# SURVIVORS OF BEREAVEMENT BY SUICIDE (A company limited by guarantee) FINANCIAL STATEMENTS 31 DECEMBER 2015

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Registered in England and Wales Charity Number 1098815 Registered in Scotland Charity Number SC041397 Company Number 4754829

# **BALDWINS (DERBY) LTD**

Chartered Certified Accountants 10-11 St. James Court Friar Gate Derby DE1 1BT

# SURVIVORS OF BEREAVEMENT BY SUICIDE FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2015

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# REFERENCE AND ADMINISTRATIVE DETAILS

# The Board of Trustees/Directors

A Culley

Chair

G Price

Treasurer

S Holden-Carter

J Mathers

J Carter

D McQueen

H Taylor

(resigned 19 July 2015)

J Heal

(appointed 22 December 2015)

**Chief Officer** 

**E** Thwaites

**Company Secretary** 

**E** Thwaites

**Business Adviser** 

D O'Grady

**Registered Office** 

The Flamsteed Centre

Albert Street Ilkeston Derbyshire

DE7 5GU

**Independent Examiner** 

Richard Matthews FCA

Baldwins (Derby) Ltd

**Chartered Certified Accountants** 

10-11 St. James Court

Friar Gate Derby DE1 1BT

**Bankers** 

CAF Bank Limited

25 Kings Hill Avenue

Kings Hill West Malling

Kent ME19 4JQ

#### TRUSTEES' REPORT

#### YEAR ENDED 31 DECEMBER 2015

The directors who are also the trustees have pleasure in presenting their report and unaudited financial statements of the charity for the year ended 31 December 2015.

# **OBJECTIVES AND ACTIVITIES**

# Charitable objectives

To meet the needs and break the isolation of those bereaved by the suicide of a close relative or friend, by offering a safe confidential environment in which bereaved people can share their experiences and feelings, consequently giving and gaining support from each other. To promote greater awareness for professionals to help them recognise the specific support required for those bereaved by suicide.

#### **Public Benefit**

The Directors have had regard to the guidance, which has meant that they should report on the charity's public benefit.

The two underlying principles are:

- (i) There must be an identifiable benefit or benefits that arise from the aims, and
- (ii) Benefit must be to the public, or a section of the public.

# REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS

Trustees' meetings continue to be held once every two months. The Chief Officer holds a series of meetings with our Business Adviser supporting and advising on corporate issues that arise.

The charity has grown significantly during 2015, both in the number of people who have been supported and also in our influence nationally.

Ann Culley (Chair). Has continued to attend the All Party Parliamentary Group (APPG) for Suicide Prevention. Ann also attends meetings with the Support After Suicide Partnership group.

A total of 9 new support Groups were opened during 2015, Seaford, Brighton, Aylesbury, Hatfield, Coventry, Hanley, Leicester, Lincoln and Kirkcaldy. This brings the total to 60 Groups across the UK that are still supported and operational. No Groups were closed during this period. All Groups are led by Survivors [people who have lost someone dear to them to suicide] supported by the National Office and the Trustees.

Group attendances during 2015 were a total of 5,665. Email support averages out at 60 contacts per month plus group email contact 10 per month giving a total of 13,585 per year, which is a 29% increase on 2014.

In 2015 our Website received 176,500 visitors with a total of 843,400 visits, this equates to 232% increase in visitors from the previous year. The National Helpline received a total of 5,046 calls in 2015, support Groups also take calls from survivors, and an average of 6 calls per month per group, total calls to Groups was 4,320 during 2015.

#### TRUSTEES' REPORT

# YEAR ENDED 31 DECEMBER 2015

# REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS (continued)

#### **CROWDFUNDING CAMPAIGN**

In order to maintain this high level of growth, the charity Trustees have agreed to support an initiative for Crowdfunding this will enable the charity to raise capital which will allow the Charity to employ a Group Development & Training Officer, the proposal was made by the Treasurer Geoffrey Price. This person's role will be to assist in setting up new groups in those locations where the need is greatest, to support existing groups and to take the lead in our Training programme for Volunteers.

We have appointed Michael Payne, to work with us part-time for six months to raise our Social Media profiles and generally prepare us for such a project.

The National Website has been developed further and we plan on launching our Website Forum for survivors in April 2016. This will include a separate Volunteers Forum where Volunteers can discuss matters relating to how Groups can be improved.

Our National Helpline is 0300 111 5065. The National Helpline continues to be a first point of contact for many survivors. The helpline still operates from 9am to 9pm 365 days of the year, all calls on the helpline are dealt with by volunteer survivors, a unique user led service.

We are members of the National Council for Voluntary Organisations, and both Ann Culley and Geoffrey Price attended their national conference, as well as other events for Trustee Guidance, such as their Hon. Treasurers' Forum.

The Business Adviser and Chief Officer reviewed all policies for the charity following guidance from ACAS. The development of a charity handbook has evolved through this work with the assistance of the NCVO.

# A Review of financial monitoring

During 2014 a panel of Volunteers including two Trustees were assigned to review the monitoring of Group finances, the results as follows:

Groups must report income and expenditure to the National Office on a quarterly basis by the submission of hard copies of all relevant documents, including bank statements and receipts. The National Office will reconcile each Group's report with their submitted bank statement, so that any queries can be addressed promptly. The Chief Officer should be made a cheque signatory for all Groups.

At the start of each financial year, the National Office will ask Groups for an estimated annual budget for income and expenditure.

#### TRUSTEES' REPORT

#### YEAR ENDED 31 DECEMBER 2015

# REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS (continued)

#### A Review of financial monitoring continued

Groups will be asked to contribute 10% of any surplus of all income over expenditure in the previous year to the National Office. (Note: This calculation would exclude those donations and grants where expenditure is planned over a lengthy period, or where the funder or donor has been specific about the use of these funds).

A re-write of the Group Operating manual is still in development and will be completed by mid-2016.

The charity still continues to work with Keith Slater (Regenerating Business). In 2015 Keith had a helping hand in raising funds to the sum of £26,000 from Trusts and other funding bodies.

We continue to receive funds from generous donations through Just Giving, Virgin Giving and BT Mydonate. All funds raised are by those people who have lost someone to suicide and this is their way of thanking us for the help we have provided.

# **FINANCIAL REVIEW**

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements.

# Reserves policy

The Directors have decided that there should be reserves to cover 3 months of expenditure. Actual expenditure for 2015 was £133,519 giving a target reserves figure of £33,380. Actual general reserves at 31 December 2015 were £110,043.

# Investment policy and performance

Aside from retaining an acceptable amount in reserves each year most of the charity's funds are spent in the short term so there are few funds for long term investment, except funds not immediately available which are placed on deposit with the Charities Aid Foundation.

# STRUCTURE, GOVERNANCE AND MANAGEMENT

# Governing document

Survivors of Bereavement by Suicide, National office is based at The Flamsteed Centre, Albert Street, Ilkeston, Derbyshire, DE7 5GU, which is the company's registered office and the principal address of the charity. Survivors of Bereavement by Suicide is a company limited by guarantee and not having a share capital (company registration No. 4754829) England and Wales registered charity No. 1098815, Scottish charity No SC041397. The charity's governing document is the Memorandum and Articles of Association.

#### TRUSTEES' REPORT

# YEAR ENDED 31 DECEMBER 2015

# STRUCTURE, GOVERNANCE AND MANAGEMENT continued

#### Trustee selection methods

An assessment is made to discover those skills required by the Organisation. Efforts are made to recruit trustees who meet the skill requirements of Survivors of Bereavement by Suicide. The trustees are responsible for scheme governance and the employment of staff. They are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources. It is also responsible for maintaining proper ongoing accounting records which show with reasonable accuracy the financial position of the charitable company and for safeguarding assets.

# Organisational structure

The board of Directors meet every two months and are responsible for the strategic direction and policy of the charity. A scheme of delegation is in place and day to day responsibility for the running of the charity rests with the Chief Officer, who attends the Trustees meetings, but has no voting rights.

# Risk mitigation policy

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future. However, the trustees consider that the continuing uncertainty over funding levels constitutes a significant residual risk to our present level of operation if we are not successful in negotiating more sustainable funding. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery of our services to our clients. The policies are periodically reviewed to ensure that they still meet the need of the charity.

# Independent examiner

Richard Matthews FCA of Baldwins (Derby) Ltd has indicated his willingness to continue in office and offer himself for re-appointment as Independent Examiner to the charity at the forthcoming Annual General Meeting.

# TRUSTEES' REPORT

# YEAR ENDED 31 DECEMBER 2015

# STRUCTURE, GOVERNANCE AND MANAGEMENT continued

# Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed on behalf of the trustees

G M Price

Trustee/Treasurer

Approved by the trustees on 17 July 2016

The Flamsteed Centre

Albert Street

Ilkeston

Derby

DE7 5GU

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SURVIVORS OF BEREAVEMENT BY SUICIDE

#### YEAR ENDED 31 DECEMBER 2015

Independent Examiner's Report to the Trustees of Survivors of Bereavement By Suicide I report on the accounts of the company for the year ended 31 December 2015 which are set out on pages 9 to 20.

# Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(a) to (c) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act and section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act);
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

# Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SURVIVORS OF BEREAVEMENT BY SUICIDE

# YEAR ENDED 31 DECEMBER 2015

# Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, section 44(1) (b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

10-11 St. James Court Friar Gate Derby DE1 1BT

22/7/16

Richard Matthews FCA Baldwins (Derby) Ltd Chartered Certified Accountants

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# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) YEAR ENDED 31 DECEMBER 2015

|   | Note             | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2015<br>£ | Total Funds<br>2014<br>£ |
|---|------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| INCOME:   |                  |                            |                          |                          |                          |
| Donations and legacies Investment income Income from  | 3<br>4           | 97,266<br>142              | 51,466<br>122            | 148,732<br>264           | 107,518<br>177           |
| charitable activities: Other income   | 5                | -                          | 15,499<br>13,515         | 15,499<br>13,515         | 15,255<br>17,004         |
| Total incoming resources  |                  | 97,408                     | 80,602                   | 178,010                  | 139,954                  |
| EXPENDITURE:  |                  |                            |                          |                          |                          |
| Costs of raising funds Expenditure on charitable activities:                                  | 6                | 4,886                      | 4,668                    | 9,554                    | 8,692                    |
| Charitable objects  | 7/8/9            | 9 71,956                   | 52,009                   | 123,965                  | 113,822                  |
| Total expenditure   |                  | 76,842                     | 56,677                   | 133,519                  | 122,514                  |
| Net incoming resources/net inc  | <b>ome</b><br>12 | 20,566                     | 23,925                   | 44,491                   | 17,440                   |
| Total transfers between funds  Net movement in funds for the Total Fund Balances at 1 January |                  | 20,566<br>89,477           | 23,925<br>123,555        | 44,491<br>213,032        | 17,440<br>195,592        |
| Total Fund Balances at 31 Dece  |                  |                            | 147,480                  | 257,523                  | 213,032                  |

All gains and losses recognised in the year are included in the Statement of Financial Activities.

All of the activities of the charity are classed as continuing.

The notes on pages 11 to 21 form part of these financial statements

# BALANCE SHEET AT 31 DECEMBER 2015

|   |             |         | 2015    | 2014    |         |  |
|---|-------------|---------|---------|---------|---------|--|
|   | Note        | £       | £       | £       | £       |  |
| Current assets Cash at bank and in hand       |             | 259,950 |         | 215,130 |         |  |
| Creditors: amounts falling du within one year | <b>e</b> 13 | (2,427) | •       | (2,098) |         |  |
| Net current assets                            |             |         | 257,523 |         | 213,032 |  |
| Net assets                                    |             |         | 257,523 |         | 213,032 |  |
| Funds   |             |         |         |         |         |  |
| Unrestricted                                  | 14          |         | 110,043 |         | 89,477  |  |
| Restricted                                    | 15          |         | 147,480 |         | 123,555 |  |
| TOTAL CHARITY FUNDS                           | 16          |         | 257,523 |         | 213,032 |  |

For the year ended 31 December 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

# Directors' responsibilities:

- (i) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective January 2015).

A Culley Chair

Company Number: 4754829

# 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

# a. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

# b. Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of:

- the date on which the charity is aware that probate has been granted;
- the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made; or
- when a distribution is received from the estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance or provision of other specified services are deferred until the criteria for income recognition are met.

# 1. Accounting policies continued

#### c. Donated services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### d. Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

#### e. Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside for use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects undertaken by the charity.

# f. Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

# g. Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities. These costs are increasing as more members of staff join the scheme.

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2015

# 1. Accounting policies continued

#### h. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

#### i. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# j. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### k. Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

# 2. Legal status of the charity

The charity is a company limited by guarantee. The members of the company are the Directors named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

|    |  |   | tricted<br>inds<br>£ | Res            | stricted<br>Funds<br>£ | To | tal Funds<br>2015<br>£ | T  | otal Funds<br>2014<br>£ |
|----|--|---|----------------------|----------------|------------------------|----|------------------------|----|-------------------------|
| 3. | <b>Donations and legacies</b> Donations and Gift Aid                   |   | 97,26                | 6              | 51,466                 | _  | 148,732                | _  | 107,518                 |
|    |  | : | 97,26                | 66<br><b>=</b> | 51,466                 | =  | 148,732                | =  | 107,518                 |
|    | Unrestricted<br>Restricted   |   |                      |                |                        |    |                        |    | 82,641<br>24,877        |
|    | Total  |   |                      |                |                        |    |                        | =  | 107,518                 |
| 4. | Investment income  |   | tricted<br>inds<br>£ | Res            | stricted<br>Funds<br>£ | To | tal Funds<br>2015<br>£ | To | otal Funds<br>2014<br>£ |
|    | Bank Interest Receivable   |   | 14                   | 2              | 122                    |    | 264                    |    | 177                     |
|    |  |   | 14                   | 2              | 122                    | _  | 264                    | -  | 177                     |
| _  | Unrestricted Restricted Total  |   |                      |                |                        |    |                        | -  | 136<br>41<br>177        |
| 5. | Income from charitable activities                                      |   | tricted<br>inds<br>£ | Res            | stricted<br>Funds<br>£ | To | tal Funds<br>2015<br>£ | To | otal Funds<br>2014<br>£ |
|    | Grants receivable from:-<br>Lloyds TSB<br>Lottery fund<br>Group Grants |   | ±                    | -<br>-<br>-    | 9,875<br>5,624         |    | 9,875<br>5,624         |    | 8,500<br>-<br>6,755     |
|    |  | : |                      | <br>-<br>=     | 15,499                 | _  | 15,499                 | -  | 15,255                  |
|    | Unrestricted<br>Restricted   |   |                      |                |                        |    |                        | -  | -<br>15,255             |
|    | Total  |   |                      |                |                        |    |                        | -  | 15,255                  |
|    |  |   |                      |                |                        |    |                        | =  |                         |

# 6. Costs of raising funds

| Tota<br>Fund<br>201                           | s Funds      |
|---|--------------|
| Advertising/Promotions/Books 9,554            |              |
| 9,554   | <del>-</del> |
| <u>,                                     </u> | <u> </u>     |
| Unrestricted 4,886 Restricted 4,666           |              |
| Restricted 4,666                              | 5,186        |
| <b>Total</b> 9,554                            | 8,692        |
| 7. Governance Costs                           |              |
| Tota  |              |
| Fund<br>201                                   |              |
| 3   |              |
| Accountancy (unrestricted) 1,800              | 1,500        |
| 1,800   | 1,500        |
| 8. Direct Costs                               | <u> </u>     |
| Tota  | l Total      |
| Fund  |              |
| 2015  |              |
| <b>.</b>                                      | £            |
| Accommodation/Volunteer Expenses 3,672        |              |
| Conference Costs 3,288                        |              |
| Rent/Room Hire 21,930 Donations 7,981         |              |
| Donations 7,987 Travel 12,292                 |              |
|   | <del>-</del> |
| 49,163  | 43,272       |
| Unrestricted 28,196                           | 5 19,018     |
| Restricted 20,967                             |              |
| Total 49,163                                  | 3 43,272     |

# 9. Support Costs

| . Support Costs                   |             |        |
|-----------------------------------|-------------|--------|
|                                   | Total       | Total  |
|                                   | Funds       | Funds  |
| •                                 | 2015        | 2014   |
|                                   | £           | £      |
| Telephone and Internet            | 4,325       | 4,691  |
| Business Development              | 2,837       | 8,281  |
| Legal, Professional and Insurance | 2,020       | 1,512  |
| Postage/Printing                  | 6,568       | 5,437  |
| Stationery/Software               | 2,316       | 1,937  |
| Wages, Salaries and Pension       | 37,742      | 35,698 |
| Sundry Expenses                   | 13,294      | 10,443 |
| Equipment                         | 3,900       | 1,051  |
|                                   | 73,002      | 69,050 |
|                                   | <del></del> |        |
| Unrestricted                      | 41,960      | 30,347 |
| Restricted                        | 31,042      | 38,703 |
| Total                             | 73,002      | 69,050 |
|                                   |             |        |

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2015

|     |   | 2015   | 2014   |
|-----|---|--------|--------|
|     |   | £      | £      |
| 10. | Analysis of staff costs and trustee remuneration and expenses:- |        |        |
|     | Wages & Salaries  | 36,779 | 34,271 |
|     | Social Security Costs   | -      | 494    |
|     | Pension Costs   | 963    | 933    |
|     | •   | 37,742 | 35,698 |

No employees earned more than £60,000 in the year. None of the trustees received remuneration during the year. No trustees were reimbursed expenses during the year.

#### 11. Staff numbers

The average monthly head count of staff employed by the charity during the financial year amounted to

| Year to | Year to |
|---------|---------|
| 31 Dec  | 31 Dec  |
| 2015    | 2014    |
| Number  | Number  |
| 3       | 3       |

# 12. Operating Surplus/Net Income

The Operating Surplus/Net Income is stated after charging:-

|                                     | 2015<br>£ | 2014<br>£ |
|-------------------------------------|-----------|-----------|
| Independent Examiner's Remuneration | 1,800     | 1,500     |

# 13. Creditors: Amounts falling due within one year

| 2015 2014<br>£ £            |
|-----------------------------|
| Deferred Income 1,800 1,500 |
| ity and other taxes 467 445 |
| 160 153                     |
| 2,427 2,098                 |
| 160                         |

# 14. Analysis of movements in unrestricted funds

|               | Balance<br>At 1 Jan<br>2015<br>£ | Incoming<br>Resources<br>£ | Resources<br>Expended<br>£ | Transfers in/(out) | Balance<br>At 31 Dec<br>2015 |
|---------------|----------------------------------|----------------------------|----------------------------|--------------------|------------------------------|
| General Funds | 89,477                           | 97,408                     | (76,842)                   | -                  | 110,043                      |
|               | 89,477                           | 97,408                     | (76,842)                   | -                  | 110,043                      |

# 15. Analysis of movements in restricted funds

|                      | Balance<br>At 1 Jan<br>2015<br>£ | Incoming<br>Resources<br>£ | Resources<br>Expended<br>£ | Transfers in/(out) | Balance<br>At 31 Dec<br>2015<br>£ |
|----------------------|----------------------------------|----------------------------|----------------------------|--------------------|-----------------------------------|
| Group Funds          | 104,240                          | 70,727                     | (47,059)                   | -                  | 127,908                           |
| Lottery Fund         | -                                | 9,875                      | (6,781)                    | -                  | 3,094                             |
| Department of Health | 19,315                           |                            | (2,837)                    | -                  | 16,478                            |
|                      | 123,555                          | 80,602                     | (56,677)                   | -                  | 147,480                           |
|                      |                                  |                            | ·                          |                    |                                   |

Group Funds - These are bank and cash balances held at the balance sheet date for each of the groups listed at note 17 on page 20.

Lottery Fund – This grant was awarded to the Charity in February 2015 and was allocated towards the purchase of a selection of library books with identified security stickers in each book. A quantity of the books were then supplied to each support group.

# 15. Restricted Funds (continued)

Department of Health – In March 2012 we were awarded £50,000.00 from the Department of Health. This was deemed as a rescue package and the stipulations attached were, that this was a one off grant and could not be re-applied for in the future, we were to enlist the services of a company called primetimers, who were to support our organisation by developing a business plan to enable us to become self-sustainable long term. To date we have spent £33,522 leaving a carryover of £16,478, the development continues with the remaining funds.

# 16. Analysis of net assets between funds

|   | Net Assets £   | Total<br>£   |
|---|--|--|
| Restricted Funds                              |  |  |
| Group Funds Department of Health Lottery Fund | 127,908<br>16,478<br>3,094<br>———————————————————————————————————— | 127,908<br>16,478<br>3,094<br>———————————————————————————————————— |
| Unrestricted Funds                            |  |  |
| General Funds                                 | 110,043  | 110,043  |
|   | 110,043  | 110,043  |
| Total Funds                                   | 257,523  | 257,523  |

# 17. UK Support Group Funds

| OK Support Group Funds   | 31/12/2015 | 31/12/2014 |
|--------------------------|------------|------------|
|                          | £          | £          |
| Aberdeen                 | 1,921      | 1,745      |
| Blackburn                | -          | 500        |
| Brentwood                | 2,559      | 2,500      |
| Bolton                   | 3,011      | 2,939      |
| Bournemouth              | 291        | 269        |
| Bradford                 | 1,193      | 1,937      |
| Bridgend/Port Talbot     | -          | 79         |
| Bury St Edmunds(Suffolk) | 3,925      | 1,421      |
| Cardiff                  | 8,167      | 9,139      |
| Crewe                    | 850        | 870        |
| Cumbria                  | 5,977      | 5,966      |
| Dartford                 | 1,313      | 1,362      |
| Exeter                   | 737        | 916        |
| Gloucester               | 6,285      | 5,249      |
| Guildford                | 3,794      | 960        |
| Hadfield                 | 631        | -          |
| Henley on Thames         | 312        | 318        |
| Hull                     | 1,588      | 1,433      |
| Ilkeston                 | 3,214      | 3,290      |
| Leamington               | 1,148      | 963        |
| Liverpool                | 7,569      | 5,192      |
| London                   | 4,297      | 1,501      |
| Maidstone                | 644        | 1,130      |
| Manchester               | 6,167      | 5,473      |
| Melton Mowbray           | 693        | 645        |
| Mold                     | 959        | 807        |
| Norfolk                  | 985        | -          |
| Portsmouth               | 7,770      | 10,496     |
| Renfrewshire             | 2,825      | 1,114      |
| Scottish Borders         | 972        | 846        |
| Scunthorpe               | 23,475     | 13,729     |
| Sheffield                | 9,037      | 7,180      |
| Solihull                 | 1,516      | 1,348      |
| St Helens                | 1,357      | 1,357      |
| Surrey                   | 1,263      | 1,192      |
| Swindon                  | 1,842      | 2,923      |
| Tamworth                 | 3,334      | 3,451      |
| Uttoxeter                | 2,493      | 1,128      |
| Watford                  | 2,098      | 1,410      |
| Wokingham                | 704        | 802        |
| Petty Cash               | 992        | 660        |
| Grand Total              | 127,908    | 104,240    |
|                          |            |            |

# 18. Related party transactions

The charity had no related party transactions that required disclosure.

# 19. Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.