Gryphon Services Limited
Annual report and accounts
for the period from commencement of trading
to 31 March 2004



# Annual report and accounts for the period ended 31 March 2004

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## Directors and advisers for the period ended 31 March 2004

#### **Directors**

A Johnston Brown (appointed 22 May 2003)
Frances M Brown (appointed 22 May 2003)
Instant Companies Limited (appointed 24 March 2003 and resigned 22 May 2003)

#### Secretary

Frances M Brown (appointed 22 May 2003)
Swift Incorporations Limited (appointed 24 March 2003 and resigned 22 May 2003)

#### **Registered Office**

Gryphon Cottage 4 The Grangeway Grange Park London N21 2HA

#### Directors' report for the period ended 31 March 2004

The directors present their report and the audited financial statements of the company for the period from its formation to 31 March 2004. The Company was formed on 24<sup>th</sup> March 2003 as Steamphone Limited and changed its name to Gryphon Services Limited on 18<sup>th</sup> June. It commenced trading on 4<sup>th</sup> June 2004.

#### Principal activities

The principal activity of the company is to act as a management consultant, including the provision of financial and secretarial services.

#### Results and dividends

The company made a profit before tax of £6,284. Details of the results for the period are set out in the profit and loss account on page 4 of the financial statements. The directors do not propose to pay a dividend in respect of the period to 31 March 2004

#### Directors and their interests

The directors of the company who served during the period are shown on page 1. The interests of the directors who held office on 31 March 2004 in the share capital of the company are set out below:

A Johnston Brown } Frances M Brown }

A joint shareholding of 10 ordinary shares of £1 each, being the entire issued

share capital of the Company

#### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. The directors are required to prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that suitable accounting policies have been used and applied consistently in the period. They also confirm that reasonable and prudent judgements and estimates have been made in preparing the financial statements for the period ended 31 March 2004 and that applicable accounting standards have been followed.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditors

No auditors have been appointed as the Company has utilised the exemption available to small companies under Section 249A of the Companies Act 1985 Act (exemptions from audit for certain categories of small company), as amended.

By order of the Board

Frances M Brown

7h Brown

Secretary

Date: 1st June 2004

## Profit and loss account for the period ended 31 March 2004

	Note	2004
		£
Turnover		17,460
Administrative expenses		(11,287)
Profit/(loss) on ordinary activities before interest and taxation	2	6,172
Interest income		112
Profit on ordinary activities before taxation		6,284
Taxation on profit on ordinary activities	4	<u>.</u>
Profit on ordinary activities after taxation	7	6,284
Retained profit brought forward		0
Retained profit carried forward		6,284

All of the above activities relate to continuing operations.

The company has no recognised gains and losses other than the profit above and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the profit on ordinary activities before taxation and the retained profit for the period stated above and their historical cost equivalents.

#### Balance sheet as at 31 March 2004

	Note	2004
		£
Current assets		
Debtors		0
Cash at bank and in hand		9,643
		9,643
Creditors - amounts falling due within one period	5	(3,349)
Net current assets and net assets		6,294
Capital and reserves		
Called up share capital	6	10
Profit and loss account		6,284
Equity shareholders' funds	7	6,294

For the year ended 31<sup>st</sup> March 2004, the Company was entitled to exemption under Section 249A(1) of the Companies Act 1985. No members have required the Company to obtain an audit of its accounts for the year in question in accordance with Section 249B(2). The Directors acknowledge their responsibility for:

- 1) ensuring the Company keeps accounting records which comply with Section 221; and
- 2) preparing accounts which give a true and fair view of the profit and loss and of the state of affairs of the Company as at the end of its financial year in accordance with Section 226 and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as these are applicable to the Company.

The financial statements on pages 3 to 10 were approved by the board of directors on 1 June 2004 and were signed on its behalf by:

A Johnston Brown

Director

Frances M Brown

In Bur

Director

# Cash flow statement for the period ended 31 March 2004

	Notes	2004
		£
Net cash inflow from ordinary activities		9,521
Return on investments and servicing of finance		
Interest received		112
Taxation paid		0
Cash inflow before financing	8	9,633
Financing		10
Increase in cash in the year	10	9,643

## **Accounting policies**

The financial statements have been prepared in accordance with applicable accounting standards in the United Kingdom.

#### **Basis of accounting**

The financial statements are prepared under the historical cost convention.

#### Turnover

Turnover represents fees arising from the business of the Company.

#### **Taxation**

UK corporation tax is provided for at amounts expected to be paid using the tax rates and laws that have been enacted or substantially enacted by the balance sheet date. Provision is made for deferred taxation using the liability method on all material timing differences which are expected to reverse in the future. Deferred tax assets that arise as a result of timing differences are recognised when their future recovery is assessed as being more likely than not.

#### Related party transactions

The Company has no related party transactions.

# Notes to the financial statements for the financial period ended 31 March 2004

#### 1 Interest income

	2004
	£
Bank interest receivable	112

## 2 Profit on ordinary activities before taxation

	2004
	£
The profit on ordinary activities before taxation is stated after charging	
Directors remuneration – aggregate emoluments	10,000

The highest paid director received emoluments of £5,000

#### 3 Staff costs

There were no staff costs during the period.

## 4 Taxation

Authorised

1,000 ordinary shares of £1 each

Allotted and fully paid

10 ordinary share of £1 each

The tax charge is based on the profit for the period and comprises:	2004
	£
Corporation tax – current period at 30%	
Corporation tax – prior period	-
Total current tax	-
The tax assessed for the period is lower than the standard rate of corporation tax in the UK of 30%. The differences are explained as follows:	2004 £
Profit on ordinary activities before taxation	6,284
Profit on ordinary activities multiplied by standard rate of corporation tax in the UK of 30%	1,885
Effect of:	
Exemption to corporation tax of 1st £10,000 of profit	(1,885
Total current tax	
5 Creditors – Amounts falling due within one period	2004
5 Creditors – Amounts falling due within one period	2004 £
5 Creditors – Amounts falling due within one period  Trade creditors	£
	£ 3,349
Trade creditors	3,34 <u>1</u>
Trade creditors	3,34 <u>9</u>
Trade creditors  Corporation tax payable	

1,000

10

## 7 Reconciliation of movements in shareholder's funds

	2004
	£
Profit for the period	6,284
Opening shareholder's funds	0
Closing shareholder's funds	6,284

# 8 Reconciliation of profit on ordinary activities to cash inflow from ordinary activities

Net cash inflow from ordinary activities	9,633
Increase in creditors	3,349
Profit on ordinary activities before taxation	6,284
	£
	2004

## 9 Analysis of cash flows

	2004
	£
Capital provided during the year	10
Net cash inflow	10

## 10 Reconciliation of movement in net funds

	2004
	£
Net funds at incorporation	0
Increase in cash for the period	9,643
Total net funds at 31 March 2004	9,643