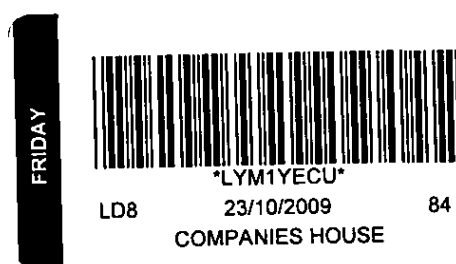


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Charity number: 1103028  
Company number: 05018627

**Northwest Church**  
**(A company limited by guarantee)**  
**Trustees' report and financial statements**  
**for the year ended 31 December 2008**



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**Wilton Mutlow & Co.**

CHARTERED ACCOUNTANTS

3 College Yard  
Lower Dagnall Street  
St. Albans  
Herts. AL3 4PA  
Tel: 01727 811725  
Fax: 01727 833507  
email: [office@wiltonmutlow.co.uk](mailto:office@wiltonmutlow.co.uk)

**Northwest Church**  
**(A company limited by guarantee)**

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**Northwest Church**  
**(A company limited by guarantee)**

**Legal and administrative information**

**Charity number** 1103028

**Company registration number** 05018627

**Registered office** 59 Sefton Avenue  
Mill Hill  
London

<b>Trustees</b>	D R Hanton	
	D P Straughton	Resigned 10th January 2008
	M A Kyte	Resigned 10th January 2008
	J W Turner	Appointed 10th January 2008
	B D Morgan	Appointed 10th January 2008

**Secretary** D R Hanton

**Accountants** Wilton Mutlow & Co.  
3 College Yard  
Lower Dagnall Street  
St Albans  
Hertfordshire

**Bankers** Abbey plc  
Business Banking Centre  
301 St Vincent Street  
Glasgow

**Northwest Church**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the report)**  
**for the year ended 31 December 2008**

The trustees present their report and the financial statements for the year ended 31st December 2008.

**Constitution of Northwest Church**

Northwest Church was incorporated as a charitable Company limited by guarantee with no share capital on 19th January 2004. The church is run in accordance with the memorandum and articles of association laid out at that time.

**Principal activity and charitable objects**

The principal activity of the charity is to advance the Christian faith in accordance with the Statement of Beliefs in London Borough of Barnet and in such other parts of the UK or the world, as the trustees of the charity may from time to time think fit and to fulfil such other purposes, which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

To relieve persons who are in conditions of need or hardship, or who are aged or sick and to relieve distress caused thereby in the said location and in such other parts of the UK or the world as the trustees may from time to time think fit and in other ways to serve and benefit the local community where there is need.

To advance education in accordance with Christian principles by such means as the trustees may consider appropriate, including by means of establishing and operating any educational establishment or establishments in the said location and in such other parts of the UK or world as the trustees from time to time think fit.

**Trustees**

On 10th January 2008, M A Kyte and D Straughton resigned as trustees and were duly replaced by J W Turner and B D Morgan. This was part of a long term plan to appoint trustees from within the church after five years. Therefore trustees who served from 10th January onwards and who have agreed to contribute £1 each in circumstances outlined in the Memorandum of Association are:

D R Hanton  
J W Turner  
B D Morgan

**Funding sources**

The overall budget for 2008 was set at £159,000 in order to fund continued growth and outreach projects into the local community and at the end of the year our total income (excluding investment income) was £125,656 and our spending was £137,361.

Our sole source of income for the church was donations from church members (and the Gift Aid that was reclaimed from this giving).

**Recruitment of Trustees**

New trustees are recruited by a process of current trustees and leaders in the church assessing who has the suitable level of skill, time and commitment to the vision and values of the church to take on the role of a trustee.

**Northwest Church**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the report)**  
**for the year ended 31 December 2008**

**Review of activities and achievements**

The 2008 financial year was a successful year for Northwest Church with many different areas of church life growing. Our key public meeting on Sunday morning continued to grow and flourish. In 2007 our average attendance at our Sunday morning service over the whole year was 83. In 2008 our average attendance grew to 106. Our highest Sunday attendance was 155 people.

The church continued to have a significant impact within the local community through the running of Alpha courses, mums and toddler groups, Alcoholics Anonymous meetings and became involved with an ongoing project of community involvement with the Grahame Park Estate in Colindale - an area of high social deprivation. On the Grahame Park Estate we ran a community festival, fun afternoons for children, community parties and exercise classes for young adults. During the Christmas season we also partnered with another local church and distributed 800 Christmas hampers to residents of the Grahame Park Estate. A youth club for 11 to 18 year olds has also been established that meets in the Northwest Centre and serves the local community.

We have also seen our links with other local churches grow. We hosted a weekly meeting for local church ministers; helped to lead a monthly meeting for local Christians and took part in an annual Easter walk through Edgware.

Within the church we continued to train people to take on responsibility for initiating projects that will benefit the local community.

In September 2008 the church took on a full time trainee who worked as our graphic designer and did much to help our community activities. We also benefited from a gifted administrator in the church, offering her full time services to the church for a year. This did a great deal to ensure the smooth organisation and administration of the church. Furthermore, another church member agreed to voluntarily work for the church for two days a week, helping to maintain our small group system.

**Reserves**

The charity holds reserves at a level that is sufficient, in the opinion of the trustees, to meet its immediate charitable objectives.

**Statement of trustees' responsibilities**

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

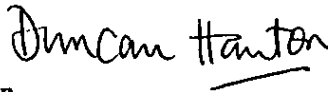
**Northwest Church**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the report)**  
**for the year ended 31 December 2008**

The trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees recommend that Wilton Mutlow & Co. remain in office until further notice.  
The Trustees' report is prepared in accordance with special provisions of part VII of the Companies Act 1985 relating to small companies.

This report was approved by the trustees on 7 October 2009 and signed on its behalf by

A handwritten signature in black ink that reads "Duncan Hanton". The signature is written in a cursive style with a horizontal line under the name.

**D R Hanton**  
**Secretary**

**Northwest Church**  
**(A company limited by guarantee)**

**Independent examiner's report to the trustees on the unaudited financial statements of Northwest Church.**

I report on the financial statements of Northwest Church for the year ended 31 December 2008 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007), under the historical cost convention and the accounting policies set out therein.

**Respective responsibilities of trustees and independent examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006 does not apply. It is my responsibility to examine accounts under section 43 of the Act, as amended, to follow procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, as amended, whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as their concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Independent examiner**

Wilton Mutlow & Co.  
Chartered Accountants and Registered Auditors  
3 College Yard  
Lower Dagnall Street  
St Albans  
Hertfordshire  
AL3 4PA

7th October 2009

**Northwest Church**  
**(A company limited by guarantee)**

**Statement of financial activities**

**For the year ended 31 December 2008**

	Notes	Unrestricted funds £	2008 Total £	2007 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds:				
Voluntary income	2	125,656	125,656	138,718
Investment income	3	30	30	139
<b>Total incoming resources</b>		<u>125,686</u>	<u>125,686</u>	<u>138,857</u>
<b>Resources expended</b>				
Charitable activities	4	134,361	134,361	137,045
Governance costs	5	3,000	3,000	2,977
<b>Total resources expended</b>		<u>137,361</u>	<u>137,361</u>	<u>140,022</u>
<b>Net outgoing resources for the year</b>		(11,675)	(11,675)	(1,165)
<b>Total funds brought forward</b>		<u>15,470</u>	<u>15,470</u>	<u>16,635</u>
<b>Total funds carried forward</b>		<u>3,795</u>	<u>3,795</u>	<u>15,470</u>

The notes on pages 9 to 13 form an integral part of these financial statements.



**Northwest Church**  
**(A company limited by guarantee)**

**Balance sheet**  
**as at 31 December 2008**

	Notes	£	2008 £	£	2007 £
<b>Fixed assets</b>					
Tangible fixed assets	9		3,208		4,168
<b>Current assets</b>					
Debtors	10	5,847		10,329	
Bank and cash		380		5,707	
		<u>6,227</u>		<u>16,036</u>	
<b>Creditors: amounts falling due within one year</b>	11	<u>(5,640)</u>		<u>(4,734)</u>	
<b>Net current assets</b>			<u>587</u>		<u>11,302</u>
<b>Net assets</b>			<u>3,795</u>		<u>15,470</u>
<b>Funds</b>	12				
Unrestricted income funds			<u>3,795</u>		<u>15,470</u>
<b>Total funds</b>			<u>3,795</u>		<u>15,470</u>

The Balance Sheet continues on the following page.

The notes on pages 9 to 13 form an integral part of these financial statements.

**Northwest Church**  
**(A company limited by guarantee)**

**Balance sheet (continued)**

**Trustees' statements required by Section 249B(4)**  
**for the year ended 31 December 2008**

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption from audit under Section 249A(1) of the Companies Act 1985 ;

(b) that the trustees have not required the company to obtain an audit of its financial statements for the year ended 31 December 2008 in accordance with Section 249B(2) of the Companies Act 1985;

(c) that we acknowledge our responsibilities for:


(1) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985;

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board on 7 October 2009 and signed on its behalf by

**D R Hanton**  
**Trustee**



**The notes on pages 9 to 13 form an integral part of these financial statements.**

**Northwest Church**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 December 2008**

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding .

**1.1. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

**1.2. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included. Income tax recoverable on covenants and gift aid donations is recognised when received.

Income from investments is included in the year in which it is receivable.

**1.3. Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Resources expended are recognised in the year in which they are incurred.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**1.4. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 25% on net book value

**Northwest Church**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 December 2008**

**2. Voluntary income**

	<b>2008</b>	<b>2007</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Grants and donations	106,035	110,387
Tax reclaimed under Gift Aid	19,621	28,331
	<u>125,656</u>	<u>138,718</u>

**3. Income from investments**

	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Income from investments	<u>30</u>	<u>139</u>

**4. Direct charitable expenditure**

	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Grants and giving	5,038	5,908
Staff costs	70,476	73,116
Venue costs	2,315	7,345
Rent payable	33,956	28,470
Ministry and outreach	10,774	11,637
Equipment and repairs	2,922	1,896
Office overheads	5,108	4,081
Travelling	1,601	836
General expenses	1,094	2,289
Interest and charges	8	78
Depreciation	1,069	1,389
	<u>134,361</u>	<u>137,045</u>

**Northwest Church**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 December 2008**

**5. Governance costs**

	<b>2008</b>	<b>2007</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Legal and professional	-	1,004
Accountancy fees	3,000	1,973
	<u>3,000</u>	<u>2,977</u>

**6. Employees**

<b>Employment costs</b>	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Wages and salaries	58,253	60,235
Social security costs	5,709	6,367
Pension costs	6,514	6,514
	<u>70,476</u>	<u>73,116</u>

**Number of employees**

The average monthly numbers of employees (including the employed trustees) during the year, calculated on the basis of full time equivalents, was as follows:

<b>2008</b>	<b>2007</b>
<b>Number</b>	<b>Number</b>
<u>2</u>	<u>2</u>

**7. Trustees' emoluments**

	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Remuneration and other benefits	<u>33,305</u>	<u>39,436</u>

Number of trustees to whom retirement benefits  
are accruing under a money purchase scheme

<u>1</u>	<u>1</u>
----------	----------

A trustee (D Hanton) received expense reimbursements in respect of training, equipment purchases, travel and subsistence incurred while performing his charitable duties.

**Northwest Church**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 December 2008**

**8. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

**9. Tangible fixed assets**

	Fixtures, fittings and equipment £	Total £
<b>Cost</b>		
At 1 January 2008	7,097	7,097
Additions	109	109
At 31 December 2008	<u>7,206</u>	<u>7,206</u>
 <b>Depreciation and impairment provisions</b>		
At 1 January 2008	2,929	2,929
Charge for the year	1,069	1,069
At 31 December 2008	<u>3,998</u>	<u>3,998</u>
 <b>Net book values</b>		
At 31 December 2008	<u>3,208</u>	<u>3,208</u>
At 31 December 2007	<u>4,168</u>	<u>4,168</u>

**10. Debtors**

	2008 £	2007 £
Other debtors	<u>5,847</u>	<u>10,329</u>

**11. Creditors: amounts falling due  
within one year**

	2008 £	2007 £
Bank overdraft	599	-
Taxes and social security creditor	1,509	45
Accruals and deferred income	3,532	4,689
	<u>5,640</u>	<u>4,734</u>

**Northwest Church**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**for the year ended 31 December 2008**

**12. Analysis of net assets between funds**

	Unrestricted funds £	Total funds £
Fund balances at 31 December 2008 as represented by:		
Tangible fixed assets	3,208	3,208
Current assets	6,227	6,227
Current liabilities	(5,640)	(5,640)
	<u>3,795</u>	<u>3,795</u>

**13. Unrestricted funds**

	At January 2008 £	Incoming resources £	Outgoing resources £	At December 2008 £
General reserves	<u>15,470</u>	<u>125,686</u>	<u>(137,361)</u>	<u>3,795</u>

**Purposes of unrestricted funds**

Unrestricted funds are used to further the work and objectives of the church.

**14. Company limited by guarantee**

Northwest Church is registered at Companies House as limited by guarantee and does not have any share capital.