

Section 94

Form 4 71

Return of Final Meeting in a  
Members' Voluntary Winding Up

Pursuant to Section 94 of the  
Insolvency Act 1986

To the Registrar of Companies

**S.94**

Company Number

05072877

Name of Company

Kensington Secretaries Limited

I/We Sue Roscoe  
Greyfriars Court  
Paradise Square  
Oxford  
OX1 1BE

insolvency@critchleys.co.uk

The copy account must be  
authenticated by the written signature(s)  
of the Liquidator(s)

give notice that a general meeting of the company was duly held on/~~summoned for~~ 14 August 2012 pursuant to section 94 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and that the same was done accordingly / ~~no quorum was present at the meeting~~

The meeting was held at Critchleys, Greyfriars Court, Paradise Square, Oxford, OX1 1BE

The report covers the period from 19/10/2011 (commencement of winding up) to 14/08/2012 (close of winding up)

The outcome of the meeting (including any resolutions passed at the meeting) was as follows

See attached minutes

Signed



Date

14 August 2012

Critchleys  
Greyfriars Court  
Paradise Square  
Oxford  
OX1 1BE

insolvency@critchleys.co.uk  
Ref KE635/Sue

WEDNESDAY



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A32

15/08/2012

COMPANIES HOUSE

#12


**Kensington Secretaries Limited**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**From 19 October 2011 To 14 August 2012**

<b>S of A £</b>		<b>£</b>	<b>£</b>
	<b>ASSET REALISATIONS</b>		
1 00	Debt Owed by Parent Company	1 00	1 00
	<b>DISTRIBUTIONS</b>		
	Ordinary Shareholders	1 00	(1 00)
<u>1 00</u>			<u><u>NIL</u></u>
	<b>REPRESENTED BY</b>		
			<u><u>NIL</u></u>

**Note**

The company was not registered for VAT and the receipts and payments are therefore shown inclusive of VAT VAT is not recoverable

A distribution of £1 per ordinary £1 share has been made to the shareholders

  
Sue Roscoe  
Liquidator

**Kensington Secretaries Limited (In Liquidation)**

**Final progress report covering the period from 19 October 2011 to 14 August 2012**

<b>Company number</b>	05072877
<b>Trading address</b>	2 Gresham Street London EC2V 7QP
<b>Registered office</b>	Greyfriars Court Paradise Square Oxford OX1 1BE
<b>Details of office holder</b>	Sue Roscoe Greyfriars Court Paradise Square Oxford OX1 1BE  Tel 01865 261100 Email <a href="mailto:insolvency@critchleys.co.uk">insolvency@critchleys.co.uk</a>
<b>Date of appointment</b>	19 October 2011
<b>Any changes of office holder</b>	None

I am now in a position to bring the above liquidation to a close and accordingly enclose a copy of my receipts and payments account for the period from 19 October 2011 to date, the contents of which will be presented at the final meeting of members

**Realisations**

The only asset at the date of my appointment was a debt of £1 owed by the parent company. I have today declared a first and final distribution of £1 per ordinary £1 share. The distribution will be satisfied by an *in specie* distribution of the debt.

**Payments**

I have made no payments during the course of the liquidation.

**Liquidator's Remuneration**

It was agreed at the initial member's meeting that remuneration should be based on time costs. I currently have unbilled time costs of £845.90 and disbursements of £215.60. I attach a summary of my time costs to date which includes details of my firm's current charge-out rates. I estimate that costs to close will be a further £350-450 and I therefore propose to charge ££1,195 plus disbursements and VAT.

## **Liabilities**

The company had no outstanding creditors and all necessary tax clearances have now been obtained

## **Distribution to Shareholder**

I have today declared a first and final distribution to the shareholder of £1 per ordinary £1 share. This will be satisfied by way of an *in specie* distribution of the inter company debt.

## **Further information**

If you require further information about the remuneration and expenses, you must write to me within 21 days of receipt of this report. A request may be made by the following -

- A secured creditor
- An unsecured creditor with the concurrence of at least 5% in value of the creditors (including that creditor)
- Members with at least 5% of the total voting rights of all the members having the right to vote at general meetings
- Any member or unsecured creditor with the permission of the court

I must provide the requested information within 14 days or give reasons for not providing the information.

If applicable, you may apply to court for the provision of the information within 21 days of refusal or the expiry of the 14 day time limit.

If you believe that my remuneration and / or expenses are in all the circumstances excessive, or that the basis of my remuneration is inappropriate you may apply to the court. Application may be made by the following -

- A secured creditor
- An unsecured creditor with the concurrence of at least 10% in value of the creditors (including that creditor)
- Members with at least 10% of the total voting rights of all the members having the right to vote at general meetings
- Any member or unsecured creditor with the permission of the court

The application must be made within 8 weeks of receiving the report in which the charging of the remuneration or incurring of the expenses in question is first reported.



Sue Roscoe  
Liquidator

14 August 2012

## **Kensington Secretaries Limited (In Liquidation)**

### **Minutes Of Final Members' Meeting**

Minutes Of A Statutory Meeting Of Members Of The Above Named Company, Held Under The Provisions Of Section 94 Of The Insolvency Act 1986 At Critchleys, Greyfriars Court, Paradise Square, Oxford, OX1 1BE At 10am On 14 August 2012

The following members were in attendance or represented -


By Proxy / In Person

Kensington Group Plc

✓

It was resolved that

- 1 The Liquidator's conduct of the administration be approved
- 2 The Liquidator's release be granted

  
Sue Roscoe - Liquidator  
Chairman