

REGISTERED NUMBER: 04977724 (England and Wales)

ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30 NOVEMBER 2012

FOR

M & E CLEANING & MAINTENANCE SERVICES LTD

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FOR THE YEAR ENDED 30 NOVEMBER 2012**

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M & E CLEANING & MAINTENANCE SERVICES LTD

**COMPANY INFORMATION
FOR THE YEAR ENDED 30 NOVEMBER 2012**

DIRECTOR: Ms C M McBarnett

SECRETARY: P Miller

REGISTERED OFFICE: 27 Adam Close
High Wycombe
Buckinghamshire
HP13 6BY

REGISTERED NUMBER: 04977724 (England and Wales)

ACCOUNTANTS: RONALD C PHELPS BA FCCA
31 Goddington Road
Bourne End
Buckinghamshire
SL8 5TT

ABBREVIATED BALANCE SHEET
30 NOVEMBER 2012

	Notes	30.11.12 £	30.11.11 £
CURRENT ASSETS			
Debtors		1,539	1,614
Cash at bank		<u>1,721</u>	<u>1,241</u>
		3,260	2,855
CREDITORS			
Amounts falling due within one year		<u>1,931</u>	<u>1,441</u>
NET CURRENT ASSETS		<u>1,329</u>	<u>1,414</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,329</u>	<u>1,414</u>
CAPITAL AND RESERVES			
Called up share capital	2	3	3
Profit and loss account		<u>1,326</u>	<u>1,411</u>
SHAREHOLDERS' FUNDS		<u>1,329</u>	<u>1,414</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2012 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 21 August 2013 and were signed by:

Ms C M McBarnett - Director

**NOTES TO THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 30 NOVEMBER 2012**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

2. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	30.11.12	30.11.11
			£	£
3	Ordinary	1	<u>3</u>	<u>3</u>

3. RELATED PARTY DISCLOSURES

During the year, total dividends of £2,500 (2011 - £7,200) were paid to the director .

4. ULTIMATE CONTROLLING PARTY

The ultimate controlling party is Ms C M McBarnett.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.