

Liquidator's Progress Report

S.192

Pursuant to Sections 92A, 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

Name of Company

04876108

(a) Insert full name of company

(a) **The Wright Tile & Bathroom Centre Limited**

(b) Insert name(s) and address(es) of liquidator(s)

~~I/We~~ (b) Dylan Quail
Begbies Traynor (Central) LLP
340 Deansgate
Manchester
M3 4LY

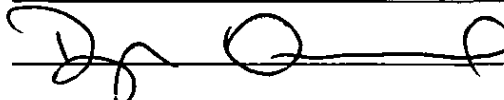
the Liquidator~~(s)~~ of the company attach a copy of my/our Progress Report statement of receipts and payments under Section 192 of the Insolvency Act 1986

The Progress Report statement of receipts and payments covers the period from 10 January 2013 to 9 January 2014

Dated

6 March 2014

Signed



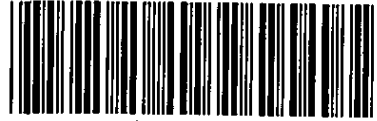
Joint Liquidator

Name in
BLOCK LETTERS

DYLAN QUAIL

Presenter's name,
address and reference
(if any)

CLW0002
The Wright Tile & Bathroom Centre
Limited
Dylan Quail
Begbies Traynor (Central) LLP
340 Deansgate
Manchester
M3 4LY

For Official Use	
Liquidation Section	Post Room
	
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COMPANIES HOUSE	

The Wright Tile & Bathroom Centre Limited (In Creditors' Voluntary Liquidation)

Progress report pursuant to Section 104A of the
Insolvency Act 1986 and Rule 4.49C of the
Insolvency Rules 1986

Period: 10 January 2013 to 9 January 2014

Important Notice

This progress report has been produced solely to comply with our statutory duty to report to creditors and members of the Company on the progress of the liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	The Wright Tile & Bathroom Centre Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of the liquidator pursuant to Section 98 of the Act on 10 January 2012
"the liquidators", "we", "our" and "us"	Dylan Quail of Begbies Traynor (Central) LLP, 340 Deansgate, Manchester, M3 4LY
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency Rules 1986 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	<ul style="list-style-type: none">(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act), and(ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s)	N/A
Company registered number	04876108
Company registered office	340 Deansgate, Manchester, M3 4LY
Former trading address	1st Floor Leedon House, Billington Road, Leighton Buzzard, Beds, LU7 4TN

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced	10 January 2012
Date of liquidators' appointment	10 January 2012
Changes in liquidator (if any)	N/A

4 PROGRESS DURING THE PERIOD

On 2 October 2013, Cooper Williamson Limited were acquired by Begbies Traynor Group

Attached at Appendix 1 is our abstract of receipts and payments for the period from 10 January 2013 to 9 January 2014

Receipts

There have been no receipts within the period

Payments

Office Holder Fees

I have drawn the total sum of £209 plus VAT in respect of Office Holder fees within the period

Stationary & Postage

An amount of £6 plus VAT was paid in respect of the document upload facility for creditors

Clear Case Overdraft

An amount of £7 was received from Cooper Williamson Limited in order to clear the case overdraft

5. ESTIMATED OUTCOME FOR CREDITORS

The sums owed to creditors at the date of appointment based upon the information detailed in the director's statement of affairs and the work I have undertaken in the course of the liquidation, are as follows

Secured creditors

There are no secured creditors

Preferential creditors

There are no known preferential creditors

Unsecured creditors

Unsecured creditors were estimated at £226,880 and I have received claims in the total sum of £212,485

On the basis of realisations to date and estimated future realisations I estimate an outcome for each class of the Company's creditors as follows

Secured creditors

There are no secured creditors

Preferential creditors

There are no known preferential claims

Prescribed Part for unsecured creditors pursuant to Section 176A of the Act

Section 176A of the Act provides that, where the company has created a floating charge on or after 15 September 2003, the liquidator must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured debts. Net property means the amount which would, were it not for this provision, be available to floating charge holders out of floating charge assets (i.e. after accounting for preferential debts and the costs of realising the floating charge assets). The prescribed part of the Company's net property is calculated by reference to a sliding scale as follows

- ☐ 50% of the first £10,000 of net property,
- ☐ 20% of net property thereafter,
- ☐ Up to a maximum amount to be made available of £600,000

A liquidator will not be required to set aside the prescribed part of net property if

- ☐ the net property is less than £10,000 and the liquidator thinks that the cost of distributing the prescribed part would be disproportionate to the benefit, (Section 176A(3)) or
- ☐ the liquidator applies to the court for an order on the grounds that the cost of distributing the prescribed part would be disproportionate to the benefit and the court orders that the provision shall not apply (Section 176A(5))

To the best of our knowledge and belief, there are no unsatisfied floating charges created or registered on or after 15 September 2003 and, consequently, there is no net property as defined in Section 176A(6) of the Act and, therefore, no prescribed part of net property is available for distribution to the unsecured creditors

Unsecured creditors

No dividend is available for unsecured creditors as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation

6 REMUNERATION & DISBURSEMENTS

My remuneration has been fixed by a resolution of creditors at the meeting held pursuant to Section 98 of the Act by reference to the time properly spent by me and my staff in managing the liquidation. I am authorised to draw disbursements, including disbursements for services provided by my firm (defined as category 2 disbursements in Statement of Insolvency Practice 9) in accordance with my firm's policy details of which are attached at Appendix 2 of this report

My time costs for the period from 10 January 2013 to 9 January 2014 amount to £4,936 which represents 28 hours at an average rate of £178 per hour

My time costs for the period 10 January 2012 to 9 January 2014 amount to £2,104 which represents 10 hours at an average rate of £178 per hour

The following further information in relation to my time costs and disbursements is set out at Appendix 2

- ☐ Narrative summary of time costs incurred
- ☐ Table of time spent and charge-out value for the period 10 January 2013 to 9 January 2014
- ☐ Begbies Traynor (Central) LLP's policy for re-charging disbursements
- ☐ Begbies Traynor (Central) LLP's charge-out rates

To 9 January 2014, I have drawn the total sum of £1,059 on account of our remuneration, against total time costs of £4,936 incurred since the date of my appointment. In addition to the time costs information disclosed at Appendix 2 for the period of this report, my previous progress reports contained details of the time costs I had incurred as at the date of each report

To 9 January 2014, I have not drawn any disbursements

In addition to the table of time spent by me and my staff in attending to matters arising in the liquidation for the period covered by this progress report, a cumulative table of time spent and charge out value for the period from 10 January 2012 to 9 January 2014 and a description of the work undertaken by me and my staff since my appointment (contained in the narrative summary of time costs incurred) are also attached at Appendix 2

A copy of 'A Creditors' Guide to Liquidators Fees (E&W)' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides. Alternatively, if you require a hard copy of the Guide, please contact our office and I will arrange to send you a copy

7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred during the period of this progress report is attached at Appendix 3

8. ASSETS THAT REMAIN TO BE REALISED

There are no assets that remain to be realised

9. OTHER RELEVANT INFORMATION

Investigations and reporting on directors conduct

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, as explained in the report circulated at the meeting of creditors convened pursuant to Section 98 of the Act, such report having also been sent to creditors following the meeting, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business Innovation and Skills. I can confirm that I have discharged my duties in these respects

Investigations carried out to date

I have undertaken an initial assessment of the manner in which the business was conducted prior to the liquidation of the Company and potential recoveries for the estate in this respect. As detailed in my previous progress report it was advised that there were assets recorded on the company balance sheet dated 31 December 2010 that were not held by the company at the date of liquidation. Following further enquiries into this matter a letter was sent to the director requesting an explanation as to how the following assets were dealt with,

- Stock with a book value of £83,600,
- Debtors with a book value of £29,097
- Tangible assets with a book value of £26,127

The management accounts indicate that a loss was made on the disposal of assets in the sum of £21,511, this suggested that the tangible assets were sold in 2011. To date the director has not provided any information to confirm the position. It is further noted that the director was declared bankrupt on 3 January 2012. The Official Receiver has confirmed that there were no assets in the bankruptcy and the case is now closed.

In light of the above information it is not deemed cost effective for the case to remain open

Connected party transactions

I have not been made aware of any sales of the Company's assets to connected parties

10. CREDITORS' RIGHTS

Right to request further information

Pursuant to Rule 4 49E of the Rules, within 21 days of the receipt of this report a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors, including that creditor, (or an unsecured creditor with less than 5% in value of the unsecured creditors, but with the

permission of the court) may request in writing that the I provide further information about our remuneration or expenses which have been detailed in this progress report

Right to make an application to court

Pursuant to Rule 4 131 of the Rules, any secured creditor or any unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors including that creditor, (or any unsecured creditors with less than 10% in value of the unsecured creditors, but with the permission of the court) may, within 8 weeks of receipt of this progress report, make an application to court on the grounds that the remuneration charged or the expenses incurred as set out in this progress report are excessive or, the basis fixed for our remuneration is inappropriate

11. CONCLUSION

Following the finalisation of some administrative matters the case will be closed shortly



D Quail
Liquidator

Dated 7 March 2014

ACCOUNT OF RECEIPTS AND PAYMENTS

Period 10 January 2013 to 9 January 2014

The Wright Tile & Bathroom Centre Limited
(In Liquidation)
Liquidator's Abstract of Receipts & Payments

Statement of Affairs	From 10/01/2013 To 09/01/2014	From 10/01/2012 To 09/01/2014
ASSET REALISATIONS		
Deposit for Costs	NIL	7,200 00
	NIL	7,200 00
COST OF REALISATIONS		
Specific Bond	NIL	30 00
Preparation of S of A	NIL	6,000 00
Office Holders Fees	208 88	1,058 88
Stationery & Postage	6 00	75 34
Clear Case Overdraft	(7 20)	(7 20)
	(207 68)	(7,157 02)
UNSECURED CREDITORS		
(81,873 00) Trade & Expense Creditors	NIL	NIL
(14,400 00) Director's Loan	NIL	NIL
(68,960 00) Barclays Bank Plc	NIL	NIL
(30,471 00) HM Revenue & Customs - VAT (est)	NIL	NIL
(4,256 00) HM Revenue & Customs - PAYE / NIC	NIL	NIL
(8,456 00) HM Revenue & Customs - CT (est)	NIL	NIL
(18,464 00) Rent arrears	NIL	NIL
	NIL	NIL
DISTRIBUTIONS		
(102 00) Ordinary Shareholders	NIL	NIL
	NIL	NIL
(226,982.00)	(207.68)	42.98
REPRESENTED BY		
Vat Receivable		1 20
Vat Control Account		41 78
		42 98


Dylan Quail
Liquidator

TIME COSTS AND DISBURSEMENTS

- a Begbies Traynor (Central) LLP's policy for re-charging expenses/disbursements,
- b Begbies Traynor (Central) LLP's charge-out rates,
- c Narrative summary of time costs and
- d Table of time spent and charge-out value for the period from 10 January 2013 to 9 January 2014

CHARGE OUT RATES AND POLICY REGARDING STAFF ALLOCATION, SUPPORT STAFF, THE USE OF SUBCONTRACTORS AND THE RECHARGE OF DISBURSEMENTS

The following information relating to the policy of Cooper Williamson is considered to be relevant to creditors

Charge Out Rates

With effect from 1st July 2012 the following hourly charge out rates apply to all assignments undertaken by Cooper Williamson. The time charged is in 10 units per hour with the minimum charge per unit being 6 minutes

	£
Director / IP	360
Manager	200-280
Administrator	100 -180
Cashier	90
Support Staff	90

Staff Allocation, Support Staff and the Use of Subcontractors

We take an objective and practical approach to each assignment which includes active partner involvement from the outset. Other members of staff will be assigned on the basis of experience and specific skills to match the needs of the case.

Time spent by secretarial and other support staff on specific case related matters, e.g. report despatching, is charged. Details of any subcontractor(s) used will be given in subsequent reports to creditors.

Professional Advisors

Details of any professional advisor(s) used will be given in subsequent reports to creditors. Unless otherwise indicated the fee arrangement for each will be based on hourly charge out rates, which are reviewed on a regular basis, together with the recovery of relevant disbursements.

The choice of professional advisors will be based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.

Disbursements

Specific expenditure relating to the administration of a particular case is recoverable without approval and is referred to as a "Category 1 disbursement". Category 1 disbursements will generally comprise supplies of incidental services specifically identifiable to the case, typically for items such as identifiable telephone calls, postage, case advertising, invoiced travel and all other properly reimbursed expenses incurred in connection with the case. Also included will be services specific to the case where these cannot practically be provided internally such as printing, room hire and document storage.

Where we propose to recover costs which, whilst being in the nature of expenses or disbursements, may include an element of shared or allocated costs (such as internal room hire and documents storage, business mileage incurred for case related travel or communication facilities provided by us) they must be disclosed and be authorised by those responsible for approving the liquidator's remuneration. Such expenditure is referred to as a "Category 2 disbursement". In the event of charging for Category 2 disbursements the following items of expenditure are recharged on this basis and are believed to be in line with the cost of external provision.

Internal photocopying	10p per copy
Stationery	10p per letterhead
Business Mileage	40p per mile

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm and also where payments are to be made to outside parties in which the office holder or his firm or any associate has an interest. Best practice guidance² requires that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case usually referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- *Category 2 disbursements (approval required)* - items of incidental expenditure directly incurred on the case which include an element of shared or allocated cost and which are based on a reasonable method of calculation.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 (London £150) per meeting,
- Car mileage is charged at the rate of 45 pence per mile,
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates.

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made:

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² *Ibid* 1

where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*

- Telephone and facsimile
- Printing and photocopying
- Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Manchester office as at the date of this report are as follows

	Standard 1 May 2011 – until further notice Regional
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Trainee Administrator	110
Support	110

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in units 6 minute units

The office holder may use the services of BTG Forensic during the course of the liquidation. BTG Forensic is a specialist department of the office holder's firm which provides forensic accounting services. The current charge out rates applying to work carried out by BTG Forensic are as follows

Grade of staff	Charge-out Rate (£ per hour)
Partner	395
Director	345
Senior Manager	310
Manager	265
Investigator	110

SUMMARY OF OFFICE HOLDERS' TIME COSTS

CASE NAME	The Wright Tile & Bathroom Centre Limited
CASE TYPE	CREDITORS' VOLUNTARY LIQUIDATION
OFFICE HOLDER	Dylan Quail
DATE OF APPOINTMENT	10 January 2012

1 CASE OVERVIEW

1.1 This overview and the time costs analysis attached attach SIP 9 Time Costs Analysis – which is located in the Excel Spreadsheets Folder SIP 9 Time Costs Analysis is intended to provide sufficient information to enable the body responsible for the approval of the office holders' fees to consider the level of those fees in the context of the case

1.2 Complexity of the case

The case is of moderate complexity. As detailed in the report a substantial amount of time has been incurred in dealing with enquiries into the disposal of some of the company assets.

1.3 Exceptional responsibilities

There have been no exceptional responsibilities.

1.4 The office holders' effectiveness

We have been effective in carrying out our duties throughout the duration of the liquidation period.

1.5 Nature and value of property dealt with by the office holders

Please see summarised receipts and payments account at Appendix 2. This compares the statements of affairs asset value with the actual realisation.

1.6 Anticipated return to creditors

On the basis of realisations received during the course of the liquidation there were insufficient funds available to enable a distribution to any class of creditor.

1.7 Time costs analysis

An analysis of time costs incurred between 10 January 2013 and 9 January 2014 prepared in accordance with Statement of Insolvency Practice 9 is attached showing the number of hours spent by each grade of staff on the different types of work involved in the case, and giving the average hourly rate charged for each work type.

Different aspects of the liquidation are dealt with by staff at the appropriate level.

The time costs analysis provides details of work undertaken by the Liquidators and their staff following their appointment only.

1 8 Work undertaken prior to appointment

In addition to the post appointment time costs detailed in the Time Costs Analysis, the costs relating to work undertaken prior to the Liquidators' appointment in summoning, advertising and holding the creditors' meeting and assisting the directors in preparing the statement of affairs were approved by the creditors at the Section 98 meeting

"That the fee of Cooper Williamson for assisting in convening the meeting of creditors and preparation of the statement of affairs of £6,000 plus disbursements and VAT be paid as an expense of the liquidation "

1 9 The views of the creditors

There were no specific issues in respect of which it was appropriate to seek the views of creditors

1 10 Approval of fees

The Liquidator's remuneration was approved on a time cost basis at the initial meeting of creditors held in 10 January 2012

"That the remuneration of the Liquidator be payable by reference to time properly given by them and their staff in attending to matters arising in the liquidation and that the Liquidators be authorised to draw such remuneration on account of costs incurred as and when funds permit "

1 11 Approval of Expenses and Disbursements

No resolution is required to draw Category 1 disbursements

1 12 Category 2 Disbursements

There have been no Category 2 disbursements

1 13 Other professionals employed & their costs

On this assignment I have not been required to use professional advisors to date

2 EXPLANATION OF OFFICE HOLDERS' CHARGING AND DISBURSEMENT RECOVERY POLICIES

2 1 Begbies Traynor (Central) LLP's and Cooper Williamson Limited's policy for charging fees and expenses incurred by office holders is attached at Appendix 2 (a)

2 2 The rates charged by the various grades of staff who may work on a case are attached at Appendix 2 (b)

3 SUMMARY OF WORK CARRIED OUT SINCE OUR LAST REPORT

3 1 The work undertaken since my last report includes further investigations into assets detailed on the balance sheet dated 31 December 2010 that were not held by the company at the date of liquidation

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Specific Bond	Marsh UK Limited	30	30	Nil
Stationary & Postage	The Creditor Gateway Ltd	75	75	Nil

