

Registered Company Number: 5012490

Registered Charity Number: 1104088

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
( A Company Limited by Guarantee)

**FINANCIAL STATEMENTS AND ANNUAL REPORT**

**Year Ended 31 March 2018**

Registered Charity Number: 1104088  
Registered Company Number: 5012490



**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Report and accounts**  
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**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Reference and Administrative Information**

**Charity Number**

1104088

**Company Number**

5012490

**Directors and Trustees**

|                          |                                 |
|--------------------------|---------------------------------|
| Hugh Warner              | Chair                           |
| Barbara Woodhead         |                                 |
| Christine Birkett        |                                 |
| Anthony Peverell         | Resigned November 2017          |
| Gaynor Flash             | Resigned November 2017          |
| Susan Marbrow            |                                 |
| Rhys Buchan              | Appointed November 2017         |
| Cllr. Syed Anwar Hussain | ESBC nominee Cllr Anglesey Ward |
| Cllr. Ali Chaudhry       | ESBC nominee Cllr Anglesey Ward |

**Company Secretary**

David Adkins

**Reporting Accountant**

D Alexander & Co Ltd  
12 Granary Wharf Business Park  
Wetmore Road  
Burton upon Trent  
Staffordshire  
DE14 1DU  
Tel - 01283 743851

**Bankers**

Unity Trust Bank Plc  
PO Box 1487  
Stafford  
ST16 3GJ  
Tel - 0345 140-1000

**Registered office**

Queen Street Neighbourhood Resource Centre  
Queen Street  
Burton Upon Trent  
Staffs  
DE14 3LW  
Tel - 01283 743744

## **QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**

### **Report of the Trustees**

The Trustees present their report, together with the Financial Statements of the Charitable Company for the year ended 31 March 2018. This report represents a trustees' report in accordance with the Charities Act.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

The reference and administrative information on page 1 forms part of this report.

### **Structure, Governance and Management**

#### **Governing Document**

The Queen Street Neighbourhood Resource Centre is a charitable company limited by guarantee. It was incorporated on 12 January 2004 and registered as a charity on 2 June 2004. The charity was established under a memorandum and articles of association which establishes the objects and powers of the charitable company and is governed under its articles of association. In the event of winding up the members are required to contribute an amount not exceeding £1.

#### **Recruitment and Appointment of Directors**

The Trustees of the company make up the Board of Directors which is elected each year by the members of the Charity. In addition, three nominees from East Staffordshire Borough Council hold office as Trustees and Directors. The Chair is elected by the Trustees from among their number immediately following the Annual General Meeting.

Trustees receive no remuneration for their work as trustees but are reimbursed for their out of pocket expenses, as claimed on an official form.

#### **Trustee Induction and Training**

When a new trustee is appointed they are provided with a pack which contains:

- Copies of the company's memorandum and articles of association.
- Copy of the most recent annual report and accounts.
- Copy of minutes of previous trustee meetings.
- Copy of Charity Commission guidance "The Essential Trustee"
- Copy of guidance to Councillors to ESBC nominees.

#### **Organisational Structure**

The board of directors administers the charity and meets on a monthly basis. The board delegate the day to day management of the centre to the manager.

#### **Risk Management**

The trustees have examined the major risks to which the Charity is exposed and are satisfied that the systems are in place to mitigate those risks.

### **Objectives and Activities**

#### **Objectives**

Queen Street Neighbourhood Resource Centre (operating under the name of Queen Street Community Centre) aims to promote the benefit of the inhabitants of those areas known for administrative purposes as Anglesey Ward and that part of Burton Ward adjacent to Anglesey Ward but bounded by Station Street, Burton upon Trent (hereinafter called the area of benefit) without distinction of race, sex or of political, religious or other opinions.

Queen Street Community Centre pursues these aim by:

1. associating with the local authorities, voluntary associations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
2. managing a Community Centre and maintaining, managing and co-operating with any local statutory authority in the maintenance and management of the above aims and objectives.
3. promoting any other charitable purpose in the area of benefit.

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Report of the Trustees**

**Review of the Year's Activities and Future Developments**

Queen Street Community Centre has continued to adapt its business model to demand. Although it retains its identity as a Childrens Centre it is now gaining a growing reputation as a venue for training providers.

The former Sure Start unit continues to house the successful Little Scholars Community Nursery five days per week. This maintains its maximum intake numbers and operates to full capacity. The Sure Start Service itself has a reduced but persistent interest in the Centre running, one day a week, group activities as part of the Early Years offer.

The Staffordshire registered charity "Approach" serve senior citizens with dementia using the Beech Room. They now operate three days per week and the user numbers are increasing slowly.

The registered charity "Everyone Health" now deliver health based initiatives to the local area use the Appleby Room three days per week and the Anglesey Hall one day per week.

Little Scholars Community Nursery, Approach, Everyone Health and Surer Start are all in contract with QSCC for use of the above facilities.

Elite Security Training and CT Skills have become regular centre users delivering training to groups in three week recurring block.

WE have increased opportunities to use the facility for children's parties and weddings, formerly only possible on a Saturday they are now accommodated on any week day where possible. This is a new initiative and is projected to increase steadily over the coming months.

Our long standing client groups continue to use the Centre on a regular basis. Midland Psychology, Heritage Care, Socatots, Sport in the Hood, Pilates, Trent Rowing Club, Batacoda Dance Studio, Girls Dance Group, Polish Church Group, Golden Cloud and a local choir are the core repeat clients. Burton Albion Community Trust (BACT) are still associated with the Centre through the Girls Dance Group.

Funding has been secured from ESBC to cover office equipment upgrades. The Police and Crime Commissioners People Power Fund has provided a series of permanent display boards. The Friday evening youth club facility for older children, formerly "Project Regeneration Youth" and The G'Ang..." has ended due to a reduced demand and lack of funding.

The Money Spider credit union and work club continue to be well utilised every Thursday and the former continues to use the Centre for their monthly board meetings. Anglesey Parish Council continue to hold parish council meetings in the Centre.

The annual Senior Citizen's Christmas Party was once again sponsored by Anglesey Parish Council and supported by a range of local businesses who donated numerous prizes. The computer group, primarily attended by senior citizens, is still runs one morning per week.

**Queen Street Community Centre Property**

For the thirteenth year the Charity continues to operate under an informal arrangement for lease (subletting) with East Staffordshire Borough Council. We continue to have security due to the arrangements in place before the major redevelopment of the site in 2005. While the responsibilities and rights to the building remain unclear the increasing maintenance issues are being honoured by ESBC under the original lease.

**Reserves**

Unrestricted reserves at 31 March 2018 total £16,900 (2017 - £21,132).

The charity's reserve policy is to hold a minimum of 6 months, and a maximum of 12 months, operating expenditure in unrestricted reserves.

**Trustee's Responsibilities in relation to the financial statements**

Company law requires the Trustees as Directors to prepare accounts for each financial year which give a true and fair view of the state of the company's affairs and the surplus or deficit for that year. In preparing these accounts, the trustees are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company and enable them to ensure the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Company Exemptions**

This report is prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

On behalf of the Trustees  
Trustee: Hugh Warner

Date: 12 September 2018.



**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Independent examiner's report to the trustees of**  
**for the year ended 31 March 2018**

I report on the accounts of the company for the year ended 31 March 2018 set out on pages 2 to 13.

***Respective responsibilities of trustees and examiner***

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) or the Charities Act 2011 (the 2011 Act) and that an independent examination is required. The charity's gross income did not exceed £250,000 and is not required to select an examiner who is a member of a designated professional body.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

***Basis of independent examiner's report***

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

It is unclear whether property expenditure of Queen Street Community Centre is the responsibility of East Staffordshire Borough Council (landlord) or the Trustees (tenant). In the absence of a formal sublease I cannot, therefore, be certain that all property expenditure (capital, repair, renewal, maintenance) is correct and proper expense of the Charitable Trustees. Furthermore, the lack of clarity may also impact on the charity's ability to generate additional income that would improve the financial performance, and thus help to further achieve its objectives.

***Independent examiner's statement***

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting for Smaller Entities (the FRSSE) (effective 1 January 2015)

have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Wayne Penlington, FCCA  
D Alexander & Co Ltd  
12 Granary Wharf Business Park  
Wetmore Road  
Burton upon Trent  
Staffordshire  
DE14 1DU

Date: 12 September 2018.

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**

**Statement of Financial Activities  
(Including Income and Expenditure Account)  
for the year ended 31 March 2018**

|                                                                                      | Notes | 2018<br>Unrestricted<br>£ | 2018<br>Restricted<br>£ | 2018<br>Total<br>£ | 2017<br>Total<br>£ |
|--------------------------------------------------------------------------------------|-------|---------------------------|-------------------------|--------------------|--------------------|
| <b><u>Incoming Resources</u></b>                                                     |       |                           |                         |                    |                    |
| <b>Incoming resources from generated funds:</b>                                      |       |                           |                         |                    |                    |
| <i>Voluntary income:</i>                                                             |       |                           |                         |                    |                    |
| Donations                                                                            | 2     | 78                        | -                       | 78                 | -                  |
| Grants receivable                                                                    | 3     | 412                       | 2,500                   | 2,912              | 5,163              |
| <i>Investment Income:</i>                                                            |       |                           |                         |                    |                    |
| Interest received                                                                    |       | -                         | -                       | -                  | 26                 |
| <b>Incoming resources from charitable activities:</b>                                |       |                           |                         |                    |                    |
| Community space and services                                                         |       | 56,319                    | -                       | 56,319             | 55,746             |
| <b>Total Incoming Resources</b>                                                      |       | <b>56,809</b>             | <b>2,500</b>            | <b>59,309</b>      | <b>60,935</b>      |
| <b><u>Resources Expended</u></b>                                                     |       |                           |                         |                    |                    |
| Costs of Generating Funds                                                            | 4     | 5,437                     | -                       | 5,437              | 5,512              |
| <i>Charitable Services:</i>                                                          |       |                           |                         |                    |                    |
| Community space and services                                                         | 5     | 53,331                    | 5,606                   | 58,937             | 58,136             |
| <b>Governance costs</b>                                                              | 6     | 2,273                     | -                       | 2,273              | 2,235              |
| <b>Total Resources Expended</b>                                                      |       | <b>61,041</b>             | <b>5,606</b>            | <b>66,647</b>      | <b>65,883</b>      |
| Net Incoming / (Outgoing) Resources before transfer<br>(Net Income / (Expenditure) ) |       | (4,232)                   | (3,106)                 | (7,338)            | (4,948)            |
| Transfer from Restricted Funds to Unrestricted                                       |       | -                         | -                       | -                  | -                  |
| <b>Net Movement in Funds</b>                                                         |       | <b>(4,232)</b>            | <b>(3,106)</b>          | <b>(7,338)</b>     | <b>(4,948)</b>     |
| <b>Total Funds brought forward</b>                                                   |       | <b>21,132</b>             | <b>6,389</b>            | <b>27,521</b>      | <b>32,469</b>      |
| <b>Total Funds carried forward</b>                                                   |       | <b>16,900</b>             | <b>3,283</b>            | <b>20,183</b>      | <b>27,521</b>      |

The statement of financial activities includes all gains and losses recognised in the year.

All amounts derived from continuing activities.

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Balance Sheet**  
**as at 31 March 2018**

|                                                       | Notes | 2018<br>£ | 2017<br>£ |
|-------------------------------------------------------|-------|-----------|-----------|
| <b>Fixed assets</b>                                   |       |           |           |
| Tangible assets                                       | 10    | 11,142    | 13,941    |
| <b>Current assets</b>                                 |       |           |           |
| Debtors                                               | 11    | 3,465     | 1,441     |
| Cash at bank and in hand                              |       | 10,767    | 14,338    |
|                                                       |       | 14,232    | 15,779    |
| <b>Creditors: amounts falling due within one year</b> | 12    | (5,191)   | (2,199)   |
| <b>Net current assets</b>                             |       | 9,041     | 13,580    |
| <b>Net assets</b>                                     |       | 20,183    | 27,521    |
| <b>Funds</b>                                          |       |           |           |
| Restricted funds                                      | 15    | 3,283     | 6,389     |
| Unrestricted funds                                    | 15    | 16,900    | 21,132    |
| <b>Total Funds</b>                                    |       | 20,183    | 27,521    |

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved and authorised for issue by the Trustees on 12 September 2018.



Trustee: Ali Chaudhry

The notes form part of these financial statements.



**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Statement of Changes in Equity**  
**for the year ended 31 March 2018**

|                         | <b>Restricted<br/>funds</b> | <b>Unrestricted<br/>funds</b> | <b>Total</b>  |
|-------------------------|-----------------------------|-------------------------------|---------------|
|                         | <b>£</b>                    | <b>£</b>                      | <b>£</b>      |
| <b>At 31 March 2016</b> | 5,927                       | 26,542                        | 32,469        |
| Net movement in funds   | 462                         | (5,410)                       | (4,948)       |
| <b>At 31 March 2017</b> | <u>6,389</u>                | <u>21,132</u>                 | <u>27,521</u> |
| <b>At 31 March 2017</b> | 6,389                       | 21,132                        | 27,521        |
| Net movement in funds   | (3,106)                     | (4,232)                       | (7,338)       |
| <b>At 31 March 2018</b> | <u>3,283</u>                | <u>16,900</u>                 | <u>20,183</u> |

## **QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**

### **Notes to the Accounts**

**for the year ended 31 March 2018**

#### **1 Accounting policies**

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

##### **Fund Accounting**

Unrestricted funds are those available for use at the discretion of the charity in furtherance of its general objectives and which have not been designated for other purposes.

Restricted funds are those to be used in accordance with specific restrictions imposed by donors.

##### **Incoming Resources**

Incoming resources are included in the SOFA when it is quantifiable with reasonable accuracy.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

##### **Resources Expended**

All expenditure is accounted for on an accruals basis.

##### **Donations and Voluntary Income**

Donations and voluntary income are accounted for gross when received.

##### **Deferred Income**

Incoming resources are shown in the Statement of Financial Activities in the period to which they relate.

Where income is received in advance of and subject to certain conditions being met; for example advance payments for room hire, then it is treated as deferred income until those conditions are satisfied.

##### **Grants Receivable**

Grants for immediate expenditure are accounted for when they become receivable. Grants received for specific purposes are treated as restricted funds.

##### **Tangible Fixed Assets and Depreciation**

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the financial statements at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

|                               |          |
|-------------------------------|----------|
| Aerobics equipment            | 7 years  |
| CCTV and security equipment   | 8 years  |
| Equipment                     | 3 years  |
| Furniture                     | 15 years |
| Office and computer equipment | 3 years  |

##### **Allocation of costs**

Costs are allocated between fundraising costs, direct costs in furtherance of the charity's objects and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned on a basis consistent with the use of the resource.

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**

**Notes to the Accounts**

**for the year ended 31 March 2018**

**2 Incoming resources - Donations, Legacies and similar income**

There was no income received during the year, or previous year, from donations, legacies or similar income.

**3 Incoming resources - Grants Receivable**

|                         | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2018<br>Total<br>£ | 2017<br>Total<br>£ |
|-------------------------|----------------------------|--------------------------|--------------------|--------------------|
| The Gang Grant          | -                          | 2,000                    | 2,000              | -                  |
| Youth Club Project      | -                          | -                        | -                  | 2,640              |
| Gardening Project Grant | -                          | 500                      | 500                | 578                |
| WASP Syed               | 412                        | -                        | 412                | -                  |
| Christmas Party         | -                          | -                        | -                  | 908                |
| CSE Grant Fund          | -                          | -                        | -                  | 587                |
| Peter Davies Grant      | -                          | -                        | -                  | 450                |
|                         | <u>412</u>                 | <u>2,500</u>             | <u>2,912</u>       | <u>5,163</u>       |

**4 Cost of generating funds**

|             | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2018<br>Total<br>£ | 2017<br>Total<br>£ |
|-------------|----------------------------|--------------------------|--------------------|--------------------|
| Salaries    | 5,423                      | -                        | 5,423              | 5,512              |
| Recruitment | 14                         | -                        | 14                 | -                  |
|             | <u>5,437</u>               | <u>-</u>                 | <u>5,437</u>       | <u>5,512</u>       |

**5 Expenditure in furtherance of charity's objects**

|                         | Unrestricted<br>£ | Restricted<br>£ | 2018<br>£     | 2017<br>£     |
|-------------------------|-------------------|-----------------|---------------|---------------|
| People related (note 7) | 31,845            | -               | 31,845        | 32,283        |
| Premises related        | 13,807            | 1,038           | 14,845        | 12,980        |
| Organised activities    | 711               | 3,867           | 4,578         | 5,006         |
| Office expenses         | 2,491             | -               | 2,491         | 2,459         |
| Other expenses          | 2,379             | -               | 2,379         | 2,528         |
| Depreciation            | 2,098             | 701             | 2,799         | 2,880         |
|                         | <u>53,331</u>     | <u>5,606</u>    | <u>58,937</u> | <u>58,136</u> |

**Premises related**

The charity leases the Neighbourhood Resource Centre from East Staffordshire Borough Council for a peppercorn rent.

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Notes to the Accounts**  
**for the year ended 31 March 2018**

**6 Governance costs**

|                | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2018<br>Total<br>£ | 2017<br>Total<br>£ |
|----------------|----------------------------|--------------------------|--------------------|--------------------|
| People related | 1,553                      | -                        | 1,553              | 1,575              |
| Accountancy    | 720                        | -                        | 720                | 660                |
|                | <u>2,273</u>               | <u>-</u>                 | <u>2,273</u>       | <u>2,235</u>       |

**7- People related**

|                          | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2018<br>Total<br>£ | 2017<br>Total<br>£ |
|--------------------------|----------------------------|--------------------------|--------------------|--------------------|
| Wages and salaries       | 38,735                     | -                        | 38,735             | 39,270             |
| Recruitment and training | 100                        | -                        | 100                | -                  |
|                          | <u>38,835</u>              | <u>-</u>                 | <u>38,835</u>      | <u>39,270</u>      |

The average number of employees during the accounting period was:

|                                                    | 2018        | 2017        |
|----------------------------------------------------|-------------|-------------|
| Cost of generating funds                           | 0.00        | 0.00        |
| Activities in furtherance of the charity's objects | 2.20        | 2.70        |
| Management and administration                      | 0.00        | 0.00        |
| Total                                              | <u>2.20</u> | <u>2.70</u> |

No employee received emoluments in excess of £50,000

**8 Trustees remuneration and Expenses**

No remuneration was paid or is payable for the year out of the funds of the charity, either directly or indirectly, to any trustee or person known to be connected to any trustee.

**9 Net incoming resources**

Net incoming resources for the year are stated after charging:

|                              | 2018<br>£ | 2017<br>£ |
|------------------------------|-----------|-----------|
| Accountancy                  | 720       | 660       |
| Depreciation of owned assets | 2,799     | 2,880     |

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Notes to the Accounts**  
**for the year ended 31 March 2018**

**10 Tangible fixed assets**

|                       | <b>CCTV &amp;<br/>Security<br/>equipment<br/>£</b> | <b>Furniture<br/>and Office<br/>Equipment<br/>£</b> | <b>Total<br/>£</b> |
|-----------------------|----------------------------------------------------|-----------------------------------------------------|--------------------|
| <b>Cost</b>           |                                                    |                                                     |                    |
| At 1 April 2017       | 13,751                                             | 43,903                                              | 57,654             |
| Additions             | -                                                  | -                                                   | -                  |
| At 31 March 2018      | <u>13,751</u>                                      | <u>43,903</u>                                       | <u>57,654</u>      |
| <b>Depreciation</b>   |                                                    |                                                     |                    |
| At 1 April 2017       | 6,677                                              | 37,036                                              | 43,713             |
| Charge for the year   | 701                                                | 2,098                                               | 2,799              |
| At 31 March 2018      | <u>7,378</u>                                       | <u>39,134</u>                                       | <u>46,512</u>      |
| <b>Net book value</b> |                                                    |                                                     |                    |
| At 31 March 2018      | <u>6,373</u>                                       | <u>4,769</u>                                        | <u>11,142</u>      |
| At 31 March 2017      | <u>7,074</u>                                       | <u>6,867</u>                                        | <u>13,941</u>      |

**11 Debtors**

|               | <b>2018<br/>£</b> | <b>2017<br/>£</b> |
|---------------|-------------------|-------------------|
| Trade debtors | 3,033             | 1,008             |
| Other debtors | 432               | 433               |
|               | <u>3,465</u>      | <u>1,441</u>      |

**12 Creditors: amounts falling due within one year**

|                 | <b>2018<br/>£</b> | <b>2017<br/>£</b> |
|-----------------|-------------------|-------------------|
| Accruals        | 2,627             | 1,935             |
| Trade creditors | -                 | 264               |

**13 Taxation**

No liability to UK Corporation Tax arose on ordinary activities for the year ended 31 March 2018 (2017 - nil).

**14 Legal status of the charity**

The charity is limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**15 Funds**

The assets and liabilities are represented by the following funds:

|                | <b>Restricted<br/>£</b> | <b>Unrestricted<br/>£</b> | <b>Total<br/>£</b> |
|----------------|-------------------------|---------------------------|--------------------|
| Fixed Assets   | 1,609                   | 9,533                     | 11,142             |
| Current Assets | 1,674                   | 12,558                    | 14,232             |
| Creditors      | -                       | (5,191)                   | (5,191)            |
|                | <u>3,283</u>            | <u>16,900</u>             | <u>20,183</u>      |

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Detailed Income and Expenditure Account**  
**for the year ended 31 March 2018**

| <b><u>Incoming Resources</u></b>   | <b>2018<br/>£</b> | <b>2017<br/>£</b> |
|------------------------------------|-------------------|-------------------|
| Donations                          | 78                | -                 |
| Grants receivable:                 |                   |                   |
| The Gang Grant                     | 2,000             | -                 |
| Youth Club Grant                   | -                 | 2,640             |
| Gardening Project Grant            | 500               | 578               |
| CSE Grant                          | -                 | 587               |
| WASP Syed                          | 412               | -                 |
| Christmas Party                    | -                 | 908               |
| Hall Display Boards                | -                 | -                 |
| Peter Davies Grant                 | -                 | 450               |
|                                    | 2,912             | 5,163             |
| Facilities hire:                   |                   |                   |
| Other Income                       | 1,357             | 1,008             |
| Room Hire                          | 54,962            | 54,738            |
|                                    | 56,319            | 55,746            |
| Interest received                  | -                 | 26                |
| <b>Total Income</b>                | <b>59,309</b>     | <b>60,935</b>     |
| <b>Total Expenditure (page 13)</b> | <b>66,647</b>     | <b>65,883</b>     |
| <b>Surplus Income for the year</b> | <b>(7,338)</b>    | <b>(4,948)</b>    |

**QUEEN STREET NEIGHBOURHOOD RESOURCE CENTRE**  
**Detailed Income and Expenditure Account**  
**for the year ended 31 March 2018**

| <b><u>Resources Expended</u></b>     | <b>2018<br/>£</b>    | <b>2017<br/>£</b>    |
|--------------------------------------|----------------------|----------------------|
| <b>People related:</b>               |                      |                      |
| Wages and salaries                   | 38,735               | 39,270               |
| Other                                | -                    | 100                  |
|                                      | <u>38,835</u>        | <u>39,370</u>        |
| <b>Premises related:</b>             |                      |                      |
| Rates                                | 983                  | 1,045                |
| Cleaning, laundry and waste disposal | 2,815                | 2,183                |
| Repairs and maintenance              | 4,162                | 3,341                |
| Utilities                            | 6,885                | 6,411                |
|                                      | <u>14,845</u>        | <u>12,980</u>        |
| <b>Activities:</b>                   |                      |                      |
| Activity expenses                    | <u>4,578</u>         | <u>5,006</u>         |
| Communications and postage           | 1,991                | 2,150                |
| Stationery                           | 500                  | 309                  |
|                                      | <u>2,491</u>         | <u>2,459</u>         |
| Accountancy                          | 720                  | 660                  |
| Insurance and licences               | 1,566                | 1,780                |
| Books and software                   | 441                  | 424                  |
| Refreshment expenses                 | 235                  | 221                  |
| Sundry expenses                      | 137                  | 103                  |
| Exceptional Expenses                 | -                    | -                    |
| Exceptional Expenses (note 10)       | -                    | -                    |
|                                      | <u>3,099</u>         | <u>3,188</u>         |
| Depreciation                         | <u>2,799</u>         | <u>2,880</u>         |
| <b>Total Expenditure</b>             | <u><u>66,647</u></u> | <u><u>65,883</u></u> |