

Please complete in typescript,
or in bold black capitals.

CHFP016

Terminating appointment as director or secretary (NOT for appointment (use Form 288a) or change of particulars (use Form 288c))

Company Number

Company Name in full

Date of termination of appointment
Day Month Year

as director ☒ as secretary ☐

Please mark the appropriate box. If terminating appointment as a director and secretary mark both boxes.

NAME *Style / Title *Honours etc

Please insert details as previously notified to Companies House.

Forename(s)

Surname

† Date of Birth
Day Month Year

A serving director, secretary etc must sign the form below.

Signed

For and on behalf of
[Signature]
York Place Company Secretaries Limited

Date

* Voluntary details.
† Directors only.
** Delete as appropriate

(** serving director / secretary / administrator / administrative receiver / receiver manager / receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

12 YORK PLACE	
LEEDS	WEST YORKSHIRE
LS1 2DS	Tel 0113 242 0222
DX number 26436	DX exchange LEEDS PARK SQUARE

When you have completed and signed the form please send it to the Registrar of Companies at:
Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff
for companies registered in England and Wales or
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB
for companies registered in Scotland

DX 235 Edinburgh



Form revised 1999