

CHFP000

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

Company Number	470	723	26				
Company Name in full	ADP Enterprises (UK) LIMITED						
Balance Sheet as at	30	770	NE 2004				
			Current Year	Previous Year			
		J	•				
		_ [2004	2003			
Called up Share Capital not paid		£	100	100			
Cash at Bank and in Hand		£					
NET ASSETS			2 100	£100			
Authorised share capital:		•					
1000 ordinary shares of	£	each					
issued share capital:		_					
100 ordinary shares of	£	each	100	100			
SHAREHOLDERS' FUNDS			£ 100	£ 100			
Notes: 1. During the year the company allotted consideration received by the company was			an aggregate nominal value o	f £ 100 , the			
2. During the year the company acted as an	agent for a per	son - if this	s applies please tick the box	c			
(a) For the year ended 30 500c section 249AA(1) of the Companies Act (b) Members have not required the of Companies Act 1985. (c) The director(s) acknowledge(s) response. i. ensuring the company keeps accompanies.	Act 1985. company to ob onsibility for: ounting record	otain an au s which con	nply with section 221, and	ction 249B(2) of the			
 ii. preparing accounts which give a financial year, and of its profit an 226, and which otherwise comply applicable to the company. 	id loss for the f	financial yea	ar, in accordance with the rec	quirements of section			
on	the box below but if you do House to contact you if the form. The contact informati	You do not have to give any contact information in the box below but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.					
Director(s)			Contact details:	Contact details:			

02/04

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COMPANIES HOUSE

01/04/05

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GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE ITS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY; FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

Ċ	Companies House	_			UCA	
	— for the record —	For a company limited by shares which is not a subsidiary and where the only transaction				
CHFP000			g 2/17/2		subscriber shares	
	Company Number	0012345	6			
	Company Name in full	A Compa	anv Lir	mited		
		04.1.1.6				
	Balance Sheet as at	31 July 2	2002			
				Current Year	Previous Year	
				2002		
Called up 9	Share Capital not paid (Se	e note hi eho.	re) £			
-			-, -	100.00		
Cash at Ba	ink and in Hand (See note	b. above)	£	100.00		
NET ASSE	ets			£ 100.00	£	
Authorised	share capital:					
1000	ordinary shares of	€ 1.00	each			
issued sha	re capital:					
100	ordinary shares of	£ 1.00	each	100.00		
SHAREHO	DLDERS' FUNDS			c 100.00	£	
Notes:				L		
1. During the	year the company allotted ion received by the company v	ordinary sł	nares with	an aggregate nominal va	lue of £, the	
	year the company acted as an			s applies please tick th	e box	
Statementa:		-				
	ne year ended on 249AA(1) of the Companies	Act 1985.	(date) the company was e	entitled to exception under	
	bers have not required the a canies Act 1985.	company to ob	itain an a	udit in accordance with	h section 240B(2) of the	
(c) The d	lirector(s) acknowledge(s) resp					
	nsuring the company keeps ac reparing accounts which give a	_				
fir 22	nancial year, and of its profit a 26, and which otherwise comp pplicable to the company.	nd loss for the f	inancial y	ear, in accordance with ti	he requirements of section	
These accoun	nts were approved by the Boar	d of Directors			give any contact information in	
on			House to contact you form. The contact int	the box below but if you do, it will helf Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.		
Disorder(s)	•			Contact details:	•	
1	1 Director			**		
				ı	1	

An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland