

**ROBIN HOOD MINISTRIES**  
(A company limited by guarantee)

Director's Report

Year ended: 31 March 2004

Charity No: 1097858  
Company No: 4727350



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## **Legal and administrative information**

### **Directors**

Mrs Grace Turner – Chairman  
Mr Nicholas Turner – Secretary  
Mr Martin Geake  
Ms Elizabeth Bavin  
Mr David Corris

### **Registered office**

Calinou Cottage 8 Huntingdon Place Bradford on Avon Wiltshire BA15 1RG

### **Bankers**

Lloyds TSB, Trowbridge Wiltshire  
Sort Code: 30 98 75

### **Solicitors**

Dale Johnston & Co 6 Hayes Place Bear Flat Bath BA2 4QW

## **Director's Report of the for the year ended 31 March 2004**

The directors, who are also trustees of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31 March 2004.

The charity is a charitable company limited by guarantee and was incorporated on the 8<sup>th</sup> of April 2002. It is governed by a memorandum and articles of association. Its objects are to relieve poverty, deprivation and distress throughout the world through practical help, to advance the Christian religion in any part of the world and such charitable objects as the trustees shall from time to time determine.

### **Review of activities and future developments**

Much activity has taken place in the first year of the charity's existence of which the following are the main points:-

- A fully equipped rent free office has been acquired in Bradford on Avon.
- The office has been completely kitted out with computers, telephones, work stations and other suitable equipment.
- A full range of professional stationery has been designed and printed.
- A 35 page web site has been designed and established.
- A mailing list of 200 people has been established.
- A number of projects and potential projects have been identified and visited. These include:-
  - (1) The Joseph Foundation in Iasi, Romania (JF). The JF has for some years identified children living on the streets in Iasi and has provided a residential home for such abandoned and abused children with a view to their reintegration into families. Although the JF has ran for a number of years, because of lack of funding they have had to suspend their activities. As a result of an agreement with Robin Hood Ministries (RHM) for regular funding the house has re-opened to 15 children. The intention is that RHM will help maintain the ministry to these and further children by continued funding.
  - (2) A grant has been given to CMS Missionary Susie Hart to start teaching disabled people in Tanzania how to make craft goods and sale them. This is operating under the name Neema Crafts.
  - (3) A project to help Christians in Kitido, North East Uganda build a multi-purpose building that can be used as a church, school, medical centre has got underway.

- (4) A number of other projects have also been considered including assistance with a veterinary surgeon with CMS in Tanzania and help for a KidzKlub on housing estates in Canterbury, Kent.
- All the above projects have been visited by charity founder and officer Paul Skelton during the year.
  - Good standing and awareness has been generated in one church in particular, Holy Trinity Combe Down, which has adopted the Joseph Foundation as its millennium project with regular support and events to help finance the Joseph Foundation House.
  - Good contacts have been established with local business, The Chamber of Commerce in Bradford on Avon and with other charities such as Christian Viewpoint for Men.
  - A professional quality display stand has been donated and it is intended to take a stand at New Wine Conference in Shepton Mallet in July/August 2005.
  - Much work has been done to prepare the ground for business net working with a view to targeting businesses to support projects.
  - A network of most helpful volunteers has been established.

### **Income Generation**

Income generation during the first year has come from an initial grant from RHM's sister organisation Firelighters. A widening base of support from individuals and companies is emerging with gift aid donations supplementing the income together with the Millennium Fund contributions mentioned above. No legacies have yet been received.

Support from Trust Funds is being sought with a view to covering, in particular, administrative expenses.

### **Investment policy and returns**


At this stage in its development the charity has not had sufficient funds to invest other than in an interest bearing bank account since most of its funds are required for its developing projects.

### **Volunteers and employee involvement**

The charity is most grateful for the effort of willing volunteers who are involved in service provision and donation of their expertise in different areas from setting up the web site, helping prepare a business plan to assistance with administrative tasks.

The founder of the charity Paul Skelton has largely self-financed himself giving his time voluntarily to the charity. It is a high priority of the trustees to find sufficient funding to employ him on a salaried basis. There is also urgent need for paid administrative assistance.

Date: 10 m January 2005

A handwritten signature in dark ink, appearing to read 'NK Turner', written over a horizontal dotted line.

Nicholas Keith Turner (Company Secretary)

# ROBIN HOOD MINISTRIES

## Statement of Financial Activities For the year ended 31 March 2004

	Note	Unrestricted Funds £	Restricted Funds £	Total 2004 £
<b>INCOMING RESOURCES</b>				
Incoming Resources from Donors	2(a)	10,150	20,799	30,949
Other Voluntary Incoming Resources	2(b)	1,901	0	1,901
Income from Charitable & Ancillary Trading	2(c)	0	0	0
Other Ordinary Incoming Resources	2(d)	0	0	0
Income from Investments	2(e)	13	0	13
<b>TOTAL INCOMING RESOURCES</b>		<u>12,064</u>	<u>20,799</u>	<u>32,863</u>
<b>RESOURCES USED</b>				
Missionary Giving	3(a)	0	13,647	13,647
Activities directly relating to Work of Church	3(b)	2,049	0	2,049
Fundraising	3(c)	229	0	229
Management and Administration	3(d)	3,751	0	3,751
<b>TOTAL RESOURCES USED</b>		<u>6,029</u>	<u>13,647</u>	<u>19,676</u>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<u>6,035</u>	<u>7,152</u>	<u>13,187</u>
<b>GAINS &amp; LOSSES ON INVESTMENTS</b>				0
<b>NET MOVEMENTS IN FUNDS</b>		<u>6,035</u>	<u>7,152</u>	<u>13,187</u>
<b>BALANCES B/F AT 1 APRIL 2003</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>BALANCES C/F AT 31 MARCH 2004</b>		<u>6,035</u>	<u>7,152</u>	<u>13,187</u>

# ROBIN HOOD MINISTRIES

## INCOMING RESOURCES

For the year ended 31 March 2004

	Unrestricted Funds	Restricted Funds	Total 2004
	£	£	£
<b>2a) INCOMING RESOURCES FROM DONORS</b>			
Planned Giving			0
Collections			0
Donations	8,084	17,600	25,684
Legacies			0
Income tax Recoverable	2,066	3,199	5,265
<b>TOTAL</b>	<b>10,150</b>	<b>20,799</b>	<b>30,949</b>
<b>2b) OTHER VOLUNTARY INCOMING RESOURCES</b>			
Fundraising Events	301		301
Contributions to trips	1,600		1,600
			0
<b>TOTAL</b>	<b>1,901</b>	<b>0</b>	<b>1,901</b>
<b>2c) INCOME FROM CHARITABLE &amp; ANCILLARY TRADING</b>			
Sale items			0
Miscellaneous			0
			0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2d) OTHER ORDINARY INCOMING RESOURCES</b>			
Insurance Claims			0
			0
	<b>0</b>	<b>0</b>	<b>0</b>
<b>2e) INCOME FROM INVESTMENTS</b>			
Dividends and interest including any recoverable	13		13
<b>TOTAL INCOMING RESOURCES</b>	<b>12,064</b>	<b>20,799</b>	<b>32,863</b>



# ROBIN HOOD MINISTRIES

## RESOURCES USED

For the year ended 31 March 2004

	Unrestricted Funds	Restricted Funds	Total 2004
	£	£	£
3a) MISSIONARY GIVING			
Uganda		0	0
Josef		12,600	12,600
Neema		1,047	1,047
	0	13,647	13,647
3b) ACTIVITIES DIRECTLY RELATING TO WORK OF THE CHARITY			
Printing and Stationery	1,186		1,186
Postage	62		62
Subscriptions - Charity Commission	25		25
Internet and web site	357		357
Telephone expenses	359		359
Miscellaneous	60		60
			0
Total	2,049	0	2,049
3c) FUNDRAISING			
Events	229		229
			0
	229	0	229
3d) MANAGEMENT & ADMINISTRATION			
Staff Costs (incl contracted)	462		462
Office Expenses	2,430		2,430
Other and Computer	859		859
Total	3,751	0	3,751
TOTAL RESOURCES USED	6,029	13,647	19,676

# ROBIN HOOD MINISTRIES

## Balance Sheet as at 31 March 2004

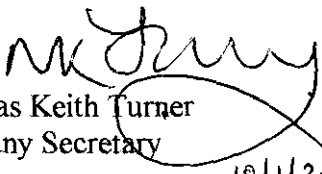
	Note	2004 £
<b>Fixed Assets</b>		
Tangible Fixed Assets at cost	5(a)	1,000
Accumulated depreciation	5(a)	0
Investment Assets	5(b)	0
<b>TOTAL</b>		<u>1,000</u>
 <b>Current Assets</b>		
Debtors and Prepayments	7	
Cash at Bank and in hand	8	13,187
Other Accounts	8	
<b>TOTAL</b>		<u>13,187</u>
 <b>Liabilities</b>		
- Amounts falling due within one year	9	
- Amounts falling due more than one year	9	
 <b>Net Current Assets</b>		<u>13,187</u>
 <b>Total Net Assets</b>	6	<u>14,187</u>
 <b>Represented by:</b>		
<b>Unrestricted</b>		
General Purpose Fund		6,035
Donated Assets reserve		1,000
<b>Restricted</b>		7,152
 <b>TOTAL</b>		<u>14,187</u>

# INCOME AND EXPENDITURE ACCOUNT AND BALANCE SHEET

For

**ROBIN HOOD MINISTRIES**  
**(Company Limited by Guarantee**  
**Company Number 4727350)**

- A. For the year ended 31 March 2004 the company was entitled to exemption under Section 249A (ii) of the Companies Act 1985.
- B. Members have not required the company to obtain an audit in accordance with Section 249B (ii) of the Companies Act 1985.
- C. The Directors acknowledge their responsibility for:-
- (i) Insuring the company keeps accounting records which comply with Section 221; and
  - (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company;
- D. The accounts have been prepared in accordance with the special provision in Part VII of the Companies Act 1985 relating to small companies.

  
Nicholas Keith Turner  
Company Secretary

10/1/2005

ROBIN HOOD MINISTRIES  
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2004

4 STAFF COSTS

	£
Wages and salaries	0
National Insurance	0
	<u>0</u>

5 FIXED ASSETS

5a) Tangible Fixed Assets

	Computers	Office Equipment	Fittings & Furniture	Total
Balance b/f at 1/4/03				0
Additions	1,000			1,000
Disposals				0
Other adjustments				0
Depreciation in year				0
Net Book Value at 31.3.04	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>1,000</u>

5b) Investment Assets

Nil

0

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total
Fixed Assets	1,000		1,000
Current Assets	6,035	7,152	13,187
Current Liabilities			0
Fund balances	<u>7,035</u>	<u>7,152</u>	<u>14,187</u>

7 DEBTORS

Income tax recoverable	0
Prepayments	0
Other Debtors	0
Total	<u>0</u>

8 CASH AT BANK AND IN HAND

	£
Current Account	13,187
Cash in Hand	
	<u>13,187</u>

9 LIABILITIES

	£
Accruals and deferred income	
Other Creditors	
	<u>0</u>

10 FUND DETAILS

The restricted funds comprise:

	Balance at 2003	Incoming resources	Outgoing resources	Balance at 2004
Neema	0	1,105	1,047	58
Josef	0	19,291	12,600	6,691
Uganda	0	403		403
	<u>0</u>	<u>20,799</u>	<u>13,647</u>	<u>7,152</u>