings. This has also included other companies within the Group which are subject to cross guarantees with the HSBC, which both Begbies Traynor (SY) LLP and Inqeusta Limited are dealing with.

Two claims have been received to date and total £8,151.33. There are 34 claims outstanding with an estimated liability of £600,714.

#### Other matters which includes seeking decisions of creditors via deemed consent procedure and/or decision procedures, meetings, tax, litigation, pensions and travel

The joint administrators have prepared the relevant documentation to enable the administration period to be extended by consent of the secured creditor. Such documentation was issued to the secured creditor for their review and approval. Upon receiving their consent to the extension of the administration period for a further 12 months, steps were taken to notify the Company's creditors and arrange for the relevant documentation to be uploaded to the Court and Companies House portals.

In addition, steps have been taken to arrange for the VAT 7 form to be issued to HM Revenue & Customs ("HMRC") in order to request deregistration of the Company for VAT purposes.

The above work has not provided any financial benefit to the Company's creditors in this regard however, such work is of a statutory nature which the joint administrators must adhere to and complete to enable the purpose of the administration to be achieved accordingly.

## 5. ESTIMATED OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in our statement of proposals.

On the basis of realisations to date and estimated future realisations we estimate an outcome for each class of the Company's creditors as follows:

### Secured creditors

HSBC Bank plc ("HSBC") have a debenture dated 29 May 2012 registered against the Company which incorporates a fixed and floating charge over all assets of the Company. Upon the joint administrators' appointment, HSBC advised the joint administrators that their indebtedness totalled £2,015,000.00.

HSBC have also advised that they hold a cross guarantee in respect of the Company's debt with Endorsed.com Limited ("ECL") and Endorsed Group Limited ("EGL"), both of which are in insolvency proceedings. A consolidated outcome has been compiled for HSBC to take into account anticipated realisations from each of the above companies and it is estimated that HSBC will receive a distribution of approximately £283,554.00 across the companies. This will result in HSBC suffering a shortfall of £1,731,446.00. These figures are however entirely subject to realisations available from connected group companies and from director's loan account realisations.

### Preferential creditors

There are no known preferential claims in this regard.

### Secondary preferential creditors

Further to the changes to the Finance Act 2020, HM Revenue & Customs ("HMRC") are now able to claim secondary preferential status for certain liabilities. Taxes owed by the business to HMRC comprising of VAT, PAYE Income Tax, Employee National Insurance Contributions, Student loan deductions and Construction Industry Scheme deductions fall under the secondary preferential status.

As the joint administrators' appointment was prior to 1 December 2020, HMRC do not have any secondary preferential claim therefore, this particular matter does not apply in this instance.

### Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Details of how the prescribed part for unsecured creditors is calculated were provided in our statement of proposals.

We have estimated, to the best of our knowledge and belief, the Company's net property, as defined in Section 176A(6) of the Act, to be £347,257.00 and the prescribed part of the Company's net property to be £72,451.00.

On present information we do not intend to make an application to court under Section 176A(5) of the Act for an order not to distribute the prescribed part of net property to the unsecured creditors. However, we reserve our position generally in this regard should circumstances materially change.

It is intended that we will distribute any Prescribed Part distribution that may be payable to the unsecured creditors during the period of the administration.

## Unsecured creditors

Based upon realisations to date and estimated future realisations, there will be insufficient funds available to enable a dividend to be paid to the unsecured creditors, other than potentially under the provisions of the prescribed part as detailed above.

## Effect of administration on limitation periods under the Limitation Act 1980

As we have previously confirmed, the Limitation Act 1980 continues to apply to all debts due from the Company. Case law indicates that where a company is in administration, time does not stop running for limitation purposes pursuant to the Limitation Act 1980. If you have any concerns in relation to your claim against the Company becoming time-barred during the course of the administration, we strongly recommend that you seek independent legal advice on the options available to you to prevent this.

## 6. PRE-ADMINISTRATION COSTS

Whilst the basis of our pre appointment costs were approved by the Company's secured creditor on 31 March 2020, certain pre appointment category 2 disbursements were omitted from our proposals. These are specifically in relation to travel, accommodation and subsistence incurred by Inquesta, totalling £1,642.44 plus VAT.

In light of the above, we are obliged to provide the secured creditor with details of the pre appointment category 2 disbursements which have been omitted and to seek approval to discharge these. To assist, a detailed breakdown of the costs in question are stated below:

Travel (Train)	-	£1,219.50
Travel (Taxis)	-	£78.56
Parking	-	£35.00
Hotel & Subsistence	-	£309.38

## 7. REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by reference to the time properly given by us and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (SY) LLP and Inquesta Limited at HSBC panel rates, in attending to matters as set out in the fees estimate dated 16 March 2020 in the sum of £100,063.50.

We are also authorised to draw disbursements for services provided by any firm and/or entities within the Begbies Traynor group or incurred by Inquesta Limited, in accordance with our firms policies, details of which accompanied the Statement of proposals for achieving the purpose of administration and which are attached at Appendix 2 of this report.

Both Begbies Traynor (SY) LLP and Inquesta Limited's time costs for the period from 4 August 2020 to 3 February 2021 amount to £16,853.60 which represents 132.80 hours at an average rate of £126.91 per hour. Further information in relation to our time costs is set out at Appendix 2 and provides details of the work undertaken by us and our staff following our appointment only.

To 3 February 2021, we have drawn the total sum of £50,987.50 on account of our remuneration, against total time costs of £58,655.10 incurred since the date of our appointment.

## Time Costs Analysis

In addition to the time costs information disclosed at Appendix 2 for the period of this report, a cumulative Time Costs Analysis for the period from 4 February 2020 to 3 February 2021 is also attached at Appendix 2 for both Begbies Traynor (SY) LLP and Inquesta Limited.

As can be seen from the information above, our previously approved estimate has not been exceeded. We are pleased to report that we do not anticipate that it is likely to be exceeded if matters progress to conclusion as envisaged.

## Disbursements

To 3 February 2021, we have also drawn disbursements in the sum of £3,903.01. This sum contains funds in relation to specific bond payments. Whilst such funds have been paid to a third party, such funds were first paid by Begbies Traynor (SY) LLP and Inquesta Limited and subsequently recovered.

Why have subcontractors been used?

Charterfields and Weightmans, were instructed to assist the joint administrators in this matter. Detailed below are explanations as to why each party has been instructed to assist within the administration process.

Charterfields were instructed to value the Company's assets upon the appointment of the joint administrators and to provide a disposal strategy in relation to the same. Charterfields were chosen due to their experience and qualifications. Charterfields are able to provide qualified valuers to enable the Company's assets to be professionally valued which, the joint administrators are unable to do.

Weightmans were instructed to prepare the relevant documentation to appoint the joint administrators, to be presented at Court, in order that the appointment could be effected. They were also instructed to provide post appointment advice and assistance as necessary and as detailed previously. Weightmans were chosen based on their qualifications and ability to progress the matter in a timely manner. Please note that the appointed partner at Weightmans now works at DWF. All recent and future legal works in this matter will therefore be undertaken by DWF. Such assistance is anticipated to be minimal.

BTG Advisory, a party within the Begbies Traynor Group and therefore, connected to Begbies Traynor (SY) LLP, were been instructed to pursue the outstanding debtor ledger due to the Company. BTG Advisory have been instructed due to their expertise and knowledge of dealing with similar matters and their success rate in obtaining realisations from book debts.

BTG Advisory's fee is on a percentage basis at a rate of 5% of realisations as per the attached Charging Policy. No payments have been made to BTG Advisory to date. Any such payments will relate to post appointment work carried out.

Eddisons Insurance Services Limited ("EIS") were also instructed to place the Company's assets on insurance cover until such time as they were disposed of. EIS is a part of the Begbies Traynor Group and is therefore, connected to Begbies Traynor (SY) LLP.

EIS were chosen due to their experience and the timely manner in which cover could be obtained. No payments have been made to EIS to date as a result of cover being cancelled prior to any premiums being incurred, due to the assets which required cover belonging to an associated company.

## Category 2 Disbursements

Details of the Category 2 disbursements that have been incurred and drawn during the period of this report in accordance with the approval obtained in the total sum of £375.53 are as follows overleaf:

<b>Other amounts paid or payable to the office holder's firm</b>	
Type and purpose	Amount £
Subscriptions	68.40
Postage	51.83
Specific Bond – Inquesta Limited	255.30
<b>TOTAL</b>	<b>375.53</b>

Include within the above total amount are funds totalling £43.42 in respect of subscriptions and postage which have been incurred during the period covered by this report but not yet discharged.

In addition to the above, the above contains funds in relation to specific bond payments. Whilst such funds have been paid to a third party, such funds were first paid by Inquesta Limited and subsequently recovered.

<b>Other amounts paid or payable to any party in which the office holder or his firm or any associate has a interest</b>	
Type and purpose	Amount £
BTG Advisory, which is a member of the Begbies Traynor Group, has provided assistance with the collection of the Company's outstanding book debts at a rate of 5% of the realisations achieved. The purpose of obtaining such services was to maximise realisations in this regard.	1,667.24
<b>TOTAL</b>	<b>1,667.24</b>

Please note that the funds due to BTG Advisory have been incurred during the period covered by this report but not yet discharged. The above does not represent the total fees payable to BTG Advisory. These are detailed at Appendix 3

A copy of 'A Creditors Guide to Administrators' Fees (E&W) 2017 which provides guidance on creditors' rights on how to approve and monitor an Administrator's remuneration and on how the remuneration is set can be obtained online at [www.begbies-traynor.com/creditorsguides](http://www.begbies-traynor.com/creditorsguides) Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

## 8. ADMINISTRATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at Appendix 3. A cumulative statement of expenses also appears at Appendix 3 which details the expenses incurred since the date of our appointment.

Expenses actually incurred compared to those that were anticipated

Creditors will recall that we estimated that the expenses of the administration would total £54,332.00. Unfortunately, the expenses that we have incurred so far have exceeded that estimate and there will be further expenses to pay before the case concludes. The reasons why the estimate has been exceeded are as follows:

- There was a slight increase in advertising charges due to revised prices being issued from the advertising agent. This will only take effect should a notice of intended dividend be advertised;



- There is an increase in the bond premium due to an increase in realisations from the figure originally anticipated;
- Agents fees have now been indicated in full following realisations being concluded. Please note that the agents' fees were detailed at their realisation basis at a percentage rate previously rather than in monetary terms ;
- Due to debtor realisations exceeding original expectations, this has resulted in an increase in fees for the debt collection agent;
- Whilst postage has not exceeded our original estimate, we anticipate that it will in the future;
- Initially, it was not anticipated that the joint administrators would require continued access to the Company's electronic accounting records. Therefore, subscription charges were omitted from our original estimate of expenses; and
- There has been a recharge in wages for the staff of an associated company of which the Company utilised.

## 9. ASSETS THAT REMAIN TO BE REALISED AND WORK THAT REMAINS TO BE DONE

The following assets remain to be realised within the administration estate:

### Directors Loan Account

Work continues to be carried out by the joint administrators with a view to reconciling the outstanding directors loan account. We propose to issue further correspondence to the director, upon conclusion of the same.

### Items held in storage

As advised in our previous report, Charterfields were instructed to review the assets which were held in the storage unit. However, upon inspection, it was deemed that due to the costs involved in uplifting and paying rental charges to the storage provider, any realisations would be extinguished in this regard. Therefore, an agreement was reached with the storage provider that they would dispose of the assets in question and offset the realisations against any rent due. As a result, no realisations will be achieved from this source.

### Other Debtors

The companies to which these debts relate to fall outside of the group structure however, we understand that the director of the Company, Mr E Chapman, is a connected party to some of the same. Steps have been taken to write to the debtors requesting confirmation of the funds that they believe they owe to the Company. Following a review of the Company's records, further letters will be issued in relation to the same in the near future.

### Various Connected Party Loans

As advised previously, upon the joint administrators' appointment the Company's records in relation to connected party transactions did not reconcile. Investigations have been carried out with regard to finalising the various connected party loans and steps will now be taken to arrange for letters to be issued to each respective party requesting repayment of the same.

What work remains to be done, why is this necessary and what financial benefit (if any) will it provide to creditors?

### General case administration and planning

The joint administrators will continue to complete works required to maintain the administration including periodically reviewing the case to ascertain which works remain outstanding. This includes updating the

electronic diary systems and statutory checklists which will ensure all statutory requirements have been completed during the course of the administration and, in readiness for closure as and when applicable.

In addition, all statutory documentation which is required to be issued to the relevant parties during the course of the administration will be compiled and issued on the statutory due dates.

Periodic case reviews will be carried out at six monthly intervals to ensure that all works have been completed and that the relevant documentation has been issued in the relevant timescales.

There will be no financial benefit to creditors from our work in this area. However, we have a duty to undertake this work and therefore these costs cannot be avoided.

#### Compliance with the Insolvency Act, Rules and best practice

The joint administrators will prepare and submit their six monthly progress reports as and when appropriate, pursuant to The Insolvency Act and Rules.

When all matters have been completed, a final review will be compiled to ensure that the administration works have been finalised. A final report will then be prepared and issued to the Company's creditors and the Registrar of Companies with the necessary notices.

The estate bank account will be regularly monitored and reconciled against our internal system in order to process all income and expenditure.

The joint administrators' statutory bond will be reviewed on a regular basis to ensure that the case remains adequately bonded for throughout the administration process.

There will be no financial benefit to the Company's creditors from the work undertaken in this area. However, the joint administrators are required by statute to carry out the same.

#### Investigations

As detailed above, there are a number of intercompany loans which have been identified from the Company's books and records. The amount to be claimed from the various companies totals £5,383,583. It is not clear at this stage as to whether any funds can be repaid by these companies as they are all subject to insolvency proceedings.

It is yet to be established whether the director has the ability to repay the overdrawn director's loan account in full. The joint administrators' will seek to pursue the director for the amounts due.

The joint administrators have identified an amount owed to the Company by Endorsed Academy Limited in the sum of £441,689.00. A settlement offer has been received from Mr Chapman in relation to full and final settlement of this liability. This is currently being reviewed with solicitors.

#### Realisation of assets

The joint administrators and their staff will continue to liaise in relation to the inter-company positions to ensure that any debts due to the Company can be pursued as necessary. This includes the directors loan account.

The position of any connected debtors who have entered into insolvency proceedings will be reviewed to establish whether a distribution is available to the Company.

The above works will result in further realisations and will therefore be of financial benefit to the Company's creditors as a whole.

### Trading

The Company has not traded whilst in administration therefore no time will be incurred in this regard.

### Dealing with all creditors' claims (including employees), correspondence and distributions

The joint administrators will continue to correspond with HSBC with regard to updates on the administration process along with details of any anticipated distributions they may receive.

The joint administrators will also respond to any creditor correspondence which may be received. Steps will also be taken with regard to reviewing dividend prospects for the Company's secured creditor and unsecured creditors, in respect of the prescribed part.

Arrangements will be made to facilitate a payment to the secured creditor as necessary.

Should a distribution be available to unsecured creditors under the provisions of the Prescribed Part, a dividend exclusion notice will be issued requesting such creditors to submit their claims within the prescribed period. Once this period has expired, the joint administrators will adjudicate on the claims and facilitate a distribution as necessary.

This work will not result in an increased return to the Company's creditors however will facilitate the distribution of any funds available. It is also required in order to ensure that creditors are kept up to date with the proceedings.

### Other matters which includes seeking decisions of creditors via the deemed consent procedure and/or decision procedures, meeting, tax, litigation, pensions and travel

Time will be spent preparing and submitting VAT and Corporation Tax returns to HMRC as and when these are required.

Should the need for any meetings to be held be necessary, time will be spent making the necessary arrangements to organise the same.

There will be no financial benefit to the Company's creditors in relation to this work however, the same is necessary for the administration and progression of the case.

How much will this further work cost?

Our fee estimate indicates that there remain anticipated costs of £41,408.40. We continue to anticipate that our future costs will be within this estimate.

### Expenses

Details of the expenses that we expect to incur in connection with the work that remains to be done referred to above are as set out in the revised estimate of anticipated expenses attached at Appendix 3.

## 10. OTHER RELEVANT INFORMATION

### Report on Directors conduct

As detailed in our statement of proposals, we have a duty to submit a report to the Department for Business, Energy and Industrial Strategy on the conduct of the directors. We have complied with our duties in this respect.

#### Investigations completed and action taken

As explained in our Statement of Proposals, we have undertaken an initial assessment of the manner in which the business was conducted prior to the administration of the Company and potential recoveries for the estate in this respect.

Recovery of the intercompany loans will be dependent on the level of realisations from the four companies which are in liquidation.

It is yet to be determined if the director has the ability to repay the overdrawn director's loan account. An update will be provided in the next report to creditors.

#### Extension of administration

The administration has been extended for a period of 12 months with the consent of the secured creditor.

#### Proposed exit route from administration

As soon as we are satisfied that we have fully discharged our duties as administrators and that the purpose of the administration has been full achieved, we proposed to deliver a notice of moving from administration to dissolution to the Registrar of Companies. Upon registration of such notice, our appointment as administrators ceases to have effect and at the end of three months, the Company will automatically be dissolved.

#### Use of personal information

Please note that in the course of discharging our statutory duties as Joint Administrators, we may need to access and use personal data, being information from which a living person can be identified. Where this is necessary, we are required to comply with data protection legislation. If you are an individual and you would like further information about your rights in relation to our use of your personal data, you can access the same at <https://www.begbies-traynorgroup.com/privacy-notice>. If you require a hard copy of the information, please do not hesitate to contact us.

## 11. CREDITORS' RIGHTS

#### Right to request further information


Pursuant to Rule 18.9 of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the permission of the court) may request in writing that we provide further information about our remuneration or expenses (other than pre-administration costs) which have been incurred during the period of this progress report.

#### Right to make an application to court

Pursuant to Rule 18.34 of the Rules, any secured creditor or an unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred during the period of this progress report are excessive or, the basis fixed for our remuneration is inappropriate.

## 12. CONCLUSION

We will report again in approximately six months time or at the conclusion of the administration, whichever is the sooner.



Kris Anthony Wigfield  
Joint Administrator

Dated: 1 March 2021

# ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 4 August 2020 to 3 February 2021

Chapman Black Limited  
(In Administration)  
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £		From 04/08/2020 To 03/02/2021 £	From 04/02/2020 To 03/02/2021 £
	SECURED ASSETS		
	Intellectual Property/Domain Names	NIL	2,000.00
Uncertain	Investment - Israeli Company	NIL	19,443.31
NIL	Investment-Geektastic	NIL	NIL
(2,015,000.00)	HSBC Bank Plc	NIL	NIL
		NIL	21,443.31
	COSTS OF REALISATION		
	Agents/Valuers Fees	NIL	2,144.33
		NIL	(2,144.33)
	ASSET REALISATIONS		
	Bank Interest Gross	12.84	15.27
340,132.00	Book Debts	33,344.78	372,357.55
114,293.00	Cash at Bank	NIL	NIL
33,166.00	Directors Loan Account - Mr E Chapm	NIL	NIL
110,844.00	Endorsed Academy	NIL	NIL
Uncertain	Items held in Storage	NIL	NIL
Uncertain	January 2020 Invoices	NIL	NIL
6,050.00	Office Equipment	NIL	6,050.00
200.00	Office Furniture	NIL	200.00
5,292.50	Third Republic LLC	NIL	NIL
Uncertain	Various Connected Party Loans	NIL	NIL
		33,357.62	378,622.82
	COST OF REALISATIONS		
	Administrators' Fees		
	Pre Appointment Fees	NIL	26,426.50
	Post Appointment Fees	13,300.00	50,987.50
	Agents/Valuers Fees (1)	(9,802.34)	NIL
	Agents/Valuers Fees (2)		
	Post Appointment Fees	NIL	3,625.00
	Post Appointment Disbs	NIL	41.40
	Disbursements		
	Subscriptions	58.90	95.59
	Mileage	NIL	2,621.76
	Postage	17.91	113.16
	Employee Debt Collection Commission	NIL	20,288.49
	IT Costs	NIL	2,000.00
	Legal Fees (1)		
	Post Disbursements	898.10	898.10
	Specific Bond	255.30	1,072.50
	Statutory Advertising		
	Advertising	NIL	81.00
	Wages & Salaries	31,684.89	34,861.55
		(36,412.76)	(143,112.55)
	FLOATING CHARGE CREDITORS		
Uncertain	Grey Communications Group Ltd	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(427,555.30)	EB Business Intelligence GmbH	NIL	NIL
(4,356.53)	Elliott Borwne Int. LLC	NIL	NIL
(7,531.86)	Elliott Browne Int. Ltd	NIL	NIL
(24,619.80)	Endorsed.com Ltd	NIL	NIL
(2,566.79)	Hirestorm	NIL	NIL

Chapman Black Limited  
(In Administration)  
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £		From 04/08/2020 To 03/02/2021 £	From 04/02/2020 To 03/02/2021 £
(109,428.40)	HMRC	NIL	NIL
(167,814.56)	Trade Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(280,728.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(2,429,623.74)		(3,055.14)	254,809.25
	REPRESENTED BY		
	Bank 1 Current		238,695.20
	Fixed Charge VAT Payable		(400.00)
	Fixed Charge VAT Receivable		428.87
	Vat Payable		(1,250.00)
	Vat Receivable		17,335.18
			254,809.25



## TIME COSTS INFORMATION

- a. Begbies Traynor (SY) LLP's charging policy;
- b. Time Costs Analysis for the period from 4 August 2020 to 3 February 2021; and
- c. Cumulative Time Costs Analysis for the period from 4 February 2020 to 3 February 2021.

## BEGBIES TRAYNOR CHARGING POLICY

### INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance<sup>1</sup> requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance<sup>2</sup> indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

### OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

### EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- ❑ Category 1 disbursements (approval not required) - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- ❑ Category 2 disbursements (approval required) - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of physical meetings of creditors is charged at the rate of £100 per meeting;
- Car mileage is charged at the rate of 45 pence per mile;
- Storage of books and records (when not chargeable as a Category 1 disbursement) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates;

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<sup>1</sup> Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

<sup>2</sup> Ibid 1

Expenses which should be treated as Category 2 disbursements (approval required) – in addition to the two categories referred to above, best practice guidance indicates that where payments are to be made to outside parties in which the office holder or his firm or any associate has an interest, these should be treated as Category 2 disbursements.

Services provided by other entities within the Begbies Traynor group

The following items of expenditure which relate to services provided by entities within the Begbies Traynor group, of which the office holder's firm is a member, are also to be charged to the case (subject to approval):

Instruction of BTG Advisory to provide assistance with the collection of the Company's outstanding book debts. Their charges will be equivalent to 5% of realisations.

Instruction of Eddisons Insurance Services Limited ("EIS") to provide insurance broking services and specifically open cover insurance for the insurable risks relating to the case. The cost of open cover insurance will vary during the course of the case depending upon the value of the assets and liability risks. The forecasted cost of insurance for the 3 month period immediately following appointment is £500.00 inclusive of Insurance Premium Tax. The costs of insurance cover for subsequent quarter periods will be dependent upon prevailing insurance market conditions and the ongoing insurable risks on the case. Where relevant, administration fees may be charged, These costs are taken into consideration and included within the forecasted cost of insurance, above.

In accordance with standard insurance industry practice, EIS will receive payment of commission for the services it provides from the insurer. The commission is calculated as a percentage of the insurance premiums payable and such percentage will depend upon the class or classes of assets being insured.

EIS will invoice the insolvent estate for the premium(s) due on the insurer's behalf and receive payment from the estate. EIS will in turn, account to the insurer for the premium(s) payable after deducting any commission payable by the insurer.

Where EIS have initially been consulted on a policy, but the policy has not been taken out, EIS will charge an administration fee of £150.

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a Category 1 disbursement:

- Telephone and facsimile
- Printing and photocopying
- Stationery

## BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Sheffield office as at the date of this report, on this particular matter, are set at HSBC Bank plc panel rates which are as follows:

Grade of staff	Charge-out rate (£ per hour)
Partner	260
Director	260
Senior Manager	190
Manager	190
Assistant Manager	190
Senior Administrator	130
Administrator	85
Junior Administrator	85
Support	85

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

SIP9 Chapman Black Limited - Administration - 91CH591.ADM : Time Costs Analysis From 04/08/2020 To 03/02/2021

Staff Grade		Consultant/Partner	Director	Srtr Mngr	Mngr	Asst Mngr	Srtr Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning	1.0	0.3				0.7	1.4			3.4	546.40	160.71
	Administration	1.4	4.5				2.3	0.2	0.5	0.4	9.3	1,904.40	204.77
	Total for General Case Administration and Planning:	2.4	4.8				3.0	1.6	0.5	0.4	12.7	2,450.80	192.98
Compliance with the Insolvency Act, Rules and best practice	Appointment												0.00
	Banking and Bonding	0.1	0.4				0.8			3.5	4.8	531.50	110.73
	Case Closure												0.00
	Statutory reporting and statement of affairs	3.8	0.6				3.9	5.9			14.2	2,152.50	151.58
	Total for Compliance with the Insolvency Act, Rules and best practice:	3.9	1.0				4.7	5.9		3.5	19.0	2,684.00	141.26
Investigations	CDDA and investigations		0.1				0.1				0.2	37.40	187.00
	Total for Investigations:		0.1				0.1				0.2	37.40	187.00
Realisation of assets	Debt collection		1.3				0.2				1.5	354.70	236.47
	Property, business and asset sales		0.3				0.1				0.4	91.00	227.50
	Retention of Title/Third party assets												0.00
	Total for Realisation of assets:		1.6				0.3				1.9	445.70	234.58
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured		1.5								1.5	390.00	260.00
	Others		1.5				0.1				1.6	399.90	249.94
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:		3.0				0.1				3.1	789.90	254.61
Other matters which includes seeking decisions of creditors, meetings, tax, litigation, pensions and travel	Seeking decisions of creditors						1.9				1.9	247.00	130.00
	Meetings:												0.00
	Other												0.00
	Tax		0.3				0.3				0.6	110.80	184.67
	Litigation												0.00
	Total for Other matters:		0.3				2.2				2.5	357.80	143.12
	Total hours by staff grade:	6.3	10.8				10.4	7.5	0.5	3.9	39.4		
	Total time cost by staff grade:	1,634.90	2,783.20				1,336.00	637.50	42.50	331.50		6,765.60	
	Average hourly rate £:	259.51	257.70	0.00	0.00	0.00	128.46	85.00	85.00	85.00			171.72
	Total fees drawn to date £:											8,900.00	

## Time Entry - SIP9 Time & Cost Summary

A1343 - Chapman Black Limited  
All Post Appointment Project Codes  
From: 04/08/2020 To: 03/02/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	9.60	0.30	0.00	81.00	90.90	9,438.00	103.83
Realisation of Assets	2.50	0.00	0.00	0.00	2.50	650.00	260.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	12.10	0.30	0.00	81.00	93.40	10,088.00	108.01
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

SIP9 Chapman Black Limited - Administration - 91CH591.ADM : Time Costs Analysis From 04/02/2020 To 03/02/2021

Staff Grade		Consultant/Partner	Director	Str Mngr	Mngr	Asst Mngr	Str Admin	Admin	Jnr Admin	Support	Total Hours	Time Cost £	Average hourly rate £
General Case Administration and Planning	Case planning	3.0	4.0				3.8	1.4			12.2	2,431.40	199.30
	Administration	7.6	26.0				7.7	0.2	0.5	15.1	57.1	11,057.90	193.66
	Total for General Case Administration and Planning:	10.6	30.0				11.5	1.6	0.5	15.1	69.3	13,489.30	194.65
Compliance with the Insolvency Act, Rules and best practice	Appointment												0.00
	Banking and Bonding	0.4	5.4		0.4		1.9			7.3	15.4	2,451.50	159.19
	Case Closure												0.00
	Statutory reporting and statement of affairs	3.8	10.3				10.3	5.9		1.1	31.4	5,600.00	178.34
	Total for Compliance with the Insolvency Act, Rules and best practice:	4.2	15.7		0.4		12.2	5.9		8.4	46.8	8,051.50	172.04
Investigations	CDDA and investigations		0.4				0.1			0.8	1.3	183.40	141.08
	Total for Investigations:		0.4				0.1			0.8	1.3	183.40	141.08
Realisation of assets	Debt collection	2.0	14.0				0.2				16.2	4,176.70	257.82
	Property, business and asset sales	0.2	12.5				0.2				12.9	3,328.00	257.88
	Retention of Title/Third party assets						0.2				0.2	26.00	130.00
	Total for Realisation of assets:	2.2	26.5				0.6				29.3	7,530.70	257.02
Trading	Trading												0.00
	Total for Trading:												0.00
Dealing with all creditors claims (including employees), correspondence and distributions	Secured		12.6				0.4				13.0	3,328.00	256.00
	Others	0.2	4.8				0.4	0.1	0.2	0.3	6.0	1,399.90	233.32
	Creditors committee												0.00
	Total for Dealing with all creditors claims (including employees), correspondence and distributions:	0.2	17.4				0.8	0.1	0.2	0.3	19.0	4,727.90	248.84
Other matters which includes seeking decisions of creditors, meetings, tax, litigation, pensions and travel	Seeking decisions of creditors						1.9				1.9	247.00	130.00
	Meetings:												0.00
	Other												0.00
	Tax		0.8				0.9				1.7	318.80	187.53
	Litigation												0.00
	Total for Other matters:		0.8				2.8				3.6	565.80	157.17
	Total hours by staff grade:	17.2	90.8		0.4		28.0	7.6	0.7	24.6	169.3		
	Total time cost by staff grade:	4,468.90	23,583.20		76.00		3,624.00	646.00	59.50	2,091.00		34,548.60	
	Average hourly rate £:	259.82	259.73	0.00	190.00	0.00	129.43	85.00	85.00	85.00			204.07
	Total fees drawn to date £:											40,957.00	

# Time Entry - SIP9 Time & Cost Summary

A1343 - Chapman Black Limited  
All Post Appointment Project Codes  
From: 04/02/2020 To: 03/02/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	3.00	2.60	0.00	0.00	5.60	1,274.00	227.50
Case Specific Matters	0.70	4.90	0.00	3.80	9.40	1,436.00	152.77
Creditors	4.50	9.40	0.00	2.30	16.20	3,151.50	194.54
Investigations	27.60	18.30	0.00	81.00	126.90	17,538.00	138.20
Realisation of Assets	2.50	0.20	0.00	0.00	2.70	688.00	254.81
Trading	0.00	0.10	0.00	0.00	0.10	19.00	190.00
Total Hours	38.30	35.50	0.00	87.10	160.90	24,106.50	149.82
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	



## STATEMENT OF ADMINISTRATORS' EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Expenses incurred with entities not within the Begbies Traynor Group				
Agents Fees	Eddisons	(9,802.34)	(9,802.34)	0.00
Disbursements – Subscriptions	Xero	68.40	58.90	9.50
Disbursements - Postage	Postworks	51.83	17.91	33.92
Legal Disbursements	Weightmans LP	898.10	898.10	0.00
Specific Bond	Aon Limited	255.30	255.30	0.00
Wages & Salaries	Sourcechain Technologies Limited	31,684.89	31,684.89	0.00
Expenses incurred with entities within the Begbies Traynor Group (for further details see Begbies Traynor Charging Policy)				
Debt Collection Costs	BTG Advisory	1,667.27	0.00	1,667.24

## CUMULATIVE STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £
Agents Fees – Fixed – Post App	Charterfields Limited	2,144.33
Specific Bond	Aon Limited	1,072.50
Disbursements – Subscriptions	Xero	105.09
Disbursements – Mileage	Begbies	59.40
Disbursements – Postage	Royal Mail/Postworks	147.08
Agents Fees – Floating – Post App	Charterfields Limited	3,625.00
Agents Disbursements – Post App	Charterfields Limited	41.40
Legal Disbursements – Post App	Weightmans LLP	898.10
IT Costs	Inquesta LLP	2,000.00
Statutory Advertising	EPE Reynell Advertising Limited	81.00
Wages & Salaries	Sourcechain Technologies	34,861.55

	Limited	
Employee Debt Collection Commissions	Various employees	20,288.49

Please note that included with disbursements – subscriptions and postage funds totalling £43.42 are included within the total amount which have been incurred but not yet discharged by the case. Such funds will be discharged in due course.

## CHAPMAN BLACK LIMITED

## DETAILS OF THE EXPENSES THAT THE ADMINISTRATORS CONSIDER WILL BE, OR ARE LIKELY TO BE INCURRED DURING THE COURSE OF THE ADMINISTRATION

No.	Type of expense	Description	Estimate £
1.	Advertisements	Of appointment, requisitioned meetings (if required), dividends etc.	£166.00 + VAT
2.	Bond	An Insolvency Practitioner is required to have a bond in place to protect the estate from misappropriation of funds	£1,072.50 + VAT
3.	Insurance	An Insolvency Practitioner is required to ensure that there is sufficient insurance cover over the assets of the insolvent entity.  Administration fees may also be charged on the policy	£500.00 + IPT
4.	Storage costs	An Insolvency Practitioner is required to retain relevant books and records of the insolvent entity in order to carry out his/her duties as office holder. In addition, following case closure the Insolvency Practitioner will retain his/her working papers to allow any queries or issues raised to be dealt with.	£500.00 + VAT
5.	Agent's valuation fees, commissions and disbursements	Fees on a percentage of realisations basis at a rate of 10% plus any commissions, valuation fee and disbursements incurred	Fees - £5,769.33 + VAT Disbursements - £41.40 + VAT 10% of any further realisations achieved.
6.	Legal fees and disbursements	The fees of any solicitors and/or barristers instructed to assist the Insolvency Practitioner and their anticipated disbursements	£10,000.00 + VAT
7.	Debt collection fees and disbursements	The fees of any third party instructed by the Insolvency Practitioner to assist with the collection of the debts of the insolvent entity and their anticipated disbursements	£18,617.88 + VAT
8.	Bank charges	An Insolvency Practitioner is required to operate a separate bank account in relation to the insolvent entity's estate	£100.00
9.	Postage charges	Postage charges incurred in circulating documentation to the Company's creditors	£200.00 + VAT
10.	Accountants fees	Fees in connection with any reconciliation required with regard to the Group inter-company balances and payroll services	£1,500.00 + VAT
11.	Payroll	Payroll costs with regard to the Company's employees	£1,000.00 + VAT
12.	IT Costs	Costs incurred in relation to email set up and for uplift and access to server removed from site,	£7,868.00 + VAT

		together with ongoing support	
13.	Rent	Rental costs incurred for storage unit, off site	Uncertain
14.	Subscriptions	Charges incurred in subscribing to the Company's Xero records	£95.59 + VAT
15.	Wages	Wages incurred post-appointment for staff retained during the administration process	£34,861.55
16.	PAYE	Liability incurred as a result of the above wages incurred.	£1,804.00
17.	Pension payments	Liability incurred as a result of retaining employees during the administration process	£361.00
18.	Commissions	Commissions due to sales staff in respect of January 2020 sales	30% of the value of invoices raised and collected

For the avoidance of any doubt, the above estimate relates to the period of administration only, it does not relate to any expenses that will or may be incurred in any insolvency procedure following the administration.

#### Notes

5. Agents fees are detailed above at their agreed rate of 10% of realisations. We do not anticipate that there will be any further charges incurred in this regard however, in the interests of prudence, their fee basis has remained within the estimate.
8. Debt collection fees relate to BTG Advisory's work in pursuing the outstanding book debts. BTG Advisory is a connected party to the Begbies Traynor Group and there is connected to Begbies Traynor (SY) LLP. BTG Advisory's fees are based on 5% of realisations achieved therefore, their fees have been calculated based on realisations achieved to date.
13. Rent is no longer anticipated to be payable.
17. 30% commission due to the sales staff based on the value of invoices raised and collected during the administration period.