

ABBREVIATED UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013
FOR
1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED

**1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**CONTENTS OF THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013**

	Page
Company Information	1
Chartered Accountants' Report	2
Abbreviated Balance Sheet	3
Notes to the Abbreviated Accounts	5

**1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED**

COMPANY INFORMATION
FOR THE YEAR ENDED 31ST MARCH 2013

DIRECTORS: P Coupland
D Nickels

SECRETARY: D Nickels

REGISTERED OFFICE: 56 Station Road
Drayton
Portsmouth
Hampshire
PO6 1PJ

REGISTERED NUMBER: 05000805 (England and Wales)

ACCOUNTANTS: Rothman Pantall LLP
Chartered Accountants
229 West Street
Fareham
Hampshire
PO16 0HZ

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED**

The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages three to six) have been prepared.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of 1st Choice High Level Cleaning & Maintenance Limited for the year ended 31st March 2013 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to the Board of Directors of 1st Choice High Level Cleaning & Maintenance Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of 1st Choice High Level Cleaning & Maintenance Limited and state those matters that we have agreed to state to the Board of Directors of 1st Choice High Level Cleaning & Maintenance Limited, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that 1st Choice High Level Cleaning & Maintenance Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of 1st Choice High Level Cleaning & Maintenance Limited. You consider that 1st Choice High Level Cleaning & Maintenance Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of 1st Choice High Level Cleaning & Maintenance Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Rothman Pantall LLP
Chartered Accountants
229 West Street
Fareham
Hampshire
PO16 0HZ

This page does not form part of the abbreviated accounts

**1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**ABBREVIATED BALANCE SHEET
31ST MARCH 2013**

	Notes	2013 £	£	2012 £	£
FIXED ASSETS					
Tangible assets	2		28,693		24,211
CURRENT ASSETS					
Stocks		1,120		1,123	
Debtors		21,118		40,383	
Cash at bank		33,883		57,366	
		56,121		98,872	
CREDITORS					
Amounts falling due within one year		28,087		38,817	
NET CURRENT ASSETS			28,034		60,055
TOTAL ASSETS LESS CURRENT LIABILITIES			56,727		84,266
PROVISIONS FOR LIABILITIES			4,882		3,809
NET ASSETS			51,845		80,457
CAPITAL AND RESERVES					
Called up share capital	3		100		100
Profit and loss account			51,745		80,357
SHAREHOLDERS' FUNDS			51,845		80,457

The notes on pages 5 to 6 form part of these abbreviated accounts

**1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**ABBREVIATED BALANCE SHEET - continued
31ST MARCH 2013**

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in
- (b) accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 18th December 2013 and were signed on its behalf by:

P Coupland - Director

The notes on pages 5 to 6 form part of these abbreviated accounts

**1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**NOTES TO THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents the total value, excluding value added tax, of work done during the year.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- 10% on cost
Plant and machinery	- 20% on reducing balance
Fixtures and fittings	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

**1ST CHOICE HIGH LEVEL CLEANING
& MAINTENANCE LIMITED (REGISTERED NUMBER: 05000805)**

**NOTES TO THE ABBREVIATED ACCOUNTS - continued
FOR THE YEAR ENDED 31ST MARCH 2013**

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1st April 2012	71,174
Additions	<u>9,978</u>
At 31st March 2013	<u>81,152</u>
DEPRECIATION	
At 1st April 2012	46,963
Charge for year	<u>5,496</u>
At 31st March 2013	<u>52,459</u>
NET BOOK VALUE	
At 31st March 2013	<u>28,693</u>
At 31st March 2012	<u>24,211</u>

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2013 £	2012 £
100	Ordinary	£1	<u>100</u>	<u>100</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.