

# HORNBEAMS I (BOLNORE VILLAGE) MANAGEMENT COMPANY LIMITED ANNUAL REPORT AND ACCOUNTS YEAR ENDED 28TH FEBRUARY 2005

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## ANNUAL REPORT AND ACCOUNTS - 28TH FEBRUARY 2005

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## **COMPANY INFORMATION**

DIRECTORS

J.D. Johnson

R.Stretton

**SECRETARY** 

Andertons Limited

REGISTERED OFFICE

First Floor

Christopher Wren Yard

117 High Street Croydon CR0 1QG

REGISTERED NUMBER

4777801 (England & Wales)

**AUDITORS** 

Simpson Wreford & Partners

Chartered Accountants

Suffolk House George Street Croydon CR0 0YN

## REPORT OF THE DIRECTORS

The directors present their report and financial statements of the company for the year ended 28th February 2005.

## **ACTIVITY**

The principal activity of the company throughout the year has been the management and maintenance of certain properties on the Bolnore Village Estate, Haywards Heath, West Sussex.

The company does not trade with a view to profit.

## DIVIDENDS AND TRANSFERS TO RESERVES

As the company generates income only to cover its eventual liabilities and does not trade with a view to profit, no dividend is recommended and all surpluses and deficiencies are transferred between appropriate reserves.

#### **DIRECTORS**

The directors during the year, and their beneficial interests in the issued share capital of the company during their term of office, were as follows:

		28th February 2005	28th February 2004
S.Brown	(resigned 19th January 2005)	0	0
T.R.Colwill	(appointed 3rd November 2004, resigned 19th January 2005)	0	0
B.Karim	(resigned 19th January 2005)	0	0
A.C.Fenwick	(resigned 16th November 2004)	0	0
J.D.Johnson	(appointed 19th January 2005)	1	1
R.Stretton	(appointed 1st February 2005)	1	1

## **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period. In preparing these accounts the directors are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## REPORT OF THE DIRECTORS

## **AUDITORS**

Simpson Wreford & Partners will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the board of directors

(Director)

Approved by the board on 19 12 05

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF

## HORNBEAMS I (BOLNORE VILLAGE) MANAGEMENT COMPANY LIMITED

We have audited the financial statements of Hornbeams I (Bolnore Village) Management Company Limited for the year ended 28th February 2005 on pages 5 to 8. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditors

As described on page 2, the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

## Basis of opinion

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We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 28th February 2005 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985\_

Simpson Wrotord & Partners

Chartered Accountants

Registered Auditors

Suffolk House

George Street

Croydon CR0 0YN

21st December 2005

## INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 28TH FEBRUARY 2005

		Notes	2005 £	2004 £
INCOME	<ul><li>Service charges</li><li>Amenity charges</li><li>Garage charges</li><li>Bank interest</li></ul>	1	11,887 9,440 402 26 21,755	2,619 1,989 1,221 19 5,848
Expenditure			(19,693)	(8,093)
SURPLUS/(I	DEFICIT) for the year before taxation	2	2,062	(2,245)
Taxation		3	(10)	(6)
SURPLUS/(I	DEFICIT) for the year after taxation		2,052	(2,251)
Balance brou	ght forward		(2,251)	
Balance carri	ed forward		(199)	(2,251)

## **BALANCE SHEET**

## AS AT 28TH FEBRUARY 2005

		2005		2004	
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	4	11,920		1,691	
Cash at bank and in hand		5,430		1,626	
		17,350		3,317	
CREDITORS: Amounts falling due	_	(15.15)		(	
within one year	5	(17,472)		(5,528)	
NET CURRENT LIABILITIES		_	(122)	_	(2,211)
		=	(122)	=	(2,211)
CAPITAL AND RESERVES					
Called up share capital	6		77		40
Income and expenditure account	-	_	(199)	_	(2,251)
		=	(122)	=	(2,211)

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Signed on behalf of the board of directors

(Director)

Approved by the board on 19112105

## NOTES TO THE ACCOUNTS - 28TH FEBRUARY 2005

## 1. ACCOUNTING POLICIES

## Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

#### Bank interest

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Bank interest is accounted for on a receivable basis.

## 2. INCOME AND EXPENDITURE

The surplus for the year (2004 - deficit) was after charging audit fees of £1,116 (2004 - £823).

The directors receive no remuneration for their services.

## 3. TAXATION

Corporation tax of £10 (2004 - £6) has been charged on bank interest received at a rate of 40% (2004 - 34%).

4.	DEBTORS  Service charges due Other debtors	2005 £ 9,401 102	2004 £ - 59
	Prepayments	2,417 11,920	1,632 1,691
5.	CREDITORS: Amounts falling due within one year	2005 £	2004 £
	Other creditors	14,991	3,202
	Cleaning	, -	564
	Gardening	650	559
	Buildings insurance	459	-
	Electricity	285	380
	Audit and accountancy fees	1,087	823
		17,472	5,528
6.	SHARE CAPITAL	2005 £	2004 £
	Authorised:		
	78 £1 ordinary shares	78	78
	Allotted, called up and fully paid:		
	77 £1 ordinary shares	77	40_

## 7. CONTINGENT LIABILITIES

There were no contingent liabilities at 28th February 2005 (2004 - nil).

## 8. CAPITAL COMMITMENTS

There were no capital commitments contracted for at 28th February 2005 (2004 - nil).

## NOTES TO THE ACCOUNTS - 28TH FEBRUARY 2005

## 9. RELATED PARTY TRANSACTIONS

There are no transactions undertaken with which the directors have a personal interest.

## 10. ESTATE CHARGES

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The properties managed by the company form part of the Bolnore Village development. The members of this company, being leaseholders of the development, are also required to pay estate charges for the maintenance and upkeep of the wider development. These estate charges are currently collected and paid over to the managing agent responsible for the whole development by this company's managing agent. As the responsibility for payment of these estate charges is that of the individual lessee, no account has been taken of these amounts in these accounts. The amount collected from lessees in the year was £8,512.

#### 11. COMPANIES ACT 1985

In certain instances these financial statements do not use the terminology laid down by the Companies Act 1985. However, such departures give a better understanding of the results and fulfil the requirement to show a true and fair view.