

ROBIN HOOD MINISTRIES

(A company limited by guarantee)

DIRECTORS REPORT

Year Ended: 31st March 2009

Charity No: 1097858
Company No: 4727350

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Legal and administrative information

Charity Name: Robin Hood Ministries

Charity Number: 1097858

Company Number: 4727350

Registered Office and Operational Address:

Arlington House
72 Fore Street
Trowbridge
Wiltshire
BA14 8HQ

Directors

Mr Mark Hannan	-	Chairman (<i>Term of Office expires Nov'09</i>)
Mr James Cooper	-	Appointed April 2008
Mr Ernest Messer	-	Appointed January 2009
Mr Colin Scull	-	Secretary, Appointed April 2007
Mr William Huxley	-	<i>Resigned March 2009</i>

Bankers Lloyds TSB, Trowbridge, Wiltshire (*To be replaced by Charities Aid Foundation*)

Solicitors Dale Johnston & Co., 6 Hayes Place, Bear Flat, Bath BA2 4QW

Director's Report for the year ended 31st March 2009

The Trustees, who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2009. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued March 2005.

Structure, Governance and Management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 8 April 2003 and registered as a charity on 6 June 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Objects and Activities

Its objects are to relieve poverty, deprivation and distress throughout the world. Through practical help to advance the Christian religion in any part of the world and such charitable objects as the Trustees shall from time to time determine.

We remain true to our Christian motivation for empowering the needy and disadvantaged. Our supporters enjoy the fact that they are part of an enterprise that is focussed at long-term improvement of people's lives – part of being a "hand-up" not giving a "hand-out".

Achievements and Performance

This was the Charity's sixth year in existence. RHM remained essentially static in the year although further consolidated its position by moving to new offices in Trowbridge and launching the Business Against Poverty initiative mentioned below.

The work of the charity has remained unchanged. The number of our project partners overseas increased with the addition of the children's work in Malawi that had been anticipated in last year's report. Securing the donor-base for this new work has proved challenging.

Much good work has been done overseas as can be seen below.

Key measures for the year have been:

- Paid staff remained at 4, with a consistent group of volunteers. Having launched the concept of Charity Ambassadors last year one of them [who works for a longstanding business partner of RHM] devised her

own fundraising idea and began work to deliver it in the period. This served to raise RHM's international profile significantly.

- Links with Business Networking International remained well established and the number of referrals increased yet again.
- The number of children sponsored has increased once more, and the fruit of the programme is evident in lives changed for the better and for the long term.

RHM aims to visit its project partners taking selected UK donors as appropriate. This practice has continued but at a somewhat lower rate this year.

The list of overseas projects current in the year was:

- Romania, Iasi – We maintained commitment to the Way of Joy project, and are now seeing the building of Dobrovates House (a teaching and refuge project just outside Iasi) nearing completion. The medical centre with its trained nurse and volunteer doctors, and the canteen for local families of squatters, have both continued; along with the "legal aid" project which obtains papers for some of the "stateless" people that the Way of Joy project serves.
- Tanzania, Iringa - Our association with Neema Crafts (the workshop for the disabled) remained active but little financial support was given. Much of their support this year has been through a church in Harrogate, North Yorkshire.
- India - RHM continued to support work in rural villages in Andra Pradesh where the lack of fresh drinking water causes an high incidence of serious disease and death. The level of support for our project partner was reduced but RHM hope to increase this in the future. A key activity in the year was to supply blankets to villagers – a contribution out of all proportion to the cost and truly lifesaving.
- Nepal, Kathmandu - Starlight Children's Home. We continued support for this small home which rescues orphaned and abandoned children in Nepal, and were able to increase funding. (This project remained unvisited again during the year but regular reports were received.)
- Malawi – support to a children's home run under the auspices of a local hospital. HIV/AIDS and TB are endemic in the population of this one of the world's poorest countries. It is estimated that one in five children are directly affected.

In addition RHM took stands at a number of events to publicise its work (including at Grapevine and Greenbelt though not at the usual New Wine summer conference at Shepton Mallet). More good contacts were made.

Future developments envisaged are:

To complete RHM's fundraising initiative with local businesses (known as "The Entrepreneur" and to support the conclusion of the Ambassador event entitled "Dress4Dignity".

A supporter brought evidence of need in Haitian orphanage and she offered to be the link to ensure good governance if RHM were to add this to its work. Although Haiti is geographically remote the Trustees agreed to consider the proposal and to establish that the necessary evidence of good planning, transparency and accountability could be achieved. Addition of this project may be anticipated in the next financial year's report.

We remain committed to open-reporting. For a second year running we had hoped to expand our enterprise. This did not occur so once again our plan to develop "performance" metrics to suit was not carried forward. The development of suitable metrics therefore remains for the future.

Partnering with businesses remains a core feature of the RHM enterprise and we will wish to develop new partnerships and invigorate others in the year.

Our "Managing Trustee" resigned in the year but fortunately we had recruited two new Trustees so the terms of our constitution (a minimum of 3 Trustees) were still met. The new Trustees are both businessmen of excellent standing and have brought additional complementary skills and a fresh view.

Financial Review

Once again the majority of donated income was derived from individuals, church groups and companies, together with any Gift Aid associated. The biggest change was in reduction of generated (as opposed to donated) funds - down £43,000 compared with 2007/8.

Overall income in the year was lower by 15% on the previous year and may have reflected the world's financial crisis. This was offset in part by a reduction in the amount expended to generate funds. This was the first year in the charity's existence that expenditure exceeded income but the shortfall of some £15,000 was met from the charity's limited reserves. Nonetheless, altogether this is a significant achievement in a time of recession.

In 2008 we anticipated looking afresh at our links with the business world so as to secure the consistency of funding that most of our projects overseas require to be effective. Accordingly the Business Against Poverty fundraising initiative was launched as a means by which businesses could demonstrate corporate social responsibility and develop their own networks at the same time. Our aim remains that the relationships formed will be mutually beneficial to our business partners in UK and to our project partners overseas.

Investment policy and returns

RHM works on the basis that it exists to help the disadvantaged and so operates with minimal delay between receipt of income and its use. The only "investment" therefore was that accruing from the interest bearing bank account that the charity used in the period.

RHM aims to operate each year with a working "reserve" (kept to a reasonable minimum).

Volunteers and employee involvement

The goodwill behind the organisation remains significant and RHM remain most grateful to willing volunteers for all the effort they put in. The dedication of the staff continued to be exceptional and the work of the Trustees has been unstinting.

Date: 20th November 2009



. (Director and Chair of Trustees)

Robin Hood Ministries - Year Ending 31st March 2008
Statement of Financial Activities

	Note	Unrestricted Funds	Restricted Funds	Total for FY 31st March 2009	Total for FY 31st March 2008
Incoming Resources					
Incoming Resources from Generated Funds					
Voluntary Income	1	55,651	100,231	155,882	157,101
Activities for Generating Funds	2	19,110	-	19,110	62,483
Investment Income	3	481	-	481	313
Incoming Resources from Charitable Activities	4	0	21,669	21,669	34,863
Other Incoming Resources		-	-	-	0
Total Incoming Resources		75,242	121,900	197,142	254,760
Resources Expended					
Costs of Generating Funds					
Costs of Generating Voluntary Income	5	27,937	-	27,937	52,249
Charitable Activities	6	47,435	134,831	182,265	200,898
Governance Costs	7	2,466	-	2,466	1,572
Total Resources Expended		77,838	134,831	212,669	254,720
<i>Net incoming resources/outgoing expenses for the Year before transfers</i>		(2,596)	(12,931)	(15,527)	40
Transfers					
Gross transfers between funds	8	(1,755)	1,755	-	-
<i>Net incoming resources for the Year before other recognised gains and losses</i>		(4,351)	(11,175)	(15,527)	40
Gains/Losses on revaluation of fixed assets for the charity's own use				0	(1,049)
<i>Net movement in Funds</i>		(4,351)	(11,175)	(15,527)	(1,009)
Reconciliation of Funds					
Total Funds Brought Forward		7,063	20,360	27,423	28,432
Total Funds Carried Forward		2,712	9,185	11,896	27,423

The statement of financial activities includes all gains and losses in the year.
All incoming resources and resources expended derive from continuing activities.

**Robin Hood Ministries - Year Ending 31st March 2008
Balance Sheet at 31st March 2008**

	Note	2009 £	2008 £
Fixed Assets			
Tangible Assets	9	1,410	2,825
Current Assets			
Debtors	10	6,982	6,505
Investments	11	0	848
Cash at bank and in hand	12	19,272	35,229
Total Current Assets		<u>26,254</u>	<u>42,380</u>
Liabilities			
Creditors: < 1 year	13	(15,787)	(17,782)
Net Current Assets		<u>10,466</u>	<u>24,598</u>
Total Net Assets		<u>11,896</u>	<u>27,423</u>
Represented By			
Unrestricted Funds			
General Purpose Fund		1,302	4,238
Capital Reserve		1,410	2,825
Restricted Funds	14	9,185	20,360
Total Funds		<u>11,896</u>	<u>27,423</u>

The charitable company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the year ended 31 March 2009. The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2009 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 228(2) and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies.

The financial statements were approved by the directors on

Signed

(Director)

Mark Hannan

Independent Examiner's Report to Robin Hood Ministries for financial year 2008-09

This report on the financial statements of Robin Hood Ministries for the year ended 31st March 2009, which are set out on pages 1 to 6, is in respect of an examination carried out in accordance with section 43 of the Charities Act 1993 ("the Act")

Respective responsibilities of the Trustees and the examiner

As trustees of the Robin Hood Charity, you are responsible for the preparation of the financial statements. You consider that the audit requirements of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the Statement of Standards for Reporting Accountants. That examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act;

and

- to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

In my opinion

3. The financial statements are in agreement with the accounting records kept by the charitable company under section 221 of the Companies Act 1985

4. Having regard only to and on the basis of the information contained in those accounting records, the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act and the charitable company satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Richard HW Beath BSc FCCA
Foxhill Lodge
Perrymead
Bath BA2 5AT
30th November 2009

Robin Hood Ministries - Year Ending 31st March 2007**Notes forming part of the Financial Statements****Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (issued in March 2005) and the Companies Act 1985.

Incoming resources

These are included in the Statement of Financial Activities when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Incoming resources are all reported gross and the Statement of Financial Activities recognises all incoming resources becoming available to the charitable company during the year.

The value of services provided by volunteers has not been included in the financial statements.

Donated services and facilities are included at the value to the charity where this can be quantified.

Incoming resources from charitable activities are accounted for when earned.

Legacy income is accounted for on a receivable basis. A legacy is considered receivable for the period only once the amount is known with certainty.

Grants receivable are normally accounted for when received, except where they relate to a specified future period, in which case they are treated as deferred income.

Grants where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Fund accounting

Restricted funds are funds subject to specific conditions imposed by the funders and relate to specific projects. Expenditure which meets these criteria is charged to the funds.

Unrestricted funds comprise accumulated surpluses and deficits on general funds and are available for use at the discretion of the trustees in furtherance of the object of the charitable company.

Unrestricted funds include a capital reserve representing the fixed assets.

Interest earned on restricted income is not applied to the restricted fund unless specifically requested by the donor. Such interest will be treated as unrestricted income.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Resources expended are shown gross and accruals are included in creditors for all known liabilities relating to the year.

Cost of generating funds costs relate to the costs incurred by the charitable company in inducing others to make voluntary contributions to it and the costs for fund raising.

Governance costs of the charitable company comprise of costs of the management of its assets and compliance with constitutional and statutory requirements and include fees and costs linked to the strategic management of the charity.

Fixed assets

Depreciation is provided on all tangible fixed assets bought in the UK costing more than £100 at rates calculated to write off the cost of each asset over its expected useful life. The depreciation rates in use are as follows:

Computer Equipment	-	33% straight line
Fixtures and fittings	-	25% reducing balance
Office equipment	-	25% reducing balance

Robin Hood Ministries - Year Ending 31st March 2009
Notes forming part of the Financial Statements

Note 1: Voluntary Income

	Unrestricted Funds	Restricted Funds	Total 2009	Total 2008
Donations	36,310	100,231	136,541	134,667
Grants			-	-
Gift Aid	19,341		19,341	22,434
Total	55,651	100,231	155,882	157,101

Note 2: Activities for Generating Funds

Business against Poverty	1,876	-	1,876	-
Christmas Concert		-	-	4,384
Marathon	4,663	-	4,663	8,730
Mount Sinai Fundraising	3,550	-	3,550	
Paint4Poverty				46,270
Other fundraising Events	9,022	-	9,022	3,099
Total	19,110	-	19,110	62,483

Note 3: Investment Income

Interest on Deposit Acc	481	-	481	313
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Note 4: Incoming Resources from Charitable Activities

Income for Trips		21,449	21,449	34,328
Neema Craft Sale		220	220	535
Total	-	21,669	21,669	34,863

Note 5: Costs of Generating Voluntary Income

Business against Poverty	222		222	
Christmas Concert	135		135	1,533
Marathon	663		663	124
Marathon	100		100	-
Paint4Poverty				20,561
Small one off events	4,867		4,867	7,119
Marketing	1,657		1,657	1,987
Office costs	18,360		18,360	18,272
Networking	1,933		1,933	2,653
Total	27,937	-	27,937	52,249

Note 6: Charitable Activities

Child Sponsorship	53,801	53,801	36,461
Way of Joy Romania	49,175	49,175	68,295
Neema Crafts Tanzania		-	35
India	3,259	3,259	8,740
Nepal	3,619	3,619	2,231
Tanzania Projects	2,614	2,614	6,298
Trips to Projects	22,363	22,363	30,559
Staff Costs	47,435	47,435	48,280
		-	-
Total	47,435	134,831	182,265
			200,898

Note 7: Governance Costs

Legal Fees Paid	-	-	-
Banking Costs	951	951	572
Accountancy Fees Paid	1,515	1,515	1,000
Total	2,466	2,466	1,572

Note 8: Gross Transfers between Funds

	Unrestricted Funds	Restricted Funds
Child Sponsorship	0	0
India		
Nepal	(1,154)	1,154
Tanzania	0	0
Trips		0
Romaina	(601)	601
Total	(1,755)	1,755

Note 9: Tangible Fixed Assets

	Computers	Fixtures & Office Fittings Equipment	Total
Costs			
At 1 April 2008	3,563	1,600	5,163
Additions	-	-	-
Disposals	0	-	0
At 31st March 2009	3,563	1,600	5,163
Depreciation			
At 1st April 2008	1,638	700	2,338
Charge this year	1,190	225	1,415
Disposals	0	-	0
At 31st March 2009	2,828	925	3,753
NBV at 31st March 2009	735	675	1,410
NBV at 31st March 2008	1,925	900	2,825

Total 2009

Total 2008

Note 10: Debtors

Short Term Debtors < 1 year

Prepayments	5,055	2,663
Sundry Debtor	750	1,232
Gift Aid Debtor	1,177	2,611
Total	6,982	6,505

Note 11: Investments

Rental Deposit Paid	-	646
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Note 12: Cash at Bank and in Hand

Lloyds Current Account 0311	729	11,347
Lloyds Deposit Account 033	61	23,782
Caf Bank Current Account	3,286	-
Caf Bank Deposit Account	15,157	-
Petty Cash	38	100
Total	19,272	35,229

Note 13: Creditors: Amounts falling due within one year

Taxation & social security		888
Deferred Income	5,540	3,760
Other creditors & accruals	10,227	13,134
Total	15,767	17,782

Note 14: Restricted Fund

	Balance at 1st April 2008 £	Incoming Resources £	Outgoing Resources £	Transfers between Funds	Balance at 31st March 2009 £
Child Sponsorship	(75)	52,273	(53,801)	0	(1,603)
Haiti	0	559	0		559
India	635	3,204	(3,259)		580
Neema Crafts	500	220	(500)		220
Nepal	0	2,465	(3,619)	1,154	0
Tanzania Projects	1,651	815	(2,114)		352
Trips	3,071	21,449	(22,363)		2,157
Romaina	14,578	40,415	(48,675)	601	6,920
Total	20,360	121,400	(134,331)	1,755	9,185

Note 15: Analysis of Net Assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
Tangible Fixed Assets	1,410		1,410
Current Assets	17,069	9,185	26,254
Current Liabilities	(15,767)		(15,767)
Net Assets 31 March 2009	2,712	9,185	11,896

Note 16: Trustee expenses

	Total 2009	Total 2008
Number of trustees who were paid expenses	1	1
Nature of expenses	Travel costs	Travel costs
Total amount paid	963	490

Note 17: Fees for examination of the accounts

Accountants fees	1,500	1,000
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Note 18: Staff costs

Salaries	44,666	45,039
Social security costs	2,769	3,241
Pension costs	-	-
Total costs	<u>47,435</u>	<u>48,280</u>

The average number of employees during the year;

Fundraising	0.33	1.00
Charitable activities	2.20	3.00

Note 19: Trustees remuneration & related party transactions

No trustees received any remuneration during the year or the preceding year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year or the preceding year, except for Mr W Huxley who resigned as a trustee in March 2009.

Mrs V Huxley is employed by the charity - salary of £17,000.

Note 20: Taxation

No tax charges have arisen for the charity.