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ASSOCIATION OF MUSLIM SCHOOLS (UK)
(Charitable Company Limited by Guarantee)

2010 ANNUAL REPORT



ASSOCIATION OF MUSLIM SCHOOLS (UK)

COMPANY INFORMATION

Directors : Dr Mohamed Mukadam
Mr Anwar Teladia
Mr Tahir Alam
Mrs Hasina Varachia
Mrs Mona Mohamed
Mr Yusuf Seedat
Mrs Zarina Seedat
Mr Hamid Patel
Mr Ataullah Parkar
Mrs Sakinah Dambatta
Mrs Zahida Hussain

Secretary : Mr Christopher Mears (terminated 2009)
Mr Anwar Teladia (appointed 2009)

Registered Office : Unit 315
Telson Centre
55, Thomas Street, Aston
Birmingham B6 4TN

Company No : 4929648

Charity No . 1103996

Bankers : Barclays Bank
Leicester

Accountants : Crystal Business Services Limited
Chartered Accountants
Coventry

ASSOCIATION OF MUSLIM SCHOOLS (UK)

REPORT OF THE DIRECTORS

The directors are pleased to present the Association's fifth annual report together with the financial information in respect of the year to 31st March 2010

Constitution

The Association of Muslim Schools (UK) is a company limited by guarantee and a registered charity governed by its memorandum and articles

Officers

The officers who served the Association during the period were -

Directors

Dr Mohamed Mukadam
Mr Anwar Teladia
Mr Tahir Alam
Mrs Hasina Varachia
Mrs Mona Mohamed
Mr Yusuf Seedat
Mrs Zarina Seedat
Mr Hamid Patel
Mr Ataullah Parkar
Mrs Sakinah Dambatta
Mrs Zahida Hussain

These following directors resigned during the year -

Mrs Someera Butt
Mr Fuad Dool
Mr Ibrahim Rashid
Mr Ashfaque Choudhury
Mr Akram Khan Cheema
Mrs Amina Sessay
Mr Ataullah Parkar
Mr Ibrahim Hewitt

Secretary

Mr Christopher Mears (terminated 2009)
Mr Anwar Teladia (appointed 2009)

Objectives

The Association was originally set up in 1992 and on 13th October 2003 it was incorporated under the Companies Act 1985 and 1989. The major objectives of the Association are as follows -

"To promote and advance the education of children and young people attending full time Muslim faith schools according to the teachings of the Quran and the Sunnah, and to improve the provision and effectiveness of said schools by providing advice, guidance and support to said schools and to those working to establish Muslim schools"

Progress Report

During the year the Association was commissioned to do a "Islamic Studies Project"

In March 2009 the Association held its first conference (albeit small) inviting teachers, head teachers and governors

Major Income

In order to finance the furtherance of the objectives, the Association continually relies on donations and also charging subscriptions to the various school members

Major Expenditures

The major expenditures during the year were the payment of salaries to staff, inset expenses, inspections and also teacher training expenditures

The Association has no fixed assets since small fixed assets like office furniture/equipment are written off as and when incurred

Financial Position – Reserves

During the accounting period for the year to 31st March 2010 the Association's net expenditure was £38,301 (2009 –net expenditure £12,003). Unfortunately, this led to a reduction in the bank balance by over £40,000 during the year

The unrestricted reserves at 31st March 2010 amounted to £69,709 (2009-£108,010)

The directors intend to maintain minimum liquid reserves of at least £20,000 to meet salaries and other project expenditures in the short term. The actual balance still far exceeds these amounts

Investment/Grants Policy

The Association presently have no investments and grants are not made to any individuals or organisations

Risk Review

The directors constantly conduct reviews of the major risks to which the charity is exposed and systems have been established to mitigate these risks. The directors are constantly monitoring the expenditures to ensure that they are kept below the expected incoming resources. There are also procedures in place to seek funding from various sources.

Approved by the directors on 22nd December 2010



MR A TELADIA (Director/Secretary)

ACCOUNTANT'S REPORT TO THE DIRECTORS OF ASSOCIATION OF MUSLIM SCHOOLS (UK)

We have examined the company's financial statements for the year ended 31st March 2010 set out on pages 5 to 8

This report is made to the company's directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31st March 2010 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



22nd December 2010

Crystal Business Services Limited
Chartered Accountants
264 Stoney Stanton Road
Coventry

ASSOCIATION OF MUSLIM SCHOOLS (UK)**Statement Of Financial Activity For The Year Ended 31st March 2010**

		2010	2009
	£	£	£
<u>INCOMING RESOURCES</u>			
Voluntary income (Note 1)			
Donations Received	35,210	39,576	
Contribution for setting up hub (approx)	-	5,000	
Subscriptions	8,050	5,500	
Other Receipts	14,706	4,753	
Income from Projects	29,077	-	
Teacher training grant (Gloucester University)	12,000	10,000	
Total incoming resources		99,043	64,829
<u>RESOURCES EXPENDED</u>			
Cost of Generating Funds			
Commissions paid to fund-raisers	(Note 3) 7,003	8,000	
Direct charitable expenditure			
<u>Cost of Providing Advice and Consulting</u>			
Salaries	35,561	22,399	
Teacher Training Expenditure/Inset Expenses	30,679	14,255	
Travel, hotels	2,168	1,962	
Telephone, Fax	1,204	592	
Projects Expenditures	24,779	-	
Training expenses	7,316	4,350	
Set up of hubs	9,000	12,000	
	110,707	55,558	
<u>Managing/Administering the Association</u>			
Rents	2,799	2,844	
Heat and light	254	480	
Advertising	100	2,685	
Postage, stationery	5,931	2,946	
Subscriptions	500	500	
Sundry expenses	1,965	482	
CRB checks	6,430	1,987	
Write off of fixed assets	190	1,350	
Conference Expenses	1,465	-	
	19,634	13,274	
Total charitable expenditure			
Total resources expended		137,344	76,832
Net incoming resources		-38,301	-12,003
Reconciliation of funds			
Funds balance brought forward		108,010	120,013
Funds balance carried forward		£ 69,709	£ 108,010

ALL OF THE FUNDS ARE UNRESTRICTED

ASSOCIATION OF MUSLIM SCHOOLS (UK)
BALANCE SHEET AS AT 31st MARCH 2010

		<u>2010</u>	<u>2009</u>
	<u>£</u>	<u>£</u>	<u>£</u>
<u>CURRENT ASSETS</u>			
Bank account - Barclays Bank plc	32,474	73,618	
Partnership Costs (Note 4)	20,725	20,725	
Cash in hand	300	200	
Debtors (Note 5)	25,514	16,202	
	<u>79,013</u>	<u>110,745</u>	
<u>CREDITORS: Amounts Falling Due Within One Year</u>			
Sundry creditors	7,735	234	
Taxation and social security	1,569	2,502	
	<u>9,304</u>	<u>2,736</u>	
NET CURRENT ASSETS		69,709	108,009
		<u>69,709</u>	<u>108,009</u>
<u>UNRESTRICTED FUNDS</u>			
General funds		69,709	108,010
		<u>69,709</u>	<u>108,010</u>

(a) The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006

(b) The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect of accounting records and the preparation of accounts

(c) The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime

These accounts were approved on 22nd December 2010



MR A TELADIA Director/Secetary

ASSOCIATION OF MUSLIM SCHOOLS (UK)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO
31st MARCH 2010

1. Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), applicable accounting statements and the Companies Act 1985. The principal accounting policies adopted in the preparation of the financial statements are as follows -

(a) Income – Subscriptions and donations are accounted for on receipt of the actual amounts or when they are unconditionally receivable with certainty

(b) Resources Expended – These are included in the statement of financial activities on an accruals basis. Certain expenditure is directly attributable to specific activities and has been appropriately disclosed. Certain other costs, which relate to more than one activity, are apportioned across cost categories on basis of estimated time spent by staff on these activities

(c) Operating Lease – Establishment rents payable as charged to statement of financial activities as incurred over the term of the lease

(d) Fixed Assets - The directors feel that moveable fixed assets such as furniture, office equipment and computer equipments should not be capitalised but rather written off as incurred

(e) Unrestricted Funds - These funds can be used in accordance with the charitable objects at the discretion of the trustees

2. Other Receipts

	<u>2010</u>	<u>2009</u>
Conference Income	1,163	1,861
CRB	4,598	1,912
Inset Inspections/fees	<u>8,945</u>	<u>980</u>
	£ <u>14,706</u>	£ <u>4,753</u>

3. Fundraising Commissions

These are payable to Mr C Mears (former secretary). In fact all of the donations received were due to his efforts

4 Partnership Costs (Bridge Schools Inspectorate)

The association is still a partner in this project and the amounts will be gradually written off in the future depending on the progress of the project

5. Debtors

	<u>2010</u>	
Ice project	9,450	
Commissions (overpaid)	915	
QTS	12,947	
Teacher training loan	<u>2,202</u>	
	£ <u>25,514</u>	(2009 - £16,202)

6. Salaries

Due to the increased activities during this year the Association employed on average two full-time persons (as well as temporary employees) throughout the year. Their responsibility is to provide advice, counselling and to liaise with other centres to provide insets and training programs.