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**THE BESOM**  
(A company limited by guarantee)

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5 APRIL 2018**



**THE BESOM**  
**(A company limited by guarantee)**

**CONTENTS**

	Page
<b>Reference and administrative details of the charity, its trustees and advisers</b>	1
<b>Trustees' report</b>	2 - 3
<b>Independent examiner's report</b>	4
<b>Statement of financial activities</b>	5
<b>Income and expenditure account</b>	5
<b>Balance sheet</b>	6
<b>Notes to the financial statements</b>	7 - 13

**THE BESOM**  
**(A company limited by guarantee)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 5 APRIL 2018**

**Trustees**

James R B Odgers, Chair  
Emma Plunkett (resigned 15 November 2017)  
Lucinda Croft (resigned 15 November 2017)  
David Saunderson  
Henrietta Odgers (appointed 15 November 2017)  
Gillian Simmonds (appointed 15 November 2017)

**Company registered number**

5110883

**Charity registered number**

1104026

**Registered office**

3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
Rh12 4RU

**Company secretary**

James R B Odgers

**Chief executive officer**

James R B Odgers

**Accountants**

Baldwin Scofield Accountancy LLP  
Chartered Accountants  
3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
West Sussex  
RH12 4RU

**Bankers**

HSBC Bank plc  
240 Lavender Hill  
Clapham Junction  
London  
SW11 5PJ

**THE BESOM**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 5 APRIL 2018**

The Trustees present their annual report together with the financial statements of the charity for the year from 6 April 2017 to 5 April 2018.

**Structure, governance and management**

● **CONSTITUTION**

The company is constituted under a Memorandum of Association dated 23 April 2004 and registered as a charity with the Charity Commission on 28 May 2004 (number 1104026).

● **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The company is managed by the trustees and the day to day operations supervised by the chairman of trustees.

**Objectives and Activities**

● **POLICIES AND OBJECTIVES**

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit and in particular to its supplementary public benefit guidance.

The objects of the Besom are the relief of poverty, suffering, sickness and distress, the advancement of education, the advancement of the Christian religion and the advancement of such other purposes as are charitable in accordance with English law.

● **ACTIVITIES FOR ACHIEVING OBJECTIVES**

The Besom has historically helped people to make a difference. It has provided a bridge between those who want to give money, time, skills or things, and those who are in need. It has ensured that what is given is used effectively. The service it provided was free.

The three main activities of The Besom were giving money (either individually or in groups); positive recycling; and giving time (either individually or in groups). The Besom has ceased to operate in these areas for the time being.

The Besom operated from a warehouse in Crosland Place, south west London, but the operations of the charity largely closed down when the building was sold in December 2016.

The Besom received a gift of £125,000 in 2018 for the sole purpose of strengthening and adding to the network of about 30 local, autonomous Besoms across England which share the same values and vision of The Besom. This is presently The Besom's sole activity.

**Financial review**

● **GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future through to the orderly full closure of all activities. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**THE BESOM**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 5 APRIL 2018**

● **RESERVES POLICY**

The trustees have determined that, in line with their belief that God provides for the work to which He calls His people, no reserves should be maintained for the work of The Besom. The Besom's predecessor, The Besom Foundation had the same policy from 1987 to 2004.

**Plans for future periods**

● **FUTURE DEVELOPMENTS**

As stated above, the charity will work to develop the network of autonomous Besoms across the UK.

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of The Besom for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 19 December 2018 and signed on their behalf by:



**James R B Odgers, Chair**

**THE BESOM**  
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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 5 APRIL 2018**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BESOM (the 'company')**

I report to the charity Trustees on my examination of the accounts of the company for the year ended 5 April 2018.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 19 December 2018

Nicholas M Baldwin BA(Econ) FCA DChA

**BALDWIN SCOFIELD ACCOUNTANCY LLP**

Chartered Accountants

**THE BESOM**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 5 APRIL 2018**

	Note	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>INCOME FROM:</b>					
Donations and legacies	2	126,126	279	126,405	95,653
Other income		-	63	63	401
<b>TOTAL INCOME</b>		<b>126,126</b>	<b>342</b>	<b>126,468</b>	<b>96,054</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	3,4,5, 6	2,931	4,154	7,085	85,063
<b>TOTAL EXPENDITURE</b>		<b>2,931</b>	<b>4,154</b>	<b>7,085</b>	<b>85,063</b>
<b>NET BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>					
Losses on revaluations of fixed assets	8	123,195	(3,812)	119,383	10,991
		-	-	-	(2,269)
<b>NET MOVEMENT IN FUNDS</b>		<b>123,195</b>	<b>(3,812)</b>	<b>119,383</b>	<b>8,722</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		-	11,175	11,175	2,453
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>123,195</b>	<b>7,363</b>	<b>130,558</b>	<b>11,175</b>

The notes on pages 7 to 13 form part of these financial statements.

**SUMMARY INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 5 APRIL 2018**

	Note	Total funds 2018 £	Total funds 2017 £
<b>GROSS INCOME IN THE REPORTING PERIOD</b>		<b>126,468</b>	<b>96,054</b>
Less: Total expenditure		<b>7,085</b>	<b>81,622</b>
<b>NET INCOME FOR THE FINANCIAL YEAR</b>	11	<b>119,383</b>	<b>14,432</b>

The notes on pages 7 to 13 form part of these financial statements.

**THE BESOM**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 5110883**

**BALANCE SHEET**  
**AS AT 5 APRIL 2018**

	Note	£	2018 £	£	2017 £
<b>CURRENT ASSETS</b>					
Debtors	9	5,545		10,504	
Cash at bank and in hand		127,413		3,071	
		<u>132,958</u>		<u>13,575</u>	
<b>CREDITORS:</b> amounts falling due within one year	10	(2,400)		(2,400)	
<b>NET CURRENT ASSETS</b>			<u>130,558</u>		<u>11,175</u>
<b>NET ASSETS</b>			<u>130,558</u>		<u>11,175</u>
<b>CHARITY FUNDS</b>					
Restricted funds	11		123,195		-
Unrestricted funds	11		7,363		11,175
<b>TOTAL FUNDS</b>			<u>130,558</u>		<u>11,175</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 19 December 2018 and signed on their behalf, by:



**James R B Odgers, Chair**

The notes on pages 7 to 13 form part of these financial statements.



**THE BESOM**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5 APRIL 2018**

**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Besom meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1.3 Income**

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**THE BESOM**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5 APRIL 2018**

**1. ACCOUNTING POLICIES (continued)**

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out centrally. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

**1.5 Tangible fixed assets and depreciation**

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor vehicles	-	25% straight line
Fixtures & fittings	-	25% straight line
Computer equipment	-	25% straight line

**1.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.8 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**THE BESOM**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5 APRIL 2018**

**1. ACCOUNTING POLICIES (continued)**

**1.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.10 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.11 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**2. INCOME FROM DONATIONS AND LEGACIES**

	<b>Restricted funds 2018 £</b>	<b>Unrestricted funds 2018 £</b>	<b>Total funds 2018 £</b>	<i>Total funds 2017 £</i>
Donations	<b>126,126</b>	<b>279</b>	<b>126,405</b>	87,183
Similar incoming resources	-	-	-	8,470
	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and legacies	<b>126,126</b>	<b>279</b>	<b>126,405</b>	95,653
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2017	20,251	75,402	95,653	
	<hr/>	<hr/>	<hr/>	

**THE BESOM**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5 APRIL 2018**

**3. ANALYSIS OF GRANTS**

	Grants made 2018 £	Total 2018 £	Total 2017 £
Grants, Giving money	-	-	59,241
Grants, Besom in a suitcase	1,500	1,500	-
	<u>1,500</u>	<u>1,500</u>	<u>59,241</u>
<i>Total 2017</i>	<u>59,241</u>	<u>59,241</u>	

**4. DIRECT COSTS**

	Total 2018 £	Total 2017 £
Travel and motor expenses	-	461
Project costs	-	2,980
	<u>-</u>	<u>3,441</u>
<i>Total 2017</i>	<u>-</u>	

**5. SUPPORT COSTS**

	Giving money £	Face to Face Finance £	Besom in a suitcase £	Total 2018 £	Total 2017 £
Bank charges	-	136	136	272	557
Printing, stationery and postage	-	-	-	-	931
Utilities	-	-	-	-	5,418
Telephone	-	-	-	-	1,096
Professional and accountancy	-	729	730	1,459	7,796
Computer maintenance	-	-	-	-	2,960
Insurance	-	-	-	-	793
Other office costs	-	-	-	-	544
Repairs and renewals	-	-	-	-	156
Provision for bad debts	-	2,654	-	2,654	-
	<u>-</u>	<u>3,519</u>	<u>866</u>	<u>4,385</u>	<u>20,251</u>
<i>Total 2017</i>	<u>10,124</u>	<u>-</u>	<u>10,127</u>	<u>20,251</u>	

**THE BESOM**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5 APRIL 2018**

**6. GOVERNANCE COSTS**

	<b>Restricted funds 2018 £</b>	<b>Unrestricted funds 2018 £</b>	<b>Total funds 2018 £</b>	<b>Total funds 2017 £</b>
Independent examiner's fee	<b>1,200</b>	-	<b>1,200</b>	2,130

**7. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	<b>2018 £</b>	<b>2017 £</b>
Independent examination	<b>1,200</b>	2,130

During the year, no Trustees received any remuneration (2017 - £NIL).

During the year, no Trustees received any benefits in kind (2017 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2017 - £NIL).

**8. TANGIBLE FIXED ASSETS**

	<b>Motor vehicles £</b>
<b>Cost</b>	
At 6 April 2017 and 5 April 2018	<b>8,443</b>
<b>Depreciation</b>	
At 6 April 2017 and 5 April 2018	<b>8,443</b>
<b>Net book value</b>	
At 5 April 2018	-
At 5 April 2017	-

**9. DEBTORS**

	<b>2018 £</b>	<b>2017 £</b>
Amounts owed by group undertakings	-	2,654
Other debtors	<b>5,545</b>	7,850
	<b>5,545</b>	10,504

**THE BESOM**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5 APRIL 2018**

**10. CREDITORS: Amounts falling due within one year**

	2018 £	2017 £
Accruals and deferred income	<u>2,400</u>	<u>2,400</u>

**11. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 6 April 2017 £	Income £	Expenditure £	Balance at 5 April 2018 £
<b>Unrestricted funds</b>				
General Funds - all funds	<u>11,175</u>	<u>342</u>	<u>(4,154)</u>	<u>7,363</u>
<b>Restricted funds</b>				
Restricted Funds - administration	<u>-</u>	<u>126,126</u>	<u>(2,931)</u>	<u>123,195</u>
Total of funds	<u>11,175</u>	<u>126,468</u>	<u>(7,085)</u>	<u>130,558</u>

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 6 April 2016 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 5 April 2017 £
<b>General funds</b>					
General Funds - all funds	<u>2,453</u>	<u>75,803</u>	<u>(64,812)</u>	<u>(2,269)</u>	<u>11,175</u>
<b>Restricted funds</b>					
Restricted Funds - administration	<u>-</u>	<u>20,251</u>	<u>(20,251)</u>	<u>-</u>	<u>-</u>

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 6 April 2017 £	Income £	Expenditure £	Balance at 5 April 2018 £
General funds	<u>11,175</u>	<u>342</u>	<u>(4,154)</u>	<u>7,363</u>
Restricted funds	<u>-</u>	<u>126,126</u>	<u>(2,931)</u>	<u>123,195</u>
	<u>11,175</u>	<u>126,468</u>	<u>(7,085)</u>	<u>130,558</u>

**THE BESOM**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5 APRIL 2018**

**11. STATEMENT OF FUNDS (continued)**

**SUMMARY OF FUNDS - PRIOR YEAR**

	<i>Balance at 6 April 2016</i>	<i>Income</i>	<i>Expenditure</i>	<i>Gains/ (Losses)</i>	<i>Balance at 5 April 2017</i>
	£	£	£	£	£
General funds	2,453	75,803	(64,812)	(2,269)	11,175
Restricted funds	-	20,251	(20,251)	-	-
	<u>2,453</u>	<u>96,054</u>	<u>(85,063)</u>	<u>(2,269)</u>	<u>11,175</u>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	<b>Restricted funds 2018</b>	<b>Unrestricted funds 2018</b>	<b>Total funds 2018</b>
	£	£	£
Current assets	123,195	9,763	132,958
Creditors due within one year	-	(2,400)	(2,400)
	<u>123,195</u>	<u>7,363</u>	<u>130,558</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<i>Restricted funds 2017</i>	<i>Unrestricted funds 2017</i>	<i>Total funds 2017</i>
	£	£	£
Current assets	-	13,575	13,575
Creditors due within one year	-	(2,400)	(2,400)
	<u>-</u>	<u>11,175</u>	<u>11,175</u>