

**Minutes of the Members Annual General Meeting held on Thursday 20 January 2005 at Derby College, Broomfield Hall, Morley.**

**01/05 Present**

Maggie Barr  
Vanessa Barry  
Sarah Berry  
Val Blundell  
Lynne Bruce  
Julia Chapman  
Jean Clarke  
Rich Courtney  
Ragnhild Dahl-Cunningham  
Pete Edwards  
Jenny Fairbrother  
Tricia Foster  
Kryssy Hartley  
Lynette Helmore  
Ian Hind  
Angela Kierman  
Sue Lodge  
Alyson Marriott  
Barbara Marsh  
Sally Mellars  
Gavin McCann  
Judith Mulhearn  
Richard Murfin  
Lesley Oldershaw  
Luke Parmenter  
Pauline Riley  
Terry Shrimpton  
Dave Watson  
Linda Wyatt **(Chair)**  
Tony Young

South Nottingham College  
Derby College  
Central Education Training  
Derby College  
WEA  
South East Derbyshire College  
South Nottingham College  
Lincoln College  
Derby Adult Learning Service  
Erewash CVS  
West Nottinghamshire College  
Learning & Development Consortium  
Aimhigher  
Newark & Sherwood College  
WEA  
Addaction  
Broxtowe College  
Nottingham MENCAP  
University of Derby  
HMP Ranby  
UNISON  
Nottingham LEA  
Addaction  
Bestco  
Nottingham Trent University  
National Design Academy  
Enable  
Woodlands Survival Crafts  
Burton College  
Enable

**In Attendance**

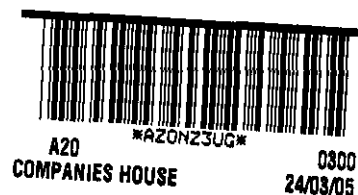
Debra Avery  
Chris Brown  
Karen Brown  
Carol Graham  
Mike Lloyd  
Deborah Marsh

NEMOCN  
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**02/05 Apologies**

Joy Clews  
Lindsay Cooper  
Steve Cox  
Sharon Dale

Bishop Grosseteste College  
QAC  
HMP Whatton  
Greater Derby PCT



Angela Davey  
Phil Durgess  
Julie Frost  
Alison Goddard  
Sue Green  
Sue Hartwright  
Don Hayes  
Julie Heath  
Nicola King  
Lauren Kinnersley  
Lynne Learmonth  
Alison Scott  
Helen Worsley

Derby College  
Rolls Royce Plc  
Derby Learning & Development  
Lincolnshire Action Trust  
Nottinghamshire County Council  
Moderator  
Enable  
Derbyshire County Council  
SOVA  
Nottingham City  
ACT  
People's College  
West Nottinghamshire College

**03/05 Minutes of the Meeting held on Thursday 29 January 2004 and any matters arising**

There were no matters arising.

**Agreed:** The minutes were agreed with no amendments.

**04/05 Elections**

Board of Trustees It was reported that under Articles 29 and 31 of NEMOCN's 'Articles of Association' the following applied:

29. At the first Annual General Meeting all the Trustees shall retire from office, and at every subsequent Annual General Meeting one-third of the Trustees, who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but, if there is only one trustee who is subject to retirement by rotation, he shall retire.
31. If the Charity at the meeting at which a Trustee retires by rotation, does not fill the vacancy the retiring Trustee shall, if willing to act, be deemed to have been re-appointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the re-appointment of the Trustee is put to the meeting and lost.

It was stated that the following people currently made up the NEMOCN Board of Trustees and under Article 29 they all retire at the first AGM since incorporation i.e. the AGM.

Linda Wyatt	Burton College
Pauline Riley	National Design Academy
Peter Edwards	Erewash CVS
Sue Lodge	Broxtowe College
Alison Scott	Peoples College
Vanessa Barry	Derby College
Judith Mulhearn	Nottingham County Council

It was reported that with the exception of Alison Scott, all the current Trustees had expressed a willingness to continue acting as Trustees. Under Article 31 they can be deemed to have been re-appointed

**Agreed:** The following resolution was proposed by Tricia Foster and seconded by Pete Edwards:

1. Linda Wyatt, Pauline Riley, Peter Edwards, Sue Lodge, Vanessa Barry and Judith Mulhearn re-elected to the Board to serve between 1 and 3 years to be determined by agreement or failing agreement to be determined by drawing lots.
2. The vacancy created by the resignation of Alison Scott be left unfilled.
3. Linda Wyatt be elected Chair of the Board for a further year.
4. Pauline Riley be elected as Deputy Chair of the Board for a further year.

#### Access to Higher Education Committee

It was reported that membership of the Access to HE Committee comprised of the Chair, 2 elected representatives from Higher Education and 2 elected representatives from Further Education, together with 5 co-opted members. It was stated that the position of Chair was not up for election this year and was currently occupied by Judith Mulhearn. The 2 HE and 2 FE posts are elected annually and the 5 co-options are then made by the Chair and 4 elected officials.

**Agreed:** The following were elected to the Access to Higher Education Committee:

#### Higher Education Representatives

Joy Clews	Bishop Grosseteste College
Luke Parmenter	The Nottingham Trent University

#### Further Education Representatives

Val Blundell	Derby College
Karen Kulas	New College Nottingham

### **05/05 NEMOCN Annual Report 31 July 2004.**

The membership received the annual report for 2003-2004:

Income resources	594,952
Resources expended	<u>-511,126</u>
<b>Net incoming resources for the year</b>	<b>83,826</b>
 Brought forward at 1 August 2003	 86,951
<b>Fund balances carried forward at 31 July 2004</b>	<b><u>170,777</u></b>

The Board endorsed the report.

## **06/05 Chief Executive's Report**

The NEMOCN Chief Executive gave a presentation to the membership.

Copy of presentation attached.

## **07/05 Financial Report**

The NEMOCN Finance Manager presented the Statement of Financial Activities year ending 31 July 2004. The following was noted:

### **Budget 03/04**

Income – significant differences:-

Budgeted learner registration increased by 30%

Budgeted credit awards increased by 20%

It was reported that both variances were due to an increase in learner registrations and credits awarded as stated in the annual report.

An income of £11,600 had been generated by NEMOCN offering training for under and over 25's on the New Deal Scheme.

A grant of £2,500 was awarded by the Nottinghamshire Community Foundation to NEMOCN for information sessions and seminars on the Credit and Qualifications framework particularly for the voluntary sector.

Expenditure – significant differences:-

Moderation Accreditation fees/travel up by 19% - all outstanding amounts being accrued into the year of activity.

Premises up by 19% - due to the office move and all costs not being known when the budget was agreed.

NOCN Membership up by 18% - increased due to additional credits being awarded.

### **Budget 04/05**

It was stated that reduced membership charges and no programme registration charges had simplified the charging structure in preparation for the National charging structure to be introduced in August 2005.

It was noted that it was a conservative budget with a surplus to build towards the Charities Commission recommended surplus of 3-6 months expenditure costs.

**08/05 Any Other Business**

There was no other

**09/05 Date, Time of Next Meeting**

To be arranged

Signature of Chair ..... Chief Executive .....

After the official meeting presentations were given on the Merger with OCNSEM, the NOCN Credit & Qualifications Framework and the Framework for Achievement.

Copies of Presentations are attached