

COMPANY REGISTRATION NUMBER 4960498

**OXFORDSHIRE INDEPENDENT STATE SCHOOLS  
PARTNERSHIP**

**UNAUDITED FINANCIAL STATEMENTS**

**31 AUGUST 2009**

**Charity Number 1103501**

**TUESDAY**



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COMPANIES HOUSE

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**MERCER LEWIN LTD**  
Chartered Accountants  
41 Cornmarket Street  
Oxford  
OX1 3HA

# **OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 31 AUGUST 2009**

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# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## TRUSTEES ANNUAL REPORT

YEAR ENDED 31 AUGUST 2009

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2009

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Oxfordshire Independent State Schools Partnership
Charity registration number	1103501
Company registration number	4960498

Registered office	41 Cornmarket Street OXFORD OX1 3HA
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### THE TRUSTEES

The trustees who served the charity during the period were as follows

PA Bradstock	
CD Bryan	
CL Hall	
R Howard	
MRHJ O'Regan	
AF Trotman	
DR Walker	
Dr PR Williams	(Retired 31 March 2009)

Secretary	HR Lowe
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### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Oxfordshire Independent State Schools Partnership (OISSP) is a registered charity and is also a company limited by guarantee. It is governed by the terms of its memorandum and articles of association.

The day to day running of the charity's activities is delegated to the Project Director. The activity is overseen by the trustees and an advisory board, which in addition to the trustees, includes representatives from some of the schools who are involved in the charity's projects.

As at 31 August 2009, 39 schools in Oxfordshire, from both the state and independent sectors were signed up members in the charity's project work. Every secondary school in the County has taken part in at least one activity during the year. Partner organisations included:

- Oxfordshire County Council Educational Effectiveness Department
- Oxfordshire County Council Music Service (delivery of partnership activities),
- The University of Oxford
- Oxford Brookes University
- Oxford Inspires (promotion of projects)
- The Science and Technology Facilities Council
- The Society of Chemical Industry
- The Oxfordshire Educational Business Partnership
- The Hamilton Trust
- Science Oxford (The Oxford trust)

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2009

### OBJECTIVES AND ACTIVITIES

- Encouraging and supporting links and activities between maintained and independent schools for the benefit of students and teachers
- Expanding the ability of students and teachers to share access and carry out educational and learning activities of all kinds whether intellectual, cultural, linguistic, recreational or sporting
- Encouraging both maintained and independent schools to share their education, school and sporting facilities

The trustees confirm that they have paid due regard to the Charity Commission's publications and guidance on Public Benefit

### ACHIEVEMENTS AND PERFORMANCE

#### Securing our Future

The Oxfordshire Independent State Schools Partnership was awarded a grant amounting to £163,863 over two years by the Department of Education and skills (now the Department of Children, Schools and Families, DCSF) in 2007 to set up and run the project 'Securing our future'. This project targets 12-18 year old students in state and independent schools throughout Oxfordshire. It aims to raise students' standards, motivation and participation in science. The focus is to inspire and motivate young people through a programme of activities including science workshops and master-classes led by experts from Oxfordshire's pre-eminent research establishments and industry.

From September 2008- August 2009 the second year of the project was implemented. The Project had already made a good start during the previous year (2007-2008). Initiatives pioneered that year were repeated. These included 'Young Scientist of the Year' events concentrating on Chemistry, Biology and Physics. During the year a large number of new activities took place as listed below. In particular a series of events were run building on the theme of Science and the Environment linked to the Earth from the Air Exhibition, which came to the Oxford Castle site from October to February. These included the schools' launch and subsidised school visits, workshops, and six related science cluster projects. Dissemination of the project, using videos showing many of the activities, took place at the Science Teachers' Festival in June and the Headteachers' consultation meeting in May. Oxford Brookes University completed an independent evaluation of the Securing our Future Project at the end of August and the results of this is to be distributed to all Oxfordshire Schools. The report is available on the OISSP website.

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2009

Sept 2008- July 2009 Projects and Participant figures	Schools	Pupils	Teachers/ Staff
<b>Chemist of the Year ( Oct 08)</b> (High achieving chemist in Year 13 nominated by each school)	30	30	20
<b>Biologist of the Year ( March 09)</b> (High achieving biologist in Year 13 nominated by each school)	28	28	20
<b>Physicist of the Year (March 09)</b> (High achieving physicist in Year 13 nominated by each school)	18	18	15
<b>Science at Work (Dec 08-July 09)</b> Teams of 8 employees talk about the role of science in their jobs	10	1580	60
<b>SEEP-2 Project (Nov 07-Feb 09)</b> <i>Reducing the energy bills in schools</i>	21	0	21
<b>Launch EFTA Exhibition and SOF Clusters (Nov 08)</b> (Key note speech by Sir David King)	30	0	130
<b>Earth From The Air Exhibition (Nov 08- Feb 09)</b> Large scale photographic images installed on the Oxford Castle site	10	1100	24
<b>1 Science in Health Cluster (July 08-)</b> A road show of talks and practical activities by the Medical Physics Department and others	1	40	3
<b>2 Oxfordshire Sustainability Cluster (July 08-June 09)</b> Pupils encouraged to produce their own images (digital photographs) and to research possible scientific solutions.	6	100	8
<b>3 The Great Energy Debate (Northmoor Trust Cluster) (Oct 08-Jan 09)</b> Pupils will work on a large aerial map of South Oxfordshire looking at the effects of different energy/ water supply strategies on the environment	8	200	20
<b>5 Engineering and Technology- Go4Set Cluster (Nov 08-Feb 09)</b> Project teams work together during ten weeks to develop projects with a focus on the supply and conservation of water in schools	5	36	6
<b>6 Energy Conservation Cluster (July 08 – March 09)</b> SEEP-2 energy action plans will be used to inspire student energy projects	6	91	6
<b>Environmental Mapping Workshop (19 Nov 08)</b> (for sixth formers)	5	17	4
<b>Sustainability Workshop (Nov 08 + March 09)</b> (for environmental clubs working in Oxford city schools)	8 8	35 56	8 8
<b>Headteachers Consultation (15 May 09)</b>	16	0	16
<b>Schools' Science Festival (17 June 09)</b>	19	0	95
<b>Note Cluster 4 Science and Innovation Cluster (Planned for June 2009 on hold due to slow uptake and staff changes)</b> Four "Science Innovation" days Local STEM entrepreneurs come together to share their experiences and expertise			

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 AUGUST 2009

### Schools Energy Efficiency Project (SEEP-2)

The Schools Energy Efficiency Project (SEEP-2) ran from January 2008 to January 2009. The purpose of SEEP-2 was firstly to improve energy efficiency in 20 secondary schools in Oxfordshire and secondly to develop an effective methodology for turning energy efficiency advice for schools into actions leading to identifiable financial and environmental savings. SEEP-2 was run by the Environmental Information Exchange (EiE) based at Oxford Brookes University. The project delivered measurable savings of CO<sub>2</sub> and costs for each school, and defined a successful method of transforming energy saving advice into every day practice in schools. Additionally, SEEP-2 helped develop an ethos of energy efficiency and review within the schools that will result in savings well beyond the project.

### OISSP Website Development

The website, [www.oissp.org](http://www.oissp.org), is now professionally and attractively maintained and has grown in information and diversity as the OISSP has expanded its interests and activities. The web site is being maintained by RW-Designs based at Gosford Hill School.

## FINANCIAL REVIEW

2008/09 was the final year of significant DCSF financial support for OISSP projects. Spending continued to be managed by the Project Co-ordinator and Project Administrator overseen by trustees, particularly the Chair and Hon. Treasurer. Cautious management of OISSP funds in anticipation of a significant reduction in income allowed the 2008/09 objectives of the 'Securing our future' project to be met while retaining sufficient funding to continue the main features of this work in 2009/10 and beyond. It is hoped to secure sustainability funding from the DCSF to facilitate OISSP's transition to self-financing.

## RESERVES POLICY

Our policy is to attract grant income from time to time to fulfil our objectives and to hold only sufficient reserves to maintain the partnership between projects. Such reserves are held within the OISSP Co-Operative Bank Current Account, in addition to those earmarked for specific ongoing projects.

## PLANS FOR FUTURE PERIODS

In June 2009 the Partnership organised a head teachers' consultation conference at University College, Oxford. Head teachers were invited to consider future directions and sources of funding. The conference fully endorsed continuation of the current work to raise aspirations and attainment in science in so far as resources would allow. OISSP is currently seeking funding from DCSF for a sustainability grant to continue the initiatives set up by the 'Securing our Future Project'. It has also been awarded a £12,000 grant from the Ogden Trust to develop Physics teaching in Oxfordshire. Oxfordshire County Council also continues to express support for the work of the Partnership and to make facilities and venues available from time to time. The Partnership has decided to continue to employ the existing Project Director Tom Kempton and Administrator Pauline Rutter part time for a further two years in order to maintain activities, which have been so successful, introduced by the 'Securing our Future' Project.

## RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Oxfordshire Independent State Schools Partnership for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP****TRUSTEES ANNUAL REPORT** *(continued)***YEAR ENDED 31 AUGUST 2009**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to

select suitable accounting policies and then apply them consistently,

observe the methods and principles in the Charities SORP,

make judgements and estimates that are reasonable and prudent,

state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

Registered office  
41 Cornmarket Street  
OXFORD  
OX1 3HA

Signed on behalf of the trustees



HR Lowe  
Company Secretary

20 January 2010

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

YEAR ENDED 31 AUGUST 2009

I report on the accounts of the charity for the year ended 31 August 2009 set out on pages 7 to 11

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees (who are also the directors of Oxfordshire Independent State Schools Partnership for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act), as amended by section 28 of the Charities Act 2006) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts (under section 43(3)(a) of the 1993 Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, as amended), and
- to state whether particular matters have come to my attention

### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

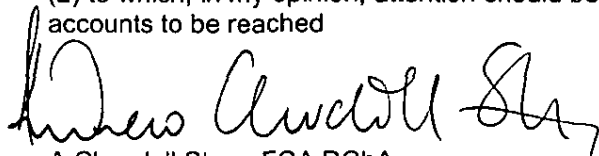
### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that

- proper accounting records are kept (in accordance with section 386 of the Companies Act 2006), and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



A Churchill Stone FCA DChA  
Independent examiner

Mercer Lewin Ltd  
41 Cornmarket Street  
Oxford  
OX1 3HA

5 February 2010

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 AUGUST 2009

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds					
Voluntary income	2	40,000	–	40,000	81,169
Investment income	3	805	–	805	3,215
Incoming resources from charitable activities	4	–	–	–	987
<b>TOTAL INCOMING RESOURCES</b>		<u>40,805</u>	<u>–</u>	<u>40,805</u>	<u>85,371</u>
<b>RESOURCES EXPENDED</b>					
Charitable activities	5/6	(40,000)	(68,532)	(108,532)	(42,217)
Governance costs	7	(935)	–	(935)	(1,024)
<b>TOTAL RESOURCES EXPENDED</b>		<u>(40,935)</u>	<u>(68,532)</u>	<u>(109,467)</u>	<u>(43,241)</u>
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR/NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		(130)	(68,532)	(68,662)	42,130
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>31,256</u>	<u>115,499</u>	<u>146,755</u>	<u>104,626</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>31,126</u>	<u>46,967</u>	<u>78,093</u>	<u>146,756</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## BALANCE SHEET

31 AUGUST 2009

	Note	2009 £	2008 £
<b>FIXED ASSETS</b>			
Intangible assets	9	4,022	2,305
<b>CURRENT ASSETS</b>			
Debtors	10	10	200
Cash at bank		76,902	155,824
		76,912	156,024
<b>CREDITORS: Amounts falling due within one year</b>	11	(2,841)	(11,574)
<b>NET CURRENT ASSETS</b>		74,071	144,450
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		78,093	146,755
<b>NET ASSETS</b>		78,093	146,755
<b>FUNDS</b>			
Restricted income funds	12	46,967	115,499
Unrestricted income funds	13	31,126	31,256
<b>TOTAL FUNDS</b>		78,093	146,755

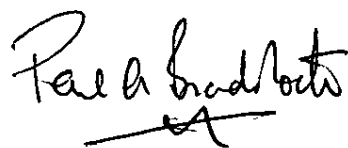
The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act

The trustees acknowledge their responsibilities for

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

These financial statements were approved by the trustees on the 20 January 2010 and are signed on their behalf by



PA Bradstock



DR Walker

Company Registration Number 4960498

The notes on page 8 form part of these financial statements

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2009

### 1 ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006

#### Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small

#### Grants

Grants received are credited to the income and expenditure account in the period in which they are received, saving those amounts which are intended to fund expenditure in future accounting periods, which are deferred

#### Amortisation

Amortisation is calculated so as to write off the cost of an asset over the useful economic life of that asset as follows

Website - 5 years

### 2 VOLUNTARY INCOME

	Unrestricted Funds £	Total Funds 2009 £	Total Funds 2008 £
<b>Donations and sponsorship</b>			
Donations	40,000	40,000	1,000
<b>Grants receivable</b>			
DfES Grants received/carried over	—	—	80,169
	<u>40,000</u>	<u>40,000</u>	<u>81,169</u>

### 3 INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Bank interest receivable	805	805	3,215

### 4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Total Funds 2009 £	Total Funds 2008 £
Sales of tokens	—	987

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2009

### 5 COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Science partnership costs	<u>40,000</u>	<u>68,532</u>	<u>108,532</u>	<u>42,217</u>

### 6 COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Grant funding activities £	Total Funds 2009 £	Total Funds 2008 £
Science partnership costs	<u>68,532</u>	<u>40,000</u>	<u>108,532</u>	<u>42,217</u>

### 7 GOVERNANCE COSTS

	Unrestricted Funds £	Total Funds 2009 £	Total Funds 2008 £
Accountancy fees	935	935	910
Legal fees	—	—	15
Costs of trustees' meetings	—	—	99
	<u>935</u>	<u>935</u>	<u>1,024</u>

### 8 STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the trustees, during the year

### 9 INTANGIBLE FIXED ASSETS

	Website £
<b>COST</b>	
At 1 September 2008	2,305
Additions	<u>1,717</u>
At 31 August 2009	<u>4,022</u>
<b>AMORTISATION</b>	
At 1 September 2008 and 31 August 2009	<u>—</u>
<b>NET BOOK VALUE</b>	
At 31 August 2009	<u>4,022</u>
At 31 August 2008	<u>2,305</u>

### 10 DEBTORS

	2009 £	2008 £
Prepayments	<u>10</u>	<u>200</u>

# OXFORDSHIRE INDEPENDENT STATE SCHOOLS PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2009

### 11 CREDITORS Amounts falling due within one year

	2009 £	2008 £
Trade creditors	1,941	–
Accruals	900	11,574
	<u>2,841</u>	<u>11,574</u>

### 12 RESTRICTED INCOME FUNDS

	Balance at 1 Sep 2008 £	Outgoing resources £	Balance at 31 Aug 2009 £
DfES Project Grants	<u>115,499</u>	<u>(68,532)</u>	<u>46,967</u>

### 13 UNRESTRICTED INCOME FUNDS

	Balance at 1 Sep 2008 £	Incoming resources £	Outgoing resources £	Balance at 31 Aug 2009 £
General Funds	<u>31,256</u>	<u>40,805</u>	<u>(40,935)</u>	<u>31,126</u>

### 14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
<b>Restricted Income Funds</b>			
DfES Project Grants	–	46,967	46,967
<b>Unrestricted Income Funds</b>	<u>4,022</u>	<u>27,104</u>	<u>31,126</u>
<b>Total Funds</b>	<u>4,022</u>	<u>74,071</u>	<u>78,093</u>

### 15 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. The members agree to contribute a sum to the assets of the company, not exceeding £1 each, in the event of it being wound up.