

COMPANY REGISTRATION NUMBER 05039101

**AGENDA
COMMUNICATION
LIMITED**

**Unaudited
Abbreviated Accounts**

31 March 2012

Milner Boardman Limited

CHARTERED ACCOUNTANTS AND BUSINESS ADVISORS

MBL House
16 Edward Court
Altrincham Bus Park
Altrincham
WA14 5GL

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AGENDA COMMUNICATION LIMITED

Abbreviated Accounts

Year Ended 31 March 2012

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AGENDA COMMUNICATION LIMITED

Abbreviated Balance Sheet

31 March 2012

	Note	£	2012 £	2011 £
FIXED ASSETS	2			
Tangible assets			<u>1,839</u>	<u>2,151</u>
CURRENT ASSETS				
Debtors		26,799		45,654
Cash at bank and in hand		<u>1,215</u>		<u>783</u>
		28,014		46,437
CREDITORS: Amounts falling due within one year		<u>23,609</u>		<u>42,722</u>
NET CURRENT ASSETS			<u>4,405</u>	<u>3,715</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>6,244</u>	<u>5,866</u>
PROVISIONS FOR LIABILITIES			<u>183</u>	<u>209</u>
			<u>6,061</u>	<u>5,657</u>
CAPITAL AND RESERVES				
Called-up equity share capital	3		140	140
Profit and loss account			<u>5,921</u>	<u>5,517</u>
SHAREHOLDERS' FUNDS			<u>6,061</u>	<u>5,657</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act

The directors acknowledge their responsibilities for

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

These abbreviated accounts were approved by the directors and authorised for issue on 20/6/2012, and are signed on their behalf by


MRS. H. PRITCHETT

Company Registration Number 05039101

The notes on pages 2 to 3 form part of these abbreviated accounts

AGENDA COMMUNICATION LIMITED

Notes to the Abbreviated Accounts

Year Ended 31 March 2012

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

The turnover shown in the profit and loss account represents the invoice value of services provided during the year, exclusive of Value Added Tax

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced. Turnover in respect of long-term contracts and contracts for on-going services is recognised by reference to the stage of completion

Fixed assets

All fixed assets are initially recorded at cost

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Fixtures & Fittings	- 25% reducing balance
Equipment	- 33% straight line

Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account

Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

AGENDA COMMUNICATION LIMITED

Notes to the Abbreviated Accounts

Year Ended 31 March 2012

1 ACCOUNTING POLICIES *(continued)*

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

2 FIXED ASSETS

	Tangible Assets £
COST	
At 1 April 2011	10,803
Additions	431
At 31 March 2012	11,234
DEPRECIATION	
At 1 April 2011	8,652
Charge for year	743
At 31 March 2012	9,395
NET BOOK VALUE	
At 31 March 2012	1,839
At 31 March 2011	2,151

3. SHARE CAPITAL

Authorised share capital:

	2012 £	2011 £
100,000 Ordinary A £1 shares of £1 each	100,000	100,000
100,000 Ordinary B £1 shares of £1 each	100,000	100,000
100,000 Ordinary C £1 shares of £1 each	100,000	100,000
	300,000	300,000

Allotted, called up and fully paid.

	2012 No	£	2011 No	£
100 Ordinary A £1 shares of £1 each	100	100	100	100
20 Ordinary B £1 shares of £1 each	20	20	20	20
20 Ordinary C £1 shares of £1 each	20	20	20	20
	140	140	140	140