

Section 94

The Insolvency Act 1986

Form 4.71

Return of Final Meeting in a  
Members' Voluntary Winding Up  
Pursuant to Section 94 of the  
Insolvency Act 1986

S94

To the Registrar of Companies

For Official Use

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Company Number

04860074

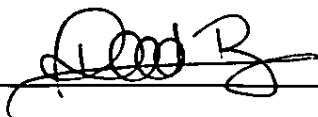
Name of Company

West Midlands Regional Assembly

I ~~Am~~  
Roderick Graham Butcher  
79 Caroline Street  
Birmingham  
B3 1UP

give notice that a general meeting of the company was held on ~~summoned for~~ 27 January 2011 pursuant to section 94 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and that the same was done accordingly ~~no quorum was present at the meeting~~

Signed



Date 27 January 2011

Butcher Woods  
79 Caroline Street  
Birmingham  
B3 1UP

Ref 0787/RGB/AD

For Official Use

Insolvency Sect 1 Post Room

FRIDAY



\*AGQ1SR66\*

A23

28/01/2011

COMPANIES HOUSE

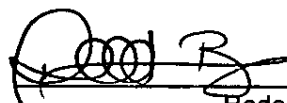
230

**West Midlands Regional Assembly  
(In Liquidation)**

**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT**

	Statement of affairs £	From 17/08/2010 To 27/01/2011 £	From 17/08/2010 To 27/01/2011 £
<b>RECEIPTS</b>			
Book Debts		2,406 09	2,406 09
Cash at Bank	96,429 00	96,463 42	96,463 42
		<u>98,869 51</u>	<u>98,869 51</u>
<b>PAYMENTS</b>			
Office Holders Fees		10,000 00	10,000 00
Office Holders Expenses		423 60	423 60
Corporation Tax		325 71	325 71
VAT		1,881 78	1,881 78
Statutory Advertising		329 40	329 40
Ordinary Shareholders		85,909 02	85,909 02
		<u>98,869 51</u>	<u>98,869 51</u>
<b>BALANCE - 27 January 2011</b>			<u><u>0.00</u></u>

Note



Roderick Graham Butcher  
Liquidator

Your Reference

Our Reference BWCRAAD/0787/S94

When telephoning please ask for Andrew Deere

79 Caroline Street, Birmingham B3 1UP

Tel 0121 236 6001 Fax 0121 236 5702

21 December 2010

**TO ALL MEMBERS**

Dear Sirs

**WEST MIDLANDS REGIONAL ASSEMBLY - IN MEMBERS' VOLUNTARY LIQUIDATION ("The Assembly")**

Further to my appointment as Liquidator of the Assembly on the 17 August 2010, in accordance with Section 94 of the Insolvency Act 1986 a final meeting of the members are to be held on 27 January 2011. The meetings will take place at Butcher Woods, 79 Caroline Street, Birmingham B3 1UP.

**This meeting is purely formal and a report identical to this will be presented. There is no specific requirement for you to attend.**

I enclose for your information

- (a) A copy of my Receipts and Payments Account for the period 17 August 2010 to date.
- (b) Formal notice convening the meeting together with a form of proxy
- (c) A Creditors Guide to Liquidators' Fees together with details of my firms charge out and disbursement rates is available at [www.butcher-woods.co.uk/creditors-information.php](http://www.butcher-woods.co.uk/creditors-information.php). A hard copy is available from this office on request.

**Receipts**

£96,463 has been realised following the transfer of monies from the Assembly's Bank accounts held with Co-Operative Bank plc.

**Payments**

A payment of £353 was made to HM Revenue & Customs in respect of the Assembly's existing Corporation Tax liability.

Further payments are detailed on the enclosed Receipts and Payments Account and are considered self-explanatory.

**Dividend Prospects**

There were no preferential or floating charge creditors in this matter.

An initial distribution of £80,000 was made to West Midlands Councils, an entity with similar objects to the Assembly, on 1 September 2010. A second and final distribution to West Midlands Councils of £3,535 has now been paid and will be sent under separate cover.

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**Butcher Woods Ltd**

Roderick Graham Butcher and Richard Paul James Goodwin  
are authorised to act as Insolvency Practitioners by the IPA

Registered Office 79 Caroline Street, Birmingham B3 1UP

Registered in England No 5315526

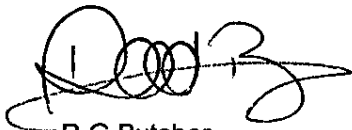
Directors R G Butcher, A Woods, R P J Goodwin

### **Liquidators' Remuneration**

At the meeting of members confirming my appointment on 3 August 2010 it was resolved that my remuneration as Liquidator should be based on my time costs and be drawn on account as and when required. I have attached a schedule showing that my total time costs are £11,298 representing 59 hours at an average hourly rate of £192. An amount of £10,000 has been drawn in respect of these time costs.

If you have any queries please do not hesitate to contact me

Yours faithfully  
For and on behalf of  
West Midlands Regional Assembly



R-G Butcher  
Liquidator

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R G Butcher is authorised to act as an insolvency practitioner by the IPA

**West Midlands Regional Assembly  
(In Liquidation)**

**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT**

	Statement of affairs £	From 17/08/2010 To 21/12/2010 £	From 17/08/2010 To 21/12/2010 £
<b>RECEIPTS</b>			
Book Debts		2,406 09	2,406 09
Cash at Bank	96,429 00	96,463 42	96,463 42
		<u>98,869 51</u>	<u>98,869 51</u>
<b>PAYMENTS</b>			
Office Holders Fees		10,000 00	10,000 00
Office Holders Expenses		423 60	423 60
Corporation Tax		325 71	325 71
VAT		1,877 05	1,877 05
Statutory Advertising		302 40	302 40
Ordinary Shareholders		85,940 75	85,940 75
		<u>98,869 51</u>	<u>98,869 51</u>
<b>BALANCE - 21 December 2010</b>			<u><u>0.00</u></u>

Note

\_\_\_\_\_  
Roderick Graham Butcher  
Liquidator

**WEST MIDLANDS REGIONAL ASSEMBLY  
IN MEMBERS' VOLUNTARY LIQUIDATION**

NOTICE IS HEREBY GIVEN pursuant to Section 94 of the Insolvency Act 1986 that a Final Meeting of the Members of the above named company will be held at Butcher Woods, 79 Caroline Street, Birmingham, B3 1UP on Thursday 27 January 2011 at 10 30am for the purpose of receiving an account laid before them showing the manner in which the winding up has been conducted and the company assets disposed of, and of hearing any explanation that may be given by the Liquidator

A person entitled to attend and vote at the above meeting may appoint a proxy to attend and vote instead of him. A proxy need not be a member of the company

Dated 21 December 2010

R G Butcher  
Liquidator

## Insolvency Act 1986

**Proxy (Members' or Creditors Voluntary Winding Up)**

\* Insert the name of the company

**IN THE MATTER OF WEST MIDLANDS REGIONAL ASSEMBLY  
And  
IN THE MATTER OF THE INSOLVENCY ACT 1986****Notes to help completion of the form**

Please give full name and address for communication

Name of creditor/member \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please insert name of person (who must be 18 or over) or the "chairman of the meeting" (see note below) If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well

Name of proxy-holder \_\_\_\_\_

**1** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**2** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**3** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please delete words in brackets if the proxy-holder is only to vote as directed ie he has no discretion

I appoint the above person to be my/the creditor's/member's proxy-holder at the meeting of creditors/members to be held on the **27 January 2011**, or at any adjournment of that meeting The proxy-holder is to propose or vote as instructed below [and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion]  
\_\_\_\_\_

This form must be signed

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name in CAPITAL LETTERS \_\_\_\_\_

Only to be completed if the creditor/member  
has not signed in person

Position with creditor/member or relationship to creditor/member or other authority  
for signature \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please note that if you nominate the chairman of the meeting to be your proxy-holder he will either be a director of the company or the current liquidator.**

Remember there may be resolutions on the other side of this form



## Appendix A

### West Midlands Regional Assembly In Liquidation Summary of remuneration for period ending 21 December 2010

Classification of work	Partner	Manager	Administrator	Support	Total Hours	Time Cost £	Average Rate £/h
Administration and Planning	23 00	14 31		5 75	43 06	8,936 67	207 54
Investigations							
Realisation of Assets	3 00	7 00			10 00	1,021 67	102 17
Trading							
Creditors	2 00	3 83			5 83	1,340 00	229 85
Total hours	28 00	25 14		5 75	58 89	11,298 34	191 85

#### Standard activity

#### Examples of work

Administration and planning

Case planning  
Administrative set up  
Appointment notification  
Maintenance of records  
Statutory reporting

Investigations

SIP 2 review  
CDDA reports  
Investigating antecedent transactions

Realisation of assets

Identifying, securing, insuring assets  
Retention of title  
Debt collection  
Property, business and asset sales

Trading

Management of operations  
Accounting for trading  
On-going employee issues

Creditors

Communication with creditors  
Creditors' claims (including employees' and other preferential creditors')

**Appendix B****West Midlands Regional Assembly In Liquidation  
Summary of category 2 disbursements for period ending 21 December 2010**

Type and purpose	£
Printing and photocopying	127 50
Postage	56 10
Bordereau	180 00
Storage	
Room hire	
Registered office fee	
IPS charge	
Swear fee	60 00