ASSOCIATION OF MUSLIM SCHOOLS (UK) (Charitable Company Limited by Guarantee)

2005 ANNUAL REPORT



ASSOCIATION OF MUSLIM SCHOOLS (UK)

COMPANY INFORMATION

Directors: Mr. Zahid Aziz

Dr. Ahmed Darwish Mr. Ibrahim Lawson Dr. Mohamed Mukadam

Ms. Sajida Munir Mr. Mahmood Sacha Mr. Anwar Teladia Mr. Mohamed Vali

Secretary: Mr. Christopher Mears

Registered Office : Unit B5A

77, Evington Valley Road LEICESTER. LE5-5LL

Company No : 4929648

Charity No : 1103996

Bankers : Barclays Bank

Leicester

Accountants : Crystal Business Services Limited

Chartered Accountants

Coventry

ASSOCIATION OF MUSLIM SCHOOLS (UK)

REPORT OF THE DIRECTORS

The directors are pleased to present the Association's first annual report since incorporation on 13th October 2003 together with the financial information in respect of the period from incorporation to 31st March 2005.

Constitution

The Association of Muslim Schools (UK) is a company limited by guarantee and a registered charity governed by its memorandum and articles.

Officers

The officers who served the Association during the period were:-

Directors

Mr. Zahid Aziz

Dr. Ahmed Darwish

Mr. Ibrahim Lawson

Dr. Mohammed Mukadam

Mr. Sajida Munior

Mr. Mohamood Sacha

Mr. Anwar Teladia

Mr. Mohamed Vali

Secretary

Mr. Christopher Mears

Objectives

The Association was originally set up in 1992 and on 13th October 2003 it was incorporated under the Companies Act 1985 and 1989. The major objectives of the Association as follows:-

"To promote and advance the education of children and young people attending full time Muslim faith schools according to the teachings of the Quran and the Sunnah, and to improve the provision and effectiveness of said schools by providing advice, guidance and support to said schools and to those working to establish Muslim schools".

Major Income

In order to finance the furtherance of the objectives the Association relies on donations and also charging subscriptions to the various school members. New members were initially charged £250 and there is an annual renewal subscription fee of £100.

Major Expenditures

The major expenditures are the payment of salaries to staff and establishment. The Association does not own any premises and it operated from rented offices in central Birmingham. During the subsequent year the Association has relocated to rented premises in Leicester. The Association has no fixed assets since small fixed assets like office furniture/ equipment are

The Association has no fixed assets since small fixed assets like office furniture/ equipment a written off as and when incurred.

Financial Position - Reserves

During the accounting period to 31st March 2005 the Associations incoming resources were £ 87448 of which £93649 were spent on direct charitable expenses.

The unrestricted reserves at 31st March 2005 amounted to £20579. The directors intend to maintain minimum reserves of £15000 to meet salaries and rents in the short term.

Investment/Grants Policy

The Association presently have no investments and grants are not made to any individuals or organisation.

Risk Review

The directors have concluded a review of the major risks to which the charity is exposed and systems have been established to mitigate these risks. There was a deficit of £5651 during the first period and in future, the direct charitable expenditure is to monitored so that it is less than the incoming resources. There are also procedures in place to seek funding from various sources.

Approved by the dire	ectors on 18 th January	y 2006	
Dela	eladia		

ACCOUNTANT'S REPORT TO THE DIRECTORS OF ASSOCIATION OF MUSLIM SCHOOLS (UK)

We have examined the company's financial statements for the period ended 31st March 2005 set out on pages 4 to 6.

We confirm that:-

- (a) The accounts of the company for the financial year in question are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985; and
- (b) Having regard only to, and on the basis of, the information in those accounting records, those accounts have been drawn up in a manner consistent with the provisions of the Act as specified in Subsection (6) of section 249C, so far as applicable to the company.
- (c) Having regard only to, and on the basis of the information in the accounting records, the company satisfied the requirements of section 249A (4), for the financial year in question, and did not fall within section 249B (1) (a) to (f) at any time within that financial year.

18th January 2006

Crystal Business Services Limited Chartered Accountants Coventry

ASSOCIATION OF MUSLIM SCHOOLS (UK) Statement of Financial Activity For the Period From 13th October 2003 to 31st March 2005

INCOMING RESOURCES	£	<u>£</u>
Donation Received	75063	
Subscriptions	12,150	
Other Receipts	535	
TOTAL INCOMING RESOURCES	<u>.,</u>	87748
LESS: CHARITABLE EXPENDITURES		
Cost of Providing Advice and Consulting		
Salaries	39,320	
Consultancy	2,020	
Travel, Hotels	5,279	
Telephone, Fax	3,125	
Printing , literatures	4,507	
Conference Costs	9,532	
	63,783	
Managing/Administering the Association		
Salaries	12,153	
Rents	7,947	
Advertising	3,106	
Office Stationery	2,254	
Postage	483	
Subscriptions	200	
Sundry expenses	2,933	
Write off of fixed assets	790	
	29,866	
TOTAL CHARITABLE EXPENDITURE	_	93,649
Net deficit for the period		-5,901
Funds on Incorporation	-	26,480
Funds Balance at 31st March 2005	<u>£</u> _	20,579

BALANCE SHEET AS AT 31st MARCH 2005

CURRENT ASSETS Bank account - Barclays Bank plc	<u>£</u> 21,381	£
Debtors	4,230 25,611	
CREDITORS: Amounts Falling Due Within One Year	•	
Sundry creditors	2,897	
Taxation and social security	2,135	
	5,032	
NET CURRENT ASSETS		20,579
		20,579
UNRESTRICTED FUNDS		
General - On Incorporation		26,480
Net Deficit for the period		5,901
	;	20,579

- (a) For the period ended 31st March 2005 the company was entitled to exemption under section 249A (2) of the Companies Act 1985.
- (b) Members have not required the company to obtain an audit in accordance with section 249B (2) of the Companies Act 1985;
- (c) The directors acknowledge their responsibility for:
- (I) ensuring the company keeps accounting records which comply with section 221; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its surplus/deficit for the financial period, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company:
- (d) The accounts have been prepared in accordance with the special provisions in Part vii of the Companies Act 1985 relating to small companies.

These accounts were	approved on 18th January 2006.
Mil	Director

ASSOCIATION OF MUSLIM SCHOOLS (UK) NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD TO 31st MARCH 2005

1. Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000), applicable accounting statements and the Companies Act 1985. The principal accounting policies adopted in the preparation of the financial statements are as follows:-

- (a) <u>Income</u> Subscriptions and donations are accounted for on receipt of the actual amounts.
- (b) <u>Resources Expended</u> These are included in the statement of financial activities on an accruals basis. Certain expenditure is directly attributable to specific activities and has been appropriately disclosed. Certain other costs, which relate to more than one activity, are apportioned across cost categories on basis of estimated time spent by staff on these activities.
- (c) <u>Operating Lease</u> Establishment rents payable as charged to statement of financial activities as incurred over the term of the lease.
- (d) <u>Fixed Assets</u> The directors feel that items costing less then £1000 should not be capitalised but rather written off as incurred.
- (e) <u>Unrestricted Funds</u> These funds can be used in accordance with the charitable objects at the direction of the trustees.