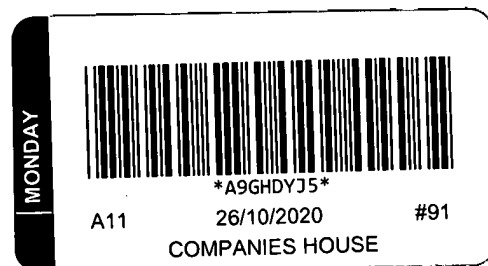


HOME-START KIRKLEES

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR
ENDED 31 MARCH 2020**



HOME-START KIRKLEES

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Home-Start Kirklees
Trustees' Report for year ended 31st March 2020

The trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019.)

Reference and Administrative Details of the Charity, its Trustees and Advisers

The charity's full name is Home-Start Kirklees and it operates from its registered address:

Home-Start Kirklees
87 Coule Royd
Dalton
Huddersfield
HD5 9RN

Charity Registration No. 1099770, Registration Date: September 30 2003
Company Registration No. 4818397

Trustees who have served during the year or subsequently:

Lynda Pickering – appointed June 2014, appointed Chair 1/4/2019
David Mason – Treasurer – appointed June 2016
Vanessa Stirum – appointed June 2016
Arthur Martin – appointed March 2017
Toni Gibbs – appointed November 2017, appointed Deputy Chair 1/4/2019
Alison Fisher – appointed November 2018
Katie Sharp – resigned June 2019
Susan Whittles – appointed July 2019
Karl Yates – appointed December 2019
Barry Lee – appointed March 2020

Safeguarding Adviser: Paula Adams, Head of Safeguarding, Locala Community Partnerships

Secretary: Emma Franks

Bankers:

Lloyds TSB
1 Westgate
Huddersfield, HD1 2DN

Scottish Widows Bank
67 Morrison Street
Edinburgh EH3 8YJ

Nationwide Building Society
Nationwide House
Pipers Way
Swindon SN38 1NW

Independent Examiners

Sheards
Chartered Accountants
40 New North Road
Huddersfield HD1 5LS

Statement of Trustee Responsibilities

The trustees (who are also the directors of Home-Start Kirklees for the purposes of company law) are responsible for preparing the Report of Trustees and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the relevant Charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- There is no relevant information of which the charitable company's independent examiners are unaware, and
- The trustees have taken all steps necessary to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

Related party transactions

There were no related party transactions in the current or previous financial year.

Structure, Governance and Management

Constitution

Home-Start Kirklees is a Company Limited by Guarantee and a Registered Charity. Its directors are the trustees of the charity. The Governing Document is the Memorandum and Articles dated July 18 2012.

Any person interested in furthering the Objects and approved by trustees is eligible for membership of the company. Trustees of the Charity must be members of the Company

The members guarantee the charity's debts to the extent of one pound each in the unlikely event of the charity being unable to pay its debts.

Vacancies for trustees are advertised locally and in newsletters to volunteers. Interested persons are invited to attend a trustee meeting as an observer to see whether they wish to take their interest further. They are interviewed to assess whether their skills are suitable for the Board. Existing trustees have the power to co-opt new trustees to the Board to ensure there is an appropriate balance of skills, knowledge and experience available to it. Co-opted trustees have to be approved at the next Annual General Meeting of members. New trustees are assigned an experienced trustee to act as mentor and ensure the new trustee is given suitable induction and information on the policies and practices of the charity.

The charity is managed by the Board of Trustees. The Trustee Board provides oversight and guidance to charity and operational management which is the responsibility of the Director and Senior Management Team. SMT is responsible for supervising, leading and managing all business and operational matters with

the support of a staff team of co-ordinators, group worker, family support worker and administrative support. A trustee with relevant knowledge and skills is appointed to line manage the Director.

Risk Assessment

Risks, both physical and relating to professional indemnity, are regularly reviewed and managed. They are minimised by our policies and the training given to staff and volunteers. We are covered by insurance policies organised by Home-Start UK and reviewed by us annually. All trustees, staff and volunteers are vetted and recruited via our Safer Recruitment policies using the Disclosure and Barring Service. Any information disclosed is considered by the Personnel, Health and Safety Sub Committee which makes recommendations, without revealing the identity of the person concerned, to the Trustee Board which makes the final decision on their suitability to join Home-Start.

Objectives and Activities

The aims and objectives of the charity which, in the opinion of the trustees, fall within the terms of Public Benefit in Section 17(5) of the Charities Act 2011 are:

- To safeguard, protect and preserve the good health both mental and physical of children and parents of children;
- To prevent cruelty to or maltreatment of children;
- To relieve sickness, poverty and need amongst children and parents of children;
- To promote the education of the public in better standards of childcare within the area of Kirklees and its environs.

The trustees pay due regard to guidance issued by the Charity Commissioners in deciding what activities Home-Start Kirklees should undertake.

Home-Start Kirklees is a partner in Thriving Kirklees, which provides health and well-being services for all those from pre-birth to age 19 or, if the young person is vulnerable, to age 25. Locala Community Partnerships is the contract lead of 5 partners who each have an equal voice in decision-making and influencing the design and future development of joined-up working to support those whom the service is intended. This is not a full legal partnership as described in the Companies Act as the partners are not jointly and severally liable for the surpluses and deficits of the whole contract. Their liability is limited to their own share of the contract.

Home-Start Kirklees is associated with Home-Start UK which provides help, advice, and a suitable ethos for the charity to work in as well as a quality assurance framework.

Developments, activities and achievements

We provide substantial support to families with children under school age who need help across the Kirklees district. This help is not time limited and continues until we and the family believe that they no longer need support. Over the last five years we have helped 457 families with 903 children with the support of over 133 volunteers.

We have substantial evidence that this support has had considerable impact in helping the families to:

- Become stronger, positive and more resilient with improved parenting skills, able to access other support if needed, increase self-esteem and be able to cope and be better able to provide a loving, thriving environment for their children.
- Increase the life opportunities of both parents and children through helping them to improve home learning and education for their children, increase their access to community support networks and through the experience of our volunteers as peer educators help them understand their role more clearly and how to cope better with the challenges of parenting.

Many of our young parents have used the time with us to gain in confidence and then go on into paid employment, further and higher education and/or to become volunteers and peer educators themselves.

As a result, the families are stronger, well supported and less likely to need statutory intervention from other agencies. Our communities are stronger and resilient with more people volunteering and supporting others.

We deliver these results cost effectively and offer significant value for money. In 2019/20, it cost less than £30 per family and less than £20 per child per week to provide this support. Based on a 2019 Government select committee report, this compares to around £720 to £3,300 per week per child for foster or residential care respectively. This means that if our intervention has resulted in removing the need to take just 2 children into residential care or 10 children into foster care, our complete costs of operation would have been recovered through savings in these other services. There are also savings for the safeguarding teams across Kirklees as we help families to stabilise and not fall into the at risk category. These savings do not take into account the long-term benefits of helping children and parents thrive and contribute more fully to society over the course of their lives.

Review of the financial position of the charity

During the year to March 2020 we had agreed funding of £364,307. The major portion of this, £250,000, was from Thriving Kirklees through our partnership with Locala. Our contract with Locala runs for another 2 years with a possible extension of a further period. The National Lottery Community Fund continued to fund our group work and we used £86,767 of their three year grant of £256,926 to help support young mothers. We also obtained grants from British Red Cross, One Community, Family Holiday Association, Family Action, Glass Pool and Dunelm to support specific activities associated with our core work of supporting families.

During the year we increased our reserves by £4,334. The reserves are now enough to cover our normal expenditure for 11 weeks should our core income cease. These reserves exclude the amounts tied up in fixed assets and contingent liability for redundancy pay.

We continue to make every effort to obtain funding from other charitable foundations. Our supporters have made magnificent efforts to raise additional funds during the year, raising money through sales of work, sponsored activities and other events. The trustees are extremely grateful to all those who have given their time, money, and energy in this way.

As always, we extend our sincere thanks for the help received from other charities listed in our full accounts during the past year and also to Kirklees Neighbourhood Housing who allow us to use their premises rent-free.

Policy on reserves

We have reserves to the level considered appropriate by the trustees. Our reserves would cover our orderly withdrawal from the service and enable the families we serve and our staff to be treated fairly in the unlikely event we withdraw from service provision.

These reserves provide for redundancy pay due to our employees if their jobs are no longer affordable. This account is held in the Designated Reserve. It is true that the redundancy pay is guaranteed by the government, but the trustees consider that it is properly the responsibility of the charity to maintain reserves to cover it.

Investment Policy

Funds not required for immediate use are placed on deposit with our bankers. There are no other investments. The bank position is healthy as shown on the main schedule of the accounts.

Plans for future periods

This section has been written in the early stages of the response to Covid 19. The situation, the long term impact on Kirklees and the families we work alongside is unknown. The return to a normal or new normal situation will be planned alongside future plans to ensure the charity can continue to offer a safe and effective service to families.

The charity will continue its core activity of training and supplying volunteers to help any family in Kirklees with children under school age which is referred to us. Referrals are made mainly by professionals in the health sector and social care. All the evidence confirms that help given to families at an early stage prevents more expensive intervention later by social care and others. Whilst maintaining our unique model of volunteer led support, we will use the data and learning from the activities and support offers made during the Covid19 crisis to identify possible options to improve both service activities and reach. We seek volunteers from all parts of the community living in Kirklees.

Over the next year we plan to consult with our funders, families and other stakeholders on areas where we might extend our services for the benefit of families. We will also continue to make economies wherever possible, and to seek funding from other sources including major charities. Kirklees as a whole is not in the lowest 20% of the most deprived areas in the country, which bars us from obtaining help from some of the major charities; however pockets of Kirklees are among the lower super output areas listed on the index of multiple deprivation and certainly need our help.

Acknowledgment

We would like to express our sincere thanks to our funders, advisers, our staff and especially to volunteers and helpers. Without their care and commitment, the work of the charity would not be possible. We really do appreciate all the help and support they give us.

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to read 'HP' followed by a stylized flourish.

Lynda Pickering – Chair

Independent Examiner's Report to the Trustees

I report on the accounts of the company for the year ended 31 March 2020, which are set out on pages seven to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me reasonable cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006, or
- accounts do not accord with the accounting records, or
- the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kevin Winterburn ACA

Sheards

Chartered Accountants

Vernon House

40 New North Road

Huddersfield

HOME-START KIRKLEES

Accounts for the Year ended

31 March, 2020

STATEMENT OF FINANCIAL ACTIVITIES Income and Expenditure Account

	Note	Unrestricted Fund £	Designated Fund £	Restricted Funds £	2020 Total £	2019 Total £
Incoming resources						
Incoming resources from generated funds						
Donations and legacies	1	630	-	-	630	1,465
Investment income	2	90	-	-	90	55
Incoming resources from charitable activities	3	274,167	-	89,420	363,587	309,124
Total incoming resources		274,887	-	89,420	364,307	310,644
Resources expended						
Charitable activities	4	259,308	-	90,585	349,892	299,759
Redundancy payments for staff	5	-	-	-	-	-
Governance costs	6	5,653	-	-	5,653	1,881
Total resources expended		264,961	-	90,585	355,545	301,640
Net income/(expenditure) before transfers		9,926	-	(1,165)	8,761	9,004
Net transfersto/(from) Funds		(5,592)	5,592	-	-	-
Net movement in funds		4,334	5,592	(1,165)	8,761	9,004
Resourced from previous years		61,093	21,878	2,850	85,821	76,817
Resources at end of the year		65,427	27,470	1,685	94,582	85,821

BALANCE SHEET at 31 March, 2020

Fixed Assets	7	4,165			4,165	7,525
Current Assets	8	100,703	27,470	1,685	129,858	100,567
		104,868	27,470	1,685	134,023	108,092
Current Liabilities	9	39,441	-	-	39,441	22,272
Net Assets		65,427	27,470	1,685	94,582	85,821

Represented by:

Resourced from previous years	61,093	21,878	2,850	85,821	76,817
Net (Expenditure)/Income for the Year	4,334	5,592	(1,165)	8,761	9,004
Resources at end of the year	65,427	27,470	1,685	94,582	85,821

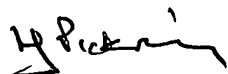
For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts were approved by the Trustees on 1 August 2020 and signed on their behalf:

Lynda Pickering, Chair



D Mason, Treasurer



Company Number 4818397

Registered Charity No: 1099770

HOME-START KIRKLEES
Analysis of Funds
For the Year ended 31 March 2020

	Unrestricted, designated and project funds						Restricted funds				Overall total
	Unrestricted funding	One Community	British Red Cross	Friends of Home Start	Total unrestricted and project funds	Designated fund	Family holiday donations	The National Lottery Community Fund Expanding the young parents'	Affordable warmth	Total restricted funds	
	£	School Readiness £	Reducing loneliness £	Donations £	£	£	£	£	£	£	
Incoming Resources					0						
Received in earlier periods for this year					-			16,758		16,758	16,758
Locata CMC - Thriving Kirklees	250,000				250,000						250,000
Kirklees Neighbourhood Housing	12,067				12,067			1,193		1,193	13,260
One Community		3,000			3,000						3,000
British Red Cross			2,931		2,931						2,931
The National Lottery Community Fund					-			80,642		80,642	80,642
Family Holiday Association					-		360			360	360
Family Action					-		450			450	450
Glass Pool					-		350			350	350
Dunelm					-				300	300	300
Donations				630	630						630
Gift aid				52	52						52
Bank interest				90	90						90
NI and Statutory Maternity Pay rebates				6,117	6,117						6,117
Deferred income					-						-
Total	262,067	3,000	2,931	6,889	274,887	-	1,160	98,593	300	100,053	374,940
Attributable to this year	262,067	3,000	2,931	6,889	274,887	-	1,160	98,593	300	100,053	374,940
Resources Expended											
Charitable Activities											0
Direct costs											0
Coordinators' Salaries including NI	133,259	1,581	148		134,988	-	-	52,158	-	52,158	187,146
Co-ordinators' Pensions	7,292	-	-		7,292	-	-	2,222	-	2,222	9,514
Staff and Volunteers' Expenses	9,441	-	-		9,441	-	-	4,752	6	4,758	14,199
Advertising for Volunteers	1,187	-	-		1,187	-	-	-	-	-	1,187
Training	2,232	-	-		2,232	-	-	124	-	124	2,356
Contribution to National Home-Start	5,592	-	-		5,592	-	-	-	-	-	5,592
Rent	12,067	-	-		12,067	-	-	1,193	-	1,193	13,260
Equipment for use by families	-	-	-		-	-	1,160	-	1,458	2,618	
Subsistence for Volunteers and Families	1,162	-	-		1,162	-	-	3,113	-	3,113	4,275
Donations direct to families	-	-	-		-	-	-	-	-	-	-
Other	2,395	-	-		2,395	-	-	258	-	258	2,653
	174,627	1,581	148	-	176,356	-	1,160	63,819	1,465	66,444	242,800
Support costs											0
Salaries including NI	55,138	-	-		55,138	-	-	21,304	-	21,304	76,440
Pensions	2,978	-	-		2,978	-	-	908	-	908	3,886
Computer and other costs	581	-	-		581	-	-	527	-	527	1,107
Electricity and Gas	4,118	-	-		4,118	-	-	-	-	-	4,118
Stationery and Postage	3,283	-	-		3,283	-	-	240	-	240	3,523
Telephone	6,270	-	-		6,270	-	-	20	-	20	6,290
Insurance	1,064	-	-		1,064	-	-	-	-	-	1,064
Bank Charges	97	-	-		97	-	-	-	-	-	97
Depreciation	3,360	-	-		3,360	-	-	-	-	-	3,360
Advertising	1,179	-	-		1,179	-	-	102	-	102	1,281
Consultancy	4,885	-	-		4,885	-	-	1,040	-	1,040	5,925
	-	-	-		-	-	-	-	-	-	-
Governance											
Committee Expenses	79	-	-		79	-	-	-	-	-	79
AGM	1,573	-	-		1,573	-	-	-	-	-	1,573
Accountancy	4,001	-	-		4,001	-	-	-	-	-	4,001
	-	-	-		-	-	-	-	-	-	-
	88,605	-	-	-	88,605	-	-	24,141	-	24,141	112,748
Total Resources Expended	263,232	1,581	148	-	264,961	-	1,160	87,960	1,465	90,585	355,545
Net (expenditure)/income before transfers	(1,165)	1,419	2,783	6,889	9,926	-	-	10,633	(1,165)	9,468	19,394
Funds This year's income restricted for future periods	-	-	-		-	-	-	-	-	-	-
Management Fees charged by Unrestricted Fund	-	-	-		-	-	-	-	-	-	-
Funds brought forward from last year	59,221	1,227	645		61,093	21,878			2,850	2,850	85,821
Funds before transfers	58,056	2,646	3,428	6,889	71,019	21,878	-	10,633	1,685	12,318	105,215
Transferred (to)/from Funds	7,371	(2,646)	(3,428)	(6,889)	(5,592)	5,592	-	-	-	-	-
Deferred income - funds paid in advance for subsequent years	-	-	-	-	-	-	-	(10,633)	-	(10,633)	(10,633)
Resources/(deficit) at end of year	65,427	-	-	-	65,427	27,470	-	-	1,685	1,685	94,582

Home Visiting and Young Parents' Peer Educators form part of our core service to the Kirklees Community through the Locale Thriving Kirklees Partnership.

The Designated fund provides for a controlled closedown of the charity in the unlikely event that our funding were abruptly cut.

In this financial year Kirklees One Community funded our work to support parents help their children get ready for school.

British Red Cross provided us with funding to help reduce loneliness mothers experience

The National Community Lottery provided funding to help us extend our young parents' groups and improve our internal capabilities for long term sustainability.

The Affordable Warmth Project provides advice, and items intended to make home conditions warmer and safer, to families being supported by the charity.

The Family Holiday Association granted a sum for a family to go on holiday.

The Friends of Home-Start raise funds during the year to provide money for items such as annual parties for families and volunteers and to provide additional funds for the general expenses of the charity. Unexpended funds are transferred to the Unrestricted Fund at each year end.

HOME-START KIRKLEES

Notes to the Accounts For the Year ended 31 March, 2020

INCOMING RESOURCES	Unrestricted and project funds	Restricted	2020	2019
	Fund £	Funds £	Total £	Total £
1 Voluntary Income	630	-	630	1,465
2 Investment Income				
Interest Received	90	-	90	55
3 Incoming Resources from Charitable Activities				
Locals CMC re Thriving Kirklees	250,000	-	250,000	233,889
Kirklees Neighbourhood Housing	12,067	1,193	13,260	13,260
Gift Aid received on Donations	52	-	52	262
Lloyds Foundation	-	-	-	2,000
The National Lottery Community Fund	-	86,767	86,767	38,563
British Red Cross	2,931	-	2,931	8,792
One Community	3,000	-	3,000	4,000
Family Holiday Association	-	360	360	-
Family Action	-	450	450	-
Glass Pool	-	350	350	-
Dunelm	-	300	300	-
	-	-	-	-
Statutory rebates and adjustments to accruals	6,117	-	6,117	8,358
	274,167	89,420	363,587	309,124
Total Incoming Resources	274,887	89,420	364,307	310,644

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2020

RESOURCES EXPENDED	Unrestricted and project Fund	Restricted Funds	2020 Total	2019 Total
	£	£	£	£
4 Charitable Activities				
Direct costs				
Coordinators' Salaries including NI	134,988	52,158	187,146	135,033
Co-ordinators' Pensions	7,292	2,222	9,514	3,463
Staff and Volunteers' Expenses	9,441	4,758	14,199	8,370
Advertising for Volunteers	1,187	-	1,187	115
Training	2,232	124	2,356	3,217
Contribution to national Home-Start	5,592	-	5,592	4,469
Rent	12,067	1,193	13,260	13,260
Equipment for Use by Families	-	2,618	2,618	2,722
Subsistence for Volunteers and Families	1,162	3,113	4,275	5,385
Donations direct to families	-	-	-	-
Other	2,395	258	2,653	3,990
	176,356	66,444	242,800	180,024
Support costs				
Staff Salaries including NI	55,136	21,304	76,440	81,994
Pensions	2,978	908	3,886	4,830
Computer and office cost	581	527	1,107	11,828
Electricity and Gas	4,118	-	4,118	3,723
Stationery and Postage	3,283	240	3,523	2,195
Telephone	6,270	20	6,290	4,940
Insurance	1,064	-	1,064	945
Bank Charges	97	-	97	92
Depreciation	3,360	-	3,360	3,820
Advertising	1,179	102	1,281	102
Consultancy	4,885	1,040	5,925	5,265
	82,952	24,141	107,092	119,735
Total Charitable Activities	259,308	90,585	349,892	299,759
5 Designated Fund				
The designated fund was set up by the Trustees at March 31, 2014 to provide for the cost of statutory redundancies payable to staff, in the event of the closure or reduction in size, of the charity.				
			2020	2019
Balance of fund at April 1			21,878	24,207
Redundancies paid out during year			-	-
			21,878	24,207
Provision for redundancies (no longer)/or required			-	(5,159)
Amount provided for potential redundancy costs during year			5,592	2,830
			5,592	(2,329)
Net transfer (to)/from unrestricted fund			5,592	(2,329)
Balance of fund at March 31 2020			27,470	21,878
6 Governance costs				
Committee Expenses	79		79	37
AGM Cost	1,573		1,573	744
Examination and Accountancy Fees	4,001		4,001	1,101
	5,653	-	5,653	1,881

Notes to the Accounts (continued)
For the Year ended 31 March, 2020

7 Fixed Assets

In line with a revised capital strategy:

-Furniture with a residual value of less than £100
 -Fixtures and fittings with a residual value of less than £100
 -Equipment with a residual value of less than £500
 were written off.

IT equipment with value of £600 or less has not been capitalised

Depreciation rates were set at: Furniture 20%, Equipment 33% and Fixtures and fittings at 10%

	Furniture £	Fixtures & Fittings £	Office Equipment £	Total 2020 £	Total 2019 £
Cost					
At 1 April	7,517	3,292	18,073	28,882	24,692
Revaluation profit/loss	-	-	-	-	-
Additions	-	-	-	-	9,933
Disposals	-	-	-	-	-
At 31 March, 2020	7,517	3,292	18,073	28,882	34,625
Depreciation					
At 1 April	6,388	2,716	12,253	21,357	17,537
Charge for period	349	115	2,896	3,360	3,820
Disposals	-	-	-	-	-
At 31 March, 2020	6,738	2,831	15,149	24,717	21,357
Net Book Value at 31 March 2019	1,129	576	5,820	7,525	7,156
Net Book Value at 31 March 2020	779	461	2,925	4,165	7,525

8 Current Assets

	2020 £	2019 £
Cash at Bank	106,684	100,516
Cash in Hand	257	51
Debtors	22,917	-
Prepayments	-	-
	129,858	100,567

9 Current Liabilities

Income received in advance	33,550	16,758
PAYE & NI	3,891	3,513
Accruals	2,000	2,000
	39,441	22,272

10 Accounting Policies**Basis of Preparing the Financial Statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention

Incoming Resources

Donations, grants, etc, are credited to income when received, unless received in advance of a grant for expenditure in a future accounting period or received following the year-end as a result of a commitment to fund a project's expenditure during the year.

HOME-START KIRKLEES

Notes to the Accounts (continued) For the Year ended 31 March, 2020

10 Accounting Policies (continued)

Number of Staff Employed

The average number of staff employed during the year was

	2019/20		2018/19	
	Actual Number	Full-Time Equivalent	Actual Number	Full-Time Equivalent
Directly Charitable	12.0	8.4	12.0	6.8
Support Services	3.0	1.6	3.0	1.5

No employees were paid more than £60,000 during the year.

Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees who served during the year.

The amount of expenses paid to trustees for travelling during the year to 31 March 2020 was £79.35

Ultimate Controlling Party

Home Start Kirklees is managed by the board of directors, the members of which are the Trustees of the charity.

First Year Adoption

The trustees have given due consideration to the transition to the SORP FRS 102, and have concluded that any identified adjustments are not material; consequently, no changes have arisen in the comparative figures.

HOME-START KIRKLEES

Summary Accounts for the Year ended 31 March, 2020

	2019/20 £	2018/19 £
Incoming Resources		
Statutory Agencies	263,260	247,149
Charitable Trust Funds	94,158	53,355
Other Donations	6,747	1,465
Gift Aid	52	262
Interest	90	55
Other income	-	8,358
	<u>364,307</u>	<u>310,644</u>
Resources Expended		
Salaries, NI and Pensions	276,986	225,321
Coordinators' and Volunteers' Expenses	14,279	13,755
Contribution to National Home-Start	5,592	4,469
Other Charitable Expenses	13,089	11,924
Redundancy payments to staff	-	-
Rent	13,260	13,260
Computer and Office Costs	32,341	32,910
	<u>355,545</u>	<u>301,640</u>
Net (Expenditure)/Income for the Year	8,761	9,004
Income deferred from last year		-
Resourced from previous years	85,821	76,817
Resources at year end	<u>94,582</u>	<u>85,821</u>
Represented by:		
Fixed Assets	4,165	7,525
Cash at bank and in hand	106,941	100,567
Debtors	22,917	-
	<u>134,023</u>	<u>108,092</u>
Less Income received in advance	33,550	16,758
Other creditors due within one year	5,891	5,514
	<u>39,441</u>	<u>22,272</u>
	<u>94,582</u>	<u>85,821</u>

This is a summary of the statutory accounts which have been approved by the trustees. The full annual accounts and the Trustees Annual Report, together with the Independent Examiner's report, can be obtained from the registered office at 87 Coule Royd, Dalton, Huddersfield HD5 9RN. They will be submitted to the Charity Commission following the Annual General Meeting.

In the year ended March 2020, we re-categorised some items of income and expenditure. Whilst the overall totals and resources for the last financial year remain the same, the individual figures comprising the totals are slightly different from that previously reported.