Registered number: 5110883 Charity number: 1104026

THE BESOM

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

FRIDAY



A07

31/12/2010 COMPANIES HOUSE

235

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 3
Independent examiner's report	4 - 5
Statement of financial activities	6
Income and expenditure account	7
Statement of total recognised gains and losses	7
Balance sheet	8
Notes to the financial statements	9 - 16

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 5 APRIL 2010

Trustees

James R B Odgers, Chair Emma Plunkett Lucinda Croft David Saunderson

Company registered number

5110883

Charity registered number

1104026

Registered office

2 Crosland Place London SW11 5PJ

Company secretary

James R B Odgers

Chief executive officer

James R B Odgers

Accountants

Baldwin Scofield & Co Chartered Accountants 3 Newhouse Business Centre Old Crawley Road Horsham West Sussex RH12 4RU

TRUSTEES' REPORT FOR THE YEAR ENDED 5 APRIL 2010

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Besom (the company) for the ended 5 April 2010. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, governance and management

CONSTITUTION

The company is constituted under a Memorandum of Association dated 23 April 2004 and registered as a charity with the Charity Commission on 28 May 2004 (number 1104026)

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The company is managed by the trustees and the day to day operations supervised by the chairman of trustees

Objectives and Activities

POLICIES AND OBJECTIVES

The objects of the Besom are the relief of poverty, suffering, sickness and distress, the advancement of education, the advancement of the Christian religion and the advancement of such other purposes as are charitable in accordance with English law

ACTIVITIES FOR ACHIEVING OBJECTIVES

The Besom helps people to make a difference. It provides a bridge between those who want to give money, time, skill or things, and those who are in need. It ensures that what is given is used effectively. The service it provides is free.

The three main activities of The Besom are giving money (either individually or in groups), positive recycling, and giving time (either individually or in groups)

The Besom operates from a warehouse in Crosland Place, south west London

Achievements and performance

• REVIEW OF ACTIVITIES

Giving money

In the year ended 5 April 2010 The Besom assisted money givers to fund a total of 74 projects with funds aggregating £221,497 Of these, 20 projects were in the UK, with the highest individual amount of £3,835 54 projects were completed overseas with the highest individual project amount £5,412, the smallest £183 No grants exceeded £5,412 The average grant over the period was £2,993 A list of all such grants is available from the charity's headquarters upon application

Overseas projects ranged from sewing machines for a women's income generating project in Sierra Leone to physiotherapy equipment in Sri Lanka to water cisterns for rainwater collection for six villages in Mexico

In the UK, projects ranged from a freezer for a homeless project in London to kitchen equipment for an elderly day centre in Cambridge to materials for bathroom refurbishment at a holiday respite care centre in Dorset

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 5 APRIL 2010

The Besom's services are being used by a good number of money givers at the rate of about 1 to 5 days. The 1,223rd project since the inception of its predecessor, The Besom Foundation, induring the year.

Positive recycling

Until this department closed in September 2009, there were good numbers of people giving the vans and sorting clothes, and giving good quality furniture, household items and furnishings, clothoes. Our large van collected and made deliveries up to 3 days each week to facilitate the consistently passed things on to those who had only the bare minimum provision of shelter and wan need of everything from clothes and household items to having their walls painted and curtains

Time giving

1212 groups in total, being 42 for the six months to September 2009, helped to give their time ar local community, as well as groups in the warehouse sorting clothes and household items

Besom in a Suitcase

The Besom assists other groups throughout the UK to carry out the same activities in differen Although these activities are carried out by other groups using the name "The Besom", the connection between these groups and The Besom Besom in a Suitcase assisted with the establinew Besom during the year

General

It continues to be a fundamental principle of The Besom's activities that no-one who uses its a pay towards the administration costs. These are financed separately, by those who are sup Besom's work and The Besom does not fundraise. The Besom made good progress this year thanks to a very dedicated staff and to the efforts of time givers

Financial review

RESERVES POLICY

The trustees have determined that, in line with their belief that God provides for the work to while people, no reserves should be maintained for the work of The Besom. The Besom's predecess Foundation had the same policy in place from 1987 to 2004.

Plans for the future

Face to Face Finance Limited

This Division of The Besom was established by The Besom's predecessor, The Besom Founda provide loan capital and business training to the micro businesses of the poorest and most mari UK. Its first trial project was set up in Brixton in London during that year and the first loans were community just after that year end. The repayment rate to date continues to be 100%.

The division occupies a second warehouse in Crosland Place next to the main Besom warehouse the Besom has incurred £5,014 towards administration and £10,593 relating to the in-kind salar involved in Face to Face Finance activities

In preparing this report, the Trustees have taken advantage of the small companies exemption section 415A of the Companies Act 2006

This repart was approved by the Trustees on 28 December 2010 and signed on their behalf, by.

James R B Odgers, Chair

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 5 APRIL 2010

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BESOM

I report on the financial statements of the company for the year ended 5 April 2010 which are set out on pages 6 to 16

This report is made solely to the company's Trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work, for this report, or for the opinions I have formed

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to

- examine the financial statements under section 43 of the Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the Act, and
- state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S REPORT (continued) FOR THE YEAR ENDED 5 APRIL 2010

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare financial statements which accord with the accounting records and comply with the
 accounting requirements of section 396 of the Companies Act 2006 and with the methods and
 principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

Signed

Dated 28 December 2010

Nicholas M Baldwin BA(Econ) DChA FCA

BALDWIN SCOFIELD & CO

Chartered Accountants

3 Newhouse Business Centre Old Crawley Road Horsham West Sussex RH12 4RU

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 5 APRIL 2010

	Note	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
INCOMING RESOURCES					
Incoming resources from generated funds Voluntary income Investment income Incoming resources from charitable	2 3	52,633 -	171,411 20	224,044 20	464,943 988
activities	4	-	3,214	3,214	-
TOTAL INCOMING RESOURCES		52,633	174,645	227,278	465,931
RESOURCES EXPENDED					
Charitable activities Governance costs	10 6	52,376 -	239,908 2,000	292,284 2,000	474,031 1,950
TOTAL RESOURCES EXPENDED	9	52,376	241,908	294,284	475,981
NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE REVALUATIONS		257	(67,263)	(67,006)	(10,050)
Loss realised on impairment in value of subsidiary Gains and losses on revaluations of	12	-	-	-	650
investment assets		-	-	-	(20,731)
NET MOVEMENT IN FUNDS FOR THE YEAR		257	(67,263)	(67,006)	(30, 131)
Total funds at 6 April 2009		7,847	127,293	135,140	165,271
TOTAL FUNDS AT 5 APRIL 2010		8,104	60,030	68,134	135,140

The notes on pages 9 to 16 form part of these financial statements

SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 5 APRIL 2010

	Note	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
TOTAL INCOME		52,633	174,645	227,278	465,931
LESS. TOTAL EXPENDITURE		52,376	241,908	294,284	475,981
NET INCOME / (EXPENDITURE) FOR THE YEAR	15	257	(67,263)	(67,006)	(10,050)

The notes on pages 9 to 16 form part of these financial statements

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 5 APRIL 2010

	Note	Restricted funds 2010	Unrestricted funds 2010	Total funds 2010 £	Total funds 2009 £
NET 1120115 (TVD T 12 T 1	Note	£	£	Ł	L
NET INCOME / (EXPENDITURE) FOR THE YEAR	15	257	(67,263)	(67,006)	(10,050)
Gains and losses on sale of fixed assets for the charity's own use		-	-	-	650
Loss realised on impairment in value of subsidiary		-	-	-	(20,731)
TOTAL GAINS AND LOSSES					
RECOGNISED SINCE 6 APRIL 2009	15	257	(67,263)	(67,006)	(30,131)

There is no difference between the income/(expenditure) on ordinary activities for the year stated above and its historical cost equivalent

The notes on pages 9 to 16 form part of these financial statements

THE BESOM

(A company limited by guarantee) REGISTERED NUMBER: 5110883

BALANCE SHEET AS AT 5 APRIL 2010

			2010		2009
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	12		5,277		7,387
CURRENT ASSETS					
Debtors	13	23,132		34,704	
Cash at bank and in hand		68,625		99,449	
	-	91,757	-	134,153	
CREDITORS: amounts falling due within one year	14	(28,900)		(6,400)	
NET CURRENT ASSETS	·		62,857		127,753
TOTAL ASSETS LESS CURRENT LIABILIT	TIES .	-	68,134	-	135,140
CHARITY FUNDS					
Restricted funds	15		8,104		7,847
Unrestricted funds	15	_	60,030		127,293
		•	68,134		135,140

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 5 April 2010 and of its loss for the year then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the company

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Trustees on 28 December 2010 and signed on their behalf, by:

James R B Odgers, Chair

The notes on pages 9 to 16 form part of these financial statements.

THE BESOM

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

1 ACCOUNTING POLICIES

11 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006

12 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund

14 Incoming resources

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company, and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

1. **ACCOUNTING POLICIES (continued)**

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Motor vehicles	-	25%	straight line
Fixtures & fittings	-	25%	straight line
Computer equipment	-	25%	straight line

VOLUNTARY INCOME

۷.	VOLUNTART INCOME				
	Danationa	funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
	Donations Similar incoming resources	52,633	167,183 4,228	219,816 4,228 ————	464,943
	Voluntary income	52,633	171,411 ————	224,044	464,943
3.	INVESTMENT INCOME				
		Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
	Investment income - local cash	-	<u> </u>	20	988
4	INCOMING RESOURCES FROM CHARITA	ABLE ACTIVIT	TES		
		Restricted funds 2010 £	Unrestricted funds 2010	Total funds 2010 £	Total funds 2009 £
	Face to Face Finance	-	3,214	3,214	-

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

_		
5.	GRANTS	JECTS

5.	GRANTS TO PROJECTS				
		Restricted funds 2010	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
	Giving money	-	221,497	221,497	359,734
6	GOVERNANCE COSTS				
		Restricted funds	Unrestricted funds	Total funds	Total funds
		2010	2010	2010	2009
		£	£	£	£
	Governance - Independent examiner's fee		2,000	2,000	1,950
7.	DIRECT COSTS				
			Face to		
		Positi		Total	Total
		recyclir	ng Finance £ £	2010 £	2009 £
	Travel and motor expenses	2,45		2,450	1,318
	Face to Face costs	2,43	5,014	5,014	8,143
	Project costs	3,85		3,851	8,046
	Conference expenses		5,948	5,948	-
	Fair expenses	•	- 568	568	-
		6,30	01 11,530	17,831	17,507

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

8 SUPPORT COSTS

	Giving money £	Positive recycling £	Face to Face Finance £	Besom in a suitcase	Total 2010 £	Total 2009 £
Other staff costs	573	1,719	764	764	3,820	4,218
Bank charges Printing, stationery and	166	497	221	221	1,105	1,579
postage	1,418	4,256	1,892	1,892	9,458	11,922
General	1,410	4,200	1,002	1,002	3,430	77,022
expenses	518	1,556	692	692	3,458	1,415
Sundry	185	558	248	248	1,239	4,963
Utilities	1,413	4,243	1,886	1,886	9,428	8,726
Telephone	637	1,911	849	849	4,246	6,249
Depreciation	316	950	422	422	2,110	3,323
Professional and						
accountancy	1,710	5,132	2,281	2,281	11,404	11,541
Volunteer project						
costs	87	261	116	116	580	1,121
Computer						
maintenance	-	-	-	-	-	6,400
Insurance	751	2,254	1,002	1,002	5,009	7,160
Other office costs	164	495	220	220	1,099	14,636
Wages and						
salaries	-	-	-	-	-	13,537
	7,938	23,832	10,593	10,593	52,956	96,790

9 ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Other costs 2010 £	Total 2009 £
Giving money Positive recycling Face to Face Finance Besom in a suitcase	229,435 30,133 22,123 10,593	374,120 57,506 32,089 10,316
Charitable activities	292,284	474,031
Governance	2,000	1,950
	294,284	475,981 ——

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

10. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly 2010 £	Grant funding of activities 2010 £	Support costs 2010 £	Total 2010 £	Total 2009 £
Giving money	-	221,497	7,938	229,435	374,120
Positive recycling	6,301		23,832	30,133	57,506
Face to Face Finance	11,530	-	10,593	22,123	32,089
Besom in a suitcase		-	10,593	10,593	10,316
Total	17,831	221,497	52,956	292,284	474,031

11. NET INCOMING RESOURCES / (RESOURCES EXPENDED)

This is stated after charging

	2010	2009
	£	£
Depreciation of tangible fixed assets		
- owned by the charity	2,110	3,323
Governance Auditors' remuneration	2,000	1,950

During the year, no Trustees received any remuneration (2009 - £NIL)

During the year, no Trustees received any benefits in kind (2009 - £NIL)

During the year, no Trustees received any reimbursement of expenses (2009 - £3270)

12. TANGIBLE FIXED ASSETS

	Motor vehicles £	Furniture, fittings and equipment £	Total £
Cost			
At 6 April 2009 and 5 April 2010	9,943	31,239	41,182
Depreciation			
At 6 April 2009	2,556	31,239	33,795
Charge for the year	2,110	-	2,110
At 5 April 2010	4,666	31,239	35,905
Net book value	 _		
At 5 April 2010	5,277		5,277
At 5 April 2009	7,387		7,387

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

13.	DEBTORS				
				2010 £	2009 £
	Amounts owed by group undertakings Other debtors Prepayments and accrued income Tax recoverable			2,025 - 2,498 18,609	15 1,169 3,110 30,410
				23,132	34,704
14	CREDITORS: Amounts falling due within one year				
				2010 £	2009 £
	Other creditors Accruals and deferred income			25,000 3,900	- 6,400
				28,900	6,400
15.	STATEMENT OF FUNDS				
		Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
	Unrestricted funds				
	General Funds - all funds	127,293	174,645	(241,908)	60,030
	Restricted funds				
	Restricted Funds - all funds	7,847	52,633	(52,376)	8,104
	Total of funds	135,140	227,278	(294,284)	68,134
	SUMMARY OF FUNDS				
		Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
	General funds Restricted funds	127,293 7,847	174,645 52,633	(241,908) (52,376)	60,030 8,104
		135,140	227,278	(294,284)	68,134

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted funds 2010 £	Unrestricted funds 2010 £	Total funds 2010 £	Total funds 2009 £
Tangible fixed assets Current assets Creditors due within one year	8,104 -	5,277 83,653 (28,900)	5,277 91,757 (28,900)	7,387 134,153 (6,400)
	8,104	60,030	68,134	135,140

17 TRUSTEES' BENEFITS. ADVANCES, CREDIT AND GUARANTEES

Amongst those who made grants towards the administration costs of The Besom are the trustees, and parties related to them

The premises at 2 Crosland Place are leased from one of the trustees at a peppercorn rent

18. RELATED PARTY TRANSACTIONS

Face to Face Group Limited

One of the trustees of The Besom is also sole director and shareholder of Face to Face Group Limited, a dormant company

As at 5 April 2009, Face to Face Group Limited held the issued share capital of Face to Face Support Limited, and the same individual is sole director of this company. Face to Face Support Limited has remained dormant throughout the year.

Face to Face Capital Limited

Face to Face Capital Limited was activated on 24 May 2002. Share capital was initially issued to The Besom Foundation and its trustees. On 1 November 2004. The Besom Foundation share was transferred to The Besom charitable company, and all five of the trustees shares are now held by James R B Odgers.

Face to Face Capital Limited continues the work of Face to Face Finance Limited, providing further loan finance to businesses as they become more established

Consolidated group accounts have not been prepared as the results of Face to Face Finance Limited and Face to Face Capital Limited are not material to the group either individually or in total

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

19. PRINCIPAL SUBSIDIARIES

Percentage

Company name Country Shareholding Activity

Face to Face Finance Limited UK N/A Microfinance loans

The Besom controls through common directors Face to Face Finance Limited, a company limited by guarantee and incorporated in England & Wales Relevant financial information regarding Face to Face Finance Limited is as follows

	2010 £	2009 £
Turnover	-	57
Cost of sales	-	-
Gross profit Exceptional item		57 20,731
Operating and retained profit for the year		20,788

The activities and the assets and liabilities of Face to Face Finance Limited were transferred to The Besom as at 5 April 2009. The difference between the loan due from the subsidiary amounting to £35,400 and the net assets transferred of £14,669 results in a loss of £20,731 which was reflected in the Statement of Financial Activities for the year ended 5 April 2009.