

AM03

Notice of administrator's proposals



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1	Company details	
Company number	0 5 0 4 9 0 1 7	→ Filing in this form Please complete in typescript or in bold black capitals.
Company name in full	AWH Utility Services Limited	

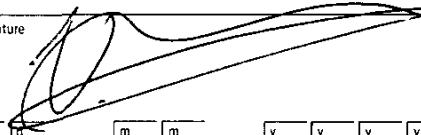
2	Administrator's name	
Full forename(s)	Victor Henry	
Surname	Ellaby	

3	Administrator's address	
Building name/number	Staverton Court	
Street	Staverton	
Post town	CHELTENHAM	
County/Region	GLOS	
Postcode	G L 5 1 0 U X	
Country		

4	Administrator's name ①	
Full forename(s)	Peter Richard James	① Other administrator Use this section to tell us about another administrator.
Surname	Frost	

5	Administrator's address ②	
Building name/number	Staverton Court	② Other administrator Use this section to tell us about another administrator.
Street	Staverton	
Post town	CHELTENHAM	
County/Region	GLOS	
Postcode	G L 5 1 0 U X	
Country		

AM03
Notice of Administrator's Proposals

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Administrator's Signature	Signature		
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BUSINESS RECOVERY & INSOLVENCY

**Joint Administrators' Proposals relating to
AWH Utility Services Limited ("the Company") – In Administration**

Issued on: 7 September 2018

Deemed delivered to creditors on: 11 September 2018

We are the Joint Administrators of the Company and these are our statutory proposals relating to the Company.

1. STATUTORY INFORMATION

Company Information

Company and trading name: AWH Utility Services Limited

Company number: 05049017

Date of incorporation: 19 February 2004

Trading addresses: First Floor, The Black Barn
Mythe Business Centre
Tewkesbury
Gloucestershire
GL20 6EA

1 Bannisters Yard
Mayes Lane
Sandon
Essex
CM2 7RP

Units 1 & 2, Woodville Business Park
Wisbech Road
March
PE15 0BA

Current registered office: Staverton Court
Staverton
Cheltenham
GL51 0UX

Former registered office: First Floor, The Black Barn
Mythe Business Centre
Tewkesbury
Gloucestershire
GL20 6EA

Principal trading activity: Multi utility network construction

Appointment Details

Administrators	Peter Richard James Frost and Victor Henry Ellaby Victor Henry Ellaby (Licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England & Wales no 8020) Peter Richard James Frost (Licensed to act as an Insolvency Practitioner in the UK by the Insolvency Practitioners Association No 8935)
Administrators' address	Hazlewoods LLP Staverton Court Staverton Cheltenham Gloucestershire GL51 0UX
Date of appointment	18 July 2018
Court name and reference	In the High Court of Justice, No 5992 of 2018
Appointment made by:	Catalyst Business Finance Limited
Actions of Administrators:	Any act required or authorised under any enactment to be done by an administrator may be done by either or both of the Administrators acting jointly or alone.

Officers of the Company at date of appointment

Directors:	<i>Name:</i>	<i>Shareholding</i>
	Arthur William Hayward	17 Ordinary shares
	Trevor Edward Wright	32 Ordinary shares
	Kevin Victor Wright	17 Ordinary shares
	Anne Elizabeth Wright	17 Ordinary shares
	Orlando Charles Hutton-Potts	None
Company secretary:	<i>Name:</i>	<i>Shareholding</i>
	Jonathan Scott James	None

Share capital

100 Ordinary shares of £1 each, authorised, allotted, called up and fully paid.

Charges

Catalyst Business Finance Limited ("Catalyst") have a debenture granted in their favour containing fixed and floating charges over all the property or undertakings of the Company, created on 23 November 2016 and registered on 6 December 2016.

2. CIRCUMSTANCES LEADING TO THE APPOINTMENT OF THE ADMINISTRATORS

The Company traded in the construction industry, specialising in the installation of networks of utility infrastructure for both commercial and residential developments. The company was a Gas Industry Registration Scheme ("GIRS") accredited provider and offered a "mains to meter" service. The Company would receive funds from housing developers in order to finance the initial construction of a new gas network.

The Company also entered into contracts with Independent Gas Transporters ("IGT"). On the construction of a utility network, an asset value ("AV"), would be paid by the IGT for the adoption of the completed network. This would ordinarily be paid following the provision of the required detailed documentation to the IGT under the terms of the contract.

The Company traded from three leasehold offices, Tewkesbury (head office), Sandon in Essex and March Cambridgeshire. The Company employed some 75 staff. The operational employees worked as gangs from the Company's fleet of vans which were subject to hire-purchase.

As can be seen from the extract of the financial statements below, the Company has traded profitably in the past. Recent trading difficulties have been due to cash-flow. The Company lost some £2.5M of good margin turnover when a customer went into administration. It tried to replace this with another source of work. This required investing in and kitting out a new fleet of vehicles and recruiting more gangs of labour. Unfortunately, the work from this source did not come on-stream as quickly as anticipated, there were also operational issues with getting on sites to carry out the work, beyond the Company's control. All of which effected the margin earned.

The Company has also experienced administrative difficulties in providing the IGTs with the documentation in order that the AVs adopted by them meet the contractual requirements and therefore, are approved for payment. At the appointment date there was in excess of £0.5M of claims for AVs that had not yet been approved for payment due to contractual document requirements.

The Company did not have a bank overdraft facility. In order to alleviate the cash-flow pressures in late 2016 the Company borrowed £200k from Catalyst which was intended to be on a short-term basis. The Company also entered into an invoice discounting arrangement with Catalyst, whereby 65% of invoice value was funded initially on assignment of the invoice. Catalyst were granted a debenture containing fixed and floating charges over the Company's assets as security for their debt.

Despite the above, the cash-flow issues resulted in pressure particularly from trade creditors. As a consequence the board of Directors sought professional insolvency advice on the options available to them. Hazlewoods LLP met with the board on 28 June 2018 at which all possible alternatives were explored. The best option to preserve value appeared to be to try to sell the business through an accelerated marketing exercise before placing the Company into administration. It would have not been possible to continue to trade the company post-administration as the required certification would be lost, as well as the operational issues and risks of trading post-administration.

A Company Voluntary Arrangement ("CVA") was discounted on the basis that the Company would not be able to generate sufficient enough profits in the short to medium term to offer an attractive proposal to creditors and no new funding was available from connected or other parties. It was also considered that Liquidation would likely result in the loss of the opportunity to test the market as to whether there was a purchaser for the business. It would also have likely impacted on the ability to pursue the AV claims with the IGTs and the provision of the outstanding documentation.

However, following that meeting it became apparent that a trade creditor had petitioned for the Company to be wound-up. The petition was presented to the Court on 26 June 2018 but was not registered by the Court until 6 July 2018.

The effect of the petition was to remove any possibility of marketing the business and assets prior to insolvency. As an administrator can only be appointed out of court by a qualifying floating charge holder and not by the company or its Directors, Catalyst agreed to make the appointment of administrators, to allow the Company's affairs to be taken control of quickly rather than wait for the petition to be heard at the end of August 2018.

A summary of the Company's recent trading performance is shown below.

	Draft Year to 30 November 2017 £	Year to 30 November 2016 £	Year to 30 November 2015 £
Turnover	9,233,650	8,779,536	6,699,882
Operating profit	180,737	83,350	377,272
Profit after tax	63,525	63,032	280,350
 Tangible assets	 264,817	 389,439	 297,479
Stocks	774,544	1,100,806	325,029
Debtors	2,847,255	2,322,184	2,059,105
Cash at bank and in hand	118,681	204,953	933,917
	<u>3,740,480</u>	<u>3,627,943</u>	<u>3,318,051</u>
 Creditors due less than 1 year			
Other loans	(55,801)	(2,627)	(140,460)
Hire purchase contracts	(118,475)	(133,870)	(107,028)
Trade creditors	(1,441,557)	(1,272,394)	(739,997)
Social security and other taxes	(81,447)	(32,869)	(192,767)
Other creditors and accruals	(535,894)	(183,347)	-
Deferred income	(1,327,786)	(1,963,103)	(2,124,499)
	<u>(3,560,960)</u>	<u>(3,588,210)</u>	<u>(3,304,751)</u>
 Amounts falling due after one year	 (133,184)	 (181,544)	 (126,183)
 Net assets	 <u>311,153</u>	 <u>247,628</u>	 <u>184,596</u>
 Called up share capital	 100	 100	 100
Profit and loss account	311,053	247,528	184,496
	<u>311,153</u>	<u>247,628</u>	<u>184,596</u>

Prior to the commencement of the Administration, Hazlewoods LLP acted as advisors to the Board as a whole acting on behalf of the Company. No advice was given to the individual Directors regarding the impact of the insolvency of the company on their personal financial affairs. Whilst not formally in office at that time, Hazlewoods LLP was still required to act in its dealings with the Company in accordance with the Insolvency Code of Ethics.

As required by the Insolvency Code of Ethics, we considered the various threats to our objectivity arising from this prior involvement. We concluded that those threats were at an acceptable level such that we could still act objectively and hence could be appointed Administrators of the Company.

On 18 July 2018, we were appointed by Catalyst as Joint Administrators and took over from the Board responsibility for the management of the affairs, business and property of the Company. The appointment permitted the Joint Administrators to take any actions required either jointly or alone.

3. OBJECTIVES OF THE ADMINISTRATION AND THE ADMINISTRATORS' STRATEGY FOR ACHIEVING THEM

As Administrators of the Company, we are officers of the Court, and must perform our duties in the interests of the creditors as a whole in order to achieve the purpose of the Administration, which is to achieve one of the three objectives set out in the insolvency legislation, namely to:

- (a) rescue the Company as a going concern; or
- (b) achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration); or
- (c) realise property in order to make a distribution to one or more secured or preferential creditors.

Objective (a) could not be achieved as no purchaser could be found for the shares of the Company and due to the nature of the Company's trading and its financial circumstances, a CVA was not appropriate or available.

As a result, we are seeking to achieve objective (b), by taking steps to maximise the value of the outstanding AV claims. If this is not achieved then the third objective may be achieved if there are sufficient asset realisations, after the costs of Administration, to enable a payment to Catalyst.

The insolvency legislation has set a 12 month maximum duration for Administrations, unless the duration is extended by the Court or creditors. If we are unable to complete the Administration of the Company within 12 months then we will either apply to the Court, or seek the consent of creditors, to extending the duration of the Administration.

4. ACTIONS OF THE ADMINISTRATORS FOLLOWING APPOINTMENT

Since being appointed Joint Administrators we have:

- Undertaken all routine statutory appointment formalities including issuing notices to all known creditors of our appointment, obtained a statutory bond and advertised our appointment in the London Gazette.
- Had correspondence with the landlords of the properties.
- Dealt with correspondence from creditors, employees and other enquiries.
- Had correspondence with the relevant IGTs in relation to the outstanding AV claims and other information held by the company.
- Had correspondence with debtors in relation to amounts due.
- Attempted to locate and secure tangible assets where possible.
- Had correspondence with hire purchase creditors and Catalyst.
- Commenced investigations into the affairs of the company prior to Administration.
- Prepared this report to creditors.
- Instructed Insol Group (HR) Limited ("Insol") to assist former employees with making claims to the Redundancy Payments Service ("RPS").
- Opened a new estate bank account.
- Obtained insurance for assets.
- Had correspondence with certain suppliers regarding undertakings.

We had to undertake this work either as part of our routine administrative functions, or in order to protect and realise the assets of the Company. Some of the above tasks are required by statute or regulatory guidance, or are necessary for the orderly conduct of the proceedings, and whilst they do not produce any direct benefit for creditors, they still have to be carried out.

We decided that the objective of the Administration was best achieved by the Company ceasing trade. As a result, the Company ceased trading on our appointment and any remaining employees were dismissed on that date.

Since the commencement of the Administration we have spent substantial time trying to achieve a realisation of the AV claims, being the major asset of the company as noted below. The major IGT took steps to terminate its contract with the company shortly prior to Administration. As a consequence, under the terms of the contract, it appears the company may be required to provide certain information to the IGT in relation to the active sites at the date of Administration. It is our understanding that there will be a substantial cost in the provision of this information and our correspondence with the relevant IGT in this regard is ongoing. We are currently unable to reliably estimate the outcome.

5. FINANCIAL POSITION OF THE COMPANY

A summary of the Company's estimated financial position as at 18 July 2018 prepared by the Directors, which is known as a Statement of Affairs, is attached at Appendix 1.

Comments on the Statement of Affairs

5.1 Book debts

The Company factored its book debts, and as a result they are held as security by Catalyst. Catalyst are collecting the book debts that were assigned to them. This appears to comprise the majority of the outstanding ledger.

The Directors' Statement of Affairs estimates that the ledger will be collected in full, however Catalyst have confirmed that several debtors have refused to settle balances owed. Therefore on current information, insufficient funds may not be received from assigned book debts to enable the debt of Catalyst to be paid in full.

5.2 Assets subject to finance leases

The majority of the Company's plant and machinery was purchased on finance. This was valued by Asset Management Services (UK) Limited ("AMS"), professional valuers and auctioneers who hold Professional Indemnity insurance.

All these assets have no surplus within the finance agreements which is reflected in the Statement of Affairs.

5.3 Furniture and equipment

AMS valued the unencumbered assets with a forced sale value of £1,250. These asset are located at the three former trading premises. Due to the costs of collection and onward sale, only some of these items have been recovered for sale by public auction.

5.4 Asset Value Claims

AV claims have a book value of £729,755 and the Directors have estimated that a balance of £529,755 will be realised. The majority of this debt is with a sole IGT as per the comments noted above.

5.5 Unencumbered book debts

The Directors' Statement of Affairs includes unencumbered book debts with a book value of £51,700, estimated to realise £25,850. It is understood some debtors may have counter claims against the company reducing the balance owed to the realisable value.

5.6 Cash at bank and in hand

There is £1,400 held in the company's former bank account. We have requested that the account is closed and these funds be remitted to us.

5.7 Preferential creditors

The only known preferential creditors are former employees of the Company for unpaid wages and holiday pay totalling £77,582. Their claims are subject to a maximum limit set by the insolvency legislation.

5.8 Prescribed part

There are provisions of the insolvency legislation that require an Administrator to set aside a percentage of a Company's assets for the benefit of the unsecured creditors in cases where the Company gave a "floating charge" over its assets to a lender on or after 15 September 2003. This is known as the "prescribed part of the net property." A Company's net property is the amount remaining after paying the preferential creditors, but before paying the lender who holds a floating charge.

An Administrator has to set aside:

- 50% of the first £10,000 of the net property; and
- 20% of the remaining net property;

Up to a maximum of £600,000. The Company gave a fixed and floating charge to Catalyst on 23 November 2016. The money due to them may be repaid from the assignment of the book debts. As a result, we may not have to pay Catalyst any money under their floating charge, and the prescribed part provisions will not apply.

However, in the event of there being insufficient funds realised to pay the charge holders in full under their fixed charge, the prescribed part provisions will apply.

6. ADMINISTRATORS' RECEIPTS AND PAYMENTS ACCOUNT

A summary of the receipts and payments to 7 September 2018 is attached at Appendix 2 and the only receipt is in respect of a utility refund.

7. PROPOSED FUTURE ACTIONS OF THE ADMINISTRATORS TO ACHIEVE THE OBJECTIVE OF THE ADMINISTRATION

In order to achieve the objective of the Administration we propose to:

- Continue to realise the assets of the Company being the tangible assets, debtors and AVs.
- Perform relevant and proportional investigations into the affairs of the company prior to Administration.
- If there are sufficient assets, move the company to Creditors Voluntary Liquidation to enable us to make payments to any class of creditor as and when they are entitled to funds.
- If there are no surplus funds, after the costs of Administration, take steps to dissolve the company.

8. ADMINISTRATORS' REMUNERATION AND EXPENSES

Basis of Administrators remuneration

We attach at Appendix 3 a copy of our practice fee recovery policy.

In respect of the matters in this case and where funds are not subject to the fixed charge, we are seeking to fix the basis of our remuneration on a time costs basis i.e. by reference to time properly spent by members of staff of the practice at the standard charge out rates.

When we seek time costs approval we have to set out a fees estimate. That estimate acts as a cap on our time costs so that we cannot draw fees of more than the total estimated time costs without further approval from those who approved our fees.

We attach a "Fees estimate summary" at Appendix 5 that sets out the work that we intend to undertake, the hourly rates we intend to charge for each part of the work, and the time that we think each part of the work will take. It includes a summary of that information in an average or "blended" rate for all of the work being carried out within the estimate.

Please note the fee estimate summary has been prepared on the basis of only including the time that is expected to be incurred in the Administration and does not include any tasks that would be undertaken following conversion to a Creditors Voluntary Liquidation.

There are certain tasks that we have to carry out on nearly every case and they are required by statute or regulatory guidance, or are necessary for the orderly conduct of the proceedings, they do not produce any direct benefit for creditors, but still have to be carried out.

Administration: This represents the work that is involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the creditors, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

Creditors: Employees - The office holder needs to deal with the ex-employees in order to ensure that their claims are processed appropriately by the RPS. That work will include dealing with queries received from both the ex-employees and the RPS to facilitate the processing of the claims. The office holder is required to undertake this work as part of his statutory functions.

Claims of creditors - the office holder needs maintain up to date records of the names and addresses of creditors, together with the amounts of their claims as part of the management of the case, and to ensure that notices and reports can be issued to the creditors. The office holder will also have to deal with correspondence and queries received from creditors regarding their claims and dividend prospects as they are received. The office holder is required to undertake this work as part of his statutory functions.

Realisation of Assets: This is the work that needs to be undertaken to protect and then realise the known assets in the case.

Investigations: The insolvency legislation gives the office holder powers to take recovery action in respect of what are known as antecedent transactions, where assets have been disposed of prior to the commencement of the insolvency procedure and also in respect of matters such as misfeasance and wrongful trading.

The office holder is required by the Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors and the time costs recorded represent the costs of undertaking such an initial investigation. If potential recoveries or matters for further investigation are identified then the office holder will need to incur additional time costs to investigate them in detail and to bring recovery actions where necessary, and further information will be provided to creditors and approval for an increase in fees will be made as necessary. Such recovery actions will be for the benefit of the creditors and the office holder will provide an estimate of that benefit if an increase in fees is necessary.

We have been requested to review certain matters by creditors to date. Our investigations have yet to be finalised and we will report on the outcome of them when the position is more clear.

The office holder is also required by legislation to report to the Department for Business, Innovation and Skills on the conduct of the Directors and the work to enable them to comply with this statutory obligation is of no direct benefit to the creditors, although it may identify potential recovery actions.

Full information about the work that we will undertake in respect of time costs for the Administration are contained in Appendix 4. More details of the tasks included in these categories are included in the fees estimate. We estimate that the total time costs that we will incur in undertaking these tasks in this case will be £73,795.60, representing 450.7 hours of work at a "blended" rate of £163.74 per hour.

This estimate has been provided to creditors at a relatively early stage in the administration of the case and before the office holder has full knowledge of the case. Whilst all possible steps have been taken to make this estimate as accurate as possible, it is based on the office holder's current knowledge of the case and their knowledge and experience of acting as office holder in respect of cases of a similar size and apparent complexity. As a result, the estimate does not take into account any currently unknown complexities or difficulties that may arise during the administration of the case. If the time costs incurred on the case by the office holder exceed the estimate, or is likely to exceed the estimate, the office holder will provide an explanation as to why that is the case in the next progress report sent to creditors. Since the office holder cannot draw remuneration in excess of this estimate without first obtaining approval to do so, then where the office holder considers it appropriate in the context of the case, they will seek a resolution to increase the fee estimate so that they will then be able to draw additional remuneration over and above this estimate.

To date a total of 248.7 hours have been spent working on the above tasks in the Administration, and total time costs to date are £40,876 charged at an average charge out rate of £164.36. Details of the time units used and current charge-out rates are provided in our practice fee recovery sheet, a copy of which is enclosed at Appendix 3. We attach, in respect of the areas of work where we are seeking to charge fees on a time cost basis, an analysis of time costs incurred to date by reference to grade of staff and work done at Appendix 6.

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk/>. Details about how an office holder's fees may be approved for each case type are available in a series of Guidance Notes issued with Statement of Insolvency Practice 9, and they can be accessed at www.hazlewoods.co.uk under Services, Business Recovery and Insolvency, Technical Guides. There are different versions of these Guidance Notes, and in this case please refer to the "from 6 April 2017" version. Please note that we have also provided further details in the practice fee recovery sheet.

Category 2 disbursements

We also propose that we are permitted to charge and recover what are known as category 2 expenses. Information about category 2 expenses is set out in our practice fee recovery policy at Appendix 3. To date, the only category 2 disbursements that have been incurred is mileage in the sum of £57.02.

If a Creditors' Committee is appointed, it will be for the Committee to approve the basis of the Joint Administrators' remuneration and category 2 expenses. If a Committee is not appointed, then we will be seeking a decision from the creditors at the same time we seek a decision from them on whether or not to approve these proposals.

Category 1 disbursements

The following category 1 disbursements have been incurred to date:

Type of expense	Amount incurred since appointment £	Amount recovered £
Statutory bond	81.00	-
Advertising	84.60	-
Contractors – former employees	594.00	-
Mail redirection	408.00	-
	1,167.60	-

These amounts have been settled by Hazlewoods LLP and will be reimbursed from the estate when funds are available. The amounts paid to contractors was for the assistance of 2 former employees from the former finance team. They were instructed to bring up to date the company's financial records shortly following Administration.

In addition to the above expenses and the professional costs incurred below, we have also incurred costs in respect of insurance of the company's assets totalling £140 which remains unpaid.

The following professional agents have been used to date:

Professional Advisor	Nature of Work	Basis of Fees
Temple Bright Solicitors	Appointment procedure and legal advice during the course of the administration	Time costs as agreed
Insol	Specialist employee advisors	Fixed costs
AMS	Professional Valuers and Auctioneers	As agreed

Temple Bright were instructed to prepare the pre-appointment documentation for filing in Court and dealing with the filing and serving of the appointment documents on the appointment day. They are also advising the administrators on any legal issues that arise. Their costs to date are £1,890 in respect of the pre-appointment period and £2,340 post-appointment.

Insol were instructed to assist with employees' claims and the submissions to the RPS. Their fixed costs are £3,050+VAT and remain outstanding to date.

AMS have assisted with the valuation and locating and collection of assets located at the Company's former trading premises and sites.

The choice of professionals was based on our perception of their experience and ability to perform this type of work and the complexity and nature of the assignment. We also considered that the basis on which they will charge their fees represented value for money. We have reviewed the charges they have made and are satisfied that they are reasonable in the circumstances of this case.

In addition to the expenses already incurred we expect to incur solicitor's costs in relation to obtaining advice on the validity of the debenture and other ad-hoc insolvency advice. We do not anticipate these costs being in excess of £5,000. We also envisage incurring costs in respect of storage and destruction of the company's books and records for the duration of the Administration.

Expenses do not have to be approved, but when reporting to the committee and creditors during the course of the Administration the actual expenses incurred will be compared with the original estimate provided and we will explain any material differences (e.g. where legal costs rise due to escalated recovery action).

9. PRE-ADMINISTRATION COSTS

The Board of Directors requested our firm to assist them in the period prior to the company entering Administration. They agreed that we should be paid our pre-administration costs on a time costs basis. Total time of £7,318.40 was incurred and a breakdown of the pre-appointment time costs incurred by category and staff grade at our firm is as follows:

	Time costs £	Hours	Average rate £
Meetings with Directors, including advice on financial position and further correspondence	4,424.00	15.8	280.00
Formalities of appointment including compliance with Money Laundering Identification obligations, setting up file and creditor/employee queries	2,894.40	14.2	203.83
	7,318.40	30.0	243.95

The only other pre-Administration expense incurred was that of Temple Bright solicitors, as shown above, i.e. the sum of £1,890.

If a Creditors' Committee is appointed, it will be for the Committee to approve payment of the pre-administration costs that have not yet been paid. If a Committee is not appointed, then since the pre-administration costs that have not yet been paid cannot be approved within these proposals, we will be seeking a decision from the creditors at the same time we seek a decision from them on whether or not to approve these proposals.

10. ADMINISTRATORS' INVESTIGATIONS

We have a duty to consider the conduct of those who have been directors of the Company at any time in the three years preceding the Administration. We are also required to investigate the affairs of the Company in general in order to consider whether any civil proceedings should be taken on its behalf. We should be pleased to receive from you any information you have that you consider will assist us in this duty. We would stress that this request for information forms part of our normal investigation procedure.

11. EC REGULATION ON INSOLVENCY PROCEEDINGS

We consider that the EC regulation on insolvency proceedings apply to the Administration of the Company. We also consider that they are "main" proceedings since the Company's registered office and its trading address are in the United Kingdom.

12. ADMINISTRATORS' PROPOSALS

In order to achieve the objective set out at section 3 above, we formally propose to creditors that:

- (a) We continue to manage the business, affairs and property of the Company in order to achieve the purpose of the Administration. In particular that we:
 - (i) Realise any funds due from the company's assets, including debtors, retentions and AVs.
 - (ii) investigate and, if appropriate, pursue any claims that the Company may have against any person, firm or Company whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or Company which supplies or has supplied goods or services to the Company; and
 - (iii) do all such things and generally exercise all their powers as Administrators as we consider desirable or expedient at our discretion in order to achieve the purpose of the Administration or protect and preserve the assets of the Company or maximise the realisations of those assets, or of any purpose incidental to these proposals.
- (b) If there are sufficient asset realisations to enable a dividend to unsecured creditors, then the Administration will end by placing the Company into Creditors' Voluntary Liquidation, and we propose that we, Peter Frost and Vic Ellaby are appointed Joint Liquidators of the Company and that we be authorised to act either jointly or separately in undertaking our duties as Liquidators.

Creditors may nominate a different person(s) as the proposed liquidator(s), but they must make the nomination(s) at any time after these proposals are delivered to them, but before they are approved. Information about the approval of the proposals is set out at section 13.

- (c) In the event there are insufficient asset realisations to enable a payment to unsecured creditors, the Administration of the Company will end by filing notice of dissolution with the Registrar of Companies. The Company will then automatically be dissolved by the Registrar of Companies three months after the notice is registered.

13. APPROVAL OF PROPOSALS

We are seeking decisions by correspondence from the creditors to approve our proposals, approve our pre-administration costs, fix the basis of our remuneration and to approve the recovery of category 2 disbursements. If a creditor wishes to vote on the decisions, they must complete and return the enclosed voting form to us by no later than 23.59 on 25 September 2018, the decision date. If a creditor has not already submitted proof of their debt, they should complete the enclosed form and return it to us, together with the relevant supporting documentation. A vote on the decisions by a creditor will not count unless they have lodged proof of their debt by no later than 23.59 on 25 September 2018.

Creditors are also invited to determine whether to form a Creditors' Committee, and a notice of invitation to form a Creditors' Committee and further instructions are enclosed. To enable the creditors to make an informed decision as to whether they wish to either seek to form a Committee, or to nominate themselves to serve on a Committee, further information about the role of the Committee and what might be expected from its members has been prepared by R3 and is available at: <http://www.hazlewoods.co.uk/Services/business-recovery-and-insolvency/technical-guides.aspx>.

Please note that we must receive at least one vote by the decision date or the decisions will not be made. We would therefore urge creditors to respond promptly.

Should any creditor or group of creditors wish to request a physical meeting of creditors, they must do so within 5 business days of the delivery of the notice that accompanies this letter. Such requests must be supported by proof of their debt, if not already lodged. We will convene a meeting if creditors requesting a meeting represent a minimum of 10% in value or 10% in number of creditors or simply 10 creditors, where "creditors" means "all creditors."

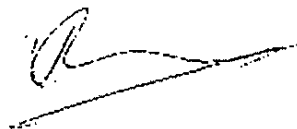
14. FURTHER INFORMATION

To comply with the Provision of Services Regulations, some general information about Hazlewoods LLP can be found at www.hazlewoods.co.uk under Services, Business Recovery and Insolvency, Technical Guides.

If creditors have any queries regarding these proposals or the conduct of the Administration in general, or if they want hard copies of any of the documents made available on-line, they should contact Nick Stafford on 01242 680000, or email to creditors@hazlewoods.co.uk.



Peter Frost
Joint Administrator
7 September 2018



Vic Ellaby
Joint Administrator

The Joint Administrators are agents of the Company and act without personal liability.

STATEMENT OF AFFAIRS

Name of Company AWH Utility Services Limited	Company Number 05049017
In the High Court of Justice	Court case number 005992 / 2018

Statement as to the affairs of

AWH Utility Services Limited

First Floor The Black Barn

Mythe Business Centre

Tewkesbury

Gloucestershire

on the 17 July 2018, the date that the company entered administration.

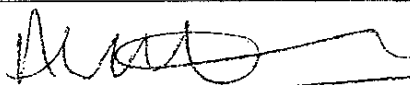
Statement of Truth

I believe the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as at 17 July 2018 the date that the company entered administration

Full Name

Arthur William Hayward

Signed



Dated

17.8.18

AWH Utility Services Limited
Statement Of Affairs as at 17 July 2018

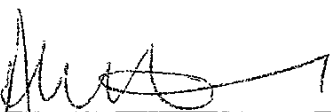
A - Summary of Assets

Assets	Book Value £	Estimated to Realise £	
Assets subject to fixed charge:			
Book Debts	285,614.39	285,614.39	
Catalyst Business Finance Ltd		(171,049.07)	
		114,565.32	114,565.32
Motor Vehicles	82,000.00	82,000.00	
HSBC Equipment Finance Ltd		(108,217.02)	
Deficiency c/d		(26,217.02)	
Motor Vehicle	8,250.00	8,250.00	
Lloyds Bank Plc		(14,481.60)	
Deficiency c/d		(6,231.60)	
Motor Vehicles and Plant & Machinery	68,500.00	68,500.00	
Lombard North Central plc		(89,950.82)	
Deficiency c/d		(21,450.82)	
Plant & Machinery	10,000.00	10,000.00	
JCB Finance Ltd		(13,175.00)	
Deficiency c/d		(3,175.00)	
Assets subject to floating charge:			
Furniture & Equipment	1,250.00		1,250.00
Asset Value Claims	729,754.65		529,754.65
Book Debts	51,700.40		25,850.20
Cash at Bank	1,400.00		1,400.00

Uncharged assets:

Estimated total assets available for preferential creditors 672,820.17

Signature



Date

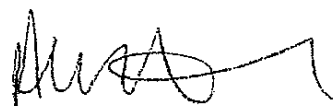
17.8.18

AWH Utility Services Limited
Statement Of Affairs as at 17 July 2018

A1 - Summary of Liabilities

		Estimated to Realise £
Estimated total assets available for preferential creditors (Carried from Page A)		672,820.17
Liabilities		
Preferential Creditors:-		
Employee Arrears/Hol Pay	77,582.57	77,582.57
Estimated deficiency/surplus as regards preferential creditors		595,237.60
Debts secured by floating charges pre 15 September 2003		
Other Pre 15 September 2003 Floating Charge Creditors		NIL
		595,237.60
Estimated prescribed part of net property where applicable (to carry forward)		122,047.52
Estimated total assets available for floating charge holders		473,190.08
Debts secured by floating charges post 14 September 2003		
		NIL
Estimated deficiency/surplus of assets after floating charges		473,190.08
Estimated prescribed part of net property where applicable (brought down)		122,047.52
Total assets available to unsecured creditors		595,237.60
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)		
Deficiency b/d	57,074.44	
Trade & Expense Creditors	2,012,042.68	
Employees	434,662.79	
Advanced Payment Creditors	663,805.15	
Directors	76,201.20	
Banks/Institutions	18,547.19	
HMRC - VAT & PAYE/NIC	84,394.54	
Property Leases	164,834.80	
		3,511,562.79
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)		(2,916,325.19)
Estimated deficiency/surplus as regards creditors		(2,916,325.19)
Issued and called up capital		
Ordinary Shareholders	100.00	100.00
Estimated total deficiency/surplus as regards members		(2,916,425.19)

Signature



Date

17.8.18

**AWH Utility Services Limited
B - Company Creditors**

Key	Name	Address	£
CA00	AMA Waste Management	Units 11 & 12, North Lynn Business Village, Bergen Way, Kings Lynn, Norfolk, PE30 2JG	1,452.00
CA01	Actavo	Unit C, Cedar Court Office Park, Denby Dale Road, Calder Grove, Wakefield, CM2 8LA	5,000.01
CA02	A F Gas Services Ltd	Princess Mary House, 4 Bluecoats Avenue, Hertford, Herts, SG14 1PB	4,200.00
CA03	Aggregate Industries Ltd	Bardon Hall, Copt Oak Road, Markfield, Leicestershire, LE67 9PJ	20,407.64
CA04	A J Grab Hire Ltd	Langdale Farm, Cambridge Road, Melbourn, Herts, SG8 6EY	3,309.60
CA05	Angel Springs Ltd	Angel House, Shaw Road, Wolverhampton, WV10 9LE	197.22
CA06	ARB Project Services	9 Drybridge Terrace, Monmouth, Monmouthshire, NP25 5AF	864.00
CA07	Ascott-Mason	15 Kiltie Road, Tiptree, Essex, CO5 0PX	49.20
CA08	Ashtead Plant Hire Co Ltd	102 Dalton Avenue, Birchwood Park, Birchwood, Warrington, WA3 6YE	28,124.20
CA09	ATE (UK) Ltd	Unit 12, Grange Way Business Park, Colchester, Essex, CM6 3RY	2,449.44
CA0A	Atlas Winch & Hoist Services	Drakeswell Yard, Duck End, Great Dunmow, Essex, WF4 3QZ	3,556.80
CA0C	A & C Developments	1 Kings Avenue, London, N21 3NA	8,922.60
CA0D	A B Canham & Son	Canham Business Centre, 426 Vale Road, Tonbridge, Kent, TN9 1SW	7,069.05
CA0E	Alfred Homes Ltd	Lunar House, Mercy Park, Woodburn Green, High Wycombe, HP10 0HH	8,689.67
CA0F	Amherst Homes	Second Floor, Kestrel House, Falconry Court, Bakers Lane, Epping, CM16 5BD	13,872.27
CA0G	Anthology Wembley Parade Limited	160-166 Borough High Street, London, SE1 1LB	12,848.59
CA0H	Area 29 Construction	3rd Floor, Roxburge House, Regent Street, London, W1B 2HA	4,542.24
CA0I	Arlington Road Ltd	85 Gracechurch Street, London, EC3V 0AA	6,615.51
CB00	Blockade Services Ltd	Unit O, Lambs Business Park, Tiburstow Hill Road, South Godstone, Surrey, RH9 8LJ	3,134.40
CB01	Barnocks Management Ltd	4 The Limes, Ingatstone, Essex, SS9 5LY	22,855.38
CB02	Beaver 84 Ltd	Watson Close, Oliver Road, West Thurrock, Essex, CM2 9AS	480.00
CB03	British Telecommunications plc	Deaprtment W, Durham T E, Providence Row, Durham, DH1 1RR	312.48
CB04	B W B S Ltd	The Brick Barn, Generals Farm, Boreham, Chelmsford, Essex, CM1 3AG	10,068.84
CB05	Barnvale Engineering & Supply	14 Creekmoath Industrial Estate, 57 River Road, Barking, Essex, RM20 3EF	230.00
CB06	Bugler Developments Limited	C/O Utility Results Ltd, 22 Upper Ground, London, SE1 9PD	27,983.45
CB07	Barnes Construction	6 Bermuda Road, Ransomes Europark, Ipswich, Suffolk, IP3 9RU	4,806.73
CB08	Barratt Homes	Barrett House, Cartwright Way, Forest Business Park, Bardon Hill, Leicestershire, LE67 1UF	27,570.40
CB09	Bellway Homes Ltd	Seaton Burn House, Dudley Lane, Seaton Burn, Newcastle Upon Tyne, NE13 6BE	10,394.48
CB0A	Bouygues UK	Becket House, 1 Lambeth Place Road, London, SE1 7EU	26,971.94
CB0B	Breley Design Ltd	Harrier House, Aviation Way, Southend on Sea, Essex, SS2 6UN	3,373.32
CC00	Cadent Gas	Ashbrook Court, Prologis Park, Coventry, CV7 8PE	6,687.35

Signature

AWH Utility Services Limited
B - Company Creditors

Key	Name	Address	£
CC01	Callaway & Sons	56 New Whittle Street, Chelmsford, Essex, JE2 6SB	450.00
CC02	Carney Plant Ltd	23 Wantage Road, Reading, RG30 2SH	8,280.00
CC03	CB Chartered Accountants	39 Church Street, Tewkesbury, Gloucestershire, GL20 5SN	7,554.00
CC04	Cemex UK	Martells Industrial Estate, Slough Lane, Ardleigh, Colchester, Essex, CM2 0JR	2,800.96
CC05	CF Corporate Finance Ltd	Reading Industrial Business Park, Reading, Berks, RG2 6AA	4,426.95
CC06	Chandler Materials	91 Widford Road, Chelmsford, Essex, CO7 7RU	1,859.36
CC07	Chelmsford City Council	Civic Centre, Duke Street, Chelmsford, CM1 1JE	8,998.83
CC08	CMT Equipment Ltd	Brook House, Cray Road, Sidcup	6,505.70
CC09	Compass (AD) UK Ltd	Cardiff House, Cardiff Road, Vale of Glamorgan, CF63 2AW	5,091.84
CC0A	Controlpoint	Carwood Road, Chesterfield Trading Estate, Chesterfield, Derbyshire, S41 9QB	300.00
CC0B	C & P Partners	Steeplewick, Stansgate Road, Steeple, Sothminster, Essex, CM0 7LJ	8,895.40
CC0C	Cusacks	Unit 1, Dundee Way, Brimsdown, Enfield, CM13 3JT	6,223.06
CC0D	CX Utilities Limited	Hall Lane, Ingatesstone, Essex, CM4 9NR	28,428.72
CC0E	Cyril Leonard	22 Gilbert Street, Mayfair, London, W1K 5EJ	3,634.22
CC0F	Calor	Customer Operations Centre, Occupation Road, Stoney Stanton, Leicestershire, CM1 1JE	869.92
CC0H	Contract Natural Gas Limited	2 Victoria Avenue, Harrogate, HG1 1EL	36,919.01
CC0I	Catalyst Business Finance Ltd	Palace Chambers, 42 London Road, Stroud, Gloucestershire, GL5 2AJ	171,049.07
CC0J	Cdp Kencot SA	62 Avenue Victor Hugo, L-1750, Luxembourg	26,061.75
CC0K	CITB	Bircham Newton, Kings Lynn, Norfolk, PE31 6RH	13,183.00
CC0L	Chelsteen Construction Ltd	14 Wells Street, Chelmsford, Essex, CM1 1HZ	1,900.12
CC0M	CJ O'Shea & Co Ltd	Granard Business Centre, Bunns Lane, Mill Hill, London, NW7 2DZ	10,540.38
CC0N	Clearview Homes	201 Pinner Road, Northwood, Middlesex, HA6 1BX	3,786.77
CC0O	CNG Ltd	56 Harewood Terrace, Southall, UB2 4JL	17,662.51
CC0P	Complete Utility Solutions	Cotswold House, Bawtry Road, Wickersley, S66 2BL	30,462.51
CC0Q	Court Homes Construction Ltd	Springfield House, Crossbrook Street, Waltham Cross, Hertfordshire, EN8 8JR	2,280.61
CC0R	Crest Nicholson	Building 2, St Albans, Hertfordshire, AL1 2PS	11,559.52
CC0S	CX Utilities Ltd	Ingatesstone Hall, North Wing, Ingatesstone, Essex, CM4 9NR	4,613.10
CD00	Direct INQ	Unit 20, Eckersley Road, Chelmsford, Essex, CM1 1SL	812.00
CD01	Dunmow Waste Management	Mid Essex Recycling Centre, Regiment Business Park, Chelmsford, Essex, CM3 3PZ	660.00
CD02	Dunne Haulage & Plant Hire	21 Great Close Road, Yarnton, Kidlington, OXON, OX5 1QN	2,538.00
CD03	D&D Builders (UK) Limited	2 The Crescent, Wisbech, Cambridgeshire, PE13 1EH	4,842.74

Signature 

**AWH Utility Services Limited
B - Company Creditors**

Key	Name	Address	£
CD04	Denton Homes Limited	Upper Deck Admiral's Quarters, Portsmouth Road, Thames Ditton, Surrey, KT7 0XA	4,053.11
CD05	Dragon Infrastructure Solution Limited	Ship Canal House, 98 King Street, Manchester, M2 4WU	5,755.06
CE00	Energy & Utility Skills Ltd	Friars Gate Two, 1011 Stratford Road, Shirley, Solihull, B90 4BN	102.40
CE01	Easement Solutions Ltd	Ford Cottage, 2 Water Street, Stamford, Lincs, PE9 2NJ	22,727.46
CE02	E-On Energy	Insolvency, Newland House, 49 Mount Street, Nottingham, NG1 6PG	153.72
CE03	Ernest Doe & Sons Ltd	Maldon Road, Ulling, Maldon, CM9 6QH	150.45
CE04	Essex Glass & Windscreens Ltd	Unit 3, Blackall Industrial Estate, Hamberts Road, South Woodham Ferrers, Essex, CM3 5UW	558.60
CE05	Exoteric Gas Solutions Ltd	Ocean Park House, East Tyndall Street, Cardiff, CF24 5EX	52,281.52
CE06	Energy Assets Ltd	6 Almondvale Business Park, Amondvale Way, Livingston, EH54 6GA	420.00
CE07	Energy - Eyes Ltd	1st Floor, 56-58 High Street, Sutton, Surrey, SM11 1EZ	2,400.00
CE08	Ecoworld Ballymore	161 Marsh Wall, London, E14 9SJ	8,895.28
CE09	Ethical Power	Unit 9 Dunchideock Barton, Dunchideock, Exeter, Devon, EX2 9UA	26,616.55
CF00	Fuel Card Services Ltd	Kingsway House, Kingsway, Burnley, BB11 1BJ	11,198.19
CF01	Fenland District Council	Anglia Revenues Partnership, Breckland House, St Nicholas Street, Thetford, IP24 1BT	11,766.05
CF02	Flameskill	1 Morton Peto Road, Great Yarmouth, Norfolk, NR31 0LT	1,134.00
CF03	First Connect Utility Solutions	11 Sandfields Business Centre, Purcell Avenue, Port Talbot, Wales, SA12 7PQ	6,043.16
CF04	Formation Design	100a Windmill Road, Brentford, TW8 9NA	16,634.94
CF05	Freed Construction Ltd	149A Clapton Common, London, E5 9AE	8,048.02
CG00	Gas Design Utilities Ltd	20 Broad Street, Whittlesey, Peterborough, PE7 1HA	20,028.00
CG01	Geerings of Ashford Ltd	Cobbs Wood House, Chart Road, Ashford, Kent, TN23 1EP	2,676.69
CG02	G Webb Haulage Ltd	Transport Depot, 5 Station Road, Longstanton, Cambridgeshire, CB24 3DS	369.36
CG03	Glenigan Ltd	5th Floor, 80 Holdenhurst Road, Bournemouth, BH8 8EA	1,891.20
CG04	G May Ltd	P O Box 273, Hertford, SG13 9BZ	2,640.00
CG05	Grange Industries Ltd	Unit D, 7 Swanbridge Court, Bedwas House Industrial Estate, Bedwas, Caerphilly, CF83 8FW	2,115.00
CG06	Greenshields JCB Ltd	Gravel Hill Road, Alice Holt, Farnham, Surrey, GU10 4LG	4,866.95
CG07	The Gas Transport Co Ltd	Energy House, Woolpit Business Park, Woolpit, Bury St Edmunds, Suffolk, IP30 9UP	6,540.79
CG08	Guest Truck & Van	Oxney Road, Peterborough, PE1 5YN	7,482.11
CG09	G2 Energy Ltd	Olney Office Park, 1 Osier Way, Olney, Bucks, MK46 5FP	3,234.54
CG0A	Gallagher Ltd	Leitrim House, Little Preston, Aylesford, Kent, ME20 7NS	5,933.17
CG0B	Giles Homes	148 Queens Road, Watford, WD17 2NX	5,757.05

Signature



AWH Utility Services Limited
B - Company Creditors

Key	Name	Address	£
CG0C	Godfrey Construction (London) Ltd	Suite 2 Fountain House, 1a Elm Park, Stanmore, HA7 4AU	6,170.38
CH00	H M Revenue & Customs	Insolvency Claims Handling Unit (ICHU), Benton Park View, Longbenton, Newcastle Upon Tyne, NE98 1ZZ	84,394.54
CH01	HSBC Equipment Finance Ltd	1st Floor, 12 Calthorne Road, Edgbaston, Birmingham, B15 1HS	108,217.02
CH02	Orlando Charles Hutton-Potts	Mile End, Queen Street, Chedworth, Cheltenham, GL54 4AE	12,674.54
CH04	Hertfordshire County Council	Cashiers Office, County Hall, Pegs Lane, Hertford, SG13 8DQ	1,000.00
CH05	Hilton Main Construction Ltd	Sneyd Cottage, Sneyd Lane, Bloxwich, Walsall, West Midlands, WS3 2LT	10,211.25
CH06	Holt JCB Ltd	Third Way, Avonmouth, BS11 9ZG	338.34
CH07	High Voltage Systems & Services Ltd	Forest House, 2 Riley Road, Telford Way Industrial Estate, Kettering, Northamptonshire, NN16 8NN	250,570.66
CH08	Hydro Cleansing Ltd	HCL House, Beddington Farm Road, Croydon, Surrey, CR0 4XB	2,256.30
CH09	Hy-Ram Engineering Co Ltd	Pelham Street, Mansfield, Nottinghamshire, NG18 2EY	2,195.57
CH0B	HSBC Bank Plc	8 Canada Square, Canary Wharf, London, E14 5HQ	4,087.75
CH0C	HC Developments	Nations House, Wingmore Street, London, W1U 1QS	7,607.19
CH0D	Hills Partnership	No3 The Courtyard Home Farm, Banbury Road, Bicester, Oxfordshire, OX27 8TG	10,226.28
CH0E	Hollybrook Homes	19 Queen Elizabeth Street, London, SE1 2LP	2,769.19
CH0F	Horizon Construction Ltd	Rainbow, Piccotts End Lane, Hemel Hempstead, HP2 6JH	5,580.08
CI00	Industrial Training Services	7 Derryneskan Road, Portadown, Co.Armagh, BT62 1UH	21.00
CI01	Initial Washroom Hygiene	P O Box 4975, Dudley, DY1 9FA	319.60
CI02	ISG Jackson Ltd	Woodland House, Woodland Park, Bradford Road, Chain Bar, Bradford, BD19 6BW	53,385.66
CI03	Isuzu	Isuzu House, 164 Great North Road, Hatfield, AL9 5JN	626.66
CI04	Iveco Ltd	Cranes Farm Road, Basildon, Essex, SS14 3AD	807.36
CI05	ISG Plc	Algate House, 33 Algate High Street, London, EC3N 1AG	1,798.74
CI06	ISG Constructions PLC	Algate House, 33 Algate High Street, London, EC3N 1AG	30,540.66
CJ00	JKS Group Ltd	Roach Valley Works, 49 Purdeys Way, Purdeys Industrial Estate, Rochford, SS4 1LZ	5,040.00
CJ01	Jewson Ltd	c/o Begbies Traynor (SY) LLP, 340 Deansgate, Manchester, M3 4LY	5,163.51
CJ02	JMW Ltd	The Calibration Lab, Warwick House, Perry Road, Harlow, Essex, DA2 7DZ	484.76
CJ03	Jockey Club	Enterprise House, Central Way, Cheltenham, GL51 8LZ	3,862.50
CJ04	Jonathan Upchurch Vehicle Repairs	2 Whittlesey Road, March, CAMBS, PE15 0ER	5,067.19
CJ05	Jovic Plant Ltd	Unit 3, Bannisters Yard, Mayes Lane, Sandon, Chelmsford, CM2 7RP	80,989.20
CJ06	JWA Pipework Solutions Ltd	57 Feering Hill, Colchester, Essex, CO5 9PY	38,349.60
CJ07	JCB Finance Ltd	The Mill, High Street, Rocester, Staffordshire, ST14 5JW	13,175.00

Signature

**AWH Utility Services Limited
B - Company Creditors**

Key	Name	Address	£
CK00	Keyline Builders' Merchants	P O Box 807, Strathkelvin Place, Kirkintilloch, Glasgow, G66 1XT	2,931.59
CK01	K & S Pipe Contractors Ltd	Unit 1, Stock Road, Southend on Sea, Essex, SS2 5LR	30,742.49
CK03	Keepmoat Homes	The Waterfront, Lakeside Boulevard, Doncaster, DN4 5PL	38,406.62
CL00	Like Ltd	22 Hillside Walk, Brentwood, Essex, CM14 RB	449.00
CL01	Lloyd's Register EMEA	1 Trinity Park, Bickenhill Lane, Solihull, B37 7ES	3,117.60
CL02	Logic4 Training	Unit 2, 1 Rowdell Road, Northold, UB 5QR	348.00
CL03	Lombard North Central plc	P O Box 2707, 3 Temple Back E, Temple Quay, Bristol, BS1 6DX	89,950.82
CL04	Lambert Smith Hampton Client Property Management	SE10	1.00
CL05	LSU Utility Solutions Ltd	40 Hackamore, Benfleet, Essex, SS7 3DU	13,561.12
CL06	Lloyds Bank Plc	Commercial Finance, 4th Floor, 110 St Vincent Street, Glasgow, G2 5ER	14,481.60
CL07	Lovell Partnerships Limited	Kent House, 14-17 Market Place, London, W1W 8AJ	3,878.39
CM00	Mainpoint Fire & Service	Unit V1, Kingsville Road, Kingsditch Trading Estate, Cheltenham, GL51 9LX	126.00
CM01	March Hire Centre Ltd	32 Hostmoor Avenue, March Trading Park, March, Cambs, PE15 0AX	1,568.60
CM02	Mattias Construction Materials	7 Coppergate Mews, 103/107 Brighton Road, Surbiton, Surrey, KT6 5NE	49,724.25
CM03	M C Truck & Bus	Barclay Way, Grays, RM20 3FB	284.11
CM04	Melford Construction UK Ltd	Creedy, The Street, Little Dunmow, CM6 3HT	138,580.05
CM05	Melford Provide Ltd	Meter House, Enterprise Way, Duckmanton, Chesterfield, S44 5FD	100,619.27
CM06	Mick George Ltd	6 Lancaster Way, Ermine Business Park, Huntingdon, Cambs, PE29 6XU	867.17
CM07	Mobile Mini	Units 3/4, Greensplott Road, Chitting Industrial Estate, Avonmouth, Bristol, BS11 0YB	842.28
CM08	M & O Maintenance Services Ltd	Harborough Innovation Centre, Airfield Business Park, Leicester Road, Market Harborough, LE16 7WB	73,500.00
CM09	Mattingley Grab Hire	116 Grove Business Centre, Grove Technology Park, Wantage, OX12 9FA	792.00
CM0A	M & P Dunn Ltd	35 Rochford Road, Chelmsford, CM2 0EF	0.15
CM0B	M&P Dunn	35 Rochford Road, Chelmsford, CM2 0EF	2,158.84
CM0C	Moody Homes	Hoe Mill Barns, Manor Road, Woodham, Maldon, CM9 6GH	3,429.25
CM0D	Morgan Sindall	69-75 Thorpe Road (2nd Floor), Norwich, NR1 1VA	9,119.80
CM0E	Mount Anvil	140 Aldersgate Street, London, EC1 4HY	6,390.10
CM0F	Moody Homes Limited	Hoe Mill Barns, Manor Road, Woodham Walter, Maldon, Essex, CM9 6GH	37,542.44
CN00	Nationwide Travel Solutions	Station Road, Kilton in Lindsey, Gainsborough, DN21 4BB	80,127.54
CN01	Natwest Credit Card	PO Box 5427, Southend - on - Sea, SS1 9AJ	14,459.44
CN02	National Grid Ventures	35 Homer Road, Solihull, West Midlands, B91 3QJ	18,064.25
CN03	NW District Council	Council Offices, Whitwick Road, Coalville, LE67 3FJ	3,141.68

Signature

AWH Utility Services Limited
B - Company Creditors

Key	Name	Address	£
CO00	Olsen Plant & Services	1 Robin Hill, Dinas Powys, CF64 4TF	29,311.76
CO01	Orwell Trucks Ltd	Severalls Industrial Park, Heckworth Close, Colchester, Essex, CO4 9TB	1,814.68
CP00	Pipeline Plus	North Street, Whitworth, Rochdale, Lancs, OL12 8RA	10,110.15
CP01	Penspen Ltd	Unit E2, Neath Vale Business Park, Resolven, Neath, SA11 4SR	2,659.20
CP02	Pirtek - Greenwich	Unit 17, Orion Business Centre, Surrey Canal Road, London, SE14 5RT	1,061.95
CP03	P J Hiron's Ltd	The Durrance, Berry Lane, Upton Warren, Bromsgrove, B61 9EL	3,790.00
CP04	Pro-Weld	Unit 162, 98 Woodlands Road, Charing Cross, Glasgow, G3 6HB	540.00
CP06	John Pitcher & Leighton N Pitcher	c/o The Mythe, Tewkesbury, Gloucestershire, GL20 6EB	115,916.67
CP07	Playnest Ltd	Pentax House, South Hill Avenue, South Harrow, Harrow, HA2 0DU	12,009.56
CP08	Ponder Construction Limited	Town Wall House, Balkerne Hill, Colchester, Essex, CO3 3AD	3,388.62
CQ00	Quadrant construction	14a Church Street, Weybridge, Surrey, KT13 8DG	15,737.04
CR00	Reed	120 Coombe Lane, London, SW20 0BA	5,800.08
CR01	Radius Plus Ltd	Radius House, Berristow Lane, South Normanton, Alfreton, Derbyshire, DE55 2JJ	3,006.54
CR02	Rapid Accommodation Ltd	The Grange, Brigg Road, Howsham, Market Rasen, LN7 6LF	26,780.81
CR03	Rawley Hire Space	Harvey Road, Burnt Mills, Basildon, Essex, SS13 1RP	3,319.04
CR04	Rexel UK Ltd	Unit 7, Enterprise Way, Cheltenham Trade Park, Cheltenham, GL51 8LZ	2,235.40
CR05	Richardson Haulage Ltd	Grab Lorry Hire, 25 Grove Road, Woodbridge, Suffolk, IP12 4LQ	18,735.97
CR06	Rocket Rentals Ltd	Area 51, Bristol Road, Slimbridge, Gloucester, GL2 7DW	891.36
CR07	Readie Construction Ltd	Unit 15, Falcon Business Centre, Ashton Road, Romford, RM3 8UR	17,311.14
CR08	Redrow Homes	Redrow House, St Davids Park, Flintshire, CH5 3RX	903.73
CR09	Reside Construction Ltd	10 Victoria Road South, Southsea, Hampshire, PO5 2DA	2,156.27
CR0A	Retirement Villages Development	1st Floor Brunswick House, Regent Park, 297-299 Kingston Road, Leatherhead, KT22 7LU	7,994.95
CR0B	Ridgepoint Homes Ltd	Terriers House, Amersham Road, High Wycombe, Buckinghamshire, HP13 5AJ	13,555.19
CS00	Steve Vick International Ltd	19 Treenwood Industrial Estate, Bradford on Avon, Wiltshire, BA15 2AU	3,906.72
CS01	Synthotech Ltd	Milner Court, Hornbeam Square South, Harrowgate, HG2 8NB	2,922.15
CS02	Sivyer H (Transport) Ltd	160 Sydenham Road, Sydenham, London, SE26 5JZ	16,927.76
CS03	Sage UK Ltd	North Park, Newcastle upon Tyne, NE13 9AA	1,495.68
CS04	S Cotton Testing Ltd	21 Norwich Road, Poringland, Norwich, Norfolk	2,028.00
CS05	Section 50		6,522.54
CS06	Sergeant Racing	28 Carsons Drive, Great Cornard, Sudbury, Suffolk, CO10 0NE	800.00
CS07	Southern Gas Networks plc	2 Leasons Hill, Orpington, Kent, BR5 2TN	398.68

Signature

AWH Utility Services Limited
B - Company Creditors

Key	Name	Address	£
CS08	Speedy LGH	Unit 5, Farthing Road, Ipswich, Suffolk, IP1 5AP	8,010.24
CS09	Star Team Cleaning	294 Baddow Road, Chelmsford, Essex, CO6 2BY	480.00
CS0A	Streetwork Solutions Ltd	Lodge House, Lodge Lane, Langham, Colchester, Essex, CO4 5NE	1,260.00
CS0B	Southend on Sea Civic Centre	Victoria Avenue, Southend on Sea, SS2 6AN	1,500.00
CS0C	Stevens & Bolton LLP	Wey House, Farnham Road, Guildford, GU1 4YD	3,300.00
CS0D	St James Group Ltd	4th Floor Marlborough, 298 Regents Park Road, Finchley, London, N3 2UA	11,056.21
CT00	T H White Ltd	Nursteed Road, Devizes, Wiltshire, SN10 3EA	3,286.21
CT01	Trading Spaces Ltd	Godbolt's Nursery, Coggeshall Road, Marks Tey, Colchester, Essex, CO6 1HS	754.52
CT02	Team Flitwick	TDS Buildings, 33 Mark Road, Hemel Hempstead, HP2 7DN	252.00
CT03	Team Flitwick	TDS Buildings, 33 Mark Road, Hemel Hempstead, Herts, HP2 7DN	333.05
CT04	Tewkesbury Borough Council	Council Offices, Gloucester Road, Tewkesbury, GL20 5TT	2,300.37
CT05	Tiger Business Supplies Ltd	Unit 3, Brocks Business Park, Hodgson Way, Wickford, Essex, SS11 8YN	335.89
CT06	TMB Group	A1 Endeavour Business Park, Penner Road, Havant, Hants, PO9 1QN	1,284.00
CT07	Total Utility Connections Ltd	5 Tredelerch Road, Cardiff, CF3 3AH	100,000.00
CT08	Toyota Hire	Hedgerows Business Park, Colchester Road, Chemsford, Essex, CM2 5PF	525.00
CT09	Travis Perkins Trading Co Ltd	Lodge Way House, Lodge Way, Harlestone Road, Northampton, NN5 7UG	9,417.96
CT0A	Tewkesbury Self Storage	The Mythe, Tewkesbury, Gloucestershire, GL20 6EB	174.00
CT0B	Transport for London	TfL Customer Service, 4th Floor, 14 Pier Walk, London, SE10 0ES	1,449.50
CT0C	Troy Homes	The Bachelor Wing, Warlies Park House, Horseshoe Hill, Upshire, EN9 3SL	1.00
CT0D	Tamdown Group	1 Tamdown Way, Braintree, Essex, CM7 2QL	6,512.70
CT0E	Taylor Wimpey South Thames	Thornetts House, Barnett Wood Lane, Letterhead, Surrey, KT22 7DE	8,723.24
CT0F	Telford Homes Plc	Telford House, Britannia Road, Waltham Cross, Hertfordshire, EN8 7TF	2,620.88
CT0G	Tern Developments	Baverstocks Lawley House, Butts Road, Colchester, Essex, CO3 3DG	2,526.00
CT0H	The Detial Group Limited	1 Park Cottages, Mill Lane, Forrest Green, Dorking, Surrey, RH5 5SJ	2,019.44
CT0I	Troy Homes	The Bachelor Suite, Warlies Park House, Horseshoe Hill, Upshire, EN9 3SL	20,566.88
CT0J	TUC	6-8 Dartford Road, Office 11, March, Cambridgeshire, PE15 8AQ	0.18
CU00	UK Power Solutions Ltd	River View House, Bonds Mill Estate, Stonehouse, Gloucestershire, GL10 3RF	178,344.83
CU01	Universal Tyre Co	87 Blackwell Lane, Greenwich, London, SE10 0AP	3,278.72
CU02	Uprocure Utility Procurement	Sutton House, Clifton Lane, Sutton Weaver, WA7 3FW	1,980.00
CU03	Utility Drawings - Various		54.00
CU04	UKPS		3,237.47
CU05	United Living	Riverview House, Bonds Mill Estate, Stonehouse, GL10 3RF	22,989.52
		12 Icknield House, Cale Street, London, SW3 3SQ	

Signature

AWH Utility Services Limited
B - Company Creditors

Key	Name	Address	£
CU06	Utility Consultant Services Ltd	Birch House, Rushley Green, Castle Hedingham, Essex, CO9 3AH	8,912.41
CV00	Viking Direct	PO Box 279, Leicester, LE3 1YU	1,128.79
CV01	V E Parrot Construction Limited	1 Singer Way, Wodburn Road Industrial Estate, Kempston, Bedfordshire, MK42 7AW	2,262.48
CW00	WHC Hire Services Ltd	195 Bath Road, Worcester, WR5 3AH	6,421.92
CW01	Western Power Distribution	Invoicing Team, Pegasus Business Park, Herald Way, Castle Donington, Derby DE74 2TU	422.73
CW02	Wetherspoons	Wetherspoons House, Reeds Crescent, Watford, Herts, WD24 4QL	1,042.67
CW03	Willowbrook Plant Services Ltd	Pywell Road, Willowbrook East Industrial Estate, Corby, Northants, NN17 5XU	2,192.31
CW04	Wolseley UK Ltd	The Wolseley Centre, Harrison Way, Leamington Spa, Warwickshire, CV31 3HH	113,097.89
CW05	Wrights Tools & Supplies	Unit 1, 57 Thorby Avenue, March, Cambridgeshire, PE15 0AZ	794.58
CW06	Wolseley Hire	20 Cosgrove Way, Luton, Beds, LU1 1XL	31,778.43
CW07	Mr T Wright	Creedy, The Street, Little Dunmow, CM6 3HT	70,574.10
CW08	Mrs A Wright	8 Lynch Road, Berkeley, Gloucester, GL13 9TA	3,000.00
CW09	Mr M Wright	40 Lister Tye, Chelmsford, Essex, CM2 9LS	2,627.10
229 Entries Totalling			3,416,699.07



Signature

AWH Utility Services Limited
B1 - Company Creditors - Employees & Directors

Key	Name	Address	Pref £	Unsec £	Total £
EA00	Jamie Abrams		1,680.00	8,340.00	10,020.00
EA01	Kenny Aguilar		800.00	1,530.69	2,330.69
EB00	Colin Brooks		1,526.20	4,148.75	5,674.95
EB01	Keiron Butt		800.00	400.00	1,200.00
EB02	John Baker		1,520.00	880.00	2,400.00
EB03	Keith Blundell		1,060.00	500.00	1,560.00
EC00	Terry Clark		1,350.00	3,906.00	5,256.00
EC01	Mark Carpenter		1,190.00	3,064.00	4,254.00
EC02	Shelly Collyer		1,665.39	2,661.54	4,326.93
EC03	Ryan Clarke			240.00	240.00
EC04	David Crabb		910.00	740.00	1,650.00
EF00	Richard Faulkner		1,800.00	7,448.00	9,248.00
EF01	Martin Flaherty		1,190.00	1,670.00	2,860.00
EF02	Mark Farr		1,132.00	1,524.00	2,656.00
EF03	Mark Finzi		1,420.00	1,370.00	2,790.00
EG00	Sean Goggin		1,526.92	2,085.23	3,612.15
EH00	Colin Humm		800.00	20,120.78	20,920.78
EH01	Stephen Hughes		1,608.50	8,761.80	10,370.30
EH02	Dayne Humm		800.00	5,560.43	6,360.43
EH03	Gary Hayden		800.00	3,352.00	4,152.00
EH04	Lee Harwood		1,340.00	1,090.00	2,430.00
EH05	Thomas Huckin			277.92	277.92
EH06	Eamonn Horgan		1,134.00	1,538.00	2,672.00
EH07	Kieran Heath		900.00	600.00	1,500.00
EH08	Nicholas Hill		800.00	740.00	1,540.00
EH09	Sean Heath		1,450.00	1,020.00	2,470.00
EH0A	Luke Hepburn		1,635.00	1,538.00	3,173.00
EJ00	Jonathan James		995.77	4,327.12	5,322.89
EK00	Riki King		800.00	880.00	1,680.00
EL00	Darren Ludlam		800.00	1,547.49	2,347.49
EM00	Glen Mason		1,965.35	19,015.72	20,981.07

Signature



AWH Utility Services Limited
B1 - Company Creditors - Employees & Directors

Key	Name	Address	Pref £	Unsec £	Total £
EM01	Colin Mason		800.00	21,457.07	22,257.07
EM02	Robert Maxwell		800.00	4,569.85	5,369.85
EM03	Denise Mackay		800.00	527.20	1,327.20
EM04	Jordon Myers		800.00	1,120.00	1,920.00
EM05	Andrew Maxwell		1,950.34	925.51	2,875.85
EN00	Pascal Neumann			799.99	799.99
EN01	Rachel Nead		800.00	3,796.88	4,596.88
EN02	Joshua New		1,320.00	1,020.00	2,340.00
EN03	Simon Neale		800.00	1,524.00	2,324.00
EP00	Keran Palmer		800.00	5,148.52	5,948.52
EP01	Heather Poulten		854.00	2,992.00	3,846.00
EP02	Gerald Plumb		800.00	1,385.65	2,185.65
EP03	Josh Powell		1,280.00	880.00	2,160.00
ER00	Vincent Rautenbach			1,776.98	1,776.98
ER01	Simon Roberts		1,730.00	3,260.00	4,990.00
ER02	Kyle Roberts		1,350.00	740.00	2,090.00
ER03	Joshua Reynolds		889.62	1,709.22	2,598.84
ES00	Adam Sackett		1,701.66	19,640.13	21,341.79
ES01	Mark Sargeant		2,465.24	23,933.32	26,398.56
ES02	Richard Smith		1,720.27	12,571.70	14,291.97
ES03	Darren Smith		2,075.55	9,967.55	12,043.10
ES04	Karen Smith		1,400.00	6,970.00	8,370.00
ES05	Andrew Southgate		1,549.90	8,634.22	10,184.12
ES06	Mandy Stuart			1,865.41	1,865.41
ES07	Kay Smithers		800.00	438.47	1,238.47
ES08	Tom Stuart		1,720.27	1,155.58	2,875.85
ES09	Matthew Stuart			240.00	240.00
ET00	Jordon Turner		910.00	740.00	1,650.00
ET01	Matt Turley		1,420.00	1,370.00	2,790.00
EW00	Leslie Waite		1,371.57	2,781.65	4,153.22
EW01	Sidney Wright		800.00	2,662.00	3,462.00
EW02	Stephen Way		800.00	1,020.00	1,820.00

Signature

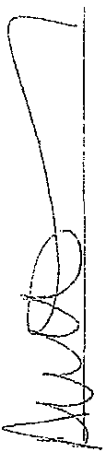
AWH Utility Services Limited
B1 - Company Creditors - Employees & Directors

Key	Name	Address	Pref £	Unsec £	Total £
EW03	Joshua Walker		1,250.00	460.00	1,710.00
EW04	Michael Wright		1,085.04	21,927.12	23,012.16
EW05	Andrew Wright		1,085.04	13,861.51	14,946.55
RH02	Arthur William Hayward		934.69	28,174.91	29,109.60
RW03	Kevin Victor Wright		1,156.30	33,304.34	34,460.64
RW04	Ann Elizabeth Wright		901.80	25,962.75	26,864.55
RW05	Trevor Edward Wright		1,262.15	52,471.79	53,733.94
70 Entries Totalling			77,582.57	434,662.79	512,245.36

Signature

AWH Utility Services Limited
C - Shareholders

Key	Name	Address	Type	Nominal Value	No. Of Shares	Called Up per share	Total Amt. Called Up
HM00	Mr Arthur William Hayward		Ordinary	1.00	17	1.00	17.00
HW00	Mr Trevor Edward Wright		Ordinary	1.00	32	1.00	32.00
HW01	Mr Michael William Wright		Ordinary	1.00	17	1.00	17.00
HW02	Mrs Ann Elizabeth Wright		Ordinary	1.00	17	1.00	17.00
HW03	Mr Kevin Victor Wright		Ordinary	1.00	17	1.00	17.00
5 Ordinary Entries Totalling				1.00	100		



Signature

AWH Utility Services Limited
(In Administration)
Joint Administrators' Summary of Receipts & Payments
To 07/09/2018

S of A £		£	£
	HIRE PURCHASE		
285,614.39	Book debts	NIL	
(171,049.07)	Catalyst Business Finance Ltd	NIL	
82,000.00	Motor Vehicles	NIL	
(108,217.02)	HSBC Equipment Finance Ltd	NIL	
8,250.00	Lloyds Bank Plc	NIL	
(14,481.60)	Lloyds Bank Plc	NIL	
68,500.00	Motor Vehicles and Plant & Machinery	NIL	
(89,950.82)	Lombard North Central plc	NIL	
10,000.00	Plant & Machinery	NIL	
(13,175.00)	JCB Finance Ltd	NIL	
			NIL
	ASSET REALISATIONS		
1,250.00	Furniture & Equipment	NIL	
25,850.20	Book Debts	NIL	
	Utility refund	211.56	
1,400.00	Cash at Bank	NIL	
529,754.65	Asset Value Claims	NIL	
			211.56
	PREFERENTIAL CREDITORS		
(77,582.57)	Employee Arrears/Hol Pay	NIL	
			NIL
	UNSECURED CREDITORS		
(2,012,042.68)	Trade & Expense Creditors	NIL	
(434,662.79)	Employees	NIL	
(663,805.15)	Advanced Payment Creditors	NIL	
(76,201.20)	Directors	NIL	
(18,547.19)	Banks/Institutions	NIL	
(84,394.54)	HMRC - VAT & PAYE/NIC	NIL	
(164,834.80)	Property leases	NIL	
			NIL
(2,916,425.19)			211.56
	REPRESENTED BY		
	Bank Current		211.56
			211.56

Victor Henry Ellaby
Joint Administrator

HAZLEWOODS LLP**FEES AND DISBURSEMENTS POLICY STATEMENT****Fees and Charging Policy**

- Grades of staff are charged at an hourly rate that is subject to periodic review. Below are the present hourly rates.
- Work undertaken by cashiers and support staff relating to specific tasks is charged. Support staff time is charged to the case and the rates are within the Administrator grade banding.
- Time spent by partners and all staff in relation to the insolvency estate are charged to the estate.
- Time is recorded in 6 minute units.
- Time billed is subject to Value Added Tax (VAT) at the applicable rate.

Time properly incurred in connection with the case is charged at the following hourly rates.

Grade	From 1 May	At 1 May & 1 Nov
	2018	2017
	£	£
Partner/Appointment Taker	210-280	190-275
Director	210	202
Manager	127-168	123-162
Associates	98-114	96-130
Administrator	44-86	44-86

Hourly rates are reviewed on 1 May and 1 November each year.

Expenses

Where expenses are incurred in respect of the insolvent estate, they will be recharged and comprise two categories.

Category 1 (Approval not required)

These are where Hazlewoods LLP has met a specific cost to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), searches at Companies House, land registry searches, fees in respect of swearing legal documents, external printing costs, bonding etc. In each case, the charge will be reimbursement of a specific expense incurred.

Category 2 (Approval required)

These are not capable of precise identification and allocation, eg: expenses that include an element of shared or allocated costs. This type of expense requires the approval of Creditors prior to being drawn from the estate.

This includes the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. A charge is made at HM Revenue & Customs approved rate, presently 45p per mile.

Summarised below are the categories of expenses, which may be incurred in connection with the administration of this case.

Expense	Charge policy	Category of disbursement
Business mileage	HM Revenue & Customs approved rate (currently 45p per mile)	2
Postage	At cost	1
Storage	Offsite storage at cost	1
Company searches	At cost	1
Individual/Directors searches	At cost	1
Other third party expenses incurred directly in connection with the case	At cost	1

Where applicable, disbursements will be subject to VAT at the prevailing rate

Appendix 4: Details of work to be undertaken in the Administration

A. Work for which the Administrator is seeking to be remunerated on a time basis:

Administration:

Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
Setting up physical/electronic case files (as applicable).
Setting up the case on the practice's electronic case management system and entering data.
Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment (as applicable).
Obtaining a specific penalty bond (this is insurance required by statute that every insolvency office holder has to obtain for the protection of each estate).
Preparing, reviewing and issuing proposals to the creditors and members.
Filing the proposals at Companies House.
Convening and undertaking a decision by correspondence to consider the proposals.
Reporting on the outcome to creditors, Companies House and the Court.
Dealing with all routine correspondence and emails relating to the case.
Opening, maintaining and managing the office holder's estate bank account.
Creating, maintaining and managing the office holder's cashbook.
Undertaking regular reconciliations of the bank account containing estate funds.
Reviewing the adequacy of the specific penalty bond on a quarterly basis.
Undertaking periodic reviews of the progress of the case.
Overseeing and controlling the work done on the case by case administrators.
Preparing, reviewing and issuing 6 month progress reports to creditors and members.
Filing progress reports at Companies House.
Preparing and filing VAT returns.
Preparing and filing Corporation Tax returns.
Seeking closure clearance from HMRC and other relevant parties.
Preparing, reviewing and issuing final and periodic reports to creditors and members.
Filing final reports at Companies House.

Realisation of assets:

Corresponding with debtors and attempting to collect outstanding book debts, retentions and AV claims.
Liaising with the bank regarding the closure of the account.
Liaising with agents to realise known assets.
Instructing solicitors to assist in the realisation of assets, if appropriate.
Liaising with the secured creditors over the realisation of assets.

Creditors:

Obtaining information from the case records about employee claims.
Completing documentation for submission to the Redundancy Payments Office.
Corresponding with employees regarding their claims and Insol.
Liaising with the Redundancy Payments Office regarding employee claims.
Dealing with creditor correspondence, emails and telephone conversations regarding their claims.
Maintaining up to date creditor information on the case management system.

Investigations:

Recovering the books and records for the case.
Listing the books and records recovered.
Submitting an online return on the conduct of the directors as required by the Company Directors Disqualification Act.
Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.
Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors

FEES ESTIMATE SUMMARY

AWH Utility Services Limited - In Administration

The office holder is seeking to be remunerated on a time cost basis. We use charge out rates appropriate to the skills and experience of a member of staff and the work that they perform, recording time spent in 6 minute units. Narrative is recorded to explain the work undertaken and the time spent is analysed into different categories of work. This document provides an estimate as to how much time the office holder and his staff will spend undertaking specific tasks within broad categories of work, and the time costs of undertaking such work, which will depend upon the grade, or grades, of staff undertaking the work and the number of hours spent undertaking the work by each grade of staff. The estimated time that will be spent undertaking the work in each category of work has been multiplied by the applicable charge out rate for each member of staff that it is anticipated will undertake work in that category to arrive at the estimated total time costs attributable to that category of work on the case. We have then divided that estimated total by the estimated number of hours to arrive at what is known as a blended hourly charge out rate for that category of work. The sum of all the estimates for the different categories of work is the total estimated time costs to undertake all the necessary work on the case. Again, we have then divided that estimated total by the estimated number of hours to arrive at a blended hourly charge out rate for the case as a whole.

The hourly charge out rates that will be used on this case are:

£

Partner – appointment taker	210 - 280.00
Director	210.00
Manager	127 - 168.00
Supervisor	98 - 114.00
Case administrator, cashier and support staff	44 - 86.00

ADMINISTRATION

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.	2.00	442.00	
Setting up physical/electronic case files (as applicable).	0.50	81.00	
Setting up the case on the practice's electronic case management system and entering data.	2.00	215.00	
Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment (as applicable).	15.00	1,612.50	
Obtaining a specific penalty bond.	1.50	134.00	
Dealing with all routine correspondence and emails relating to the case.	45.00	6,570.00	
Opening, maintaining and managing the office holder's estate bank account	4.40	451.20	
Creating, maintaining and managing the office holder's cashbook.	4.40	451.20	
Undertaking regular bank reconciliations of the bank account containing estate funds.	4.40	451.20	
Reviewing the adequacy of the specific penalty bond on a quarterly basis.	1.00	162.00	
Undertaking periodic reviews of the progress of the case.	15.00	2,430.00	
Overseeing and controlling the work done on the case by case administrators and managers.	7.50	2,100.00	
Preparing, reviewing and issuing the 6 month progress report to creditors and members	19.00	2,732.50	
Preparing, reviewing and issuing the proposals to creditors.	19.00	2,732.50	
Filing returns at Companies House and/or Court (as applicable).	1.50	243.00	
Preparing and filing VAT returns	2.50	405.00	
Preparing and filing Corporation Tax returns	1.50	243.00	
Seeking closure clearance from HMRC and other relevant parties.	0.50	65.00	
Preparing, reviewing and issuing final reports to creditors and members (as applicable).	19.00	2,732.50	
Total:	165.70	£24,253.60	£146.37

The blended rate for this category of work is below the average blended rate for the case as the majority of the work in "Administration" will be completed by the case manager with support from other junior staff.

INVESTIGATIONS

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Recovering the books and records for the case.	4.00	648.00	
Listing the books and records recovered.	3.50	567.00	
Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act.	4.00	766.00	
Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	16.00	2,710.00	
Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors	15.00	3,315.00	
Total:	42.50	£8,006.00	£188.38

The blended rate for this category of work is higher than the average blended rate as the Office Holder will have a greater level of involvement in the CDDA return and investigations and the other work will be completed by the case manager.

REALISATION OF ASSETS

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Corresponding with debtors and attempting to collect outstanding book debts, AV claims, retentions and any other debts.	75.00	16,575.00	
Liaising with the bank regarding the closure of the account.	1.50	243.00	
Correspondence with agents and realising any other known assets.	25.50	4,485.00	
Instructing solicitors to assist in the realisation of assets.	7.50	1,215.00	
Total:	109.50	£22,518.00	£205.64

The blended rate for this category of work is higher than the average blended rate as the case manager and Office Holder are expected to complete all the work in this area.

CREDITORS

Description of the tasks to be undertaken in this category of work	Estimated time to be taken to undertake the work	Estimated value of the time costs to undertake the work £	Blended charge out rate to undertake the work £
Obtaining information from the case records about employee claims and correspondence with Insol on claims.	3.00	390.00	
Completing documentation for submission to the Redundancy Payments Office.	0.50	81.00	
Corresponding with employees regarding their claims.	1.00	130.00	
Liaising with the Redundancy Payments Office regarding employee claims.	1.00	130.00	
Dealing with all creditor correspondence, emails and telephone conversations regarding claims.	105.00	15,330.00	
Maintaining up to date creditor information on the case management system.	15.00	1,950.00	
Correspondence regarding company's pension scheme and filings.	7.50	1,007.00	
Total:	133.00	£19,018.00	£142.99

The blended rate for this category of work is below the average blended rate for the case as the majority of the work in "Creditors" will be completed by a manager with support from other junior staff.

GRAND TOTAL FOR ALL CATEGORIES OF WORK	450.70	£73,795.60	£163.74
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APPENDIX 6

AWH Utility Services Limited - In Administration

SUMMARY OF ADMINISTRATOR'S TIME COSTS AND DISBURSEMENTS INCURRED AND BILLED

	Incurring in period 18/07/2018 - 07/09/2018	Billed in period 18/07/2018 - 07/09/2018	Unbilled
<u>Time Costs</u>	£	£	£
Administrators' fees	40,876.00	-	40,876.00
Administrators' Total Post Appointment Fees	40,876.00	-	40,876.00
<u>Category 2 Disbursements</u>			
Mileage	57.02	-	57.02
<u>Category 1 Disbursements</u>			
Statutory bond	81.00	-	81.00
Advertising	84.60	-	84.60
Contractors - former employees	594.00	-	594.00
Mail redirection	408.00	-	408.00
Total Disbursements	1,224.62	-	1,224.62

APPENDIX 6

AWH Utility Services Limited - In Administration

Administrators' time summaries

A summary of the time costs incurred by grade of staff and the nature of work undertaken is as follows.

Total Incurred for period		18/07/2018 - 07/09/2018						
Classification of work	Partner & Appointment Taker	HOURS					Total Hours	Average Hourly Rate £
		Director	Manager	Supervisor	Administrator			
Administration & planning	10.9	-	71.1	-	16.4	98.4	14,627.6	148.65
Investigations	-	-	5.8	-	-	5.8	939.6	162.00
Realisation of assets	17.4	-	50.4	-	-	67.8	13,036.8	192.28
Trading	-	-	-	-	-	-	-	-
Creditors	3.5	-	73.2	-	-	76.7	12,272.0	160.00
	31.8	-	200.5	-	16.4	248.7	40,876.00	164.36

AM03 Notice of Administrator's Proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Nick Stafford
Company name	Hazlewoods LLP
Address	Staverton Court
	Staverton
Post town	
County/Region	Cheltenham
Postcode	G L 5 1 0 U X
Country	
DX	
Telephone	01242 680000



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse