

Company registration number: 05101167  
Charity registration number: 1104551

# The Melanesian Mission

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements  
for the Year Ended 31 March 2016

Redwoods  
Chartered Certified Accountants  
2 Clyst Works  
Clyst Road  
Topsham  
Exeter  
EX3 0DB

WEDNESDAY



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COMPANIES HOUSE

## **The Melanesian Mission**

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**The Melanesian Mission**  
**Reference and Administrative Details**

<b>Charity name</b>	The Melanesian Mission
<b>Charity registration number</b>	1104551
<b>Company registration number</b>	05101167
<b>Registered office</b>	21 The Burlands Feniton Honiton Devon EX14 3UN
<b>Trustees</b>	Revd R A Carter Mr A M Cartwright Mrs S J Clayton Revd M B Cox Mr I D Drew Ven C F Liley Right Revd W N Stock Sister V Vasethe Revd J J Wise Mrs B Molyneux (appointed 19 September 2015)
<b>Secretary</b>	Mrs K A Drew
<b>Solicitor</b>	Lee, Bolton and Lee 1 The Sanctuary Westminster London SW1P 3JT
<b>Accountant</b>	Redwoods 2 Clyst Works Clyst Road Topsham Exeter EX3 0DB

## **The Melanesian Mission**

### **Trustees' Report**

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The Melanesian Mission (the Charity) for the year ended 31 March 2016. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

#### **Structure, governance and management**

The Melanesian Mission was incorporated as a Charitable Company (Company No 5101167; Charity No 1104551) on 14 April 2004 as a successor Charity to Melanesian Mission (Charity No 205800) and to create a structure and constitution in which the needs of the beneficiaries of Melanesian Mission can be more effectively served in the context of the Charities Act 2011 and other regulations and advisory notices of the Charity Commission.

All unrestricted assets of the previous Charity have been transferred to The Melanesian Mission.

Details of the company's registered office and other current information is set out on page 1.

The Directors, who are also Trustees of the Charity, who served during the year are set out on page 1.

The Trustees are elected at an Annual General Meeting of the company. One third in number of the Trustees retire by rotation at the Annual General Meeting and are eligible for immediate re-election. All members are entitled to nominate Trustees prior to the AGM.

When considering potential Trustees, the Board has regard to the requirement for any specialist skills needed. An audit of the skills of current Trustees has been conducted.

New Trustees are fully briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the Charity.

As permitted in the Constitution 2 of the Trustee Directors, Revd. Jacky Wise and Mr Ian Drew are appointed as Trustee Directors by the Archbishop of Melanesia, Archbishop David Vunagi. Revd Canon John Pinder, as Commissary to the Archbishop of Melanesia, normally attends Trustee meetings.

The company is constituted as a private company limited by guarantee. The company's objects and powers are set out in its governing document, the Memorandum and Articles of Association.

The company is governed by members of a Board who are appointed as Directors under the Companies Act 2006 and as Trustees for charitable purposes. The Board of Trustees (which shall be not less than six and not more than ten, plus up to one co-opted member) administers the Charity. The Board meets regularly during the year. The Trustees appoint an Executive Officer to manage the day to day operations of the Charity. To facilitate operations, the Executive Officer has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance and employment.

#### **Objectives and Activities for the Public Benefit**

The Charity's principal objective is to advance the Christian religion by furthering the activities of the Anglican Church in the Solomon Islands, Vanuatu and New Caledonia, known as the Anglican Church of Melanesia ("ACoM"). The Charity does so by collecting funds from supporters in the United Kingdom for transmission to ACoM, acting as agents in the UK for ACoM and supporting and advising members of that Church who come to the UK.

ACoM endeavours to enable ordinary people to live out their faith through worship and prayer, learning about the Gospel, developing their knowledge and trust in Jesus, the provision of pastoral care for people living in the area and missionary and outreach work.

The Trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Having considered the activities which the Mission undertakes and its planning in the future the Trustees are of the opinion that the Mission is for the public benefit.

## **The Melanesian Mission**

### **Trustees' Report**

#### **Review of Events During the Year**

The Melanesian Mission is an Anglican mission agency that provides support to ACoM through prayer, people and financial grants. The Charity continued to provide financial support to ACoM by way of an annual grant and payments to former employees returning to the UK following service in Melanesia and those currently serving the Church.

Highlights for the year April 2015 - March 2016

- The financial year began with an Appeal following the devastation caused by Cyclone Pam in March 2015.
- The charity launched a page on Virgin Giving to assist with the collection of donations and this worked well.
- Many donations came in from new supporters, schools and parishes; in total the charity raised over £31,000.
- The EO sent out regular updates on the appeal and relief efforts and donations continued to come in for the next four months.
- The charity received a legacy from Juliet Allen (£7,714.36).
- The charity continued to raise awareness and collect donations for the Melanesian Sister's water appeal. With a shortfall the charity agreed to underwrite the difference.
- In June and July the charity hosted four ACoM teachers on a UK visit and training in Exeter and Chester Dioceses. Trustees and ACoM agreed that the cost of the two extra flights would come from the June grant. Donations towards this project came to over £5,800.
- Throughout the year the charity collected money for a number of smaller projects including – the Desmond Proberts Hall at St Barnabas Cathedral. A donation from St Andrew's Church Ham which will go towards a water project at St Stephen's School, Pamua.
- The charity oversaw the visits of Canon Simon Stephens and Revd Richard Sherratt to the Solomon Islands. The charity began to advise Bishop Mark Rylands, Ven Mike Gilbertson and his wife, and Revd Cate Edmonds on their proposed trips to the region in April 2016.
- Rt Revd Mark Rylands, Bishop of Shrewsbury attended the Trustee meeting as a guest in November as he may become a future Trustee / chair. Trustees agreed to fund a visit for Bishop Mark to the region in April/May 2016. Some payments occurred during this financial year. It was also decided that the Executive Officer would travel to the Solomon Islands in April / May 2016.
- At the November Trustees meeting, trustees agreed to commission some films by Alex Leger in April/ May 2016. Some payments for this project occurred during this financial year.
- Through the charity's Barclays account two unauthorised direct debits and one standing order occurred. These were picked up by the EO and Hon Treasurer very quickly. Barclays acknowledge their faults and reimbursed the amounts, and paid a small compensation to the charity.
- In January two Melanesian Bishop visited the UK and spent time in London, Canterbury, Chester and Ely Dioceses. In March two Melanesian Sisters of the Church who were already in the UK made visits to Exeter and Chester Dioceses.

## **The Melanesian Mission**

### **Trustees' Report**

The Trustees met for one day meetings in June and November 2015 and in March 2016 held a two day residential. The Annual General Meeting was held on 19th September at St Mary's Church, St Mary's Place, Stafford, Staffordshire and was attended by approximately 46 members. The following were elected and appointed trustees:

- The trustees recommended the following for re-election: Ven Chris Liley – 3 years, Revd Martin Cox – 3 years
- Proposed on block by Bishop Nigel, seconded Mr John Freeman. The re-elections were formally adopted by a unanimous vote.
- Bishop Nigel Stock proposed Mrs Barbara Molyneux as a second Trustee to represent Chester Diocese for a one year term. Seconded by Bishop Willie Pwaisiho and formally adopted by a unanimous vote.

#### **Financial review**

##### **Voluntary income**

This is showing a year on year reduction, this is because in the year to 31 March 2015 the charity were left a substantial legacy.

##### **Investment income**

The accounts are showing a reduction in investment income for the year, this is partly due to a change of accounting year by CCLA. From 1 January 2016 the ex-dividend dates were changed to 31 March, 30 June, 30 September and 31 December with the distributions being paid two months after the ex-dividend date. This was changed from 28 February, 31 May, 31 August and 30 November with payment one month later.

##### **Reserves Policy**

On 31st March 2016, the value of The Melanesian Mission's free reserves was £2,130,713 (2015: £2,167,976). The Charity's policy on reserves is to hold sufficient funds to enable it to maintain, and from time to time increase its annual grant to ACoM, to make additional grants from time to time for emergency relief and special projects, and that these objectives should be minimally affected by variations in dividend and interest, value of investments, and annual receipts from donors.

##### **Investment Policy**

The Trustees adopted a revised investment policy at their meeting on 30 November 2015. The strategic objectives had been met; no changes were made to investment holdings. The CBF Church of England Property Fund has shown a steady growth in the last year but due to the fluctuations in world markets the value of the holding in CBF Church of England Investment Fund has fallen.

##### **Grant Making Policy**

About half of the funds available for grants are transferred to ACoM as a monthly fixed grant at a rate agreed annually by the Trustees. The other half is available for grants made in response to requests from the Archbishop of Melanesia for funds for specific projects (including emergency relief), and supporting costs (eg. travelling arrangements).

##### **Risk Policy**

The Trustees adopted a risk assessment document in October 2007 which was fully reviewed in January 2012. Systems and procedures are in place to mitigate the identified risks. The Trustees are of the opinion that the charity's objectives and operation are inherently of low risk and this is minimised by its procedures in all areas.

##### **Pension Arrangements**

A defined contributions structure pension scheme is in place and Katie Drew is enrolled in this scheme.

## **The Melanesian Mission**

### **Trustees' Report**

#### **a. Financial Position**

The principal sources of funds and expenditure are shown in the Statement of Financial activities on page 8 and Balance Sheet position at the year end on page 9. The balance on reserves available to carry forward amounts to £2,439,543 (2015: £2,489,090).

#### **b. Funds held as Custodian Trustee**

The Charity received funds from St Andrew's Parish, Ham, to support a project in the Solomon Islands in the sum of £10,793 which is disclosed as a creditor on the balance sheet.

#### **Plans for the future**

**In line with our “Strategic Map”, we aim to give special focus to development in the following areas:**

##### **1. Developing Base capacity through the provision of digital and practical resources**

Making full use of the resources brought back from EO's trip especially film footage and still photography.

To develop the use of prayer boxes and prepare Lent 2017 materials with the assistance of The Revd Cate Edmonds.

To plan for a future large mission to the UK, preparing costs, timings, programme etc for trustee consideration.

Enhancing the official link with Chester Diocese and historical link with Exeter Diocese.

##### **2. Enhanced means of communication**

To establish the use of the new logo and website and to plan the redesign of the magazine.

Giving consideration to support visits, both to and from ACoM, as may arise in the near future.

##### **3. Supporting Education in ACoM**

Providing time and resource to existing and new school partnerships

To explore future opportunities for teachers in ACoM to benefit from short term placements in the UK.

##### **4. Responding to the needs of ACoM**

Supporting the new Archbishop and General Secretary; funding a trustee to visit in October 2016.

Putting together a programme, and planning for a visit of the Archbishop and his wife, the General Secretary and the Faith and Worship Co-ordinator to UK in September 2017.

Supporting the Mothers' Union Positive Parenting programmes with grant aid.

Being prepared to respond to any disasters or emergencies and to help facilitate the completion of ACoM's disaster planning.

To consider the various projects being presented under the criteria agreed at the trustees Residential meeting.

## **The Melanesian Mission**

### **Trustees' Report**

#### **TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of The Melanesian Mission for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Small company provisions**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 6 June 2016 and signed on its behalf by:

.....  


Mrs S J Clayton  
Trustee



## **Independent Examiner's Report to the Trustees of The Melanesian Mission**

I report on the accounts of the company for the year ended 31 March 2016, which are set out on pages 8 to 23.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Diana Heywood  
Redwoods  
Chartered Certified Accountants

Date: 6-6-16

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Topsham  
Exeter  
EX3 0DB

## The Melanesian Mission

### Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses) for the Year Ended 31 March 2016

		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2016	Total Funds 2015
	Note	£	£	£	£	£
<b>Incoming resources</b>						
Incoming resources from generated funds						
Voluntary income	2	20,475	43,240	-	63,715	99,477
Investment income	3	91,369	-	1,283	92,652	102,488
Other incoming resources	4	2,000	-	-	2,000	2,000
Total incoming resources		<u>113,844</u>	<u>43,240</u>	<u>1,283</u>	<u>158,367</u>	<u>203,965</u>
<b>Resources expended</b>						
Charitable activities	5	99,943	55,932	-	155,875	177,279
Governance costs	8	8,144	-	-	8,144	6,382
Total resources expended		<u>108,087</u>	<u>55,932</u>	<u>-</u>	<u>164,019</u>	<u>183,661</u>
Net (expenditure)/income before transfers		5,757	(12,692)	1,283	(5,652)	20,304
<b>Transfers</b>						
Gross transfers between funds		<u>(3,706)</u>	<u>3,706</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net (expenditure)/income before other recognised gains and losses		2,051	(8,986)	1,283	(5,652)	20,304
<b>Other recognised gains/losses</b>						
(Losses)/gains on investment assets		<u>(43,229)</u>	<u>-</u>	<u>(666)</u>	<u>(43,895)</u>	<u>233,153</u>
Net movements in funds		(41,178)	(8,986)	617	(49,547)	253,457
<b>Reconciliation of funds</b>						
Total funds brought forward		<u>2,445,207</u>	<u>13,276</u>	<u>30,607</u>	<u>2,489,090</u>	<u>2,235,633</u>
Total funds carried forward		<u>2,404,029</u>	<u>4,290</u>	<u>31,224</u>	<u>2,439,543</u>	<u>2,489,090</u>

The notes on pages 10 to 23 form an integral part of these financial statements.

**The Melanesian Mission (Registration number: 05101167)**

**Balance Sheet as at 31 March 2016**

		2016		2015	
	Note	£	£	£	£
<b>Fixed assets</b>					
Investments	14		2,427,216		2,471,095
<b>Current assets</b>					
Debtors	15	19,608		5,248	
Cash at bank and in hand		<u>36,637</u>		<u>55,595</u>	
		56,245		60,843	
<b>Creditors: Amounts falling due within one year</b>	16	<u>(43,918)</u>		<u>(42,848)</u>	
<b>Net current assets</b>			<u>12,327</u>		<u>17,995</u>
<b>Net assets</b>			<u>2,439,543</u>		<u>2,489,090</u>
<b>The funds of the charity:</b>					
<b>Endowment funds</b>			31,224		30,607
<b>Restricted funds</b>			4,290		13,276
<b>Unrestricted funds</b>					
Revaluation reserve		615,160		654,887	
Unrestricted income funds		<u>1,788,869</u>		<u>1,790,320</u>	
<b>Total unrestricted funds</b>			<u>2,404,029</u>		<u>2,445,207</u>
<b>Total charity funds</b>			<u>2,439,543</u>		<u>2,489,090</u>

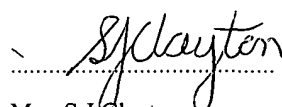
For the financial year ended 31 March 2016, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008 January 2015).

Approved by the Board on 6 June 2016 and signed on its behalf by:

  
 Mrs S J Clayton  
 Trustee

  
 Right Revd W N Stock  
 Trustee

The notes on pages 10 to 23 form an integral part of these financial statements.

## **The Melanesian Mission**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

#### **1 Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

##### **Fund accounting policy**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Further details of each fund are disclosed in note 20.

##### **Incoming resources**

All incoming resources are included in the Statement of financial activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Investment income is recognised on a receivable basis.

## **The Melanesian Mission**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

..... *continued*

#### **Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Staff costs have been allocated between charitable expenditure and governance costs on the basis of employee time spent on each activity.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such as grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

#### **Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

#### **Fixed assets**

Individual fixed assets costing £1000 or more are initially recorded at cost.

#### **Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Office equipment	20% straight line basis
------------------	-------------------------

#### **Investments**

Fixed asset investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the statement of the financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year end.

In previous years the movement on revaluation reserves had been shown on the balance sheet and had been consolidated into unrestricted funds each year. In order to better report overall investment performance we are now presenting the cumulative revaluation reserve separately on the balance sheet.

#### **Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

# **The Melanesian Mission**

## **Notes to the Financial Statements for the Year Ended 31 March 2016**

..... continued

### **2 Voluntary income**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
<b>Donations and legacies</b>					
Appeals and donations	20,475	43,240	-	63,715	99,477

### **3 Investment income**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
Income from listed investments	91,242	-	1,283	92,525	102,297
Interest on cash deposits	127	-	-	127	191
	91,369	-	1,283	92,652	102,488

### **4 Other incoming resources**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds 2016 £</b>	<b>Total Funds 2015 £</b>
<b>Other income</b>					
Government funded employment allowance	2,000	-	-	2,000	2,000

# **The Melanesian Mission**

## **Notes to the Financial Statements for the Year Ended 31 March 2016**

..... continued

### **5 Details of charitable activities**

	Activities undertaken directly £	Grant funding of activities £	2016 £	2015 £
Charitable activity general	53,151	-	53,151	60,838
Annual grant ACoM	-	39,000	39,000	39,000
Other specific grants	-	9,735	9,735	25,596
Specific appeals	-	51,787	51,787	36,611
Pensions for former employees	-	1,502	1,502	1,974
Payments in respect of expatriate employees	-	700	700	13,260
	<u>61,295</u>	<u>102,724</u>	<u>164,019</u>	<u>183,661</u>

#### **Support cost**

#### **Basis of allocation**

Employment costs	Time spent 80% grantmaking, 15% charitable, 5% governance
Printing, posting and stationery	100% charitable activities (of which 80% to grantmaking)
Office expenses	100% charitable activities (of which 80% to grantmaking)
Travel and subsistence	100% charitable activities (of which 80% to grantmaking)

## The Melanesian Mission

### Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

#### 6 Grantmaking

	Grants to institutions £	Grants to individuals £
Annual grant ACoM	39,000	-
Other specific grants	9,735	-
Specific appeals	51,787	-
Pensions for former employees	-	1,502
Payments in respect of expatriate employees	-	700
	<u>100,522</u>	<u>2,202</u>

The support costs associated with grant making are £44,890.

The Trustees make an annual grant of £39,000 to the Anglican Church of Melanesia (ACoM). Applications for further grants are considered by the Trustees as appropriate.

Payments in respect of expatriate employees are made on behalf of the ACoM direct to the employees and represent additional grant support during the year.

#### 7 Grants to institutions

Name of Institution	Activity	£
Grants payable - institutions	Annual grant ACoM	39,000
	Other specific grants	9,735
	Specific appeals	51,787
		<u>100,522</u>

#### 8 Governance costs

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2016 £	Total Funds 2015 £
Employment costs	1,951	-	-	1,951	1,606
Sundry and other costs	4,044	-	-	4,044	2,364
Accountancy fees	1,629	-	-	1,629	2,212
Auditors' /independent examiners remuneration	520	-	-	520	200
	<u>8,144</u>	<u>-</u>	<u>-</u>	<u>8,144</u>	<u>6,382</u>



**The Melanesian Mission**  
**Notes to the Financial Statements for the Year Ended 31 March 2016**

..... continued

**9 Trustees' remuneration and expenses**

A total of 11 trustees during the year were reimbursed expenses totalling £12,106 (£23,373 2015) relating to travel, accomodation and subsistence.

No Trustees, or any persons connected with them, received any remuneration during the year (none 2015).

**10 Net (expenditure)/income**

Net (expenditure)/income is stated after crediting:

	2016	2015
	£	£
Auditors' remuneration - audit services	-	(300)

**11 Employees' remuneration**

The average number of persons employed by the charity during the year was as follows:

	2016 No.	2015 No.
Charitable activities	1	1

The aggregate payroll costs of these persons were as follows:

	2016 £	2015 £
Wages and salaries	33,077	25,500
Social security	3,424	2,399
Other pension costs	2,516	1,938
	<u>39,017</u>	<u>29,837</u>

No employee received emoluments of more than £60,000 during the year (2015 - No. 0).

**12 Taxation**

The company is a registered charity and is, therefore, exempt from taxation.

**The Melanesian Mission**  
**Notes to the Financial Statements for the Year Ended 31 March 2016**

..... continued

**13 Tangible fixed assets**

	<b>Office equipment £</b>
<b>Cost or Valuation</b>	
As at 1 April 2015 and 31 March 2016	<u>1,097</u>
<b>Depreciation</b>	
As at 1 April 2015 and 31 March 2016	<u>1,097</u>
<b>Net book value</b>	
As at 31 March 2016	<u>-</u>
As at 31 March 2015	<u>-</u>

**14 Investments held as fixed assets**

	<b>Listed investments £</b>
<b>Market value</b>	
As at 1 April 2015	2,471,095
Revaluation	(43,879)
As at 31 March 2016	<u>2,427,216</u>
<b>Net book value</b>	
As at 31 March 2016	<u>2,427,216</u>
As at 31 March 2015	<u>2,471,095</u>

All investment assets were held in the UK.

**Listed investments**

Investments having a net book value of £2,427,216 (2015 - £2,471,095) are listed on a recognised stock exchange and had a market value of £2,427,216 at the end of the year (2015 - £2,471,095).

## The Melanesian Mission

### Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

#### Material investments

	2016 £	2015 £
CBF Church of England Shares & income units	30,351	30,434
CBF Church of England Investment fund (Income shares)	1,789,395	1,867,104
CBF Church of England Property Fund	590,625	555,626
Other Quoted Stocks and Shares	16,845	17,931
	<u>2,427,216</u>	<u>2,471,095</u>

#### 15 Debtors

	2016 £	2015 £
Other debtors	6,268	5,239
Prepayments and accrued income	13,340	9
	<u>19,608</u>	<u>5,248</u>

#### 16 Creditors: Amounts falling due within one year

	2016 £	2015 £
Taxation and social security	2,778	1,628
Other creditors	38,836	38,820
Accruals and deferred income	2,304	2,400
	<u>43,918</u>	<u>42,848</u>

#### 17 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 18 Pension scheme

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £2,516 (2015 - £1,938).

There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

**The Melanesian Mission**  
**Notes to the Financial Statements for the Year Ended 31 March 2016**

..... *continued*

**19 Related parties**

**Controlling entity**

The charity is controlled by the trustees who are all directors of the company.

# The Melanesian Mission

## Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

### 20 Analysis of funds

	At 1 April 2015	Incoming resources	Resources expended	Transfers	Other recognised gains/losses	At 31 March 2016
	£	£	£	£	£	£
<b>Designated Funds</b>						
Cornell						
Bequests/Sabbatic als Reserve	229,550	-	-	-	-	229,550
Annual Grant	10,772	-	-	-	-	10,772
Holding Account						
General Holding Account	14,020	-	-	-	-	14,020
Dudley Heath Trust	19,200	-	-	(226)	-	18,974
Desmond Probets Bequest	3,689	20	(3,709)	-	-	-
	<u>277,231</u>	<u>20</u>	<u>(3,709)</u>	<u>(226)</u>	<u>-</u>	<u>273,316</u>
<b>General Funds</b>						
Unrestricted income fund	<u>2,167,976</u>	<u>113,824</u>	<u>(104,378)</u>	<u>(3,480)</u>	<u>(43,229)</u>	<u>2,130,713</u>
<b>Restricted Funds</b>						
JCPU	633	-	-	-	-	633
Melanesian Brotherhood	243	1,414	(1,657)	-	-	-
Diocese of Temotu	959	-	(959)	-	-	-
Schools						
Partnership	1,337	7,630	(9,193)	226	-	-
CSM - Water project	2,815	3,635	(9,353)	3,480	-	577
CSM - Lunch project	-	912	(700)	-	-	212
CSM - General	-	104	-	-	-	104
Flood Appeal	1,315	-	-	-	-	1,315
Cyclone Pam Appeal	5,632	17,884	(23,516)	-	-	-
SP Resources	342	-	(342)	-	-	-
Human Rights Project	-	24	-	-	-	24
Other	-	7,452	(6,027)	-	-	1,425
Muana & BP						
Richard's Schools	-	4,185	(4,185)	-	-	-
	<u>13,276</u>	<u>43,240</u>	<u>(55,932)</u>	<u>3,706</u>	<u>-</u>	<u>4,290</u>

## The Melanesian Mission

### Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

#### Expendable

#### Endowment

Patteson Moss

Fund	2,786	113	-	-	(99)	2,800
Amy Rawson	9,273	390	-	-	(189)	9,474
Eleanor Rawson	9,273	390	-	-	(189)	9,474
Cyril Rawson	9,275	390	-	-	(189)	9,476
	<u>30,607</u>	<u>1,283</u>	<u>-</u>	<u>-</u>	<u>(666)</u>	<u>31,224</u>
	<u>2,489,090</u>	<u>158,367</u>	<u>(164,019)</u>	<u>-</u>	<u>(43,895)</u>	<u>2,439,543</u>

#### DESIGNATED FUNDS:

Cornell Bequests/Sabbaticals Reserve - The Trustees decided that the Cornell Bequest (an unrestricted legacy) should be used to support in-service training needs of Melanesian clergy and religious communities of the ACoM in partnership programmes with MMUK and to support clergy and their children, religious communities and other official visitors of ACoM whilst doing ministry and mission in the United Kingdom.

Annual Grant Holding Account - These funds are held as a planned supplement to the Annual Grant to the ACoM.

General Holding Account - These funds are earmarked to respond to emergency situations and other special projects requested by the Archbishop of Melanesia and agreed by the Trustees of the Melanesian Mission.

Dudley Heath Trust - This unrestricted donation has been designated by the Trustees to help fund ACoM educational work.

Desmond Probets Bequest - Funds received had been designated to be used for a specific cause decided by Desmond's family.

## **The Melanesian Mission**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

..... *continued*

#### **RESTRICTED FUNDS:**

John Coleridge Patteson University (JCPU) - Funds given for the establishment and support of the John Coleridge Patteson University within the Anglican Church of Meonesia.

Melanesian Brotherhood - Monies given to assist the funding of the Melanesian Brotherhood. All resources received were fully expended in the year.

Diocese of Temotu - Monies given so that relief funding could be sent following the Tsunami. All resources received were fully expended in the year.

Schools Partnership - Monies raised for the furtherance of the partnerships which are being developed between UK schools and those in Melanesia. All resources received were fully expended in the year, a shortfall of £226 was met by funds allocated from the Dudley Health Trust designated reserve.

CSM Water Project - Money raised for a water project for The Community of the Sisters of Melanesia. Balance to be paid to The Community of the Sisters of Melanesia when requested. A shortfall of funds during the year of £3,480 was met by a transfer from unrestricted reserves.

CSM Lunch Project - Monies raised through donations received for the purpose of providing a lunch to a community of approximately 30 people.

CSM General - Fund relates to other donations received for other unspecified projects of The Community of the Sisters of Melanesia.

Flood appeal - Donations received by MMUK to support flood relief following 2014 storms. Accumulated funds to be sent with monthly grant.

Cyclone Pam Appeal - Donations received by MMUK from an appeal for funds following Pam Cyclone in 2015. All resources received were fully expended in the year.

SP Resources - Monies raised to supply educational resources to partnership schools. All resources received were fully expended in the year.

Human Rights Project - Funds raised to assist a local teacher with regards to the education of Human Rights issues in Melanesia.

Other - Adhoc donations received for other unspecified causes.

Muana & BP Richard's Schools - Parish donations received for the benefit of the Muana and BP Richard's Schools in Melanesia. All resources received were fully expended in the year.

## **The Melanesian Mission**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

..... *continued*

#### **ENDOWMENT FUNDS:**

Patteson-Moss Memorial Fund - Donated by Mrs John Patteson-Moss of Toronto, to form a trust in England in memory of her son. Any income generated from the capital is to be used to purchase books for Melanesian theological students.

Amy Rawson Trust Fund - Bequest received in January 1975, the income for the benefit of the Diocese of Vanuatu (which was later split into two dioceses, Vanuatu and Banks & Torres).

Eleanor Rawson Trust Fund - Bequest received in January 1975, the income for the benefit of the Diocese of Vanuatu (which was later split into two dioceses, Vanuatu and Banks & Torres).

Revd. Cyril Rawson Trust Fund - Bequest received in January 1975, the income for the benefit of the Diocese of Vanuatu (which was later split into two dioceses, Vanuatu and Banks & Torres).



**The Melanesian Mission**  
**Notes to the Financial Statements for the Year Ended 31 March 2016**

**21 Net assets by fund**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total Funds 2016</b>	<b>Total Funds 2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible assets	-	-	-	-	-
Investments	2,391,702	4,290	31,224	2,427,216	2,471,095
Current assets	56,245	-	-	56,245	60,843
Creditors: Amounts falling due within one year	(43,918)	-	-	(43,918)	(42,848)
Net assets	<u>2,404,029</u>	<u>4,290</u>	<u>31,224</u>	<u>2,439,543</u>	<u>2,489,090</u>