

COMPANY REGISTRATION NUMBER 4754829

REGISTERED OFFICE THE FLAMSTEED CENTRE
ALBERT STREET
ILKESTON
DERBYSHIRE
DE7 5GU



**COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 DECEMBER 2011**

**Registered in England and Wales Charity Number 1098815
Registered in Scotland Charity Number SC041397**



**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2011

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**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The Board of Trustees/Directors

Mrs C Rabbitt was appointed as a Trustee on 8 December 2005
Mr R James was appointed as a Trustee on 11 November 2006
Mrs G Burton was appointed as a Trustee on 11 November 2006
Ms S Holden was appointed as a Trustee on 11 November 2006
Mrs A Samata was appointed as a Trustee on 5 May 2007 and Chair 20 November 2010
Mrs J Mathers was appointed as a Trustee on 6 June 2009
Miss J Carter was appointed as a Trustee on 7 November 2009
Mr D McQueen was appointed as a Trustee on 20 November 2010
Miss Ann Culley was appointed as a Trustee 15 January 2011

Company Secretary Eric Thwaites

Business Advisor David M J O'Grady

Independent Examiner Mark Newey
Derby Community Accountancy Service
Babington Lodge
28 Green Lane
Derby
DE1 1RY

Bankers CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT
YEAR ENDED 31 DECEMBER 2011**

The Trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st December 2011

STRUCTURE, GOVERNMENT AND MANAGEMENT

GOVERNING DOCUMENT

Survivors of Bereavement by Suicide, National office is based at The Flamsteed Centre, Albert Street, Ilkeston, Derbyshire, DE7 5GU, which is the company's registered office and the principal address of the charity

Survivors of Bereavement by Suicide is a company limited by guarantee and not having a share capital (company registration No 4754829) England and Wales registered charity No 1098815, Scottish charity No SC041397

The charity's governing document is the Memorandum and Articles of Association

TRUSTEE SELECTION METHODS

An assessment is made to discover those skills required by the Organisation. Efforts are made to recruit trustees who meet the skill requirements of Survivors of Bereavement by Suicide. The trustees are responsible for scheme governance and the employment of staff. They are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources. It is also responsible for maintaining proper ongoing accounting records which show with reasonable accuracy the financial position of the charitable company and for safeguarding assets

RISK MANAGEMENT POLICY

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future. However, the trustees consider that the continuing uncertainty over funding levels constitutes a significant residual risk to our present level of operation if we are not successful in negotiating more sustainable funding. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery of our services to our clients. The policies are periodically reviewed to ensure that they still meet the need of the charity

RESERVES

It is the charity's policy to maintain free reserves (that is funds not tied up in fixed assets, designated and restricted funds) at a level not less than three months operating resources expended

CHARITABLE OBJECTIVES

To meet the needs and break the isolation of those bereaved by the suicide of a close relative or friend, by offering a safe confidential environment in which bereaved people can share their experiences and feelings, consequently giving and gaining support from each other. To promote greater awareness for professionals to help them recognise the specific support required for those bereaved by suicide

GOVERNANCE AND FINANCIAL CONTROLS

The Trustees have reviewed the major risks to the charity and believe where possible maintaining reserves at the required levels, combined with regular reviews of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks, which we face and confirm that they have established systems to mitigate the significant risks. Finances are reviewed on a two monthly basis. The charity's expenses are met by small donations and funding from a wide range of Trusts, companies and individuals

INVESTMENT POWERS AND RESTRICTIONS

Funds that are not immediately required are placed on deposit with the Charities Aid Foundation

REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS

Trustees' meetings are held every two months. Weekly meetings continue to be held between the Treasurer and administrative staff. In addition to this the Treasurer and Administrator hold a series of meetings with our Business Advisor and Business Champion in completing the up-dated version of the Business Plan for its third year of 2010-2013. This is in accordance with the terms of a grant made to us by one of our funders, the Esmée Fairbairn Foundation.

During 2011 a total of four new support groups started but unfortunately two groups closed this brings the total of 42 groups during 2011. We are continuing to build on our support network in Scotland, with one new group opening in Inverclyde and one in the Scottish Borders. Talks with Choose Life are continuing and are assisting to help set up support groups throughout Scotland.

Our Chair, Angela Samata, became a member in 2011 for the Call to Action for Suicide Prevention in England Steering Group and regularly visits Westminster to discuss the strategy around prevention throughout England.

We were granted funding from the Big Lottery, Awards for All to provide ASIST (Applied Suicide Intervention Skills Training) training. Continued support through 2011 from the Esmée Fairbairn Foundation for employee costs. Training was provided up to September 2011 where funding for this was provided by Network Rail, unfortunately due to the current financial climate funding was not obtained for the remainder of the year.

All groups are supported by the National Office and the Trustees. Group attendances during 2011 was a total of 3578 which is an increase of around 25% on the previous year.

Our National Helpline still runs for twelve hours a day, 365 days a year. We have ongoing training for our Helpline volunteers, whose numbers have increased to the point where we have no difficulty in filling the rota. The Helpline received 3,335 Calls during 2011 this is not including the calls which are taken by each Group Leader, we estimate an average of 8 calls per month per group.

We are particularly proud of our website, www.uk-sobs.org.uk, which is professionally maintained and can be updated with little or no notice. In 2011 we developed a feed back page. The website for 2011 received 36,806 visits from which 26,753 (72.69%) were new visits. The visits were not only from different parts of the UK but also overseas.

On April 16th 2011 Survivors of Bereavement by Suicide held a 20 year Celebration, it was well attended by 70 volunteers. 20 Purple balloons were tagged with messages and released in memory of loved ones.

The national office was extended by removing a studded wall giving room to expand allowing us to enlist the services of a volunteer.

Ann Culley, the new Editor for the national newsletter was appointed and also became a Trustee in 2011.

THE TRUSTEES

The Trustees who served during the period were as follows:

Angela Samata
Gail Burton
Carolyn Rabbitt
Robert William James
Suzzi Holden-Carter
Joyce Mathers
Jacqueline Carter
Doug McQueen
Ann Culley

**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT
YEAR ENDED 31 DECEMBER 2011**

Mrs A Samata was appointed as The Chair of the Trustees on 20 November 2010
Mrs L Rabbitt was appointed as a Trustee on 8 December 2005
Mr R W James was appointed as a Trustee on 11 November 2006
Mrs G Burton was appointed as a Trustee on 11 November 2006
Ms S Holden was appointed as a Trustee on 11 November 2006
Mrs J Mathers was appointed as a Trustee on 6 June 2009
Ms J Carter was appointed as a Trustee on 7 November 2009
Mr D McQueen was appointed as a Trustee on 20 November 2010
Ms A Culley was appointed as a Trustee on the 15 January 2011

NEW TRUSTEES

One new Trustee was appointed in January 2011 Ann Culley who will be an asset to The organisation

TRUSTEES RESPONSIBILITIES

Company law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended

In preparing the financial statement, the trustees are required to select suitable accounting policies and then apply them consistently, making judgments and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue with its activities

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

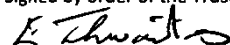
INDEPENDENT EXAMINER

Mark Newey, of Derby Community Accountancy Service will continue in office as independent examiner for the ensuing year

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under section 477 of the Companies Act 2006

Signed by order of the Trustees



E Thwaites
Company Secretary

**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 DECEMBER 2011**

Independent Examiner's Report to the Trustees of

I report on the accounts of the company for the year ended 31 December 2011 which are set out on pages 8 to 14

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) or under Regulation 10 (1)(a) to (c) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed. The charity is required by law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of C I M A.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act) and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act),
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1 Which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and section 44(1)(a) of the 2005 Act, and
 - to prepare accounts which accord to the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations, and
 - which are consistent with the methods and principles of the statement of Recommended Practice. Accounting and reporting by Charities have not been met, or
- 2 to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached

M. Newey A.C.M.A

Mark Newey
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

Date *8/6/2012*

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2011

	Note	Unrestricted Funds	Restricted Funds	Total funds 2011	Total funds 2010
INCOMING RESOURCES					
Donations	2	17153	20162	37315	30970
Income from charitable trading activities					
Grants receivable	3	0	45537	45537	55468
Interest receivable	5	64	24	88	78
Other income			4040	4040	3979
TOTAL INCOMING RESOURCES		<u>17217</u>	<u>69762</u>	<u>86979</u>	<u>90495</u>
RESOURCES EXPENDED					
Cost of generating funds					
Fundraising and publicity	6	0	0	0	0
Charitable expenditure					
Staff costs / Volunteer costs	7	2752	43900	46652	42203
Management and Administration	8	16143	7717	23860	22573
Professional fees		958		958	1196
Donations		285	1401	1686	2118
Group overheads			21242	21242	18767
Bad debt written off (Glasgow)		0	0	0	6297
TOTAL RESOURCES EXPENDED	9	<u>20138</u>	<u>74260</u>	<u>94398</u>	<u>93154</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		-2921	-4498	-7419	-2660
Balances brought forward		15639	78868	94507	97167
Adjustment to bals brought fwd		0	0	0	0
Transfer between funds		0	0	0	0
Balances carried forward		<u>12718</u>	<u>74371</u>	<u>87089</u>	<u>94507</u>

The charity has not recognised gains or losses other than the results
for the year as set out above

All of the activities of the charity are classed as continuing

The notes on pages 8 to 12 form part of these financial statements

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

AS AT 31 DECEMBER 2011

		2011	2011	2011	2010
		£	£	£	£
	Note				
FIXED ASSETS					
Tangible assets		0	0	0	0
CURRENT ASSETS					
Debtors	10	0	0	0	0
Cash at bank		87325	87325	87325	94727
CREDITORS Amounts falling due within one year	11	235	235	235	220
NET CURRENT ASSETS		87089	87089	87089	94507
TOTAL ASSETS LESS CURRENT LIABILITIES		87089	87089	87089	94507
NET ASSETS		<u>87089</u>	<u>87089</u>	<u>87089</u>	<u>94507</u>
FUNDS					
Unrestricted	12	12718	12718	12718	15638
Restricted	13	74370 6	74371	74371	78869
TOTAL FUNDS		<u>87088 6</u>	<u>87089</u>	<u>87089</u>	<u>94507</u>

For the year ending 2011 the company was entitled to exemption from audit under section 477 of the Companies Act 2006

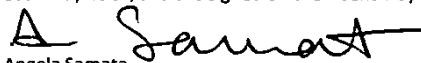
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime

These financial statements were approved by the members of the committee on the

16th May 2012, and are signed on their behalf by


Angela Samata
Chairman

The notes of pages 8 to 12 form part of the financial statement

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2011

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Companies Act 2006

Cash flow statement

The Trustees have taken advantage of the exemption in Financial Reporting Standard No. 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Office equipment – 33 3% straight line

Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements

Investment income

Bank interest is included in the income and expenditure account when receivable

Taxation

As a charity, the charity is exempt from taxation

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity, which have not been designated for other purposes

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements

The notes of pages 8 to 12 form part of the financial statement

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2011

2 DONATIONS	Unrestricted Funds 2011 £	Restricted Funds2011 £	Total Funds 2011 £	Total Funds 2010 £
Donations	17153	20162	37315	30970
3 GRANTS RECEIVABLE	Unrestricted Funds 2011 £	Restricted Funds2011 £	Total Funds 2011 £	Total Funds 2010 £
Grant making trusts and Group deposits	0	45537	45537	55468
4 CHARITABLE TRADING INCOME				
There is no income from charitable trading				
5 INTEREST RECEIVABLE	Unrestricted Funds 2011 £	Restricted Funds 2011 £	Total Funds 2011 £	Total Funds 2010 £
Bank interest receivable	64	24	88	78
6 FUNDRAISING AND PUBLICITY	Unrestricted Funds 2011 £	Restricted Funds2011 £	Total Funds 2011 £	Total Funds 2010 £
Other publicity	0	0	0	0
7 COSTS IN FURTHERANCE OF CHARITABLE OBJECTS	Unrestricted Funds 2011 £	Restricted Funds2011 £	Total Funds 2011 £	Total Funds 2010 £
Provision of charitable services				
Charitable objectives of the charity	0	0	0	0
Analysis of provision of charitable services	Unrestricted Funds 2011 £	Restricted Funds 2011 £	Total Funds 2011 £	Total Funds 2010 £
Staff costs / Volunteer costs	2752	43900	46652	42203

The notes on pages 8 to 12 form part of these financial statements

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2011

8 MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds 2011 £	Restricted Funds 2011 £	Total Funds 2011 £	Total Funds 2010 £
Office costs	15908	7717	23625	22353
Accountancy fees	235	0	235	220
	<u>16143</u>	<u>7717</u>	<u>23860</u>	<u>22573</u>

9 TOTAL RESOURCES EXPENDED

	Staff/vol costs £	Depreciation £	Other costs £	Total Funds £
Direct Charitable expenditure	46652	0		46652
Fuundraising and publicity	0	0	0	0
Management and administration	23860	0	23886	47746
	<u>70512</u>	<u>0</u>	<u>23886</u>	<u>94398</u>

10 DEBTORS

£
0

11 CREDITORS Amounts falling due within one year

£
235

Other creditors

12 ANALYSIS OF NET ASSETS IN UNRESTRICTED FUNDS

	Tangible fixed Assets £	Other net Assets £	Total £
Unrestricted Funds		12718	12718

The notes on pages 8 to 12 form part of these financial statements

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2011

13 Restricted Funds

	31/12/2011
	£
UK Support Groups	
Aberdeen	0
Ammanford	0
Blackburn	501
Blackpool / Lytham	0
Bolton	216
Bradford	1288
Bridgend/Port Talbot	200
Bromsgrove	0
Cardiff	10013
Cornwall	0
Crewe	1070
Cumbria	925
Dartford	2295
Derby	0
Edinburgh	0
Exeter	529
Gloucester	10823
High Wycombe	414
Hull	1460
Ilkeston	1470
Jersey	2483
Liverpool	5434
London	1244
Maidstone	1627
Manchester	1835
Mold	674
Newcastle	0
Portsmouth	13204
Plymouth	1
Renfrewshire	10
Scottish Borders	107
Sheffield	90
Solihull	2104
Surrey	409
Tamworth	2252
Warwickshire	1495
Washington	0
Watford	769
Wirral	855
Group Total	65796
Awards for all	8575

Grand Total 74371

14 COMPANY LIMITED BY GUARANTEE

The charity is a company limited by guarantee as such does not have a share capital
In the event of the company being wound up the indebtedness of each member shall not exceed £1

The notes on pages 8 to 12 form part of these financial statements