

**ABBREVIATED UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2014**  
**FOR**  
**1ST CHOICE HIGH LEVEL CLEANING**  
**& MAINTENANCE LIMITED**

**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

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FOR THE YEAR ENDED 31ST MARCH 2014**

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**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED**

**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31ST MARCH 2014**

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**DIRECTORS:** P Coupland  
D Nickels

**SECRETARY:** D Nickels

**REGISTERED OFFICE:** 56 Station Road  
Drayton  
Portsmouth  
Hampshire  
PO6 1PJ

**REGISTERED NUMBER:** 05000805 (England and Wales)

**ACCOUNTANTS:** Rothman Pantall LLP  
Chartered Accountants  
229 West Street  
Fareham  
Hampshire  
PO16 0HZ

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED**

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**The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages three to seven) have been prepared.**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of 1st Choice High Level Cleaning & Maintenance Limited for the year ended 31st March 2014 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to the Board of Directors of 1st Choice High Level Cleaning & Maintenance Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of 1st Choice High Level Cleaning & Maintenance Limited and state those matters that we have agreed to state to the Board of Directors of 1st Choice High Level Cleaning & Maintenance Limited, as a body, in this report in accordance with AAF 2/10 as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that 1st Choice High Level Cleaning & Maintenance Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of 1st Choice High Level Cleaning & Maintenance Limited. You consider that 1st Choice High Level Cleaning & Maintenance Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of 1st Choice High Level Cleaning & Maintenance Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Rothman Pantall LLP  
Chartered Accountants  
229 West Street  
Fareham  
Hampshire  
PO16 0HZ

This page does not form part of the abbreviated accounts

**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**ABBREVIATED BALANCE SHEET  
31ST MARCH 2014**

|                                              | Notes | 2014<br>£     | £             | 2013<br>£     | £             |
|----------------------------------------------|-------|---------------|---------------|---------------|---------------|
| <b>FIXED ASSETS</b>                          |       |               |               |               |               |
| Tangible assets                              | 2     |               | <b>25,291</b> |               | 28,693        |
| <b>CURRENT ASSETS</b>                        |       |               |               |               |               |
| Stocks                                       |       | <b>1,000</b>  |               | 1,120         |               |
| Debtors                                      |       | <b>17,384</b> |               | 21,118        |               |
| Cash at bank                                 |       | <b>79,527</b> |               | <b>33,883</b> |               |
|                                              |       | <b>97,911</b> |               | <b>56,121</b> |               |
| <b>CREDITORS</b>                             |       |               |               |               |               |
| Amounts falling due within one year          |       | <b>35,585</b> |               | <b>28,087</b> |               |
| <b>NET CURRENT ASSETS</b>                    |       |               | <b>62,326</b> |               | <b>28,034</b> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       |               | <b>87,617</b> |               | <b>56,727</b> |
| <b>PROVISIONS FOR LIABILITIES</b>            |       |               | <b>4,437</b>  |               | <b>4,882</b>  |
| <b>NET ASSETS</b>                            |       |               | <b>83,180</b> |               | <b>51,845</b> |
| <b>CAPITAL AND RESERVES</b>                  |       |               |               |               |               |
| Called up share capital                      | 3     |               | <b>100</b>    |               | 100           |
| Profit and loss account                      |       |               | <b>83,080</b> |               | <b>51,745</b> |
| <b>SHAREHOLDERS' FUNDS</b>                   |       |               | <b>83,180</b> |               | <b>51,845</b> |

The notes on pages 5 to 7 form part of these abbreviated accounts

**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**ABBREVIATED BALANCE SHEET - continued  
31ST MARCH 2014**

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The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2014.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2014 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in
- (b) accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 17th September 2014 and were signed on its behalf by:

P Coupland - Director

The notes on pages 5 to 7 form part of these abbreviated accounts

**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31ST MARCH 2014**

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**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents the total value, excluding value added tax, of work done during the year.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                       |                           |
|-----------------------|---------------------------|
| Long leasehold        | - 10% on cost             |
| Plant and machinery   | - 20% on reducing balance |
| Fixtures and fittings | - 20% on reducing balance |
| Motor vehicles        | - 25% on reducing balance |

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**NOTES TO THE ABBREVIATED ACCOUNTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2014**

**2. TANGIBLE FIXED ASSETS**

|                       | <b>Total<br/>£</b>   |
|-----------------------|----------------------|
| <b>COST</b>           |                      |
| At 1st April 2013     | <b>81,152</b>        |
| Additions             | <b>3,350</b>         |
| At 31st March 2014    | <b><u>84,502</u></b> |
| <b>DEPRECIATION</b>   |                      |
| At 1st April 2013     | <b>52,459</b>        |
| Charge for year       | <b>6,752</b>         |
| At 31st March 2014    | <b><u>59,211</u></b> |
| <b>NET BOOK VALUE</b> |                      |
| At 31st March 2014    | <b><u>25,291</u></b> |
| At 31st March 2013    | <b><u>28,693</u></b> |

**3. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

| Number: | Class:   | Nominal<br>value: | <b>2014<br/>£</b> | 2013<br>£  |
|---------|----------|-------------------|-------------------|------------|
| 100     | Ordinary | £1                | <b><u>100</u></b> | <u>100</u> |

**4. DIRECTORS' ADVANCES, CREDITS AND GUARANTEES**

The following advances and credits to directors subsisted during the years ended 31st March 2014 and 31st March 2013:

|                                      | <b>2014<br/>£</b>   | 2013<br>£      |
|--------------------------------------|---------------------|----------------|
| <b>P Coupland</b>                    |                     |                |
| Balance outstanding at start of year | <b>(5,078)</b>      | (1,383)        |
| Amounts advanced                     | <b>40,072</b>       | 70,379         |
| Amounts repaid                       | <b>(35,652)</b>     | (74,074)       |
| Balance outstanding at end of year   | <b><u>(658)</u></b> | <u>(5,078)</u> |



**1ST CHOICE HIGH LEVEL CLEANING  
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**NOTES TO THE ABBREVIATED ACCOUNTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2014**

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**4. DIRECTORS' ADVANCES, CREDITS AND GUARANTEES - continued**

**D Nickels**

|                                      |                       |          |
|--------------------------------------|-----------------------|----------|
| Balance outstanding at start of year | -                     | -        |
| Amounts advanced                     | <b>13,908</b>         | 44,473   |
| Amounts repaid                       | <b>(19,400)</b>       | (44,473) |
| Balance outstanding at end of year   | <u><b>(5,492)</b></u> | <u>-</u> |

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