

Registered Charity Number 1103725
Registered Company Number 5045034

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2006**



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Also in Grantham, Boston, Lincoln, Melton Mowbray, Newark, Skegness, Stamford

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**DUNCAN
& TOPLIS**
CHARTERED ACCOUNTANTS
AND BUSINESS ADVISERS

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)
31ST MARCH 2006**

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ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)
31ST MARCH 2006

REFERENCE AND ADMINISTRATIVE INFORMATION

DIRECTORS/TRUSTEES:	Jacqueline Susan Patricia Smith Douglas Rawlinson John Kendall Paul Clifford Neil Martin Coote
COMPANY SECRETARY AND CHIEF EXECUTIVE OFFICER:	Trixie Jayne Bennett
REGISTERED NAME:	Adults Supporting Adults (ASA Lincs) (A company limited by guarantee)
REGISTERED OFFICE:	18 Northgate Sleaford Lincolnshire NG34 7BJ
PRINCIPAL OFFICE:	Council Offices Eastgate Sleaford NG34 7EB
REGISTERED CHARITY NUMBER:	1103725
COMPANY REGISTRATION NUMBER:	5045034 (England and Wales)
BANKERS:	HBSC PLC 88 Westgate Grantham Lincolnshire NG31 6LF
AUDITORS:	Duncan and Toplis Chartered Accountants 18 Northgate Sleaford Lincolnshire NG34 7BJ

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)
31ST MARCH 2006**

DIRECTORS' ANNUAL REPORT

The directors present their report with the financial statements of the company for the year ended 31 March 2006. The financial statements have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities.

Reference and administrative details of the charity, its directors and advisors

Please refer to page 1.

The directors, some of who are trustees for the purpose of charity law, who served during the year and up to the date of their report were:

Jacqueline Susan Patricia Smith
Douglas Rawlinson
John Kendall
Paul Clifford
Neil Martin Coote

The directors held no beneficial interests in the company at any time during the year, since the company is limited by guarantee and holds no share capital.

The Memorandum and Articles of Association state that the number of members of the board shall not be less than three but will not exceed twelve.

All directors, being eligible, offer themselves for election at the forthcoming first Annual General Meeting.

Structure, governance and management

The company was incorporated 16 February 2004 and commenced to operate 1 April 2005.
The company is limited by guarantee and has no share capital.

The governing document of the charity is its Memorandum and Articles of Association.

The charity is managed by the directors.

Risk policy:

Potential major risks are reviewed regularly. Monthly visits are carried out to ensure that the charity's objects are being met. Reserves are kept at a level to cover three months administrative and service costs in order to enable directors time to organise alternative arrangements in the event of funding being withdrawn.

Recruitment policy:

The directors are committed to ensuring that their membership reflects not only the demographic and cultural environment in which the charity operates but also has the life and professional experiences essential to developing the charity's role. To this end they are constantly alert to the opportunities which their contacts with the local community offer to attract appropriately qualified new members.

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)
31ST MARCH 2006**

DIRECTORS' ANNUAL REPORT continued

Objectives and activities

The objects of the company are:

to support the needs of adults in Lincolnshire and other counties who are vulnerable as a result of disability, mental health difficulties or age, and to provide for them as appropriate to achieve an independent and socially inclusive lifestyle;

to educate the population of Lincolnshire, and other counties as a whole, of the needs of vulnerable adults.

Achievements and performance

During the first year of activity, the directors have, with the full support of the existing staff team, successfully overseen the externalisation of a social service adult placement scheme. In addition they have obtained substantial private sector funding to establish the charity on a sound financial standing at the year end.

The directors have expanded the level of existing provision whilst developing new support services to meet changing client needs and statutory requirements.

The directors are committed to continued expansion and diversification of its client services and the employees to manage this growth.

Financial Review

Reserves Policy:

At 31 March 2006 the charity had £327,603 in reserves, all of which were unrestricted. £68,912 of this reserve have been designated on special reserve by the directors.

The remaining reserves of £258,691 have been kept at a level in order to fund the ongoing activities. At present they represent approximately three months' of administrative and service costs. This is not considered excessive by the directors.

The reserves policy is reviewed annually.

Investment Policy:

Cash is held in interest earning deposits at banks and other institutions.

ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)
31ST MARCH 2006

DIRECTORS' ANNUAL REPORT continued

Responsibilities of the Directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of its resources, including income and expenditure, for the financial year. In preparing those financial statements, the directors should follow best practice and:

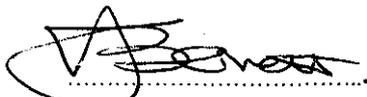
- . select suitable accounting policies and then apply them consistently;
- . make judgements and estimates that are reasonable and prudent; and
- . prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD

Approved by the directors and signed on their behalf by:


.....
T Bennett - SECRETARY

Dated: 15/01/07.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

We have audited the financial statements of Adults Supporting Adults (ASA Lincs) (Limited by Guarantee) for the year ended 31 March 2006 which comprise the Statement of Financial Activities, Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2005).

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described in the Statement of Directors' Responsibilities the trustees, who are also the directors of Adults Supporting Adults (ASA Lincs) (Limited by Guarantee) for the purposes of company law, are responsible for the preparation of the Directors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions is not disclosed.

We read the Directors' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

Opinion

In our opinion the financial statements:

- ♦ give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the charity's affairs as at 31 March 2006, and of its incoming resources and application of resources, including its income and expenditure in the year then ended; and
- ♦ have been properly prepared in accordance with the Companies Act 1985.
- ♦ in our opinion the information given in the Directors' Annual Report is consistent with the financial statements



Duncan & Toplis
Chartered Accountants and Registered Auditors
18 Northgate
Sleaford
Lincolnshire
NG34 7BJ

Dated: 19th January 2007

**ADULTS SUPPORTING ADULTS (ASA LINGS)
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31st MARCH 2006**

	Note	Unrestricted Funds £	Total Funds £	Year ended 3/31/2005 £
INCOMING RESOURCES				
Incoming resources from generated funds	2	12,154	12,154	-
Incoming resources from charitable activities	2	1,416,685	1,416,685	-
Investment income and interest	2	3,160	3,160	-
Total incoming resources		<u>1,431,999</u>	<u>1,431,999</u>	<u>-</u>
RESOURCES EXPENDED				
Charitable expenditure	3	1,084,062	1,084,062	-
Governance costs	3	20,334	20,334	-
		<u>1,104,396</u>	<u>1,104,396</u>	<u>-</u>
NET INCOMING RESOURCES FOR THE YEAR AND NET MOVEMENT IN FUNDS		<u>327,603</u>	<u>327,603</u>	<u>-</u>
TOTAL FUNDS BROUGHT FORWARD AT 1 APRIL 2005		-	-	-
TOTAL FUNDS CARRIED FORWARD AT 31 MARCH 2006	11	<u>327,603</u>	<u>327,603</u>	<u>-</u>

All incoming resources and resources expended derive from continuing activities.

All gains and losses recognised in the year are included above.

The surplus for the year for Companies Act purposes comprises the net incoming resources for the year and was £327,603, of which £68,912 has been designated on special reserve by the directors.

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET
31ST MARCH 2006**

	Note	3/31/2006 Unrestricted Funds £	Period to 3/31/2005 £
FIXED ASSETS			
Tangible fixed assets	8	3,722	-
CURRENT ASSETS			
Debtors	9	13,396	-
Cash at bank and in hand		318,336	-
		331,732	-
LESS CURRENT LIABILITIES			
Creditors: amounts falling due within one year	10	(7,851)	-
		327,603	-
NET ASSETS			
UNRESTRICTED FUNDS			
Designated funds		68,912	-
Undesignated funds		258,691	-
		327,603	-

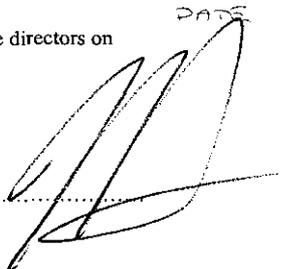
The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

Approved by the directors on

DATE



and signed on its behalf by:



The notes on pages 9 to 14 form part of these financial statements

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2006**

1. PRINCIPAL ACCOUNTING POLICIES

(a) The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005) and the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005).

(b) Incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income and activities for generating funds are included in full in the Statement of Financial Activities in the year in which they are receivable.

Incoming resources from charitable activities, including grant income, are included in full in the Statement of Financial Activities in the year in which they are receivable.

Investment income is accounted for in the period in which the charity is entitled to receipt.

(c) Resources expended are recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such services and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the company.

(d) Depreciation is provided at a rate calculated to write off the cost of each asset over its expected useful life. The following annual rates are provided:

Fixtures and fittings	20% on cost
Computer equipment	33% on cost

Items of equipment are capitalised where the purchase price exceeds £100.

Where assets reach the end of their useful life before the cost has been written off they are fully depreciated in the year.

(e) Unrestricted funds are incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

(f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

(g) Designated funds are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.

(h) Taxation - These financial statements are prepared on the basis that the company has an exemption under section 505 of the Income and Corporation Taxes Act (ICTA) 1988 and that no charge to taxation applies.

(i) Pensions - the company operates a defined contribution pension scheme. The assets of the scheme are held separately from those in the company in an independently administered fund. Employees who were transferred from the employment of the local council continue to be members of the LCC defined benefit scheme. Any shortfall, should there be one, will be met by the council. The cost to the company is therefore the amount of contributions payable, and therefore it is appropriate for the company to account for the scheme as a defined contribution scheme. Contributions payable to both schemes for the year are charged in the Statement of Financial Activities (including income and expenditure account).

These notes form part of the financial statements

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2006**

2. INCOMING RESOURCES

	Unrestricted Fund	Year to 31/03/2006 £	Period to 31/03/2005 £
Incoming resources from generated funds:			
<i>Voluntary income:</i>			
Contribution from Lincolnshire County Council	11,007	11,007	-
<i>Activities for generating funds:</i>			
Balloon Race	647	647	-
Health Check Award	500	500	-
	<u>1,147</u>	<u>1,147</u>	<u>-</u>
	<u>12,154</u>	<u>12,154</u>	<u>-</u>
Incoming resources from charitable activities:			
Lincolnshire County Council Service Grant	1,200,000	1,200,000	-
Private Sector Funding	195,380	195,380	-
Private provision	19,501	19,501	-
Training	1,804	1,804	-
	<u>1,416,685</u>	<u>1,416,685</u>	<u>-</u>
Investment income and interest:			
Bank interest	3,119	3,119	-
Interest charged on late payment	41	41	-
	<u>3,160</u>	<u>3,160</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u><u>1,431,999</u></u>	<u><u>1,431,999</u></u>	<u><u>-</u></u>

These notes form part of the financial statements

ADULTS SUPPORTING ADULTS (ASA LINC'S)
(A COMPANY LIMITED BY GUARANTEE)

NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2006

3. RESOURCES EXPENDED

	Note	Total Unrestricted Fund	Year to 31/03/06 £	Period to 31/03/05 £
Charitable expenditure:				
Service providers		392,910	392,910	-
Travel expenses		64,451	64,451	-
Motor expenses		7,304	7,304	-
Wages and salaries		492,232	492,232	-
National insurance		29,105	29,105	-
Pensions		40,082	40,082	-
Training		4,957	4,957	-
Insurance		20,585	20,585	-
		<u>1,051,626</u>	<u>1,051,626</u>	-
Support costs:				
Telephone		2,747	2,747	-
Printing, postage and stationery		4,372	4,372	-
Computer expenses		3,495	3,495	-
Equipment hire		1,263	1,263	-
Repairs and maintenance		193	193	-
Subscriptions		2,693	2,693	-
Administration fees		9,122	9,122	-
Advertising		6,431	6,431	-
Light and heat		526	526	-
Sundry expenses		1,028	1,028	-
Bank charges paid		93	93	-
Depreciation		473	473	-
		<u>32,436</u>	<u>32,436</u>	-
Total charitable expenditure		<u>1,084,062</u>	<u>1,084,062</u>	-
Governance costs:				
Audit fees	2	3,731	3,731	-
Legal and professional fees		6,603	6,603	-
Rent		8,421	8,421	-
Insurance		1,579	1,579	-
		<u>20,334</u>	<u>20,334</u>	-
At 31st March 2006		<u>1,104,396</u>	<u>1,104,396</u>	-

These notes form part of the financial statements

ADULTS SUPPORTING ADULTS (ASA LINGS)
(A COMPANY LIMITED BY GUARANTEE)

NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2006

4. AUDITORS REMUNERATION

	Year to 3/31/2006	Period to 3/31/2005
	£	£
Auditors remuneration	<u>3,731</u>	<u>-</u>

5. TRUSTEES REMUNERATION

No trustee or connected person received any remuneration either directly or indirectly. (2005 - none)

6. TRUSTEES EXPENSES

Mr D Rawlinson received £304 in respect of mileage expenses for attendance at meetings. There were no reimbursements of expenses paid to any trustee during the prior year.

7. EMPLOYEE EMOLUMENTS

	Year to 3/31/2006	Period to 3/31/2005
	£	£
Wages and salaries	492,232	-
Social security costs	29,105	-
Pension contribution	<u>40,082</u>	<u>-</u>
	<u>561,419</u>	<u>-</u>

No employees received remuneration of £60,000 per annum or more. (2005 - none)

Pension costs amounting to £40,082 have been charged to the Statement of Financial Activities (including Income and Expenditure Account).

The average number of full time equivalent employees (including part time staff) during the year was made up as follows:

	Year to 3/31/2006	Period to 3/31/2005
Management and administration	15	-
Day time service providers	<u>25</u>	<u>-</u>
	<u>40</u>	<u>-</u>

7. COST OF INDEMNITY INSURANCE

During the year £20,297.17 was paid in respect of indemnity insurance. (2005 - none)

8. SCHEDULE OF FIXED ASSETS

	Unrestricted		Total
	Fixtures and Fittings £	Computer Equipment £	3/31/2006 £
Cost			
Additions	<u>110</u>	<u>4,084</u>	<u>4,194</u>
At 31 March 2006	<u>110</u>	<u>4,084</u>	<u>4,194</u>
Depreciation			
Charge for the year	<u>22</u>	<u>451</u>	<u>473</u>
At 31 March 2006	<u>22</u>	<u>451</u>	<u>473</u>
Net Book Value			
At 31 March 2006	<u>88</u>	<u>3,634</u>	<u>3,722</u>

These notes form part of the financial statements

**ADULTS SUPPORTING ADULTS (ASA LINCS)
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2006**

9. DEBTORS DUE WITHIN ONE YEAR

	3/31/2006	3/31/2005
	£	£
Other debtors	4,246	-
Prepayments	9,150	-
	<u>13,396</u>	<u>-</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	3/31/2006	3/31/2005
	£	£
Trade creditors	5,925	-
Other taxes and social security	214	-
Accruals	1,711	-
	<u>7,851</u>	<u>-</u>

11. MOVEMENT IN FUNDS

	At 01/04/05	Incoming Resources	Resources expended	At 31/03/06
	£	£	£	£
General Fund	-	1,431,999	1,104,396	327,603
	-	<u>1,431,999</u>	<u>1,104,396</u>	<u>327,603</u>

12. CONTROLLING PARTY

The charity is controlled by the trustees, who are also the company's directors.

13. COMPANY STATUS

The charity is a company limited by guarantee. The members of the company are the directors/trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £10 per member of the charity.