Registered Company Number: 04690994 Registered Charity Number: 1097835

# The British Motorcyclists Federation Foundation

(A Company Limited by Guarantee)

Report and Financial Statements

Year ended 31 December 2014

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# Legal and administrative information

#### Constitution

The British Motorcyclists Federation Foundation is a Company Limited by Guarantee and a registered charity governed by its memorandum and articles of association. It was incorporated on 7 March 2003.

#### **Directors**

The directors of the charitable company ("the charity") are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees. The trustees have adopted the provisions of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005.

The trustees serving during the year were as follows:

David Gillespie Peter Laidlaw

### **Registered Company number**

4690994

### **Registered Charity number**

1097835

#### **Registered Office**

3 Oswin Road Leicester LE3 1HR

#### **Bankers**

HSBC 11 Hinckley Road Leicester LE3 0LG

#### **Auditors**

Mr Westleigh Scales FCA (Senior Statutory Auditor)
for and on behalf of Mark J Rees LLP Chartered Accountants
and Registered Auditors
Mark J Rees LLP, Statutory Auditors
Granville Hall
Granville Road
Leicester
Leicestershire
LE1 7RU

## Report of the Trustees for the period ended 31 December 2014

The trustees are pleased to present their report together with the financial statements of the charity for the year from 1 January 2014 to 31 December 2014.

The Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and reporting by Charities issued in March 2005.

#### **Objects and Activities of the Charity**

The Charity's objects are

- (a) The advancement of education (including the promotion of research and the dissemination of the useful results of such research) in road safety and the design, development and maintenance of roads; motorcycle design, safety and maintenance; the design of protective clothing for motorcyclists; the causes and prevention of road accidents involving motorcyclists and the treatment of injuries that are typically suffered by those involved in such accidents; the reduction of crime involving motorcycles, especially motorcycle theft; the protection of the environment; and the sociological aspects of motorcycle use and transportation generally;
- (b) The protection and preservation of human life by the promotion of public safety and in particular road safety and road maintenance and development, safety in motorcycle design and maintenance, in the design and development of motorcycle clothing and in the design of other modes of transportation and safe practices for all road users including motorcyclists, passengers and pedestrians through the promotion and implementation of measures and solutions arising out of research carried out pursuant to sub-paragraph (a) or otherwise;
- (c) The relief of sickness and distress of people who have had motorcycle accidents, particularly but not exclusively those who have head and spinal injuries, through the provision of grants, financial support and other support calculated to relieve their need.

  The Charity intends to achieve these objects for the medium term by making grants to other organisations for projects intended to meet these objectives.

#### Chairman's Report

This year our income comes mainly from club and individual donations and from bequests from riders family and friends. We thank them and all other corporate and individual donors for their support, in particular all those BMF volunteers who have donated their expenses to the Foundation.

Finally, we should like to acknowledge all those volunteers who have raised funds for the Foundation during the year at BMF events and on other occasions.

#### **Risk Assessment**

The Management Committee has conducted a review of the major risks to which the charity is exposed and taken steps where appropriate to mitigate those risks.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

# Report of the Trustees for the period ended 31 December 2014

#### **Responsibilities of the Trustees**

The trustees (who are also the directors of The British Motorcyclists Federation Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate
  to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement as to disclosure of information to auditors

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

### **Auditors**

The auditors, Mark J Rees LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

On behalf of the board:

David Gillespie

Peter Laidlaw

# Independent Auditor's Report to the Members of The British Motorcyclists Federation Foundation

We have audited the financial statements of The British Motorcyclists Federation Foundation for the year ended 31 December 2014 on pages 6 to 9. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### 1 Respective responsibilities of the directors and auditors

The directors' responsibilities for preparing the Directors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the Directors' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding the directors' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Directors' Annual Report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### 2 Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# Independent Auditor's Report to the Members of The British Motorcyclists Federation Foundation

#### 3 Opinion

In our opinion:

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 December 2014 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities;
- the financial statements have been prepared in accordance with the Companies Act 2006; and
  - the information given in the Report of the Trustees is consistent with the financial statements.

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Mr Westleigh Scales FCA (Senior Statutory Auditor)
for and on behalf of Mark J Rees LLP Chartered Accountants
and Registered Auditors
Mark J Rees LLP, Statutory Auditors
Granville Hall
Granville Road
Leicester
Leicestershire
LE1 7RU

Date: 28.09.15

# Statement of Financial Activities (including Income and Expenditure account) for the period ended 31 December 2014

	Notes	Unrestricted Funds	Year ended 31-Dec 2014	Year ended 31-Dec 2013
Incoming Resources Voluntary income Activities for generating funds	2 <sup>,</sup> 3	285	285 -	-
Investment income	4	<u>69</u>	69	79
Total incoming resources		354	354	79
Resources expended				
Costs of generating voluntary income		-	-	-
Charitable activities	_	-	-	700
Governance costs	5	370	720	703
Total resources expended	,	370	720	703
Net incoming resources / net income for the year		(16)	(366)	(624)
Total funds brought forward		24,260	24,260	24,884
Total funds carried forward	•	24,244	23,894	24,260

The British Motorcyclists Federation Foundation (Company number 04690994)

## **Balance Sheet as at 31 December 2014**

	Notes	2014	2013
Fixed assets			
Tangible assets			
Current assets			
Debtors	6	-	-
Deposits		16,358	16,289
Cash at bank and in hand		8,186	8,621
		24,544	24,910
Creditors: amounts falling due within one year	7	300	650
Net current assets		24,244	24,260
:			
Total assets less current liabilities		24,244	24,260
Creditors: amounts falling due after more than			
one year			
:		24,244	24,260
•			
Unrestricted funds		24,244	24,260
Restricted funds			
		24,244	24,260

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Smaller Entities (effective April 2008).

Approved by the Trustees on 25.09.15. and signed on its behalf by

David Gillespie

Poter Laidlaw

# Notes to the financial statements for the period ended 31 December 2014

#### 1 Accounting Policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (Effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Fund accounting**

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

#### Incoming resources

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable.

#### Interest receivable

Interest is included when receivable by the Charity.

#### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

#### 2 Voluntary income

	2014 £	2013 £
Gift Aid donations (including tax)	• -	-
Adrian Flux Insurance	-	-
Other donations	285	
	285	
3 Activities for generating funds		
	2014	2013
	£	£
Sale of donated goods		
	<u> </u>	<del></del>
4 Investment Income This comprises interest received on bank and COIF deposits.		
	2014	2013
	£	£
Interest on COIF deposit	69	79
Bank Interest	-	-
Other Interest	-	<u>-</u> _
	69	79

# Notes to the financial statements for the period ended 31 December 2014

5 Governance of the Charity	2014	2013
		_
	£	£
Annual return	-	13
Accountancy	370	690
Other	-	2,136
	370	2,839
6 Debtors		
•	2014	2013
:	£	£
Inland Revenue (Gift Aid tax)	-	-
<b>TO</b> 111		
7 Creditors		
	2014	2013
•	£	£
Accrued accountancy costs	300	650
Other creditors	-	_

## 8 Legal status of the charity

**BMF Enterprises Limited** 

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding-up is limited to £10.

300

650