### The Buntings (Exminster) Management Company Limited

Report and Accounts

30 June 2010

A Company limited by guarantee

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## The Buntings (Exminster) Management Company Limited Company Information

#### **Directors**

Chamonix Estates Limited Fairfield Company Secretaries Limited

#### Secretary

Fairfield Company Secretaries Limited The Maltings Hyde Hall Farm Sandon Hertfordshire SG9 0RU

#### **Accountants**

Eden Accounting Ltd
Chartered Certified Accountants
The Russetts
Thicket Road
Houghton
Huntingdon, Cambs
PE28 2DB

#### Registered office

The Maltings
Hyde Hall Farm
Sandon
Hertfordshire
SG9 0RU

#### Registered number

04791216

### The Buntings (Exminster) Management Company Limited Directors' Report

The directors present their report and accounts for the year ended 30 June 2010

#### Principal activities

The company's principal activity in the period under review consisted of the management and administration, on a non profit making basis, of the communal areas relating to the development on behalf of the property owners, lessees or tenants

#### **Directors**

The following persons served as directors during the year

Chamonix Estates Limited Fairfield Company Secretaries Limited

#### **Directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations

Company law requires the directors to prepare accounts for each financial year. Under that law the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The accounts are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to

- select suitable accounting policies and then apply them consistently,
- · make judgements and estimates that are reasonable and prudent,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Disclosure of information to auditors

Each person who was a director at the time this report was approved confirms that

- so far as he is aware, there is no relevant audit information of which the company's auditor is unaware, and
- he has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information

#### Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime

This report was approved by the board on \_\_\_\_\_\_201

Director Signature

Director's Name

# The Buntings (Exminster) Management Company Limited Income and Expenditure Account for the year ended 30 June 2010

	Notes	2010 £	2009 £
Income		7,320	7,530
Operating expenses		(7,034)	(8,419)
Operating surplus/(deficit)		286	(889)
Interest receivable		7	77
Surplus/(deficit) on ordinary activities before taxa	ition	293	(812)
Tax on surplus/(deficit) on ordinary activities		-	-
Surplus/(deficit) for the financial year		293	_ (812)

## The Buntings (Exminster) Management Company Limited Balance Sheet as at 30 June 2010

•	Notes		2010 £		2009 £
Current assets Debtors Cash at bank and in hand	2 -	2,673 13,597 16,270		1,085 14,627 15,712	
Creditors. amounts falling due within one year	3	(2,180)		(1,915)	
Net current assets	<u> </u>		14,090		13,797
Net assets		-	14,090	- -	13,797
Represented by Major works reserve Income and expenditure account	4 5		7,853 6,237		7,853 5,944
		-	14,090	-	13,797

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the member has not required the company to obtain an audit in accordance with section 476 of the Act

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime

Director Signature

Approved by the board on \_

\_\_\_201

Director's Name

## The Buntings (Exminster) Management Company Limited Notes to the Accounts for the year ended 30 June 2010

#### 1 Accounting policies

#### Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Income

Income represents Service Charges Receivable in respect of communal expenditure in the ordinary course of business. Value Added Tax is not charged thereon

2	Debtors	2010 £	2009 £
	Service charges in arrears Prepayments	1,736 937	1,085
		2,673	1,085
3	Creditors: amounts falling due within one year	2010 £	2009 £
	Trade creditors Service charges received in advance Accruals	779 133 1,268 2,180	392 1,523 1,915
4	Major works reserve	2010 £	2009 £
	At 1 July 2009	7,853	7,853
	At 30 June 2010	7,853	7,853
5	Income and expenditure account	2010 £	2009 £
	At 1 July 2009 Surplus/(deficit) for the year	5,944 293	6,756 (812)
	At 30 June 2010	6,237	5,944

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The Buntings (Exminster) Management Company Lim Schedule to the Income and Expenditure Account	ited		
for the year ended 30 June 2010	Budget	Actual	Actual
	2010 £	2010 £	2009 £
Income			
Service charges	7,520_	7,320	7,530
Expenditure			
Gardening	2,900	2,813	4,306
Window Cleaning	-	11	_
Postage	120	114	180
Bank charges	80	65	77
Insurance	1,370	1,179	1,138
Health & safety/fire inspections	150	100	-
Repairs and maintenance	200	-	330
Sundry expenses	-	-	29
Accountancy fees	400	411	588
Management fees	2,070	2,047	1,771
Directors fees	230	294	
Total expenditure	7,520	7,034	8,419
Surplus/(deficit) before tax		286	(889)

## The Buntings (Exminster) Management Company Limited Balance of maintenance charges summary for the year ended 30 June 2010

	2010 £	2009 £
Service Charges in Arrear	1,736	1,085
Service Charges in Advance	(133)	-

### Accountants report under the Landlord and Tenant Act 1985 The Buntings (Exminster) Management Company Limited

We have examined the schedules on Appendices A and B as required by the Landlord & Tenant Act 1985 as amended by the Landlord & Tenant Act 1987

#### Respective responsibilities of Landlord and Independant Examiner

The Landlord is responsible for preparing schedules of relevant costs in relation to service charges if requested to do so by a tenant or secretary of a recognised tenant's association. It is our responsibility to form an opinion whether these schedules are a fair summary complying with the requirements of section 21(5) of the Landlord & Tenant Act 1985 (as amended by the Landlord & Tenant Act 1987) and are sufficiently supported by accounts, receipts and other documents produced to us

#### **Opinion**

In our opinion these schedules are a fair summary complying with the requirements of section 21(5) of the Landlord & Tenant Act 1985 (as amended by the Landlord & Tenant Act 1987) and are sufficiently supported by accounts, receipts and other documents produced to us

Eden Accounting Ltd

**Chartered Certified Accountants** 

The Russetts
Thicket Road
Houghton

Huntingdon, Cambs

PE28 2DB

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