## THE DAME HILARY CROPPER CHARITABLE **FOUNDATION LIMITED** (A COMPANY LIMITED BY GUARANTEE)

**ANNUAL ACCOUNTS** for the year ended 31st January 2006

Company Registration No: 5015106 Charity Registration No: 1101905

HW, CHARTERED ACCOUNTANTS **CHARTERED ACCOUNTANTS & REGISTERED AUDITORS** 

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(A company limited by guarantee)

## ANNUAL ACCOUNTS For the Year ended 31 January 2006

## DIRECTORS REPORT

#### Reference and administrative details

Registered charity no.

1101905

Company no.

5015106

Directors:

Peter Cropper Liz Pickard

Secretary

Peter Cropper

Registered Office:

Sterling House 19-23 High Street

Kidlington Oxfordshire OX5 2DH

Accountants:

**HW** Chartered Accountants

Sterling House 19-23 High Street Kidlington Oxfordshire

Oxfordshire OX5 2DH

Bankers:

Lloyds TSB Private Bank

50 Grosvenor Street

London W1K 3LF

Solicitors:

Wilsons

Steynings House Summerlock House

Salisbury Wiltshire SP2 7RJ

## THE DAME HILARY CROPPER CHARITABLE FOUNDATION LIMITED (A company limited by guarantee)

ANNUAL ACCOUNTS
For the Year ended 31 January 2006

#### DIRECTORS REPORT

#### Structure, Governance and Management

Governing document

The charity is a company limited by guarantee and a registered charity. It's governing documents are the Memorandum and Articles of Association dated 14th January 2004.

Risks Review

The Trustees have conducted their own review of the major risks to which the charity is exposed and systems have been established to mitigate these risks.

Organisational structure and decision-making

The Trustees set out the organisation objectives and aims, and agrees the strategy and policy needed to deliver on those aims.

Appointment of Trustees

Trustees are appointed by a method of search and invitation by the chairman on the basis of a trustee resolution.

#### Objectives and activities

The objects of the charity are:

To hold the trust fund and its income upon trust to apply them anywhere in the world, directly, or through grants to other established charities, for the primary object of the advancement of education and the relief of poverty of young people in any part of the world in such manner as the trustees in their absolute discretion may from time to time determine.

The emphasis will be on helping young people who are disadvantaged through poverty, illness or the lack of family support (e.g. Orphaned) by providing them with education and care, thereby assisting them to become self sufficient, in order that they can better lead a fulfilling and productive life in their communities.

The focus will be on developing countries, especially those which are struggling with abject poverty and debilitating diseases such as AIDS.

Grants may be made to other established charities in order that they can achieve critical mass and thereby better promote their own, similar, charitable objectives. The choice of organisations selected to receive such grants will be influenced by their efficiency and effectiveness in fulfilling their stated objectives and by the extent to which they foster self-help among disadvantaged young people.

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## ANNUAL ACCOUNTS For the Year ended 31 January 2006

#### DIRECTORS REPORT

#### **Achievements and Performance**

The Charity has completed its first operational year having supported activities in South Africa through four well established charitable organisations there. These are:

The Homestead in central Cape Town & Khyaletsha working with street children

Lily of the Valley Children's Home at Eston between Durban and Pietermaritzburg

Dominican Convent School in Jeppestown, Johannesburg

Kgosi Neighbourhood Foundation also in Jeppestown, Johannesburg

#### Financial Review

The charity achieved a net loss for the year ended 31 January 2006 of £11,897. Further details of its financial performance are set out in the Statement of Financial Activities and accompanying notes.

As at 31 January 2006, total funds amounted to £1,787,741 of which £27,264 were non endowment funds and £1,760,477 were expendable endowment funds.

Reserves Policy

The Trustees consider that it is desirable to establish a level of reserves which would allow the Foundation to support substantial projects without recourse to the endowment fund which nonetheless remains available to them for use if a particularly worthwhile major project arises. To that end the intention is to expend up to 90% of the charity's annual income in furtherance of its objectives, retaining 10% in order to establish free reserves.

Investment Policy

The capital fund held as expendable endowment is to be invested by the charity's fund manager, Bank of Scotland Portfolio Management, on a low risk basis, to achieve a steady annual income and modest capital growth.

#### Plans for future periods

The Foundation will continue to research the charity arena in South Africa, seeking those actively involved in areas compatible with our own objectives, and who can be evaluated as being efficiently operated, well organised with professional staff and well managed. We will then expand our involvement, not only by looking at increasing our involvement with the charities named above but by adding new collaborators to that list.

#### **Directors**

The directors who served during the period and to date were: Peter Cropper Liz Pickard

(A company limited by guarantee)

## ANNUAL ACCOUNTS For the Year ended 31 January 2006

#### DIRECTORS REPORT

#### **Trustees**

The Trustees who served during the year and to date were:

Peter Cropper David Best Liz Pickard Neil Hood (Died on 31 January 2006) Ian Stephenson

### Statement of Directors Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the income and expenditure of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Accountants

HW, Chartered Accountants, have indicated their willingness to be re-appointed and a resolution to that effect will be proposed at the Annual General Meeting for 2006.

This report, which has been prepared in accordance with the special provisions of part VII of the Companies Act 1985, applicable to small companies was approved by the Board on 510. 2006 and signed on its behalf.

y Order of the Board

Chairman-

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(A company limited by guarantee)

## ANNUAL ACCOUNTS For the Year ended 31 January 2006

### ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS

We report on the accounts for the year ended 31 March 2006 set out on pages 1 to 11.

Respective responsibilities of Directors (who are trustees of the charity for charity law purposes) and reporting accountants

As described on the balance sheet, the company's directors, being the charity's trustees, are responsible for the preparation of the accounts and they consider that the company is exempt from audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

### Basis of opinion

Our work was conducted in accordance with the statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

#### Opinion

### In our opinion:

- a) the accounts are in agreement with the accounting records kept by the company under section 221 of the companies Act 1985;
- b) having regard only to, and on the basis of, the information contained in those accounting records:
- i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act: and
- ii) the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act as modified by section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

HW

HW, Chartered Accountants Sterling House 19/23 High Street Kidlington OX5 2DH

Date: 5 OCTOBER 2006

(A company limited by guarantee)

#### Statement of Financial Activities For the Year ended 31 January 2006

			2006	2005
	Unrestricted Funds and Income & Expenditure Account	Expendable Endowment	TOTAL	TOTAL
	£	£	£	£
Incoming Resources				
Donations (Note 4)	16,087	•	16,087	1,715,290
Investment Income	28,021	-	28,021	47
Total incoming resources	44,108		44,108	1,715,337
Resources Expended				
Charitable expenditure	12,144	-	12,144	-
Administration (Note 5)	54,338	-	54,338	15,699
Total resources expended	66,482		66,482	15,699
Net (Outgoing) Resources before transfers	(22,374)	-	(22,374)	1,699,638
Transfers	50,000	(50,000)	-	-
Net Incoming/(outgoing) Resources before other recognized gains and losses (Note 6)	27,626	(50,000)	(22,374)	-
Gains on investment assets (Note 7)	-	10,477	10,477.00	100,000
Net Movement in Funds	27,626	(39,523)	(11,897)	1,799,638
Funds Balance at 31 January 2005	(362)	1,800,000	1,799,638	
Fund Balance at 31st January 2006	27,264_	1,760,477	1,787,741	1,799,638

There were no recognised gains or losses other than those shown above.

All of the Company's activities are continuing.

The Notes on pages 8 – 11 form part of these financial statements.

## THE DAME HILARY CROPPER CHARITABLE FOUNDATION LIMITED (A company limited by guarantee)

### Balance Sheet as at 31 January 2006

	2006 £	£	2005 £	£
FIXED ASSETS	ž.	£	ž	Z
Investments (Note 7)		1,760,477		-
CURRENT ASSETS				
Investments (Note 8) Debtors (Note 9) Cash at bank and in hand	2,108 54,141 56,249	-	1,800,000 - 1,401 1,801,401	
CREDITORS: Amounts falling due within one year (Note 10)	3,985	_	1,763	
NET CURRENT ASSETS	_	52,264	-	1,799,638
CREDITORS: Amounts falling due after one year (Note 11)		(25,000)		-
NET ASSETS	<u>-</u>	1,787,741	- -	1,799,638
FINANCED BY:				
RESERVES (Note 13)				
Unrestricted Funds		27,264		(362)
Expendable Endowment		1,760,477		1,800,000
		1,787,741	-	1,799,638

In preparing these financial statements:

- a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985:
- b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- c) The Directors acknowledge their responsibilities for:
- i) ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985, and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements, which have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 applicable to small companies were approved by the Board on \$ OCTOBER\_/4006-and signed on its behalf.

Chairman

(A company limited by guarantee)

## Notes to the Accounts For the Year ended 31 January 2006

## 1 Accounting Policies

- a) The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (Effective June 2002), the Companies Act 1985 and Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005. The company's activities are all continuing.
- b) Donations All Donations included in the Statement of Financial Activities have been recognised when receivable.
- c) The company has taken advantage of the exemption in Financial Reporting Standard No 1 from producing a cashflow statement on the grounds that it is a small company.
- d) Foreign currency translation Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of transaction. All differences are taken to the Statement of Financial Activities.
- e) Investments Fixed asset investments are stated at market value and the gain or loss taken to the Statement of Financial Activities.

#### 2 Liability of Members

The Company is limited by guarantee, not having a share capital. The liability of members for the payment of debts in a winding up is limited to £1 per member.

### 3 Taxation

As a registered charity, the Company is exempt from United Kingdom Corporation Tax on its income applied for charitable purposes.

#### 4 Donations

	2006	2005
	£	£
Donations by P Cropper	8,587	1,715,290
Other Donations	7,500	-
	16,087	1,715,290

(A company limited by guarantee)

# Notes to the Accounts For the Year ended 31 January 2006

5	Administration		
		2006	2005
		£	£
	Legal & Professional Fees	46,064	2,998
	Property Costs	6,139	10,938
	Accountancy Costs	1,175	1,763
	Travel Costs	1,803	-
	Exchange Gains	(1,018)	-
	Bank Charges	175	-
	•	54,338	15,699
		<del></del>	<del>=</del>
6	Net Incoming resources		
		2006	2005
		£	£
	This is stated after charging:	-	•
	This is stated after bridinging.		
	Accountants' remuneration (excluding VAT)	1,000	1,500
	Fixed Asset Investments		
		2006	
		£	
	Additions	1,750,000	
	Additions	1,750,000	
	Gain during year	10,477	
	Market Value at 31 January 2006	1,760,477	
	From the proceeds of the sale of the Flat in London, Scotland Portfolio management service.	£1.75 Million was i	nvested with Bank of
8	Current Asset Investments		
_			
		2006	
		£	
	Market Value at 1 February 2005	1,800,000	

During the year the property was sold for £1.8 Million (Before estate agent fees).

Disposals

Market Value at 31 January 2006

(1,800,000)

(A company limited by guarantee)

## Notes to the Accounts For the Year ended 31 January 2006

#### 9 Debtors

	Other debtors	<b>2006</b> £ 2,108	2005 £ -
		2,108	
10	Creditors: Amounts Falling Due Within One Year		
		2006	2005
		£	£
	Other Creditors and Accruals	3,985	1,763
		3,985	1,763

Included in other creditors is £1,047 of travel expenses to be reimbursed to David Best, a trustee of the charity. No other trustee or director received any remuneration or reimbursement of expenses from the company during the year.

## 11 Creditors: Amounts Falling Due After One Year

	2006	2005
	£	£
Loan	25,000	-
	25,000	1,763

During the year, Peter Cropper made an interest free loan of £25,000 to the charity which is to be repaid by August 2010.

(A company limited by guarantee)

## Notes to the Accounts For the Year ended 31 January 2006

### 12 Related Party Transactions

In addition to the loan of £25,000 made by Peter Cropper to the charity during the year, he also personally bore costs of the charity which amounted to £10,659.

#### 13 Funds

	Balance at 1 February 2005	Incoming Resources	Outgoing Resouces	Transfer Between Funds	Balance at 31 January 2006
	£	£	£	£	£
Unrestricted Funds	(362)	44,108	(66,482)	50,000	27,264
Expendable Endowment	1,800,000	10,477	-	(50,000)	1,760,477
Total	1,799,638	54,585	(65,435)		1,787,741

Details of Unrestricted funds are as follows:

General – these are funds that are available for use as the Trustees see fit in relation to the activities of the charity.

Details of the Expendable Endowment are as follows:

The donated property and its subsequent proceeds are to be held as an expendable endowment fund, the income from which will be credited to unrestricted funds.