

The Insolvency Act 1986

Administrator's progress report**2.24B**

Name of Company Decon Sciences Limited	Company number 05125066
In the High Court of Justice, Chancery Division, Birmingham District Registry	Court case number 8328 of 2010


(a) Insert full name(s) and
address(es) of administrator(s)

We Graham Bushby and Guy Mander, Baker Tilly Restructuring and Recovery
LLP, The Pinnacle 170 Midsummer Boulevard, Milton Keynes MK9 1BP the Joint
Administrators of the above company attach a progress report for the period

(b) Insert dates

from 12 July 2010	to 11 January 2011
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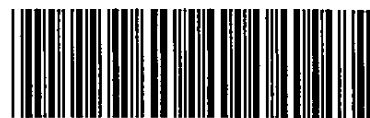
Signed


G P Bushby
Joint Administrator

Dated

07 February 2011

THURSDAY



A04 *ABKUJRJS* 371
10/02/2011
COMPANIES HOUSE

DECON SCIENCES LIMITED IN ADMINISTRATION

JOINT ADMINISTRATORS' PROGRESS REPORT

7 FEBRUARY 2011

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DECON SCIENCES LIMITED IN ADMINISTRATION

JOINT ADMINISTRATORS' PROGRESS REPORT

1 FEBRUARY 2011

1. PURPOSE OF REPORT

This report is prepared pursuant to Rule 2.47 of the Insolvency Rules 1986 (as amended). The purpose of the report is to provide creditors with information relating to the progress of the administration in the period from 12 July 2010 to 11 January 2011.

2. JOINT ADMINISTRATORS' APPOINTMENT

Graham Bushby and Guy Mander of Baker Tilly Restructuring and Recovery LLP, The Pinnacle, 170 Midsummer Boulevard, Milton Keynes MK9 1BP were appointed Joint Administrators ("Administrators") of Decon Sciences Limited In Administration on 12 July 2010 by the Qualifying Floating Chargeholder, ETV Capital SA of 6 Rue Philippe II, L-2340, Luxembourg.

The notice of appointment was filed in the High Court of Justice, Chancery Division, Birmingham District Registry under reference number 8328 of 2010

The Joint Administrators' appointment specified that they would have power to act jointly and severally. The Joint Administrators have exercised and will continue to exercise all of their functions jointly and severally as stated in the notice of appointment

3. COMPANY DETAILS

We attach as Appendix A an extract of statutory information, including details of the directors, company secretary and secured creditors from the company's file held at Companies House

Please note that the Registered Office of the Company was changed to c/o Baker Tilly Restructuring & Recovery LLP, The Pinnacle, 170 Midsummer Boulevard, Milton Keynes, MK9 1BP on 16 July 2010, but was previously registered at Suite 25, 250 South Oak Way, Green Square, Reading, RG2 6UG

4. RECEIPTS AND PAYMENTS SUMMARY

We attach as Appendix B a summary of our receipts and payments for the period from 12 July 2010 to 11 January 2011.

Attached at Appendix H is the summary Trading Account showing the realisations of Administrators' trading during the two weeks from 12 July to 30 July 2010

VAT Basis

Receipts and payments are shown net of VAT, with any amount due to or from HM Revenue & Customs shown separately

5. CREDITORS' CLAIMS

Creditors' claims as set out in the Statement of Affairs totalled £5,293,895

The agreement of creditors' claims by the Joint Administrators (or any subsequently appointed Liquidator) is a separate matter and will be dealt with as appropriate in due course, initially by reference to the proofs of debt lodged in the proceedings by creditors themselves.

6. PRESCRIBED PART

The "Prescribed Part" is a statutory amount of the company's assets subject to a floating charge to be set aside for the benefit of the Company's non-preferential creditors.

The amount of the Prescribed Part of the assets under Section 176A of the Insolvency Act 1986 (as amended) is to be determined following realisation of the remaining floating charge assets

7. DIVIDEND PROSPECTS FOR CREDITORS

At the date of our appointment the Secured Creditor was owed the sum of £1,487,000 To date they have received a total of £173,000 from the funds realised within the Administration.

A distribution was paid to the preferential creditors on 4 January 2011 at the rate of 100p in the £ The total funds distributed were in the sum of £23,531.08

We envisage that there will be a distribution of Prescribed Part funds to unsecured creditors however the quantum and timing of a distribution are currently uncertain pending realisation of remaining assets and agreement of creditor claims.

8. CONDUCT OF THE ADMINISTRATION

Objective of Administration

As set out in our proposals dated 3 September 2010 (which were deemed approved by creditors on 16 September 2010), the objective of the Administration was to achieve a better result for the Company's creditors than would be likely if the Company were wound up We consider that following the completion of the sales of the business and assets of the Company on 28 July and 30 July 2010 that this objective has now largely been met insofar as possible and will shortly be commencing the necessary work to exit the Administration.

As set out in our proposals we were not able to sell the business as a whole, but successfully achieved sales of both the decontamination contracts business to Synergy

Health Ltd on 28 July 2010 and the surgical instrument repair business to Surgical Instrument Group Holdings Ltd on 30 July 2010

Since our appointment we have been finalising matters relating to the period of trading. This included having to issue a Statutory Demand for £168,292.90 for unpaid Administration sales to one of the Health Authorities after considerable chasing despite the fact that the debt was not disputed. I am pleased to report that this amount has now finally been settled in full.

9. ASSETS REMAINING TO BE REALISED

There may be a further small amount to be realised in respect of outstanding debtors and we are currently pursuing these.

Within the Sale Agreement there is a possibility that we may be successful in realising further funds from the Synergy in the sum of £25k in the event the contracts were either novated to Synergy or they were able to enter into new contracts with the Customers.

We have been liaising with Synergy on this matter and from the most recent communication we have it would appear they have not been successful in novating all the contracts. We are however try to establish whether any supplies were made to the two contracts not novated, after the sale took place.

10. JOINT ADMINISTRATORS' PROPOSALS

The Joint Administrators' proposals were deemed approved under Rule 2.33(5) of the Insolvency Rules 1986 (as amended)

The proposals can be summarised as follows:

- 10.1 The Administrators should arrange to distribute available funds from the realised assets to those creditors entitled to them in such manner as they consider will lead to an early distribution of the available assets in an economic manner
- 10.2 The Administrators be authorised to make such application to Court for directions as they consider appropriate with a view to achieving the purposes of the administration or their proposals.
- 10.3 The Administrators conclude the Administration when all the property and assets have been realised and distributed (after costs)
- 10.4 The Company exits the Administration by way of Creditors Voluntary Liquidation or dissolution
- 10.5 That Graham Paul Bushby and Guy Edward Mander of Baker Tilly Restructuring & Recovery LLP, The Pinnacle, 170 Midsummer Boulevard, Central Milton Keynes, MK9 1BP be appointed Joint Liquidators of the company following the cessation of the Administration and the Joint Liquidators will have the power to act jointly and severally

11. EXTENSION OF THE ADMINISTRATION

There have been no extensions of the administration.

12. ADMINISTRATION AND PLANNING

Since our appointment we have dealt with statutory filing of appointment documents with Companies House, requesting the submission of the Statement of Affairs and filing it at Companies House, together with day-to-day administration duties. These include but are not limited to handling receipts and payments, VAT and Corporation Tax issues such as the monthly VAT returns, pension queries and general correspondence.

13. PRE-ADMINISTRATION COSTS

The Joint Administrators' proposals dated 6 September 2010 detailed un-paid pre-administration costs totalling £1,004 plus VAT as set out in Appendix G. The payment of £5,000 plus VAT was approved and paid by the Company prior to Administration under an agreement dated 26 June 2009 and Appendix G details the amounts approved.

14. JOINT ADMINISTRATORS' REMUNERATION AND DISBURSEMENTS

14.1. Basis of Remuneration

After sending the proposals to all creditors, no creditors either requested to appoint a Creditors' Committee or summon a meeting of Creditors. Therefore, in order for the Joint Administrators' remuneration to be approved it was a matter for the preferential creditors and each of the secured creditors to set the basis of the Administrators' remuneration and disbursements.

We wrote to the preferential creditors on 5 October 2010 requesting their approval that our remuneration and disbursements be drawn from fixed and floating charge realisations in accordance with the following resolutions which were subsequently passed by the majority of Preferential Creditors -

"The Administrators shall be authorised to draw their remuneration based upon their time costs by reference to the time properly given by the Administrators and their staff, in attending to matters arising in the administration at Baker Tilly Restructuring and Recovery LLP standard hourly rates, current details of which are attached at Appendix D, but which are reviewed periodically and such remuneration to be paid out of the assets of the company and which may be drawn on account as and when funds permit without further recourse to creditors"

"The Joint Administrators shall be authorised to draw their disbursements and other expenses incurred by them in the Administration, to be paid out of the assets of the Company, such disbursements to include "Category 2 disbursements" at the rates disclosed in the Joint Administrators' proposals dated 6 September 2010, but these are reviewed periodically".

We have also received confirmation from both the secured creditor to set our fees on this basis (although not as yet category 2 disbursements)

14.2. Remuneration and Disbursements incurred in the period from 12 July 2010

From the date of our appointment we have incurred time costs of £106,168 50 which equates to 561 2 hours

In accordance with insolvency legislation we are required to report remuneration 'charged' This reflects the time charged to the case and is the maximum that can be taken in fees by the Joint Administrators It does not necessarily reflect the amount of remuneration that will ultimately be taken by the Joint Administrators in remuneration If there are insufficient realisations to allow the Joint Administrators remuneration to be recovered in full, any balance will be written off. Details of any write off will be set out in the final report

14.2.1. Joint Administrators' remuneration

In accordance with the resolution set out above, I am entitled to draw all remuneration incurred on a time costs basis in respect of work carried out in the Administration for both periods However, I require the consent of ETV on each occasion.

Since our appointment we have incurred total time costs of £106,168 50 all of which has been incurred in the current period. Of this, a total of £74,000 has been paid and £32,168.50 remains outstanding.

Attached are the following

- Appendix C Baker Tilly Restructuring and Recovery LLP charging, expenses and disbursements policy statement
- Appendix D Charge out bands and disbursement rates and details;
- Appendix F: Time and charge out summary for the period set out above;

14.2.2. Joint Administrators' disbursements

The basis of the Joint Administrators' drawing disbursements was approved by the preferential creditors in line with our letter dated 5 October 2010, when the following resolution was passed.

"The Joint Administrators shall be authorised to draw their disbursements and other expenses incurred by them in the administration, to be paid out of the assets of the company, such disbursements to include "Category 2 disbursements" at the rates disclosed in the Joint Administrators' proposals dated 6 September 2010 "

ETV, one of the Secured Creditors have also given approval for us to draw Category 2 disbursements, however we have not as yet received consent from the other secured creditor, Shell Pension Trust Ltd, for Category 2 disbursements. Accordingly, we have not as yet drawn any disbursements

Disbursements incurred in the period in accordance with the resolution above are detailed on Appendix E (Statement of Expenses)

In accordance with SIP 9, Appendix D also includes details of all disbursements incurred since the date of the Joint Administrators, together with details of whether these have been paid.

14.3. Total remuneration incurred and paid to date since appointment

We have incurred remuneration of £106,168.50 plus VAT since the date of our appointment in accordance with the resolution set out above. Of this, a total of £74,000 has been paid and £32,168.50 remains outstanding.

Although the resolution approved by the secured lender and preferential creditors entitles me to recover remuneration based upon time costs by reference to matters arising in the administration, it is unlikely that these costs will be recovered in full.

15. JOINT ADMINISTRATORS' STATEMENT OF EXPENSES

A statement of the expenses incurred during the period, is attached at Appendix E. This includes all expenses incurred by the Joint Administrators in the period of the report irrespective of whether they have been paid or not and may include estimated amounts where actual invoices have not been received. The receipts and payments abstract at Appendix B sets out the expenses actually paid in the period.

16. CREDITORS' RIGHT TO INFORMATION AND ABILITY TO CHALLENGE EXPENSES

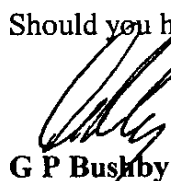
In accordance with the provisions of Rules 2.48A and 2.109 of the Insolvency Rules 1986, creditors have a right to request further information about remuneration or expenses (other than pre-administration costs) and to challenge such remuneration or expenses.

A request for further information must be made in writing within 21 days of receipt of this report.

Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the administrator are in all the circumstances excessive.

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question.

Should you have any further queries, please do not hesitate to contact me.



G P Bushby
Baker, Tilly Restructuring and Recovery LLP
Joint Administrator

Graham Bushby is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales
Guy Mander is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of the company are being managed by the Joint Administrators who act as agents of the company and without personal liability.

STATUTORY INFORMATION

COMPANY NAME DECON SCIENCES
LIMITED

PREVIOUS COMPANY NAMES Decon Limited

COMPANY NUMBER 05125066

DATE OF INCORPORATION: 11 May 2004

TRADING NAME Decon Sciences Limited

TRADING ADDRESS

PRINCIPAL ACTIVITY Other Human Health
Activities

REGISTERED OFFICE Baker Tilly Restructuring
and Recovery LLP
The Pinnacle,
170 Midsummer Boulevard,
Milton Keynes MK9 1BP

Previous Registered Office
Address

Suite 25,
250 South Oak Way
Green Park,
Reading, RG2 6UG

SHARE CAPITAL	Authorised share capital	3,449,157
NOMINAL & ISSUED SHARE	A Preferred	1,000,000 at £1
CAPITAL	B Preferred	2,000,000 at £1
	Ordinary	44,713 at £0 01
	Ordinary A	404,444 at £0 01
	Issued:	3,449,157 at £3,004,4

SHAREHOLDERS	Andrew Neave	Ordinary	1584 shares
	Charanjit Sahota	Ordinary	5 shares
	Keverne Hosking	Ordinary	39 shares
	Patrick Fleming	Ordinary	124 shares
	Jason Batchelor	Ordinary	5 shares
	Jimmy Chung	Ordinary	5 shares
	Evan Taylor	Ordinary	210 shares
	Nigel Hughes	Ordinary	110 shares
	Shaun Stacey	Ordinary	9 shares
	Andrea Cottino	Ordinary	156 shares

Medical Ventures Ltd	Ordinary	40,000 shares
Simon Oakley	Ordinary	582 shares
Simon James	Ordinary	258 shares
Jamie Gibbs	Ordinary	5 shares
Idcorp Ltd	Ordinary	520 shares
Robert Cloete	Ordinary	210 shares
Barry Stuhler	Ordinary	210 shares
Keith Burroughs	Ordinary	210 shares
Paul Taylor	Ordinary	45 shares
Stephan Zentgraf	Ordinary	5 shares
GCM Nominees Ltd	Ordinary	421 shares
Merlin General Partner III Ltd	Ordinary A	404,444 shares
	A Preferred	1,000,000 shares
	B Preferred	2,000,000 shares

DIRECTORS:

Andrea Cottino
Sir Christopher Thomas
Evans

David Marvin Hicks
David Imperiali
Simon Lloyd James

SECRETARY

David Marvin Hicks

MORTGAGES AND CHARGES:

Debenture created on 20 August 2008 and registered on 29 August 2008 in favour of ETV Capital SA of 1 Tenterten Street, London, W1S 1TA

Receipts and Payments Abstract: SDECONS - Decon Sciences Limited In Administration

Bank, Cash and Cash Investment Accounts: All Dates

SOA Value £		£	£
	SECURED ASSETS		
0 00	Bank Interest Gross	56 99	
100,000 00	Goodwill Decontamination Sale	100,000 00	
0 00	Goodwill Instrument Repair Sale	50,000 00	
			150,056 99
	COST OF REALISATIONS		
0 00	Appointee Costs	(35,000 00)	
0 00	Bank Charges	(10 00)	
0 00	Legal Disbursements	(77 00)	
0 00	Legal Fees	(25,446 81)	
			(60,533 81)
	SECURED CREDITORS		
-1,487,000 00	ETV Capital Limited	(173,000 00)	
			(173,000 00)
	POST APPOINTMENT TRADING		
	Trading Deficit	(44,000 00)	
			(44,000 00)
	ASSET REALISATIONS		
0 00	Bank Interest Gross	201 73	
515,000 00	Debtors (Pre-Appointment)	237,309 47	
10,900 00	Decontamination Sale	25,007 66	
0 00	Instrument Repair Sale	10,000 00	
29,000 00	Lloyds TSB Bank	63,352 20	
0 00	Parcel Force Refund	12 02	
0 00	Rent	1,437 92	
0 00	Self Storage Refund	47 45	
			337,368 45
	COST OF REALISATIONS		
0 00	Agents / Valuers Fees	(3,097 00)	
0 00	Appointee Fees	(39,000 00)	
0 00	Bank Charges	(490 75)	
0 00	Insurance	(892 50)	
0 00	Legal Disbursements	(114 45)	
0 00	Legal Fees	(9,903 19)	
0 00	Statutory Advertising	(75 60)	
0 00	Storage Costs	(1,797 46)	
			(55,370 95)
	PREFERENTIAL CREDITORS		
-17,083 00	Holiday Pay	(17,131 08)	
-6,400 00	Other Claims	(6,400 00)	
			(23,531 08)
0 00			<u>130,989 60</u>
	REPRESENTED BY		
	Bank of Ireland - Fixed	375 56	
	Bank of Ireland Float A/C	156,125 09	
	Payables	(4,514 57)	
	VAT Receivable (Payable)	(20,996 48)	
			130,989 60
			<u>130,989 60</u>

Appendix C

BAKER TILLY RESTRUCTURING AND RECOVERY LLP

CHARGING, EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate
- Time is recorded in 6-minute units
- The current charge rates for Baker Tilly Restructuring and Recovery LLP Milton Keynes are attached
- Time billed is subject to Value Added Tax at the applicable rate

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate.
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to creditors, but do not require creditors' approval prior to being drawn from the insolvency estate. These are known as "Category 1" disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) require the approval of creditors prior to being drawn from the insolvency estate. These are known as "Category 2" disbursements.
- A resolution to consider approving "Category 2" disbursements at the attached rates applicable to Baker Tilly Restructuring and Recovery LLP Milton Keynes will be proposed to creditors' in general meeting
- General office overheads are not re-charged to the insolvency estate as a disbursement
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of creditors.
- Where applicable, expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate

Appendix D

BAKER TILLY RESTRUCTURING AND RECOVERY LLP CHARGE OUT AND DISBURSEMENT RATES

	Rate at commencement £	Current rate £
Partner	395	395
Manager	200-280	200-280
Administrator	95-150	95-150
Support staff	100	100

It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it. Baker Tilly Restructuring and Recovery LLP's charge out rates are reviewed periodically

"CATEGORY 2" DISBURSEMENTS

"Category 2" disbursements will be recovered, where funds are available, at the following rates as set out in the body of the report.

Fax	62p per fax
Photocopying	6 5p per sheet
Internal room hire	£25 or £80 per room used
Subsistence	£23 per night
Travel (car)	38p per mile (up to and including 31 March 2010) 40p per mile (from 1 April 2010)

"CATEGORY 2" AND OTHER DISBURSEMENTS

Amounts paid or payable to the Joint Administrators' firm or to any party in which the Joint Administrators' or their firm or any associate has an interest		
	Paid £	Unpaid £
Type and Purpose		
Statutory Advertising	£75 60	
Courier	£372 09	£613 79
Travel/mileage		£1,367 10
Entertaining		£137 63
Hotel		£154 51
Telephone	£6,331 35	£32 05
Re-direction of Mail		£25 96
Bond		£528 00
Company Search		£1 00
Total	£6,779 04	£2,860 04

Appendix E

**STATEMENT OF EXPENSES INCURRED BY THE JOINT ADMINISTRATORS' IN
THE PERIOD FROM 12 JULY 2010**

Type and Purpose	Incurring Period
	£
Statutory Advertising	75 60
Courier	985 88
Travel/Mileage	1,367 10
Agents/Valuers fees	3,097 00
Financial Adviser Fees	3,375 00
Insurance	892 50
Payroll Fees	1,107 69
Storage Costs	1,797 46
Telephone/Fax	6,331 35
Bond	528 00
Company Search	1 00
Total	£19,558 58

Decon Sciences Ltd
Joint Administrators' time costs in accordance with Statement of Insolvency Practice 9

Summary of Time Costs and Charge-out Rates to 1 February 2011

	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs	Average hourly rate
Hours (pre 31/12/2002)	0 00	0 00	0 00	0 00	0 00	£0 00	£0 00
Hours (post 31/12/2002)							
Administration and Planning	11 60	30 50	142 70	12 50	197 30	£30,452 00	£154 34
Investigation	0 00	0 00	0 00	0 00	0 00	£0 00	£0 00
Realisation of Assets	28 80	60 00	31 80	0 00	120 60	£32,171 00	£266 76
Trading	8 60	13 50	65 80	0 00	87 90	£16,086 00	£183 00
Creditors	1 00	48 50	73 70	0 00	123 20	£22,215 00	£180 32
Case Specific Matters	0 30	30 70	1 20	0 00	32 20	£5,244 50	£162 87
Total Hours	50 30	183 20	315 20	12 50	561 20		
Total Time Costs	19,868 50	42,965 50	42,084 50	1,250 00		£106,168 50	

Charge-out Rates

As at 1 April 2010

£395	£200 - 280	£95-150	£100
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Summary of Time Costs for "Administration and Planning"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
Case Management	0 0	2 5	0 0	0 0	2 5	£387 50
Receipts & Payments Account	0 2	0 0	0 0	0 0	0 2	£79 00
BR01 Case Management	1 2	1 5	11 3	0 0	14 0	£2,527 50
BR02 Background information	0 0	7 5	0 0	0 0	7 5	£2,100 00
BR03 Pre-appointment Matters	0 0	6 5	0 0	0 0	6 5	£1,550 00
BR04 Statement of Affairs	0 0	0 0	1 5	0 0	1 5	£225 00
BR05 Appointment	0 0	4 0	7 5	0 0	11 5	£2,125 00
BR06 Post-appointment - general	9 0	7 0	30 1	12 5	58 6	£10,969 00
BR09 Receipts and Payments	0 5	1 5	78 9	0 0	80 9	£8,652 50
BR10 Post-appointment Taxation	0 0	0 0	13 4	0 0	13 4	£1,560 00
BR20 Pension Scheme	0 1	0 0	0 0	0 0	0 1	£39 50
BR28 Shareholders/Directors	0 6	0 0	0 0	0 0	0 6	£237 00
Totals	11 6	30 5	142 7	12 5	197 3	£30,452 00

Summary of Time Costs for "Realisations of Assets"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
BR12 Sale of business	18 3	54 0	2 2	0 0	74 5	£22,393 50
BR13 Land and Property	10 5	0 0	0 5	0 0	11 0	£4,222 50
BR14 Debtors & sales finance	0 0	6 0	28 6	0 0	34 6	£5,480 00
BR18 ROT/Third Party Creditors	0 0	0 0	0 5	0 0	0 5	£75 00
Totals	28 8	60 0	31 8	0 0	120 6	£32,171 00

Summary of Time Costs for "Creditors"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
Employees	0 0	7 4	0 0	0 0	7 4	£1,179 00
Unsecured Creditors	0 0	0 2	0 0	0 0	0 2	£31 00
BR07 1st Creditors/Shareholders Meetings	0 0	10 0	15 7	0 0	25 7	£4,955 00
BR22 Employees	0 0	2 9	4 2	0 0	7 1	£1,102 00
BR23 Secured Creditors	1 0	8 5	15 1	0 0	24 6	£5,040 00
BR24 Preferential Creditors	0 0	0 0	9 4	0 0	9 4	£1,410 00
BR25 Unsecured Creditors	0 0	18 5	27 0	0 0	45 5	£7,953 00
BR27 Other Creditor Meetings and Reports	0 0	1 0	2 3	0 0	3 3	£545 00
Totals	1 0	48 5	73 7	0 0	123 2	£22,215 00

Summary of Time Costs for "Trading"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
BR11 Trading	8 6	13 5	65 8	0 0	87 9	£16,086 00
Totals	8 6	13 5	65 8	0 0	87 9	£16,086 00

Summary of Time Costs for "Case Specific Matters"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
Major Issues - Employees	0 0	29 2	0 0	0 0	29 2	£4,526 00
BR21 Legal Matters	0 3	1 5	1 2	0 0	3 0	£718 50
Totals	0 3	30 7	1 2	0 0	32 2	£5,244 50

NOTES TO APPENDIX F

Joint Administrators' TIME COST ANALYSIS

a) Administration and Planning

This includes dealing with the commencement of the case administration, statutory filing of appointment documents with Companies' House, requesting the submission of the Statement of Affairs and filing it at Companies' House, together with day-to-day case administration duties, maintenance of records and ongoing statutory obligations. These include but are not limited to handling receipts and payments, VAT and corporation tax issues such as the monthly VAT returns, pension queries and general correspondence. Other matters which are required to be dealt with as part of the appointment and which will fall under this heading include case planning and strategy, case reviews, bonding, obtaining company searches, maintenance and obtaining books and records, general meetings / correspondence, statutory and other advertising, insurance, re-directed mail, statutory receipts and payments accounts, dealing with (including the winding up of) company pension schemes where applicable.

b) Investigations

Where appropriate this will include such matters as investigation of pre-appointment transactions in accordance with the relevant Statement of Insolvency Practice (SIP 2), preparing reports / returns in accordance with the Company Directors' Disqualification Acts and the investigation of any potential antecedent transactions such as transactions at under value and preferences which may result in legal action resulting in a recoverable asset.

c) Realisation of Assets

This includes dealing with all aspects of the realisation of assets including identifying, securing and insuring assets, and (where applicable), property, business and asset sales, retention of title claims and debt collection. Other matters dealt with during the case administration which will relate to asset realisation may commonly include effecting disclaimers, dealing with landlords, liaising with agents, undertaking inventories, meetings with purchasers / directors, arranging collection of leased assets, obtaining insurance, pursuing antecedent claims identified as part of the investigation work set out above. Details of the specific asset realisation work undertaken on this case are set out in the main body of the report. Asset realisation is considered to be a key aspect of the case administration.

d) Trading

Where the company has continued trading following the Joint Administrators' appointment our staff will have had to set up accounts with suppliers in order to trade on an ongoing basis. Payments to suppliers and general correspondence with these have been undertaken. Where trading has ceased, accounts will have been closed and final bills paid. Other matters will also have been dealt with in accordance with the usual trading obligations such as dealing with employees and payroll.

e) Creditors

Queries from and correspondence with creditors and employees have been necessary aspects of the case administration process. The preparation of the Joint Administrators' proposals has been undertaken including the attendant aspects of providing and obtaining the required information, convening the creditors' meeting etc. A brief report on the outcome of the creditors' meeting and the report on the first six months of the administration period have both been prepared.

f) Case Specific Matters

Any case specific matters will generally be set out in the body of the report but will commonly include meetings, correspondence and telephone calls relating to specific issues in the case which do not fall into any the categories set out above and are specific to the case in question. This may include work done in relation to litigation, general advice or other major issues.

APPENDIX G

ANALYSIS OF PRE-ADMINISTRATION COSTS

Pre-Administration Costs Charged / Incurred			
Name	£		
	Charged / Incurred	Unpaid	Approved
Administrators' Fees & Disbursements			
Administrators Fees	6,004	1,004	5,000
Administrators Disbursements	467.83	467.83	
Administrators' Expenses			
Fees charged (by another Insolvency Practitioner)			
Expenses incurred (by another Insolvency Practitioner)			
Total	6,471 83	1,471.83	5,000

Administration Trading Account
Decon Sciences Ltd

Appendix H

Receipts/
payments
to date

£'000

Sales

Administration Sales

Abbey & Yorkshire

Decontamination

17

183

200

Costs

Net wages and salaries

Financial Adviser Fees

Expenses

Payroll Fees

PAYE/NIC/Pension

Utilities and telephones

Other trading costs

-131

-3

-6

-1

-77

-7

-19

-244

Trading profit/loss

-44

Proof of Debt
Decon Sciences Limited In Administration
Date of administration 12 July 2010

1	Name of creditor (If a company please also give company registration number)	
2	Address of creditor for correspondence	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest, as at the date the company went into administration (Less any payments made after that date in respect of the claim, and any adjustment by way of set off in accordance with Rule 2 85 Insolvency Rules 1986)	£
4	If amount in 3 above includes outstanding uncapitalised interest please state amount	£
5	If amount in 3 above includes VAT please state amount	£
6	Whether the whole or any part of the debt falls within any, and if so which, categories of preferential debts under s386 Insolvency Act 1986	
7	Details of any documents by reference to which the debt can be substantiated (Note There is no need to attach them now but the Administrator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting)	
8	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form)	
9	Particulars of any security held, the value of the security, and the date it was given	
10	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates	
11	Signature of creditor or person authorised to act on his behalf _____	
12	Name in BLOCK LETTERS _____	
13	Position with or in relation to creditor _____ Address of person signing (if different from 2 above)	
For office use only Admitted to vote for		Admitted for dividend for
Date		Date
Administrator		Administrator