

COMPANY REGISTRATION NUMBER 4754829

**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 DECEMBER 2005**

Charity Number 1098815



MERCHANT McDONALD & COMPANY

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**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2005

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**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2005

The Trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 December 2005.

LEGAL STATUS

From 1 January 2004 the charity became a company limited by guarantee.

CHARITABLE OBJECTIVES

To meet the needs and break the isolation of those bereaved by the suicide of a close relative or friend, by offering a safe confidential environment in which bereaved people can share their experiences and feelings, consequently giving and gaining support from each other. To promote greater awareness for professionals to help them recognise the specific support required for those bereaved by suicide.

RESERVES

It is the charity's policy to maintain free reserves (that is funds not tied up in fixed assets, designated and restricted funds) at a level not less than three months operating resources expended.

GOVERNANCE AND FINANCIAL CONTROLS

The trustees have reviewed the major risks to the charity and believe where possible maintaining reserves at the required levels, combined with regular reviews of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks, which we face and confirm that they have established systems to mitigate the significant risks. Finances are reviewed on a two monthly basis. The charity's expenses are met by small donations from a wide range of Trusts, companies and individuals.

INVESTMENT POWERS AND RESTRICTIONS

Funds that are not immediately required are placed on deposit with the Charities Aid Foundation.

REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENT

We had 28 groups at the beginning and 30 groups at the end of 2005. They range in location from Lochaber (Fort William) in the North to Jersey in the South. These groups usually meet monthly to allow those bereaved to share their experience with others and gain support from this. We hope to encourage more groups to start up in 2006.

We publish a quarterly newsletter, which is sent to all those who are on our mailing list and handed by group leaders at monthly group meetings.

Our helpline operated from 9am to 9pm 365 days of the year, offering immediate support to those bereaved by suicide.

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TRUSTEES ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2005

We held a Support Day in Birmingham on Saturday 9 March 2005, which 70 people attended. The day included a presentation by Deidre Felton and Dr Gordon Riches (School of Education and Social Sciences, University of Derby), survivors telling their stories (testimonies) and survivors sharing with others who had suffered a similar loss eg spouse, child, parent, sibling or friend.

We held a Volunteers Conference on Saturday 17 September 2005 in Birmingham. This allowed those who support survivors to get an update on developments, to meet other volunteers and to learn from and support each other. This conference was made possible by the funding we received from the Department of Health under section 64 of the Health Services and Public Health Act 1968.

The funding from the Department of Health also enabled SOBS to run training for volunteers - ranging from training for group leaders to training for those who offer support via the helpline.

We held a weekend retreat in Ely from 21 to 23 October. This was a weekend of relaxation, sharing and support. It is an annual event much valued by all those who attend.

During 2005, we had a number of changes in the administration of our National Office. Wendy Moffat, our National Administrator left at the end of June 2005. Ted Baldwin resigned as a Trustee to take on the role of National Administrator for a 6 month fixed term contract from 1 July to the end of December 2005; the Charities Commission endorsed this appointment. Helen Collingwood was appointed as our National Administrator in November and she commenced work on 5 December 2005, allowing for a hand-over from Ted.

In 2006, a decision was made to move the National Office from Sheffield to Derby, so that it was closer to two of the Trustees who could then have more regular interaction with the National Administrator. We also appointed a volunteer press officer to help raise our profile so we can encourage more groups to be established and raise the profile of SOBS nationally. Further details on this will be included in the Trustees report for the 2006 annual accounts.

THE TRUSTEES

The Trustees who served during the period were as follows:

Ms B Brown
Mr B Dormer
Mrs L Hudson
Mrs H Ravenscroft
Mr R Wilkinson
Mrs G Irish
Mr J Robinson
Mrs L Rabbitt
Mr J King

Mrs G Irish was appointed as a Trustee on 30 June 2005
Mr J Robinson was appointed as a Trustee on 25 July 2005
Mrs L Rabbitt was appointed as a Trustee on 8 December 2005
Mr J King was appointed as a Trustee on 8 December 2005
Mr N Hartley was appointed as a Trustee on 26 January 2006

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Mrs L Hudson retired as a Trustee on 31 January 2005
Mr R Wilkinson retired as a Trustee on 31 July 2005
Mrs H Ravenscroft retired as a Trustee on 31 January 2006
Mr J King retired as a Trustee on 30 November 2006
Mr B Dormer retired as a Trustee on 30 November 2006
Ms B Brown retired as a Trustee on 30 November 2006

TRUSTEES RESPONSIBILITIES

Company law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended.

In preparing the financial statement, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue with its activities.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ACCOUNTANTS

In 2006, the company relocated its National Office from Sheffield to Derby, and the Company Secretary, Mr B Dormer, resigned as a trustee and director with effect from 30 November 2006. As a result we will look to appoint accountants for 2006 who are based closer to our new offices in Derby.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Signed by order of the Trustees



B Dormer
Company Secretary

**SURVIVORS OF BEREAVEMENT BY SUICIDE
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**ACCOUNTANTS' REPORT TO THE MEMBERS OF SURVIVORS OF
BEREAVEMENT BY SUICIDE**

YEAR ENDED 31 DECEMBER 2005

We report on the unaudited accounts for the year ended 31 December 2005 set out on pages 5 to 12.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE REPORTING
ACCOUNTANTS**

As described on page 7 the trustees of the charity are responsible for the preparation of the accounts, and they consider that the charity is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

BASIS OF OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charity, and making such limited enquiries of the officers of the charity as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

OPINION

In our opinion:

- (a) the accounts are in agreement with those accounting records kept by the charity under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
 - (ii) the charity satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act as modified by section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemptions specified in section 249B(1)(a) to (f).



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Station Chambers
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Lancs

10 November 2006

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2005

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
INCOMING RESOURCES					
Donations	2	21,767	–	21,767	11,351
Income from charitable trading activities:					
Grants receivable	3	–	15,000	15,000	33,424
Interest receivable	5	1,067	–	1,067	291
Other income		2,426	–	2,426	5,521
TOTAL INCOMING RESOURCES		<u>25,260</u>	<u>15,000</u>	<u>40,260</u>	<u>50,587</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising and publicity	6	–	–	–	524
Charitable expenditure:					
Costs in furtherance of charitable objects	7				
Staff costs		4,734	6,000	10,734	13,905
Depreciation and other costs		4,318	7,636	11,954	3,969
Management and administration	8	8,819	8,864	17,683	19,234
TOTAL RESOURCES EXPENDED	9	<u>17,871</u>	<u>22,500</u>	<u>40,371</u>	<u>37,632</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR					
	10	7,389	(7,500)	(111)	12,955
Balances brought forward		<u>41,350</u>	<u>7,500</u>	<u>48,850</u>	<u>35,895</u>
Balances carried forward		<u>48,739</u>	<u>–</u>	<u>48,739</u>	<u>48,850</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 8 to 12 form part of these financial statements.

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

31 DECEMBER 2005

	Note	2005 £	2004 £
FIXED ASSETS			
Tangible assets	11	266	532
CURRENT ASSETS			
Debtors	12	—	299
Cash at bank		<u>49,759</u>	<u>48,489</u>
		49,759	48,788
CREDITORS: Amounts falling due within one year	13	<u>(1,286)</u>	<u>(470)</u>
NET CURRENT ASSETS		<u>48,473</u>	<u>48,318</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>48,739</u>	<u>48,850</u>
NET ASSETS		<u>48,739</u>	<u>48,850</u>
FUNDS			
Restricted	14	—	7,500
Unrestricted	15	<u>48,739</u>	<u>41,350</u>
TOTAL FUNDS		<u>48,739</u>	<u>48,850</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

The Balance sheet continues on the following page.

The notes on pages 8 to 12 form part of these financial statements.

**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET *(continued)*

31 DECEMBER 2005

These financial statements were approved by the members of the committee on the 10 November 2006 and are signed on their behalf by:



Ms B Brown

Trustee or Chairman

The notes on pages 8 to 12 form part of these financial statements.

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2005

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000) and the Companies Act 1985.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment - 33.3% straight line

2. DONATIONS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Donations	<u>21,767</u>	<u>-</u>	<u>21,767</u>	<u>11,351</u>

3. GRANTS RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Other grant making trusts	<u>-</u>	<u>15,000</u>	<u>15,000</u>	<u>33,424</u>

4. CHARITABLE TRADING INCOME

There is no income from charitable trading.

5. INTEREST RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Bank interest receivable	<u>1,067</u>	<u>-</u>	<u>1,067</u>	<u>291</u>

SURVIVORS OF BEREAVEMENT BY SUICIDE COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2005

6. FUNDRAISING AND PUBLICITY

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Other fundraising costs	-	-	-	524

7. COSTS IN FURTHERANCE OF CHARITABLE OBJECTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Provision of charitable services: Charitable objectives of the charity	12,244	8,753	20,997	17,874

Analysis of provision of charitable services:

	Staff costs £	Other costs £	Total 2005 £	Total 2004 £
Charitable objectives of the charity	10,734	10,263	20,997	17,874

8. MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds £	Restricted Funds £	Total Funds 2005 £	Total Funds 2004 £
Office costs	7,790	8,864	16,654	17,729
Accountancy fees	1,029	-	1,029	1,505
	8,819	8,864	17,683	19,234

9. TOTAL RESOURCES EXPENDED

	Staff costs £	Depreciation £	Other costs £	Total Funds 2005 £	Total Funds 2004 £
Direct charitable expenditure	10,734	-	11,954	22,688	17,874
Fundraising and publicity	-	-	-	-	524
Management and administration	-	266	17,417	17,683	19,234
	10,734	266	29,371	40,371	37,632

**SURVIVORS OF BEREAVEMENT BY SUICIDE
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2005

9. TOTAL RESOURCES EXPENDED *(continued)*

The aggregate payroll costs were:

	2005	2004
	£	£
Wages and salaries	10,734	13,905
Social security costs	—	—
	<u>10,734</u>	<u>13,905</u>

Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	2005	2004
	No	No
Number of administrative staff	<u>1</u>	<u>1</u>

	2005	2004
	£	£
Other costs:		
Premises	7,896	7,857
Legal and professional	1,029	1,505
Other	20,446	14,098
	<u>29,371</u>	<u>23,460</u>

10. OPERATING LOSS/PROFIT

Operating loss/profit is stated after charging:

	2005	2004
	£	£
Depreciation	<u>266</u>	<u>267</u>

**SURVIVORS OF BEREAVEMENT BY SUICIDE
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2005

11. TANGIBLE FIXED ASSETS

	Plant and machinery etc. £
COST	
At 1 January 2005 and 31 December 2005	<u>5,897</u>
DEPRECIATION	
At 1 January 2005	5,365
Charge for the year	<u>266</u>
At 31 December 2005	<u>5,631</u>
NET BOOK VALUE	
At 31 December 2005	<u>266</u>
At 31 December 2004	<u>532</u>

12. DEBTORS

	2005 £	2004 £
Prepayments	<u>—</u>	<u>299</u>

13. CREDITORS: Amounts falling due within one year

	2005 £	2004 £
Bank loans and overdrafts	26	—
Other creditors	<u>1,260</u>	<u>470</u>
	<u>1,286</u>	<u>470</u>

14. RESTRICTED FUNDS

	Balance at 1 Jan 2005 £	Movement in resources:		Balance at 31 Dec 2005 £
		Incoming £	Outgoing £	
Restricted funds	<u>7,500</u>	<u>15,000</u>	<u>(22,500)</u>	<u>—</u>

15. ANALYSIS OF NET ASSETS IN UNRESTRICTED FUNDS

	Tangible fixed assets £	Other net assets £	Total £
Unrestricted funds	<u>266</u>	<u>48,473</u>	<u>48,739</u>

**SURVIVORS OF BEREAVEMENT BY SUICIDE
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2005

16. COMPANY LIMITED BY GUARANTEE

The Charity is a company limited by guarantee as as such does not have a share capital. In the event of the company being wound up the indebtedness of each member shall not exceed £1.