

PLYMOUTH VINEYARD

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Annual Report and Accounts

31 December 2010

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COMPANIES HOUSE

Plymouth Vineyard

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TRUSTEES

Mr Arthur Goode (Chairman)

Revd Hugh Cryer

Mr Neil Keatt

Mr Paul Tyler

Miss Emma Cowley (appointed October 2010)

SECRETARY

Arthur Goode

BOOKKEEPER

Mrs Carol Cassidy

REGISTERED OFFICE

The Vineyard Centre
Kinterbury House
Kinterbury Street
Plymouth
Devon PL1 2DG

COMPANY NUMBER

04942055

CHARITY NUMBER

1102919

BANKERS

The Cooperative Bank
PO Box 101
Balloon Street
Manchester M60 4EP

INDEPENDENT EXAMINERS

Jonathan Hurdle
Abacus
61b Hyde Park Road
Plymouth PL3 4JN

Plymouth Vineyard

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The Trustees of Plymouth Vineyard ("PVC") who also act as Directors of PVC for the purposes of the Companies Act 1985, present their annual report and the financial statements of the company for the year ended 31 December 2010. The company is limited by guarantee and was registered as a charity with the Charity Commission on 29 March 2004.

OBJECTIVES OF PVC, PRINCIPAL ACTIVITIES AND ORGANISATION OF OUR WORK

As stated in its statutes, (Memorandums and Articles of Association) Plymouth Vineyard is established for:

- I. the furtherance of religious or secular public education;
- II. the advancement of the Christian faith including missionary activities in the United Kingdom and overseas and also including but not limited to the planting of new churches and organisations of congregations;
- III. the relief of the poor and needy;
- IV. the relief of the sick and elderly;
- V. such other charitable objects and for the benefit of such other charitable bodies and institutions as the Committee shall in their absolute discretion see fit.

As can be seen from the overview and developments of the church during the past year, Plymouth Vineyard continues to fulfil its objectives as outlined in its purpose and mission statements and its Articles of Association.

Achievement and performance

Children's Storehouse

Led by Helen Norton a team has been developed which meets regularly on Wednesday mornings redistributing new and second hand baby equipment to mothers on low incomes and other gifts and practical assistance where appropriate. We have refurbished and stocked a city-centre premises out of which this ministry runs, and worked hard at developing links and partnerships with school, children centres and other organisations through which we get referrals and collect equipment.

Storeboxes

Each Sunday the church has been collecting essential foodstuffs and goods for distribution to those in crisis need. The delivery of this service has been done through the pastoral groups (housegroups) thus involving the whole church in ministry to the poor. At Christmas the housegroups bought and wrapped over 60 gifts for the homeless, given through a Christmas day lunch organised by church members at Bretonside Bus Station and also through Shekinah Mission.

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Other Activities towards relief of the poor, the needy and the sick

Teams have gone into the ladies refuge 'Longreach' to give pampering mornings on 4 Sundays this year, polishing nails, doing hair and make-up and sharing love with the ladies there. We have pastured a number of recovering and lapsed addicts through housegroups, one to one support and our Sunday services. We helped lead the Healing on the Streets ministry that prays for healing for passers by in the City Centre. We host the Plymouth Pregnancy Crisis Care Centre in our premises and a number of our members are on the team, giving pre- and post-abortion counselling and crisis pregnancy advice.

Sunday Services and associated ministries

Attendance and membership grew steadily this year and those recently joined have been successfully integrated into the church community. This was assisted by a church camping weekend and a number of events such as football matches, scrapbooking, walking and cycling days, a tennis tournament and specific men's and ladies events. We appointed a Men's Ministry Coordinator who took a group to a conference in September, and 6 ladies attended an in-depth prayer counselling course over a couple of weekends in the Autumn. We continue to have six housegroups to integrate new members and give them pastoral care and oversight, and we have run training groups teaching people how to lead worship, lead small groups, minister prayer and understand the Bible.

Leadership Development

There has been a restructuring of the leadership of the church as roles expand and diversify. This has been communicated in a set of role profiles and a cycle of appraisals has been established. In September we had a Myers Briggs personality profile done on 13 of our leaders and this was followed by a day of in depth training. In October we had a series of two leadership training evenings which 30 people attended. We sent two people on a worship leaders retreat, two on a Children's Leaders Training Weekend, 8 leaders on the National Leaders Conference and the Lead Pastor attended two emerging leaders forums. This all added up to a significant financial investment which demonstrates the commitment of the church to develop leaders and invest in people.

Administration

We have leased and refurbished a city-centre venue from which we have been running the administration of the church mid-week, holding meetings and running the ministry to the poor. It has also hosted a number of inter-church ministries and meetings. We have found it an excellent and invaluable resource that is beginning to prove its worth more and more.

Foreign Mission

Many of the church's members support foreign missions and charities as part of their individual responses to the call of Christ, and as a church we have supported Great Lakes Outreach and Paul and Rachel Elliston in Peru.

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Financial Review

The Statement of Financial Activities shows a deficit of income over expenditure for the year of £6,354, and the reserves stand at £18,863.

Income for the year totalled £79,368, which was all generously donated by church members, except for £2,000 from the Garfield Weston Foundation as a grant towards the running costs of Children's Storehouse, and £200 from the Plymouth Pregnancy Crisis Centre as a contribution towards the premises rent.

Expenditure for the year totalled £85,722, which was allocated as follows:

27% Premises Refurbishment and Overheads

5% Administration

37% Employment and Manse

10% Meetings

10% Mission / Compassion Gifts

9% Pastoral

2% Outreach / Children's Storehouse

Gifts

Decisions concerning which individuals and institutions receive grants out of the assets of the charity are made by the Leadership Team in consultation with the Board of Directors in accordance with the memorandums and articles of association. This year we gave a regular offering to Plymouth Focus (a debt counselling charity), Ivybridge Youth for Christ, the Christian Resources Project, the Shekinah Mission to the homeless in Plymouth and Vineyard Churches UK, with one off gifts to those in financial need, to missions and to homeless charities.

Plans for the future

Mission

Our local mission remains a high priority, particularly amongst recovering addicts, young families and the homeless. We hope to develop a drop in centre running from the Vineyard Centre and continue to develop existing ministries. We hope to send two people to Peru in the early Spring to develop churches over there, and will look at partnering with an existing mission link in order to send people out to a European destination on mission work in the summer.

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Outreach

We are considering ways to make the church more focussed on the as yet unchurched, and the local community. Possibilities include Chaplaincy of the local football team, partnership with Faith and Football, running services from alternative venues like the Central Park and a local pub, running practical courses on a Sunday morning alongside the usual service, and of course developing the existing ministries, all of which are outward-focussed.

Leadership Development and Structure

To support the increased size of the church we will release existing leaders to leaders? to lead with greater autonomy and continue to invest in developing and training new leaders from within the church (in particular the housegroup leaders). The children's and youth work programmes will be invested in. As the income grows the trustees will look to employ further staff with the aim of encouraging growth and outreach.

The above plans will be funded through the regular giving of the membership. Grants will be sought to aid the development of the compassionate ministries.

RESERVES POLICY

Now the income of the church has risen above £50,000 pa the level of reserves has increased to the equivalent of 3 months expenditure, which amounts to £21,000.

Reserves are kept on deposit at the Cooperative Bank earning a reasonable rate of interest that can be earned ethically and safely.

RISK MANAGEMENT

The Directors actively review the major risks that the organisation faces on a regular basis. They have examined the operational and business risks faced by the organisation and confirm that they have established systems to mitigate significant risks.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Law applicable to companies in England and Wales requires the Directors to prepare financial statements for each financial year that give a true and fair view of the state of the financial activities of the company and of its financial position at the end of that year.

In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;

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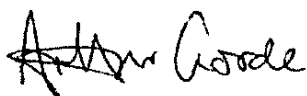
at 31 December 2010

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the notes to the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees



Arthur Goode (Chairman and Secretary)

13th February 2011

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Statement of Financial Activities for the year ended 31 December 2010

	Unrestricted Funds	Restricted Funds	Total Funds	2009 Total Funds
	£	£	£	£
INCOMING RESOURCES				
Donations from Individuals	56,103	5,100	61,203	43,491
Gift Aid tax reclaimed	13,220	1,670	14,890	10,636
Investment Income	18	0	18	39
Grant from Garfield Weston Foundation	0	2,000	2,000	0
Outreach Work / Children's Storehouse	0	1,057	1,057	2,110
Premises Rent	200	0	200	0
TOTAL INCOMING RESOURCES	69,541	9,827	79,368	56,276
RESOURCES EXPENDED				
Building Refurbishment	4,799	11,659	16,458	0
Premises Overheads	6,853	0	6,853	0
Administration	2,934	0	2,934	1,857
Equipment Sundries	48	0	48	102
Employment	21,756	0	21,756	15,999
Manse	9,980	0	9,980	8,400
Meetings	8,469	200	8,669	4,947
Missions / Compassion Gifts	4,232	2,015	6,247	4,951
Pastoral	6,008	0	6,008	2,782
VCUK	3,738	0	3,738	3,542
Children's Storehouse	0	211	211	123
Outreach	1,189	110	1,299	552
Accountancy	100	0	100	0
Depreciation	1,086	335	1,421	334
TOTAL RESOURCES EXPENDED	71,192	14,530	85,722	43,589
NET MOVEMENT IN FUNDS	(1,651)	(4,703)	(6,354)	12,687
BALANCES B/FWD AS AT 1 JANUARY	17,184	8,033	25,217	12,530
BALANCES C/FWD AS AT 31 DECEMBER	15,533	3,330	18,863	25,217

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Balance Sheet at 31 December 2010

	Notes	£	Total £	2009 £
FIXED ASSETS				
Tangible assets	2	3,145		670
<i>Total fixed assets</i>			3,145	670
CURRENT ASSETS				
Debtors	3	3,628		3,440
Prepayments	4	1,678		0
Cash at bank - current account		5,146		6,130
Cash at bank - savings account		7,669		15,759
Cash in hand		211		179
<i>Total current assets</i>		18,332		25,508
CURRENT LIABILITIES				
Creditors:				
amounts falling due within one year	5	(2,614)		(961)
<i>Net current assets</i>		15,718		24,547
NET ASSETS			<u>18,863</u>	<u>25,217</u>
FUNDS				
Unrestricted funds	6		15,533	17,184
Restricted funds	6		3,330	8,033
TOTAL FUNDS			<u>18,863</u>	<u>25,217</u>

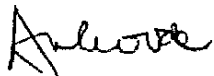
The company is exempt from the requirements relating to prepared audited accounts in accordance with section 477 of the Companies Act 2006

The members have not required the company to obtain an audit of its accounts for the year ended 31 December 2010 in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 13th February 2011 and signed on their behalf by -



Arthur Goode (Director)

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Notes to the Accounts

1 ACCOUNTING POLICIES

Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with: Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005); and with Accounting Standards; and with the Charities Act 1993.

The principal accounting policies adopted in the preparation of the financial statements are as follows:-

Going concern

The accounts have been prepared on the going concern basis.

Fund accounting

Restricted funds are recognised where funds are to be applied to specific expenditure.

Incoming resources

Income is included in the Statement of Financial Activities on an accruals basis.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT, which cannot be recovered.

Tangible fixed assets

Depreciation has been provided at an annual rate of 33.3% for electrical equipment and 20% for furniture, using the straight line method, in order to write off each asset over its estimated useful life.

Taxation

Based on its status as a not for profit company limited by guarantee, Plymouth Vineyard pays corporation tax on its investment income only and this is deducted at source.

2 TANGIBLE FIXED ASSETS

	Equipment £
Cost	
At 1 January 2010	1,867
Additions	3,896
 At 31 December 2010	 5,763
Depreciation	
At 1 January 2010	1,197
Charge for year	1,421
 At 31 December 2010	 2,618

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Net Book Value

At 31 December 2010	3,145
At 31 December 2009	670

3 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010 £	2009 £
Gift Aid	3,628	3,440
TOTAL	3,628	3,440

4 PREPAYMENTS

	2010 £	2009 £
Envoy Property Management - rent	1678	-
TOTAL	1678	-

5 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010 £	2009 £
PAYE/NIC	1,364	961
All Saints Academy - room hire	1,250	-
TOTAL	2,614	961

6 RESERVES

	Unrestricted Funds £	Restricted Funds £	Total £
At 1 January 2010	17,184	8,033	25,217
Net deficit for the year	(1,651)	(4,703)	(6,354)
At 31 December 2010	15,533	3,330	18,863

Independent examiner's report to the trustees of Plymouth Vineyard

I report on the accounts of Plymouth Vineyard for the year ended 31 December 2010

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Jonathan Hurdle
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