

Regional Support Services (West Midlands) (limited by guarantee)

# Unaudited Annual Report & Financial Statements

Year ended 31st March 2011

Charity number 1107080 Company number 4925262



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#### Report of the trustees for the year ended 31st March 2011

The trustees present their report and financial statements for the year ended 31st March

#### Reference and Administrative Information

Charity name

Age Concern Regional Support Services (West Midlands)

Charity registration no

1107080

Company registration no

04925262

Registered office

Federation House 10 Vyse Street Jewellery Quarter

Birmingham **B18 6LT** 

Bankers

Yorkshire Bank

211 Wolverhampton Street

DUDLEY

West Midlands DY1 6AG

**Auditors** 

Rabjohns LLP

1, 2 & 3 College Yard WORCESTER WR1 2LB

#### **Directors and Trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees The trustees serving during the year and since the year end were as follows

Sally Huband

Chair

Elizabeth Philips

Vice Chair

Joyce Colston

Vice Chair

Nick Maslen Peter Oakley

Steven Blick

(until 6 09 2010)

Jane Emms

(until 17 03 2011)

Su Pascoe Sheelagh Keen

Keith Trafford

Michael Vincent

Company Secretary

Louise Marchant

#### Structure, Governance and Management

#### **Governing Document**

Age Concern Regional Support Services (West Midlands) is a company limited by guarantee incorporated on 8th October 2003 and governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 32 members.

#### Appointment of Trustees

As set out in the Articles of Association the chair of the trustees is the chair of the Age Concern West Midlands Regional Meeting. Other trustees are appointed from amongst the members of the West Midlands Executive Group by the Age UKs / Age Concerns in the West Midlands Regional Meeting. Up to a maximum of three, co-opted persons can also be appointed. The persons appointed to the Board may serve for three years from the date of their appointment and are eligible for re-appointment. Elections for new trustees took place in 2009.

#### Organisation

The body responsible for the management of the company is the Board of Trustees The trustees are also the directors for the purpose of company law

#### Related Parties

An associated party, Age Concern West Midlands Fund was previously involved in charitable activities aimed at promoting the welfare of older people in the West Midlands region. Some of the activities of this former organisation had previously been transferred to Age Concern Regional Support Services (West Midlands). The residual activities were consolidated into the operations of Age Concern Regional Support Services (West Midlands) during the year to March 2007.

The trustees of the charity are elected from the membership, which consists of representatives from Age Concern England (Age Concern England has merged with Help the Aged to become Age UK) and trustees and Chief Officers of Age UK / Age Concern organisations and groups within the West Midlands

#### Risk Management

The Trustees have assessed any significant risks to which the charity may be exposed and have taken measures, such as insurance and the establishment of systems and procedures, to ensure any potential risks are minimised

#### **Investment Powers and Policy**

Under the Memorandum and Articles of Association, the charity has power to make any investment which the Board sees fit provided the Board shall seek proper professional advice

#### **Public Benefit Test**

As part of the updated Charities Act 2006, all charities need to promote and show how public benefit is being addressed. Age Concern Regional Support Services (West Midlands) supports local Age UKs / Age Concerns in the West Midlands region to share good practice, information and learning through regional meetings, networks and training which in turn improve services to older people. The charity manages the West Midlands regional element of the Fit as a Fiddle project which improves older people's physical fitness and encourages healthier eating through gardening and physical activity. The Charity is also instrumental in promoting best practice and social cohesion within Black and Minority Ethnic communities.

#### Objectives and Activities

#### Charitable Object

To promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in and around the West Midlands Region (hereinafter called "the area of benefit")

#### Mission Statement

"Age Concern in the West Midlands Region is working towards establishing a regional identity and structure to increase its capacity to provide support services to local Age Concerns and be strategically involved to make a real difference to the lives of older people It will achieve this through co-operating, networking and establishing long lasting partnerships with a wide range of organisations, groups and people"

#### Strategic Aims and Objectives

The 3 year plan sets out our strategic aims and objectives enabling us to realise our mission of improving the lives of older people living in the West Midlands. We recognise that this will need evaluating at key intervals, but provides the framework on which to focus our work. Three key strategic aims have been identified for Age Concern in the West Midlands.

#### Strategic Aim 1

To improve the influence of Age Concerns in the West Midlands region with key regional stakeholders

#### Strategic Aim 2

To increase the collaborative working and communication between Age Concerns in the West Midlands in order to maximise the impact of the collective voice of older people

#### Strategic Aim 3

To strengthen the capacity and sustainability of Age Concerns in the West Midlands to deliver effective services for older people

#### **Activities and Achievements**

The main areas of activity and achievement for the charity in the financial year 2010/11 were

#### Regional Networks

The Region continues to support a number of key strategic and practitioner regional Networks for local Age UKs / Age Concerns including

- Black and Ethnic Minorities Practitioners Network (meet twice yearly)
- Information and Advice Network (meets 4 times yearly)
- Tendering and Public Services Network (meets 4 times yearly)
- Trustee Network (meets 4 times yearly)
- Volunteering Practitioners Network (meets 4 times yearly)

The administration support function for regional networks was carried out by Age UK Herefordshire & Worcestershire

These networks continued to be well attended by staff and trustees from Age UKs / Age Concerns throughout the West Midlands. The networks provided attendees with the opportunity to share information, good practice and shared leaning through speakers and dedicated training.

#### Fit as a Fiddle

In July 2007 the charity was successful in obtaining £1,263,000 over 5 years from Age Concern England through the Big Lottery. The project commenced on the 1st October 2007 and will end on the 30th September 2012. The project is overseen by a Regional Portfolio Group which reports to the charity / company on a quarterly basis. The project is delivered through two sub projects known as Greenagers and Prescription for Health.

11 local Age UKs / Age Concerns across the West Midlands have been funded to deliver the two projects. Six Age UKs / Age Concerns are delivering Greenagers projects which focus on gardening and growing produce to improve older people's physical fitness and encourage healthier eating through gardening. Five Age UKs / Age Concerns are delivering Prescription for Health projects which focus on developing strong links with GP Practices, Health Professionals, Community Nurses, Health trainers and local voluntary and community organisations to develop a referral mechanism, so the most hard to reach older people (with for example, low existing activity levels, mental health issues, poor diet and weight issues) can be targeted and encouraged to be involved in physical activities and healthy eating sessions.

Fit as a Fiddle completed its third year at the end of September 2010. The projects met all of the Big Lottery Fund targets for year 3 1292 older people were involved in physical activity which was almost double the required target of 660. The Greenagers project has established its garden circles and allotments. The projects have also been involved with intergenerational work and establishing links with local schools.

In order to achieve all the targets some of the local Age UKs / Age Concerns have found some innovative ways of delivering the Greenagers project e.g. setting up allotments in the grounds of a care homes. A Day Centre now has an attractive small area situated at the back of a car park where beneficiaries that attend the centre for the day can grow vegetables in raised beds made by volunteers. One project won a RHS Britain in Bloom Its Your Neighbourhood Award, which was presented to a resident who represented the Home Members of another Day Centre have formed a garden circle and Greenagers has enhanced and improved their time there, giving them an interesting and productive activity that shows long term results

The Prescription for Health project provides a variety of activities for older people including Boogle Classes, Racket Ball and Falls Prevention. A choir was set up in September 2009.

with the support of Birmingham Hippodrome, who funded a music teacher for the project for 6 months and funded attendance at 2 shows at the Hippodrome. The choir now has a volunteer (professional) musician which leads them. Participants have found that singing improves lung capacity and breathing techniques.

In addition to meeting the key aims of the project to improve the physical activity, mental well being and healthy eating of older people, the project has also been successful in reducing social isolation through linking people into new activities, other additional benefits have included increased social contact with peers, formation of new friendships, and fun, all of which contribute to the health and well being of older people and enhance their quality of life

#### Regional Meetings and Executive Meetings

The charity continued to support quarterly Regional Meetings for all the Age UKs / Age Concerns in the Region, and West Midlands Executive Meetings

#### Regional Campaigning

Seven local Age UKs / Age Concerns were awarded up to £300 towards local awareness raising events / activities around the regional campaign Down but not out Down but not out targeted local GPs and other health professionals, and individuals to improve the quality of life of older people with depression. The main aims of the campaign are

- 1 To encourage older people with depression to seek help / treatment
- 2 To ensure older people with depression are correctly diagnosed
- 3 To ensure older people with depression get the treatment they need

Examples of the types of events which were delivered

#### Age UK Dudley

Age UK Dudley held an awareness day in June 2010 and invited health and social care professionals in the Dudley borough to 'come and take the challenge'. Take the challenge is an interactive tool which tests whether people can spot the signs of depression in later life.

#### Age UK Solihull

Age UK Solihull held an afternoon tea on the 26th May 2010. The event was held for older people who are suffering with depression to be able to meet others in similar circumstances and to give them access to professionals involved in the provision of services for those with depression. In addition older people were able to have a massage (head, hands and feet) by a qualified masseuse and a consultation with a Colour Therapist and a dietician about 'mood foods'

The Evaluation Forms showed that overwhelmingly participants found the event very informative, learned about options available to them and will now go on to seek support or treatment

#### Age UK Sandwell

Age UK Sandwell organised an event for an invited audience of carers, volunteers and paid members of staff. A total of 20 people attended the event

The event gave attendees confidence and awareness of the campaign and the issues surrounding depression in older people. The event enabled participants to have the information and confidence needed to provide their client with support and help. Following the event further guidance has been sought by participants in one case a carer had been visiting a husband and wife who have, in recent months, been placed in Care. Homes. The husband needed Nursing Care and was placed in a Nursing Home. Several months later, his wife, who could not cope without him was placed in a different home as she needed residential care (not nursing). As they have been married 64 years this is very stressful for them. Age UK Sandwell have alerted Social Services to the problem and are continuing to advocate for the couple to be placed together.

Age UK Sandwell also attended a number of meetings / talks to raise the profile of depression in older people to a number of key audience including older people, GPs and health professionals

#### Regional Grants

The charity was successful in obtaining a £5,000 grant from Age UK. Part of the grant was used for governance costs in 2010/11 and the balance will be used to provide increased support for the regional networks (to fund ½ day to full day meetings and additional external input from speakers/trainers)

Age UK provided £5000 in 2009/10 which has been used over the past two years to provide small amounts of funding to local Age Concerns to run local awareness raising events following the launch of the Age UK brand 12 local Age UKs / Age Concerns were awarded funding to run events. A number of the local Age UKs used the funding to launch their new brand and name

Age Concern England provided £5000 in 2008/09 which has continued to be used to provide small grants to local Age Concerns to deliver local awareness raising events / activities around the Regional Campaign, "Down but not out"

Following consultation with the Tendering and Public Services Network a rolling grant programme was opened in September 2010. The programme allows local Age UKs / Age Concerns in the region to apply for small grants to use towards the cost of printing personalisation materials for their organisation. The aim of the grant is to assist local Age UKs / Age Concerns with the cost of managing and delivering the personalisation agenda within their organisation. 8 local Age UKs / Age Concerns have been awarded grants.

#### Later Life Fund

The West Midlands Later Life Forum and Assembly were set up following the Elbourne Review and were overseen by Government Office West Midlands up until the 31st March 2011. The charity was asked by Government Office West Midlands to administer the Later Life Fund for the region and it has been performing this task for the last two years. The fund is used to administer payments associated to Forum and Assembly meetings.

### Regional Voluntary and Community Sector Network on Ageing (Valuing Age and Experience)

The charity continued to be the accountable body for this regional network in 2010/11 Following a number of years of inactivity, the Valuing Age and Experience Network was 'wound up' in 2010 and all assets transferred to the Regional Company. The assets are identified as Restricted Funds and are to be used for the engagement of older people and forums, in line with the original purpose.

#### Legacy Fund

The charity continues to fund a local Age UK to provide administrative support to the Regional Networks from the Legacy Fund. This support has provided invaluable to the smooth running of the regional networks including an increase in the communication to network members and between networks and the region as a whole

#### Summary

In the year the Networks supported by the Regional Company have been successful in increasing the collaborative working and communication between Age UKs / Age Concerns in the West Midlands and the activities of the charity have strengthened the capacity and sustainability of Age UKs / Age Concerns in the West Midlands to deliver effective services for older people

This work is undertaken not only by the trustees and officers of local Age UKs / Age Concerns and Age UK but also by a number of volunteers, to whom the organisation is indebted

#### **Financial Review**

Total incoming resources for the year were £285,784 and total resources expended were £278,736

The balance sheet shows an increase in net assets with a reduction in creditors compared with last year and the upward trend in the amount carried forward in unrestricted funds continues. At 31st March 2011 the unrestricted fund stood at £5,955 (2010 £4,010) and restricted funds stood at £38,215 (2010 £33,112)

#### **Deficits**

There were no deficits in grant funded projects. Transfers from unrestricted funds to support the central areas of work, including the regional networks amounted to £2,866, a saving of over £1,500 against the budgeted figure. In addition an amount of £2,890 was utilised from the General Fund to support the Governance costs.

#### Reserves

There are few overheads other than governance and strategic management costs involved in the maintenance of the charity and therefore no need to generate significant reserves

#### Responsibilities of trustees

Company law requires Trustees to prepare financial statements for each financial year, which give a true and fair view of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources for the financial year in preparing those financial statements the trustees are required to

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonably prudent
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Plans for future periods

- To continue to deliver the Fit as Fiddle Project in the region and meet the Big Lottery Fund milestones
- To source additional funding for regional projects that will benefit local Age UKs / Age Concerns
- To revise the Regional Strategy and Action Plan

#### **Directors and Trustees**

All directors of the company who are also trustees of the charity who served during the year and up to the date of this report are listed on page 1 There are no other trustees

#### Accountants

A resolution will be proposed at the Annual General Meeting that Rabjohns be re-appointed as auditors to the charity for the ensuing year

#### Small company exemption

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (March 2005) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Approval

This report was approved by the Board of Directors and signed on its behalf on 24<sup>th</sup> August 2011

Sally Huband

Alwand

Chair

# Independent Examiners Report to the Trustees of Age Concern Regional Support Services (West Midlands)

I report on the accounts of the company for the year ended 31 March 2011, which are set out on pages 10 to 16

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention

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- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Andy Wood FCCA Rabiohns LLP

Chartered Certified Accountants

1, 2 & 3 College Yard

Worcester WR1 2LB

Dated

# Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31st March 2011

|                                    | Unre      | estricted<br>Funds | Restricted<br>Funds | Total<br>Funds<br>2011 | Total<br>Funds<br>2010 |
|------------------------------------|-----------|--------------------|---------------------|------------------------|------------------------|
|                                    | Notes     | £                  | £                   | £                      | £                      |
| INCOMING RESOURCES                 |           |                    |                     |                        |                        |
| Incoming Resources from Generated  | Funds     |                    |                     |                        |                        |
| Voluntary Income                   | 1 2       |                    |                     |                        |                        |
| Grants                             |           | -                  | 7,000               | 7,000                  | 10,960                 |
| Grant - Big Lottery Fund           |           | -                  | 250,389             | 250,389                | 288,811                |
| Donations                          |           | 3,307              | -                   | 3,307                  | 3,308                  |
| Legacies                           |           | 9,581              | -                   | 9,581                  | 8,494                  |
| Investment Income                  |           |                    |                     |                        |                        |
| Interest                           |           | 260                | -                   | 260                    | 426                    |
| Total for Generated Funds          |           | 13,148             | 257,389             | 270,537                | 311,999                |
| Incoming Resources from Charitable | Activitie | es                 |                     |                        |                        |
| Fees                               |           | -                  | -                   | -                      | 50                     |
| Other Incoming Resources           |           |                    |                     |                        |                        |
| Contributions from Age Concerns    |           | 3,925              | 222                 | 4,147                  | 4,374                  |
| Other incoming resources           |           | -                  | 11,100              | 11,100                 | 3,500                  |
| Total for Other Incoming Resources |           | 3,925              | 11,322              | 15,247                 | 7,874                  |
| TOTAL INCOMING RESOURCES           |           | <u>17,073</u>      | <u> 268,711</u>     | <u>285,784</u>         | <u>319,923</u>         |
| RESOURCES EXPENDED                 |           |                    |                     |                        |                        |
| Charitable Activities              | 1 3.1     | 9,372              | 262,467             | 271,839                | 312,917                |
| Governance Costs                   | 1.3.2     | -                  | 6,897               | 6,897                  | 6,341                  |
| TOTAL RESOURCES EXPENDED           |           | <u>9.372</u>       | <u> 269,364</u>     | <u>278,736</u>         | <u>319,258</u>         |
| Net Incoming Resources before Tran | sfers     | 7,701              | (653)               | 7,048                  | 665                    |
| TRANSFERS BETWEEN FUNDS            |           |                    |                     |                        |                        |
| Transfers re projects              | 7         | (2,866)            | 2,866               | -                      | -                      |
| Transfers re governance            |           | (2,890)            | 2,890               | -                      | -                      |
| Net Movement in Funds              |           | 1,945              | 5,103               | 7,048                  | 665                    |
| RECONCILIATION OF FUNDS            |           |                    |                     |                        |                        |
| Total Funds b/fwd 1 April 2010     |           | 4,010              | 33,112              | 37,122                 | 36,457                 |
| Total Funds c/fwd 31 March 2011    |           | <u>5,955</u>       | <u>38,215</u>       | <u>44,170</u>          | <u>37,122</u>          |

All Incoming resources and resources expended derive from continuing activities

#### Balance Sheet as at 31st March 2011

|                             |          | 2             | 2011          | 2010          |
|-----------------------------|----------|---------------|---------------|---------------|
|                             | Notes    | £             | £             | £             |
| Current Assets              |          |               |               |               |
| Debtors and prepayments     | 2        | -             |               | -             |
| Cash at bank and in hand    |          | <u>73,392</u> |               | <u>74,890</u> |
|                             |          | 73,392        |               | 74,890        |
| Creditors                   |          |               |               |               |
| Amounts due within one year | 3        | (29,222)      |               | (37,768)      |
| Net Current Assets          |          | <u>44,170</u> |               | <u>37,122</u> |
| Funds                       |          |               |               |               |
| Unrestricted                | 1.4.1    |               | 5,955         | 4,010         |
| Restricted                  | 1.4.3, 6 |               | <u>38,215</u> | <u>33,112</u> |
|                             |          |               | <u>44,170</u> | <u>37,122</u> |

The company is entitled to the exemption from the audit requirement contained in Section 477 of the Companies Act 2006, for the year ended 31 March 2011 No member of the company has deposited a notice pursuant to Section 476, requiring an audit to these accounts

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These Financial Statements have been prepared in accordance with provisions applicable to companies subject to small companies regime

The financial statements on pages 10 to 16 were approved by the Board of Directors on 24th August 2011

Sally Huband

SAHWand

Chair

## Notes to the Financial Statements for the Year Ending 31st March 2011

#### 1. Accounting policies

#### 1.1 Basis of preparation of financial statements

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008)

The financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006

#### 1.2 Incoming resources

Voluntary income and donations are included in incoming resources when they are receivable

#### 1.3 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis

- 1 3 1 Charitable expenditure comprises those costs incurred by the charity in the delivery of activities and services for its beneficiaries. It includes both those costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- 1 3 2 Governance costs comprise the costs associated with meeting the constitutional and statutory requirements of the charity, these comprise

|                          | ===== | ===== |
|--------------------------|-------|-------|
|                          | 6,897 | 6,341 |
|                          |       |       |
| Companies House          | 15    | -     |
| Prof Indemnity Insurance | 483   | 157   |
| Finance support          | 4,041 | 3,795 |
| Accountant fees          | 1,920 | 1,997 |
| Executive meetings       | 438   | 392   |
|                          | 2011  | 2010  |

#### 1.4 Fund accounting

- 1 4 1 Unrestricted Funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity
- 1 4 2 Designated Funds are unrestricted funds earmarked by the Trustees for a particular purpose
- 1 4 3 Restricted funds are subject to restrictions on their expenditure as laid down by the funding body or donor

#### 2. Debtors and prepayments

|    |                                   | 29,222          | 37,768          |
|----|-----------------------------------|-----------------|-----------------|
|    | Deferred income                   | 20,191          | 33,771          |
|    | Accruals  Deferred income         | 3,031<br>26,191 | 1,997<br>35,771 |
|    |                                   | 2011            | 2010            |
| 3. | Creditors: amounts due within one | •               |                 |
|    |                                   | -               | -               |
|    |                                   | 2011            | 2010            |

#### 4. Incoming resources

The breakdown across funds is shown in notes 13 and 14

#### Resources used

The breakdown across funds is shown in notes 13 and 14

#### 6. Analysis of Restricted Funds

Restricted funds are itemised in the table on page 16. It is a condition of the funders of these projects, as listed below, that the income provided is used solely for the project for which the funding was granted.

Regional Meetings Age Concern federation fund

Volunteering Network

Valuing Age and Experience (VAE)

Fit as a Fiddle Project

Age UK

Lloyds TSB

Big Lottery Fund

Later Life Fund Government Office West Midlands

PR/Marketing/Personalisation Age Concern England
Business Briefings/"Down but not out" Age Concern England
Campaigns Age Concern England

Brand Awareness Fund Age UK 2010/11 Regional Grant Age UK

#### 7. Transfers between funds

Transfers between unrestricted and restricted funds, as stated in the SOFA, are for the purposes of covering the costs of the Regional Activities beyond those covered by grant funding as noted in the paragraph on deficits on page 7

#### Staff costs

There were no employees during the year to 31st March 2011 None of the directors received any remuneration during the period

#### 9. Liability of members

Every member of the company undertakes to contribute to the assets of the company in the event of it being wound up during the time that he or she is a member or within one year afterwards for payment of debts and liabilities of the company contracted before he or she ceases to be a member, and of the costs, charges and expense of winding up the same and for the adjustment of the rights of contributors amongst themselves, such amount as may be required not exceeding, in the case of any member, the sum of £1

#### 10. Analysis of assets between funds

|                | ======       | =====      | =====    |
|----------------|--------------|------------|----------|
| Total funds    | 5,955        | 38,215     | 44,170   |
|                |              |            |          |
| Creditors      | (26,191)     | (3,031)    | (29,222) |
| Current assets | 32,146       | 41,246     | 73,392   |
|                | Funds        | Funds      | Total    |
|                | Unrestricted | Restricted |          |

#### 11. Related Parties

None of the directors were reimbursed for travelling expenses in 2011 (2010 Nil) Payments were made to AgeConcerns/Age UKs within the West Midlands, related as a result of having a voting place on the Board of Directors, in respect of grant funding as follows

|                    |   | 2011        | 2010    |
|--------------------|---|-------------|---------|
| Fit as a Fiddle    | Age Concern Dudley                      | 9,149       | 13,069  |
|                    | Age UK Herefordshire & Worcestershire   | 53,279      |         |
|                    | Age Concern Leominster & District       | · <u>-</u>  | 12,840  |
|                    | Age UK North Staffordshire              | 9,149       | 13,069  |
|                    | Age UK Coventry                         | 26,084      | 34,372  |
|                    | Age UK Solihull                         | •           | 34,472  |
|                    | Age UK Warwickshire                     | •           | 49,975  |
| Personalisation    | Ago Concorn Dudlov                      | 300         |         |
| reisonalisation    | Age Concern Dudley                      | 300         | -       |
|                    | Age UK Herefordshire & Worcestershire   | 300         | -       |
|                    | Age UK North Staffordshire              | 300         | -       |
|                    | Age UK Coventry                         | 300         | -       |
|                    | Age UK Solihull                         | 300         | -       |
| Down but not out   | Age Concern Dudley                      | 300         | -       |
|                    | Age UK Solihull                         | 300         | -       |
|                    | Age Concern Bromsgrove                  | 275         | -       |
| Brand Awareness    | Age Concern Dudley                      | 300         | _       |
| Diana Awareness    | Age UK Herefordshire & Worcestershire   | 300         | _       |
|                    | Age UK Warwickshire                     | 280         | _       |
|                    | Age UK Coventry                         | 300         | _       |
|                    | Age UK Solihuli                         | 297         |         |
| In addition Age UK | Herefordshire & Worcestershire received | payments as | follows |
| S                  | Support for Regional Networks           | 9,372       | 8,278   |

| Support for Regional Networks | 9,372 | 8,278 |
|-------------------------------|-------|-------|
| Financial Administration      | 4,041 | 3,795 |

Age Concern England operated a donation sharing scheme, administered through the regional companies. This year a total of £45,222 (2010 £45,222) was passed on by Age UK, under the same scheme, to local Age Concerns/Age UKs including £8,294 (2010 £13,622) paid to the Age Concern Herefordshire & Worcestershire Fundraising Partnership, administered by Age UK Herefordshire & Worcestershire

Payments were received from the following Age Concerns/Age UKs, related a result of having a voting place on the Board of Directors

| 2011 | 2010  |
|------|---|
| 45   | 45  |
| 250  | 250   |
| 250  | 250   |
| 250  | 250   |
| 250  | 250   |
| 250  | 250   |
| 250  | 250   |
| 250  | 250   |
| 250  | 250   |
|      | 45<br>250<br>250<br>250<br>250<br>250<br>250<br>250 |

#### 12. Designated Funds

The Legacy Fund originates from a Bequest to Age Concern England to be used in the West Midlands It is designated to fund the support costs for the Regional networks with the agreement of Age Concern England

#### 13. Unrestricted funds for the year ended 31st March 2011

|                                   | Unrestricted<br>Funds | Designated<br>Funds | Total Funds<br>2011 |
|-----------------------------------|-----------------------|---------------------|---------------------|
|                                   | £                     | £                   | £                   |
| INCOMING RESOURCES                |                       |                     |                     |
| Incoming Resources from Generated |                       |                     |                     |
| Funds                             |                       |                     |                     |
| Voluntary Income                  |                       |                     |                     |
| Donations                         | 3,307                 | -                   | 3,307               |
| Legacies                          | -                     | 9,581               | 9,581               |
| Investment Income                 |                       |                     |                     |
| Interest                          | -                     | 260                 | 260                 |
| Other Incoming Resources          |                       |                     |                     |
| Contributions from Age Concerns   | 3,925                 | -                   | 3,925               |
| TOTAL INCOMING RESOURCES          | <u>7,232</u>          | <u>9,841</u>        | <u> 17,073</u>      |
|                                   |                       |                     |                     |
| RESOURCES EXPENDED                |                       |                     |                     |
| Charitable Activities             | •                     | 9,372               | 9,372               |
| TOTAL RESOURCES EXPENDED          | •                     | <u>9,372</u>        | <u>9,372</u>        |
|                                   |                       |                     |                     |
| Net Incoming Resources before     | 7,232                 | 469                 | 7,701               |
| Transfers                         |                       |                     |                     |
| TRANSFERS BETWEEN FUNDS           | (0.000)               |                     | (0.000)             |
| Transfers re projects             | (2,866)               | - (100)             | (2,866)             |
| Transfers re governance costs     | (2,421)               | (469)               | (2,890)             |
| Net Movement in Funds             | 1,945                 | -                   | 1,945               |
| RECONCILIATION OF FUNDS           |                       |                     |                     |
| Total Funds b/fwd 1 April 2010    | 4,010                 | •                   | 4,010               |
| Total Funds c/fwd 31 March 2011   | <u>5,955</u>          | <b>=</b>            | <u>5,955</u>        |

14. Restricted funds for the year ended 31st March 2011

|   | Gov.    | Reg.<br>work | VAE   | Later<br>Life | Fit as a MK/PR<br>Fiddle Pers. | MK/PR<br>Pers. | Down<br>n.out | Br'nd<br>Awar. | 10/11<br>Grant | Camp  | Total<br>Funds |
|---|---------|--------------|-------|---------------|--------------------------------|----------------|---------------|----------------|----------------|-------|----------------|
| INCOMING RESOURCES                                      | H       | ü            | фł    | H             | 벆                              | ¥              | ¥             | ¥              | ¥              | цį    | чŧ             |
| Incoming Resources from Generated Funds                 | spur    |              |       |               |                                |                |               |                |                |       |                |
| Grants  | •       | 2,000        | ,     | ,             | ,                              | ŧ              | •             | ,              | 5,000          | ı     | 7,000          |
| Grant - Big Lottery Fund via ACEngland                  | •       | •            | •     | •             | 250,389                        | 1              | •             | ,              | •              | •     | 250,389        |
| Other Incoming Resources                                |         | ,            |       |               |                                |                |               |                |                |       | ,              |
| Contribution from AC Birmingham                         | •       | 222          | •     | ' 4           | 1                              | 1              | 1             | •              | •              | •     | 222            |
| Later Life Fund Income                                  | •       | , ,,,        | •     | 11,100        | , ,                            | ı              | ı             | •              | ' 0            | 1     | 11,100         |
| TOTAL INCOMING RESOURCES                                | •       | 7777         | 11    | 11,100        | 200,002                        | • 1            | • 1           | ••             | 2,000          | • 1   | 11/997         |
| RESOURCES EXPENDED                                      |         |              |       |               |                                |                |               |                |                |       |                |
| Charitable Activities                                   |         | 4,918        | 1     | 3,427         | 246,591                        | 2,381          | 1,975         | 3,175          | •              | •     | 262,467        |
| Governance Costs  | 6,897   | •            | •     | •             | •                              | •              | •             | •              | •              | •     | 6,897          |
| TOTAL RESOURCES EXPENDED                                | 6,897   | 4,918        | "     | 3,427         | 246,591                        | 2,381          | 1,975         | 3,175          | •              | •     | 269,364        |
| Net Incoming Resources before Transfers                 | (6,897) | (2,696)      | •     | 7,673         | 3,798                          | (2,381)        | (1,975)       | (3,175)        | 5,000          | 1     | (653)          |
| TRANSFERS BETWEEN FUNDS                                 | Ī       | 2 866        | ,     | ı             | ,                              | ,              | 1             | ĺ              | Í              |       | 2200           |
| Transfers re governance costs                           | 6,897   | ,            | ,     | (555)         | (1,075)                        | (119)          | (66)          | (159)          | (2,000)        |       | 2,890          |
| Net Movement in Funds                                   |         | 170          | •     | 7,118         | 2,723                          | (2,500)        | (2,074)       | (3,334)        | 3,000          | 1     | 5,103          |
| RECONCILIATION OF FUNDS  Total Funds b/fwd 1 April 2010 | •       | 2,115        | 6,963 | 285           | 3,884                          | 6,303          | 5,000         | 5,000          | 1              | 3,562 | 33,112         |
| Total Funds c/fwd 31 March 2011                         | "       | 2,285        | 6,963 | 7,403         | <b>Z09'9</b>                   | 3,803          | 2,926         | 1,666          | 3,000          | 3,562 | 38,215         |