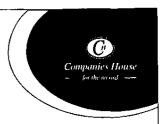
In accordance with Sections 114, 162, 228, 237, 275, 358, 702, 720, 743, 805, 809, 877, 892 of the Companies Act 2006.

## AD03

# Change of location of the company records to the single alternative inspection location (SAIL)



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk What this form is NO What this form is for You cannot use this for You may use this form to tell us us which company reco which of the company records are returning to the registe held at the SAIL. do this, please use form 13/01/2010 **COMPANIES HOUSE Company details** → Filling in this form 3 Company number Please complete in typescript or in bold black capitals. LUCAS FETTES & PARTNERS (LONDON) LIMITED Company name in full All fields are mandatory unless specified or indicated by 1 Company records Important The following records are now kept at the single alternative inspection location You must file form AD02 'Notificawhich is as stated on the last filed form ADO2 'Notification of single alternative tion of single alternative inspection inspection location (SAIL)'. • location (SAIL)' with this form if you have not filed one previously. Please tick as appropriate: If you have previously filed a form Register of members. AD03, you do not need to include Register of directors. those records on this form. Directors' service contracts. Directors' indemnities. A full list of the company records which are held at the SAIL must be  $\mathbf{Z}$ Register of secretaries. included in the company's next An-Records of resolutions etc. nual Return (AR01). Contracts relating to purchase of own shares. Documents relating to redemption or purchase of own share out of capital by private company. Register of debenture holders. Report to members of outcome of investigation by public company into interests in its shares. Register of interests in shares disclosed to public company. Instruments creating charges and register of charges: England and Wales Instruments creating charges and register of charges: Scotland. Signature I am signing this form on behalf of the company. Societas Europaea If the form is being filed on behalf Signature of a Societas Europaea (SE) please Signature delete 'director' and insert details X of which organ of the SE the person signing has membership. Person authorised Under either section 270 or 274 of This form may be signed by:

Director . Secretary, Person authorised , Liquidator, Administrator,

and manager, CIC manager, Judicial factor.

Administrative receiver, Receiver, Receiver manager, Charity Commission receiver

the Companies Act 2006.

### AD03

Change of location of the company records to the single alternative inspection location (SAIL)

# You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name Company name Baker Tilly Address The Clock House 140 London Road Post town Guildford County/Region Surrey Postcode G U 1 1 U W Country DX

### ✓ Checklist

Telephone

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have ticked the relevant boxes in section 2.
- ☐ You have signed the form.

01483 307136

### Important information

Please note that all information on this form will appear on the public record.

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.

### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk